



AGENDA
VILLAGE COUNCIL MEETING
VILLAGE HALL COUNCIL CHAMBERS
226 CYPRESS LANE ■ PALM SPRINGS, FL 33461
JULY 10, 2025
6:30 PM

COUNCIL

- ☐ Mayor Bev Smith
- ☐ Vice Mayor Kim Schmitz ☐ Mayor Pro Tem Gary Ready
- ☐ Council Member Joni Brinkman ☐ Council Member Patti Waller

ADMINISTRATION

- ☐ Village Manager Michael Bornstein ☐ Village Attorney Christy Goddeau
- ☐ Village Clerk Kimberly Wynn

If an individual wishes to challenge any decision made by the Council regarding any matter under consideration, they must have a copy of the proceedings. To do so, they may need to ensure that a complete and accurate record of the proceedings is available. This recording should include all testimonies and evidence that will form the basis of the appeal.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

Motion	Second	Vote
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CONSENT AGENDA

(Public Comment on Consent Agenda Items is permissible prior to voting)

1. **Approval of June 12, 2025, Village Council Meeting Agenda:** Motion for the

approval of June 12, 2025, Village Council Meeting.
Staff: Kimberly Wynn, Village Clerk

2. **Resolution No. 2025-11 Update Fund Balance Policy to include Emergency Reserves for Financial Sustainability:** Motion for the approval of Resolution No. 2025-11 to update the Fund Balance Policy to include Emergency Reserves and define the commitment for unassigned fund balance in Section V to 25%-30% as restricted fund balance of the General Fund Operating Expenditures. See Exhibit A, No changes to Exhibit B.
Staff: Mara Frederiksen, Finance Director
3. **Resolution No. 2025-42 Adopt a Debt Management Policy:** Motion to approve Resolution No. 2025-42 to adopt a Debt Management Policy.
Staff: Mara Frederiksen, Finance Director
4. **Approval of Work Authorization # 2 to Clearspan Structures, Inc.:** Motion to approve Work Authorization #2 with Clear Span Structures, LLC. of \$205,985 to cover preliminary design services for the Village Commons Project, including the whole design of the Community Gathering Zone and the conceptual and schematic design of the overall master site plan.
Staff: Juan Ruiz, Director of Parks and Recreation
5. **Approval of Third Amendment for Shellard Lighting Designs, LLC for Village Holiday Tree:** Motion to approve Amendment No. 3 to the Agreement with Shellard Lighting Designs, LLC for a total of \$27,350 for the installation of the decorated Village Holiday Tree with lighting for two years. Funding is available from the Parks and Recreation General Fund.
Staff: Juan Ruiz, Director of Parks and Recreation
6. **Approval of Work Authorization #3 to Keshavarz and Associates for the preliminary conceptual design of the 10th Avenue North and Davis Road Intersection Improvements Project:** Motion for the approval of Work Authorization #3 with Keshavarz and Associates for an amount not to exceed \$76,170.04 for the design and future construction improvements to enhance the safety, functionality, and esthetics of the 10th Avenue North and Davis Road corridor. Funding is available from account 01441-56300.
Staff: Felipe Lofaso, Public Works Director
7. **Approve Change Order #01 to ShutterUp Windows and Doors for the Electrification of the Storefront Doors at Village Hall:** Motion for the approval of Change Order No. 1 with ShutterUp Windows and Doors for an additional amount of \$9,144.75 to change the original scope of work to electrified hinges and panic devices on the storefront doors to make the doors key FOB compatible at the Village Hall Complex. Funding is available from the Public Works - General Fund Account.

Staff: Felipe Lofaso, Public Works Director

8. **Approve Expenditure to Purchase New Office Furniture for the Police Building Expansion Project - Piggyback – Police Department (FY 2025 Budget Funded) – Florida DMS Contract:** Motion to approve a Purchase Agreement with JC White Furniture in the amount of \$195,304.38 Piggybacking Florida DMS Contract 56120000-24-NY-ACS (Furniture, All Types) to purchase furniture for the Police Department. Funding is available from FY 2025 Budget - General Fund - Machinery and Equipment – Capital Expense Account.

Staff: Thomas Ceccarelli, Police Chief

9. **Approve Amendment No. 02 to Work Authorization CH-U01- Utilities Operations Building - Task Order No. 331 - Utilities Department – CHA Solutions:** Motion for the approval of Amendment No. 2 to Work Authorization CH-U01 (Task Order #331) with CHA Solutions in the additional amount of \$88,492 for further design services and the extension of time for the Utilities Operations Building at the Main Water Treatment Plant (WTP). Funding is available from the Water Sewer Fund.

