VILLAGE COUNCIL REGULAR MEETING MINUTES
VILLAGE HALL - COUNCIL CHAMBERS
226 CYPRESS LANE ▪ VILLAGE OF PALM SPRINGS, FLORIDA
JULY 10, 2025 AT 6:30 PM

CALL TO ORDER
Vice Mayor Schmitz called the Village Council Regular Meeting to order at 6:14 p.m. *(Immediately following the CRA Meeting).*

ROLL CALL
Present: Vice Mayor Kim Schmitz, Mayor Pro Tem Gary Ready, and Council Member

Patti Waller Absent: Mayor Bev Smith, Vice Mayor Joni Brinkman,

Also Present: Village Manager Michael Bornstein, Village Attorney Christy Goddeau, Village Clerk Kimberly M. Wynn, Assistant Village Manager Kim Glas-Castro, Police Chief Tom Ceccarelli, Sergeant-In-Arms, Planning, Zoning, and Building Director Iramis Cabrera, Utilities Director Jimmie Johnson, Project Manager Andrew Klausner, Public Works Director Felipe Lofaso, Assistant Public Works Director Timothy Crespo, Finance Director Mara Frederiksen, Parks and Recreation Director Juan Ruiz, and Assistant Parks and Recreation Director Lauren Bennett.

INVOCATION
The Village Manager, Michael Bornstein gave the Invocation.

PLEDGE OF ALLEGIANCE
The Village Council led in the Pledge of Allegiance.

ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA
The Village Manager, Mr. Bornstein advised there were no addictions, deletions, or modifications to the agenda.

Mayor Pro Tem Ready motioned for the approval of the agenda as presented; Council Member Waller seconded the motion. The said motion carried 3-0.

CONSENT AGENDA
1. **Approval of June 12, 2025, Village Council Meeting Agenda: Motion for the approval of June 12, 2025, Village Council Meeting.**
   Staff: Kimberly Wynn, Village Clerk

2. **<u>Resolution No. 2025-11 Update Fund Balance Policy to include Emergency Reserves for</u> <u>Financial Sustainability</u>: Motion for the approval of Resolution No. 2025-11 to update the Fund Balance Policy to include Emergency Reserves and define the commitment for unassigned fund balance in Section V to 25%-30% as restricted fund balance of the General Fund Operating Expenditures. See Exhibit A, No changes to Exhibit B.**
   Staff: Mara Frederiksen, Finance Director

   <u>SUMMARY</u>: This resolution revises Resolution No. 2024-01, a policy adopted on January 11, 2024, that set the target range of unassigned fund balance for the General Fund and created reserves for Working Capital and Capital Construction in the Water and Sewer Enterprise Fund. The Government Finance Officers Association (GFOA) recommends that governments establish a formal policy on the level of unrestricted fund balance that should be maintained in the general fund for GAAP and budgetary purposes.

   The General Fund policy proposed for the Village establishes a target range of 25-30% assigned fund balance for the annual Operations and Maintenance Expenses (excluding depreciation, amortization, and interest expenses) essentially restricting this amount and still leaving the unassigned fund balance. In doing so, the Village is aligning with GFOA best practices of maintaining a restricted amount of the budget and still leaving an unappropriated fund balance.

   The Water and Sewer Enterprise Fund policy states that the Working Capital Reserve target should be at least 30% of the annual Operations and Maintenance Expenses (excluding depreciation, amortization, and interest expenses). In addition, 20% of the system's net capital assets should be assigned to the Capital Construction Reserve.

   Additionally, the Village is adding to the fund balance policy setting Emergency Financial Reserves of up to $3 million. This would be in the event of a major natural disaster and would further protect the Village's assets.

   <u>Fiscal Impact:</u> These policies will align with GFOA best practices and protect the assets of the Village and our Water and Sewer Utility.

