



**AGENDA  
VILLAGE COUNCIL MEETING  
VILLAGE HALL COUNCIL CHAMBERS  
226 CYPRESS LANE ■ PALM SPRINGS, FL 33461  
SEPTEMBER 12, 2024  
6:30 PM**

**COUNCIL**

- ☐ Mayor Bev Smith
- ☐ Vice Mayor Patti Waller                      ☐ Mayor Pro Tem Kim Schmitz
- ☐ Council Member Joni Brinkman                      ☐ Council Member Gary Ready

**ADMINISTRATION**

- ☐ Village Manager Michael Bornstein                      ☐ Village Attorney Christy Goddeau
- ☐ Village Clerk Kimberly Wynn

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*If an individual wishes to challenge any decision made by the Council regarding any matter under consideration, they must have a copy of the proceedings. To do so, they may need to ensure that a complete and accurate record of the proceedings is available. This recording should include all testimonies and evidence that will form the basis of the appeal.*

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**CALL TO ORDER**

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA**

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| Motion | Second | Vote |
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**CONSENT AGENDA**

(Public Comment on Consent Agenda Items is permissible prior to voting)

1. **June 13, 2024, Local Planning Agency Meeting Minutes:** Motion to approve June 13, 2024, Local Planning Agency Meeting Minutes.  
Staff: Kimberly Wynn, Village Clerk
2. **June 13, 2024, Village Council Regular Meeting:** Motion for the approval of June 13, 2024, Village Council Regular Meeting Minutes.  
Staff: Kimberly Wynn, Village Clerk
3. **July 25, 2024, Village Council Budget Workshop Minutes:** Motion for the approval of the July 25, 2024, Village Council Budget Workshop Meeting.  
Staff: Kimberly Wynn, Village Clerk
4. **August 8, 2024, Village Council Regular Meeting Minutes:** Motion to approve August 8, 2024, Village Council Regular Meeting Minutes  
Staff: Kimberly Wynn, Village Clerk
5. **Approval of Insurance Renewal (FY 2025) - Property, Casualty, Liability, Special Coverage & Workers Compensation - Florida Municipal Insurance Trust (FMIT)** Motion for the approval to renew insurance coverage for Property, Casualty, Liability, Special Coverage & Workers Compensation with Florida Municipal Insurance Trust (FMIT) for FY 2025.  
Staff: Kimberly Wynn, Village Clerk
6. **Approval of Village Council Meeting Schedule - FY 2025:** Motion for the approval of the Village Council Meeting schedule for FY 2025.  
Staff: Kimberly Wynn, Village Clerk
7. **Resolution No. 2024-43 - FY 24 Budget Transfer from Council Contingency - Finance Department:** Motion to approve Resolution No. 2024-43 for the Budget Transfer from Council Contingency in the amount of \$139,527, to cover operational costs in multiple departments.  
Staff: Mara Frederiksen, Finance Director
8. **Resolution No. 2024-39 Purchase Order - (FY 2024 General Fund) - Public Works Department - Duval Ford:** Motion to approve Resolution No. 2024-39, a Purchase Order with Duval Ford through a Cooperative Agreement (FSA22-VEL-30) for \$126,354.48 for two (2) Ford F250 utility trucks. Funding to support this purchase is available from the FY24 General Fund Budget - Public Works.  
Staff: Felipe Lofaso, Public Works Director, Timothy Crespo, Assistant Public Works Director
9. **Work Order Authorization No. 1 Safe Streets for All (SS4A) Vision Zero Action Plan (FY 24 General Fund) Public Works Department - Craven Thompson and Associates:** Motion for the approval of Work Authorization No. 1 to Craven Thompson and Associates for the development of a Safe Streets for All (SS4A)

Vision Zero Action Plan for the amount not to exceed \$250,000. Craven Thompson was awarded the consulting services contract from RFQ2024R-01 and will be awarded Work Authorizations for associated consulting services. Funding is available from the USDOT FHWA SS4A grant in the amount of \$200,000 with the Village contributing \$50,000 in matching funds.

Staff: Felipe Lofaso, Public Works Director, Timothy Crespo, Assistant Public Works Director

10. **Termination of Utility Easement - Utilities Department - 2601 and 2603 10th Avenue North:** Motion for the approval to terminate a Utility Easement agreement located at 2601 and 2603 10th Avenue North (Northwest corner of Florida Mango Road and 10th Avenue North) at the request of the current property owner to allow for a turning lane into the property and a right-of-way dedication to Palm Beach County.

Staff: Paul Ward, Assistant Director of Utilities, Jimmie Johnson, Utilities Director

11. **Revised CDBG Capital Improvement Agreement - Street Lighting Project - FY25 Public Works Department - Palm Beach County:** Motion to approve a modification to the CDBG Capital Improvement Agreement with Palm Beach County approved by Village Council on July 25, 2024, to include Exhibit "B" which the Federal Provisions and Certifications as required by Federal law to be incorporated into the agreement.

Staff: Felipe Lofaso, Public Works Director, Timothy Crespo, Assistant Public Works Director

12. **Resolution No. 2024-42 - Emergency Purchase Order for the Police Department's Existing Building HVAC System Control Upgrades (FY24 General Fund) Police Department - Advanced Control Corporation:** Motion to approve resolution No. 2024-42, to ratify an emergency purchase order with Advanced Control Corporation in the amount not to exceed \$55,921.00 to immediately procure the necessary parts and equipment to resolve HVAC problems at the existing Police Department Building at 230 Cypress Lane, Palm Springs. Funding for this project is available from #01229-56200.