Staff: Jimmie Johnson, Utilities Director

10. **Resolution No. 2025-43 - Contract Award – ITB No. 2025B-007 – Main Water Treatment Plant & Pratt Water Treatment Plant: Miex and Slaker Roof and Gutter Replacement (TO No. 376 & No. 377) - Utilities Department – Creative Contracting Group:** Motion for the approval of Resolution No. 2025-43 to enter into an agreement with Creative Contracting Group for \$222,300 for the Main WTP & Pratt WTP Miex and Slaker Roof and Gutter Replacement Project. Funding is available from the Water and Sewer Fund.

Staff: Jimmie Johnson, Utilities Director

11. **Approve Work Authorization #1 KH-U24 - Price Street Force Main Replacement - Task Order No. 373 - Utilities Department – Kimley Horn and Associates, Inc.:** Motion for the approval of Work Authorization No. #1-KH-U24 to Task Order #373 with Kimley Horn and Associates, Inc., for an amount not to exceed \$142,410.00 to provide engineering and design services for the replacement of an aging 4-inch force main located between Lakewood Road and North Price Street, which has suffered multiple breaks in the past 18 months. Funding is available from the Water and Sewer Enterprise Fund.

Staff: Jimmie Johnson, Utilities Director

End of Consent Agenda....

Motion	Second	Vote
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PRESENTATIONS

12. **Update - Police Department Expansion/Renovation Project:** Mr. Greg Seifker, Village Owner's Representative/Project Manager, will provide an update on the construction project.

Staff: Michael Bornstein, Village Manager

13. **Proclamation:** Recognizing Parks and Recreation Month - July 2025

Staff: Juan Ruiz, Director of Parks and Recreation

PUBLIC COMMENT (Three-minute limit)

REGULAR AGENDA

14. **2025 Florida League of Cities Annual Conference Voting Delegate:** Appointment of a voting delegate to attend the 2025 Annual Florida League of Cities, Conference from August 14-16, 2025, in Orlando, Florida.

Staff: Kimberly Wynn, Village Clerk

Motion	Second	Vote
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PUBLIC HEARINGS

15. **(Second Reading) Ordinance No. 2025-04 - Village Code Amendment - Chapter 34, Division 14 - Mobility Fees:** Motion to approve Ordinance No. 2025-04 to amend Chapter 34 of the Village Code of Ordinance to adopt the mobility fee schedule.

Staff: Kimberly Glas-Castro, Assistant Village Manager

Motion	Second	Vote
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ACTIONS AND REPORTS

VILLAGE MANAGER COMMENTS

VILLAGE COUNCIL COMMENTS

ADJOURNMENT

NEXT MEETING

THURSDAY, JULY 24, 2025, AT 6:30 P.M.

(IMMEDIATELY FOLLOWING THE BUDGET WORKSHOP MEETING AT 5:30 P.M.)

Village of Palm Springs

Title VI/Nondiscrimination Policy

I. Policy Statement:

The Village of Palm Springs values diversity and welcomes input from all interested parties, regardless of cultural identity, background, or income level. Moreover, the Village believes the best programs and services result from careful consideration of the needs of all its communities and when those communities are involved in the decision-making process. The Village does not tolerate discrimination in any of its programs, services, or activities. Pursuant to Title VI of the Civil Rights Act of 1964 and other federal and state authorities, the Village will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, or family status.

II. Persons with Disabilities:

Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA) and related federal and state laws and regulations forbid discrimination against those who have disabilities. These laws require federal-aid recipients and other government entities to take affirmative steps to reasonably accommodate those with disabilities and ensure that their needs are equitably represented.

The Village will make every effort to ensure that its facilities, programs, services, and activities are accessible to those with disabilities. The Village will also make every effort to ensure that its advisory committees, public involvement activities and all other programs, services and activities include representation by communities with disabilities and disability service groups.

The Village encourages the public to report any facility, program, service, or activity that appears inaccessible to those who are disabled. Also, the Village will provide reasonable accommodation to individuals with disabilities who wish to participate in public involvement events or who require special assistance to access facilities, programs, services, or activities. Because providing reasonable accommodation may require outside assistance, the Village asks that requests be made at least three (3) business days prior to the need for accommodation. Questions, concerns, comments, or requests for accommodation should be made to the Village ADA Officer:

Name: Ashley Saingilus, Human Resources Director
Address: 226 Cypress Lane, Palm Springs, FL 33461
Email: asaingilus@vpsfl.org
Phone: (561) 584-8200 Ext. 8421

III. Complaint Procedures:

The Village has established a discrimination complaint procedure and will take prompt and reasonable action to investigate and eliminate discrimination when found. Any person who believes that he or she has been subjected to discrimination based upon race, color, national origin, sex, religion, age, disability or family status in any Village program, service or activity may file a complaint with the Village Title VI/Nondiscrimination Coordinator:

Name: Janette Piedra, Human Resources Manager
Address: 226 Cypress Lane, Palm Springs, FL 33461
Email: jpiedra@vpsfl.org
Phone: (561) 584-8200 Ext. 8422