3. **<u>Resolution No. 2025-42 Adopt a Debt Management Policy:</u> Motion to approve Resolution No. 2025-42 to adopt a Debt Management Policy.**
   Staff: Mara Frederiksen, Finance Director

   <u>SUMMARY:</u> The Village currently does not have an official policy for managing debt. The new Debt Management Policy will help create efficiency and ensure we are financially responsible. This is relevant as the Village has a pervious General Obligation (G.O.) Note from February 24, 2012, for a total of $6,477,462 which was backed by the Village’s full credit and taxing power and the money was used to pay off the Village's earlier debts. If the Village desires to incur additional debt in the future, it is important to have a clear process for issuing and managing debt. This change will help the Village improve its credit rating and benefit taxpayers.

The Finance Department's goal is to have an effective Debt Management program that supports the Village's aim for strong government performance. A good program starts with a clear Debt Management policy, helping the Village reach both its short-term and long-term financial goals.

Fiscal Impact: The Debt Management Policy impacts both government and enterprise funds and will improve compliance and Treasury.

4. **Approval of Work Authorization # 2 to Clearspan Structures, Inc.:** **Motion to approve Work Authorization #2 with Clear Span Structures, LLC. of $205,985 to cover preliminary design services for the Village Commons Project, including the whole design of the Community Gathering Zone and the conceptual and schematic design of the overall master site plan**.

Staff: Juan Ruiz, Director of Parks and Recreation

SUMMARY: This Work Authorization is to complete two goals as identified in the Parks and Recreation Open Space Master Plan:

- **Goal 1: Full Preliminary Design of the Community Gathering Zone**
- **Goal 2: Developing the Design of the Overall Master Site Plan**

This work authorization with Clear Span Structures, LLC marks a significant step in advancing the vision outlined in the Village of Palm Springs' first-ever Parks and Recreation Master Plan, completed in 2024. That plan identified a bold, community-driven concept for the future of Village Commons Park, organized around four distinct recreational zones: Community Gathering Zone, Event Zone, Sports Field Zone and the Gymnasium Zone.

A key milestone in 2024 was the Village's acquisition of the former First Presbyterian Church property, which now serves as a centerpiece of the project and has been formally designated the Community Gathering Zone. To support this effort, the Village secured an $854,000 grant from the Florida Department of Environmental Protection's Florida Communities Trust (FCT) Program to assist with the land purchase. In return, the Village is committed to making meaningful recreational improvements to benefit the public. The grant requires the improvements to the Community Gathering Zone to be completed by 2027 (Goal 1).

This work authorization directly supports that commitment and is organized around two primary goals:

Goal 1: Full Preliminary Design of the Community Gathering Zone

This task will deliver the full architectural, landscape, aquatic, and civil design needed to develop the Community Gathering Zone into a functional and welcoming public space.

Scope of Work:

- Architectural Design:
    - Conceptual and schematic design for site features, outdoor pavilion, and amenities.
    - Landscape and hardscape layout.
    - Aquatic elements such as the splash pad.
    - New playground features.
- Civil Engineering:
    - Grading, drainage, and utility planning specific to the Community Gathering Zone.
    - Construction documents aligned with the approved site plan.
    - Permit submittals to applicable regulatory agencies.
- Deliverables:
    - Design vision board showing materials and concepts.
    - Preliminary technical narrative for aquatic systems.
    - Floor plans, site plans, and landscape designs.
    - Elevations and up to two (2) 3D renderings of key elements.

Goal 2: Developing the Design of the Overall Master Site Plan
This effort encompasses the entire Village Commons Park property and will guide future phased development across all four park zones.

Scope of Work

- Master Planning & Landscape Architecture:
    - Sitewide conceptual layout and unified landscape theme.
    - Integration of all four zones into a cohesive park design.
- Civil Engineering:
    - Sitewide evaluation of drainage, water, and sewer needs.
    - Stormwater management calculations for future buildout.
    - Offsite access improvements, including two driveway connections to Alemeda Drive.
    - Stormwater pollution prevention planning.
- Design Management:

- Oversight of all design and engineering consultants.
- Provide preliminary construction budget for the Community Gathering Zone.
- Coordination with Florida Power & Light on overhead utility relocation.
- Provide weekly progress reporting to Village staff.