Staff: Felipe Lofaso, Public Works Director, Timothy Crespo, Assistant Public Works Director

13. **Water Main Capacity Improvements WM1-1 – (Task Order # 342) Work Authorization No. KU-U23 – Utilities Department (FY 2024 – Water & Sewer Enterprise Fund) – Kimley Horn & Associates:** Motion to approve Work Authorization KU-U23 (Task Order # 342) with Kimley Horn & Associates in the amount of \$166,000.00 for professional engineering services associated with the Water Main Capacity Improvements WM1-1. Funding to support the work authorization is available from the FY 2024 Budget - Water & Sewer Enterprise Fund.

Staff: Jimmie Johnson, Utilities Director, Paul Ward, Assistant Director of Utilities

End of Consent Agenda....

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| Motion | Second | Vote |
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## PRESENTATIONS

14. **Presentation from the Palm Beach County Office of the Inspector General - Rhonda Geiger**  
Staff: Kimberly Wynn, Village Clerk
15. **Recognizing Hispanic Heritage Month Proclamation - September 15, 2024–October 15, 2024**  
Staff: Lauren Bennett, Assistant Parks & Recreation Director, Juan Ruiz, Director of Parks and Recreation
16. **Florida Festival and Events Association Awards**  
Staff: Lauren Bennett, Assistant Parks & Recreation Director, Juan Ruiz, Director of Parks and Recreation

## REGULAR AGENDA

**PUBLIC COMMENT** (Three-minute limit)

## PUBLIC HEARINGS

17. **(First Reading) Ordinance No. 2024-07 - Establish FY 24-25 Millage Rates - Operating & Debt Service:** Motion to approve Ordinance No. 2024-07 on First Reading for the FY 24-25 operating millage rate for the Village of Palm Springs is hereby levied for 3.5000 mills which is a 1.12% decrease, below the rolled-back rate of \$3.5396. The real property tax roll for the current calendar year has been certified by the Palm Beach County Property Appraiser for a nonexempt valuation of \$1,989,329,411 and of tangible personal property for nonexempt valuation of \$86,692,464 of a total gross taxable value for operating purposes of \$2,076,021,875. If approved, the final public hearing to adopt the FY 24-25 millage rate for operating and debt service is scheduled for September 26, 2024.  
Staff: Mara Frederiksen, Finance Director

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| Motion | Second | Vote |
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18. **(First Reading) Ordinance No. 2024-08 - Adopt FY 2024-2025 Budget:** Motion to approve Ordinance No. 2024-08; adopting an annual budget for the year beginning October 1, 2024, and ending September 30, 2025, in the amount of \$102,036,208 for the Village's projected operating expenditures on First Reading.  
Staff: Mara Frederiksen, Finance Director

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| Motion | Second | Vote |
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**ACTIONS AND REPORTS**

**VILLAGE MANAGER COMMENTS**

**VILLAGE COUNCIL COMMENTS**

**ADJOURNMENT**

**NEXT MEETING  
THURSDAY, SEPTEMBER 26, 2024, AT 6:30 PM**

## Village of Palm Springs

### Title VI/Nondiscrimination Policy

#### **I. Policy Statement:**

The Village of Palm Springs values diversity and welcomes input from all interested parties, regardless of cultural identity, background, or income level. Moreover, the Village believes the best programs and services result from careful consideration of the needs of all its communities and when those communities are involved in the decision-making process. The Village does not tolerate discrimination in any of its programs, services, or activities. Pursuant to Title VI of the Civil Rights Act of 1964 and other federal and state authorities, the Village will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, or family status.

#### **II. Persons with Disabilities:**

Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA) and related federal and state laws and regulations forbid discrimination against those who have disabilities. These laws require federal-aid recipients and other government entities to take affirmative steps to reasonably accommodate those with disabilities and ensure that their needs are equitably represented.

The Village will make every effort to ensure that its facilities, programs, services, and activities are accessible to those with disabilities. The Village will also make every effort to ensure that its advisory committees, public involvement activities and all other programs, services and activities include representation by communities with disabilities and disability service groups.

The Village encourages the public to report any facility, program, service, or activity that appears inaccessible to those who are disabled. Also, the Village will provide reasonable accommodation to individuals with disabilities who wish to participate in public involvement events or who require special assistance to access facilities, programs, services, or activities. Because providing reasonable accommodation may require outside assistance, the Village asks that requests be made at least three (3) business days prior to the need for accommodation. Questions, concerns, comments, or requests for accommodation should be made to the Village ADA Officer:

Name: Ashley Saingilus, Human Resources Director  
Address: 226 Cypress Lane, Palm Springs, FL 33461  
Email: [asaingilus@vpsfl.org](mailto:asaingilus@vpsfl.org)  
Phone: (561) 584-8200 Ext. 8421

#### **III. Complaint Procedures:**

The Village has established a discrimination complaint procedure and will take prompt and reasonable action to investigate and eliminate discrimination when found. Any person who believes that he or she has been subjected to discrimination based upon race, color, national origin, sex, religion, age, disability or family status in any Village program, service or activity may file a complaint with the Village Title VI/Nondiscrimination Coordinator:

Name: Janette Piedra, Human Resources Manager  
Address: 226 Cypress Lane, Palm Springs, FL 33461  
Email: [jpiedra@vpsfl.org](mailto:jpiedra@vpsfl.org)  
Phone: (561) 584-8200 Ext. 8422