Fiscal Impact: The cost for Work Authorization (2) is $205,985. Funds for this work authorization are allocated in the approved Village Capital Improvement Plan (CIP) budget for FY 24/25.

5. **Approval of Third Amendment for Shellard Lighting Designs, LLC for Village Holiday Tree: Motion to approve Amendment No. 3 to the Agreement with Shellard Lighting Designs, LLC for a total of $27,350 for the installation of the decorated Village Holiday Tree with lighting for two years. Funding is available from the Parks and Recreation General Fund.** Staff: Juan Ruiz, Director of Parks and Recreation

   SUMMARY: The Village Council is asked to approve a third amendment for Holiday Season Tree Lighting and Decorations to Shellard Lighting, LLC. This amendment will cover the installation of the Village's Holiday Tree with full decorations and lighting for two years.

   A Request for Proposal (RFP #2024R-005) was issued for the provision of tree lighting and decorative services for the Holiday season throughout several village locations. The Village received five responses to the RFP. The evaluation committee, after reviewing all proposals based on price, experience, and service offerings, has selected Shellard Lighting as the preferred vendor.

   There are two remaining years of the original three (3) years.

   Fiscal Impact: Funding to support this purchase is available within the FY 2025 Budget - General Fund (Parks and Recreation). The year one (2025) lump sum cost is $13,675.00 and (2026) lump sum cost is $13,675.00.

6. **Approval of Work Authorization #3 to Keshavarz and Associates for the preliminary conceptual design of the 10th Avenue North and Davis Road Intersection Improvements Project: Motion for the approval of Work Authorization #3 with Keshavarz and Associates for an amount not to exceed $76,170.04 for the design and future construction improvements to enhance the safety, functionality, and esthetics of the 10th Avenue North and Davis Road corridor. Funding is available from account 01441-56300.**
   Staff: Felipe Lofaso, Public Works Director

   SUMMARY: The intersection of 10th Avenue North and Davis Road has been identified by the Village to be a priority roadway project for the design and future construction improvements to enhance the safety, functionality, and aesthetics of the corridor. The surrounding area has a high utilization rate of pedestrians and bicyclists and is adjacent to Palm Springs Elementary School. The project design will coincide with the recently adopted Mobility and Vision Zero Action Plans, as well as incorporate beautification elements of other recently completed Village projects for neighborhood and right-of-way consistency.

Village staff are recommending Keshavarz and Associates for the preliminary conceptual design through the use of the Village's Consulting Services Master Agreement with the firm. Keshavarz and Associates propose to initially perform conceptual design and outreach to local stakeholders and Palm Beach County Roadway and Engineering to cohesively develop a design that can meet both the Village's goals and the County's, since 10th Ave North is owned by PBC. Once the conceptual design phase is completed under this Work Authorization, the second phase of final design will be presented at a later date for approval. The Work Authorization #03 with Keshavarz and Associates is at a cost not to exceed $76,170.04.

Fiscal Impact: Work Authorization #03 with Keshavarz and Associates will have a cost not to exceed $76,170.04 and be funded from 01441-56300.

7. **Approve Change Order #01 to ShutterUp Windows and Doors for the Electrification of the Storefront Doors at Village Hall: Motion for the approval of Change Order No. 1 with ShutterUp Windows and Doors for an additional amount of $9,144.75 to change the original scope of work to electrified hinges and panic devices on the storefront doors to make the doors key FOB compatible at the Village Hall Complex. Funding is available from the Public Works - General Fund Account.**
   Staff: Felipe Lofaso, Public Works Director

   SUMMARY: On December 12, 2024, the Village approved an agreement with ShutterUp Windows and Doors to replace all three sets of storefront doors at the main entrances of Village Hall. Upon further review by the staff, it was determined that adding card reader access would be important for enhancing security and allowing after-hours use. Since this additional work was not included in the original scope of services, we are presenting the associated costs to the Council for approval as a change order to the original agreement with the vendor. The total cost for this work will not exceed
   $9,144.75 and will be funded from account 01441-56200.

   Fiscal Impact: The Change Order with ShutterUp Windows and Doors will be funded from account #01441-56200 at a cost not to exceed $9,144.75.

8. **Approve Expenditure to Purchase New Office Furniture for the Police Building Expansion Project - Piggyback – Police Department (FY 2025 Budget Funded) – Florida DMS Contract: Motion to approve a Purchase**

Agreement with JC White Furniture in the amount of $195,304.38 Piggybacking Florida DMS Contract 56120000-24-NY-ACS (Furniture, All Types) to purchase furniture for the Police Department. Funding is available from FY 2025 Budget - General Fund - Machinery and Equipment – Capital Expense Account.
Staff: Thomas Ceccarelli, Police Chief

SUMMARY: The Police Department must purchase furniture to support the building expansion with a planned completion date of November 2025. Staff recommends the Council approve the furniture purchase proposed by JC White via the submitted proposals for the identified areas of the first and second floors of the Police Department by utilizing the pricing available via the Florida DMS Contract 56120000-24-NY-ACS (Furniture, All Types) - valid through December 1, 2028.

As per JC White's proposal, the identified areas requiring furnishing include the Lobby, the new Community/Training room, first and second floor offices, Conference Rooms, Interview Rooms, Evidence and Lab areas, and Break Rooms. Furniture currently in excellent or good condition will be utilized in alternative areas to minimize furniture costs. The total price encompasses the purchase, assembly, and installation of all furniture items outlined in the proposal.

The Village's Purchasing Code, Section 58-9. - Accessing contracts of other government agencies provides that the Village may award a contract by piggybacking or accessing the goods and/or services from any State of Florida contract, contracts of any Florida political subdivision, or from any other governmental entity (other than the Federal government); provided that the same or substantially similar goods and/or services were competitively solicited.

Fiscal Impact: Funding for the proposed purchase is allocated within the FY 2025 Budget - General Fund - Machinery and Equipment – Capital Expense Account. The purchase price amounts to $168,904.38. Additionally, delivery and installation costs will total $26,400.00. Consequently, the overall cost will be $195,304.38.

9. **Approve Amendment No. 02 to Work Authorization CH-U01- Utilities Operations Building - Task Order No. 331 - Utilities Department – CHA Solutions: Motion for the approval of Amendment No. 2 to Work Authorization CH-U01 (Task Order #331) with CHA Solutions in the additional amount of $88,492 for further design services and the extension of time for the Utilities Operations Building at the Main Water Treatment Plant (WTP). Funding is available from the Water Sewer Fund.**
Staff: Jimmy Johnson, Utilities Director

SUMMARY: After an assessment of the initial civil design of the Utilities Operations Building (Task Order No. 331), the Utilities Department discovered that the original conceptual design did not include adequate space for administrative staff or an inventory warehouse. To better accommodate operational requirements, the building's square footage must be increased. This expansion will necessitate additional design and architectural services to incorporate the approved changes.

We are requesting an amendment to the original Work Authorization No. CH-U01, which will include an additional cost of $88,492.00. This amendment covers the following:

- An increase in the cost of design services.
- An extension of an additional 60 days for design and permitting services related to the change in scope.

The Village Council has been asked to approve Work Authorization CH-UH01.2 (Amendment No. 02) at a cost not to exceed $88,492.00. This amendment will support all necessary professional engineering services and related tasks associated with the Utilities Operations Building (Task Order No. 331), provided by CHA Consultants, the Village's contracted engineering firm.

The proposed Work Authorization CH-UH01. 2 (Amendment No. 02) was prepared by CHA Consultants and reviewed by the Utilities Director, the Utilities Assistant Director, and the Project Manager.

Fiscal Impact: Work Authorization CH-UH01.2 (Amendment No.02) for the Utilities Operations Building (Task Order No.331) will be funded from account No. 41336-56200 and will increase from $437,873.88.to $526,365.88 with an additional 60 calendar days, original days being 331 and proposed days being 421.

10. **Resolution No. 2025-43 - Contract Award – ITB No. 2025B-007 – Main Water Treatment Plant & Pratt Water Treatment Plant: Miex and Slaker Roof and Gutter Replacement (TO No. 376 & No. 377) - Utilities Department – Creative Contracting Group: Motion for the approval of Resolution No. 2025-43 to enter into an agreement with Creative Contracting Group for $222,300 for the Main WTP & Pratt WTP Miex and Slaker Roof and Gutter Replacement Project. Funding is available from the Water and Sewer Fund.**
Staff: Jimmy Johnson, Utilities Director

SUMMARY: The Utilities Department needs to replace the roofing and gutter systems for the Lime Slaker and MIEX buildings at both the Pratt and Main Water Treatment Plants. The current roof systems of all four (4) buildings have reached their end of life, which leaves the Slaker and MIEX equipment susceptible to water damage. The Slaker building roofs were installed circa 1990 and the MIEX building roofs were installed in 2004. This project is essential to maintaining the integrity of the Slaker and MIEX systems, which are key components to the water treatment process.

The Utilities Department advertised the project for bid on April 30, 2025, and received the following seven (7) proposals.

Bid Proposals:

- **Creative Contracting Group** – $222,300
- **Poseidon Sales, LLC** - $261,450
- **Best Roofing Services, LLC** – $265,500
- **Grace Roofing & Sheet Metal Enterprise** – $303,040
- **Perkins Roofing Jupiter** – $273,006
- **Hi-Tech Roofing & Sheet Metal** – $327,235
- **Weather Guard Industries/SMJ Metals LLC** – $359,702.62

After reviewing these proposals, the Village recommends awarding the contract to Creative Contracting Group, identified as the lowest, most responsive, and responsible bidder, with a project cost not to exceed $222,300.00. This project will be funded by account No. 41336-56200 in the Utilities Department FY 2025 Budget - Water & Sewer Enterprise Fund.

The Village has previously worked with the proposed contractor and has received excellent service and a quality product.

Fiscal Impact: The agreement with Creative Contracting Group for the Main WTP & Pratt WTP Miex and Slaker Roof and Gutter Replacement (TO #376 & TO #377) will be funded by Account No. 41336-56200 at a cost not to exceed $222,300. The FY2025 approved budget for this project is $230,000 ($115,000 Main WTP & $115,000 Pratt WTP).

11. **Approve Work Authorization #1 KH-U24 - Price Street Force Main Replacement - Task Order No. 373 - Utilities Department – Kimley Horn and Associates, Inc.: Motion for the approval of Work Authorization No. #1-KH-U24 to Task Order #373 with Kimley Horn and Associates, Inc., for an amount not to exceed $142,410.00 to provide engineering and design services for the replacement of an aging 4-inch force main located between Lakewood Road and North Price Street, which has suffered multiple breaks in the past 18 months. Funding is available from the Water and Sewer Enterprise Fund.**
Staff: Jimmy Johnson, Utilities Director

SUMMARY: The Utilities Department must replace an aging 4-inch force main between Lakewood Road and North Price Street, which has suffered multiple breaks in the past 18 months. Approximately 1,450 linear feet of the force main will be replaced with durable, sustainable materials to enhance reliability and reduce maintenance and repair costs. This upgrade will strengthen the essential wastewater infrastructure, minimize future line breaks, and lower long-term costs.

The Village Council has been requested to approve Work Authorization #1 KH-U24 at a cost not to exceed $142,410.00. It will cover all necessary professional engineering services and related fees associated with the Price Street Force Main

Replacement (Task Order No. 373) by Kimley Horn and Associates, Inc., the Village's contracted engineering firm.

Note: The Village issued a Request for Qualifications (RFQ) for Professional Engineering Services (RFQ #2025R-001 - Utility Engineering Services Continuing Contracts) under the Consultants Competitive Negotiation Act (CCNA) - Section 287.55, Florida Statutes.

The Village has previously worked with the proposed vendor and has received excellent service and a quality product.

Fiscal Impact: The Work Authorization with Kimley Horn and Associates, Inc. for the Price Street Force Main Replacement (Task Order No. 373) will be funded from account No. 41336-56300 at a cost not to exceed $142,410.00. The FY2025 approved budget for this project is $80,000.00 and therefore an internal budget transfer to support this proposed cost above the budgeted amount may be completed within the Water and Sewer Enterprise Fund at a later date.

End of Consent Agenda....

Vice Mayor Schmitz offered the public an opportunity to comment on the Consent Agenda. There were no comments.

Council Member Waller motioned for the approval of the Consent Agenda; Mayor Pro Tem Ready seconded the motion. The said motion carried 3-0.

PRESENTATIONS

12. **Update - Police Department Expansion/Renovation Project: Mr. Greg Seifker, Village Owner's Representative/Project Manager, will provide an update on the construction project.** Staff: Kimberly Glas-Castro, Assistant Village Manager

    Mr. Greg Seifert provided an update on the Police Department Expansion Project. He entered the PowerPoint into the record. Mr. Seifert explained the renovation work taking place. The Briefing Room and new Fitness Rooms were finished. The LAB, Emergency Communication Breakroom, and Evidence Processing/storage areas are in the finishing stages. The new two- story building was topped out in early May by Kaufman Lynn. The roof is 95% with parapet flashing pending installation. With regard to the site, the water, sewer, and storm drainage systems are fully complete; currently there is coordination for the installation of site lighting and irrigation.

    Mr. Seifert discussed challenges with the FPL Transformer and NEW ATS and Generator installation. He advised that a transformer upgrade would take place with FPL during the first week of August, along with the installation of a new Automatic Transfer Switch (ATS) and generator. FPL and an electrician will collaborate to ensure no power outages occur during the installation. The project is planned for completion in December.

Vice Mayor Schmitz offered the public and Council an opportunity to comment. There were no comments from the public. Mayor Pro Tem Ready asked if there were any delays with building materials because of the tariffs. There are no delays with materials.

Council Member Waller asked if there was adequate seating in the conference rooms. She was assured there was adequate seating. The Council expressed their appreciation for the progress.

13. **Proclamation: Recognizing Parks and Recreation Month - July 2025**
    Staff: Kimberly Wynn, Village Clerk

    Vice Mayor Schmitz read the proclamation into the record then presented it to the Parks and Recreation Department.

PUBLIC COMMENT

Vice Mayor Schmitz opened the meeting for public comments.

- **Palm Beach County Fire Chief Ronald Martinez** provided the monthly stats for the Village regarding the number of service calls. He also advised residents about the new traffic signal program that would begin as of September 1. Traffic light signal changes will work in correlation with emergency rescue vehicles. Mayor Pro Tem Ready asked if there were any problems at any of the intersections in Palm Springs. Chief Martinez stated that the bicycle lane on 2nd Avenue is a challenge.

- **Ms. Lynda Dyer: 3195 Rostan, Palm Springs, FL:** Ms. Dyer commented on e-bike policies and regulations in the Village. She is concerned about the safety of children and cyclists. The Assistant Village Manager responded that the staff are aware and working towards a policy within the next month or two. There is a delay due to state legislation.

REGULAR AGENDA

14. **2025 Florida League of Cities Annual Conference Voting Delegate: Appointment of a voting delegate to attend the 2025 Annual Florida League of Cities, Conference from August 14-16, 2025, in Orlando, Florida.**
    Staff: Kimberly Wynn, Village Clerk

    SUMMARY: The Florida League of Cities has requested that each municipality designate one official as the voting delegate for the upcoming Annual Conference to be held at the Signia by Hilton Orlando Bonnet Creek in Orlando, Florida, from August 14-16, 2025.

Each year during the business meeting session of the Conference, the designated voting delegate will represent the Village on policy development, the election of League leadership, and the adoption of resolutions that may be introduced during the meeting. One official from each municipality will make decisions that determine the direction of the League.

The deadline to submit voting delegate forms must be received by the League no later than July 31, 2025.

Fiscal Impact: There is no fiscal impact on the Village.

Vice Mayor Schmitz asked the Council to appoint a member as a voting delegate.

Mayor Pro Tem Ready motioned for the appointment of Council Member Waller. Council Member Waller seconded the motion. The said motion carried 3-0.

PUBLIC HEARINGS

15. ***(Second Reading)* Ordinance No. 2025-04 - Village Code Amendment - Chapter 34, Division 14 - Mobility Fees: Motion to approve Ordinance No. 2025-04 to amend Chapter 34 of the Village Code of Ordinance to adopt the mobility fee schedule.**
Staff: Kimberly Glas-Castro, Assistant Village Manager

SUMMARY: During the 2024 legislative session, House Bill 479 was passed, requiring interested cities to adopt a Mobility Plan and Fee Schedule, as well as an Interlocal Agreement with the County, by October 1, 2025. This is significant in enabling the Village to collect a single mobility fee that will fund various transportation improvements such as roads, multi-modal facilities, transit operations, and more within the Village limits. Additionally, it will eliminate the collection of road impact fees that do not necessarily benefit the Village.

At the Village Council meeting on July 25, 2024, a Professional Services Agreement was awarded to Nue Urban Concepts to prepare the Mobility Plan and Fee Schedule. A joint Village Council/P&Z Board/CRA workshop was held on January 9, 2025, to review the draft Mobility Plan, including the data and proposed maps.

Florida Statute § 163.3180(S)(i) encourages local governments to develop tools and techniques, including the adoption of long-term strategies to facilitate development patterns that support multimodal solutions, the adoption of area-wide service standards that are not dependent on any single road segment function, and establishing multimodal service standards that rely primarily on non-vehicular modes of transportation where existing or planned community design will provide an adequate level of personal mobility. The Mobility Fee is based on the Mobility

Plan projects which consist of improvements, programs, and services, to: (1) improve the Village's multimodal transportation system; (2) promote compact, mixed-use, and interconnected development; and (3) enhance mobility within the Village for residents, employees, businesses, students, and visitors. The Mobility Fee is intended to be assessed on all new developments.

Mobility Fees are not: (1) a recurring tax; (2) assessed as existing residential or non-residential property; or (3) deposited into the general revenue funds of the Village.

Mobility Fees are: (1) a streamlined one-time assessment on new development; (2) intended to offset the impact of new development; and (3) deposited into special revenue funds for Mobility Fees to be expended within a defined benefit district (in this case, the Village limits). Mobility Fees are legally and statutorily required to be spent on Mobility Projects that provide a mobility benefit to the new development that paid the Mobility Fee.

The Village of Palm Springs 2045 Mobility Plan and the Village of Palm Springs Mobility Fee Technical Report will be considered for adoption via Resolution No. 2025-35, as a separate agenda item.

The 2045 Mobility Plan’s mobility projects and programs serve as the basis to develop the Village’s mobility fee and provide a foundation for the Village to proactively prioritize projects to meet the growth, travel, and mobility needs of the community. The Technical Report documents the data and methodology used to develop a Village Mobility Fee to mitigate the impact of new development. The Village Mobility Fee meets legally established dual rational nexus requirements for “need” and “benefit” and is in rough proportionality to the impact of new development. The Village Mobility Fee has been developed consistently with the requirements of Sections 164.3164, 163.3180, 163.31801, Florida Statutes, and Chapter 380, Florida Statutes.

The Village Mobility Fee is intended to fund an alternative transportation system consistent with Florida Statute Section 163.3180. The Village Mobility Fee will replace the Palm Beach County transportation concurrency system and will be the only transportation mitigation fee to be assessed on all new development within the Village limits.

The effective date of the proposed ordinance is <u>October 8, 2025</u> (90 days after 2nd reading/adoption). Village staff will attempt to negotiate an interlocal agreement with Palm Beach County on pro rata sharing of the new mobility fee based on the new development's impact on County roads prior to October 1st.

The proposed ordinance was approved on First Reading at the June 12, 2025, Village Council meeting. The Council asked that the fee for assisted living facilities and commercial drive-thru facilities be re-evaluated. In response, Nue Urban

Concepts revised the measurement for proposed fees as follows:

USE	**NEW MEASURE**	**PREVIOUS MEASURE**
Assisted Living Facilities and other long-term residential facilities	Per Bed	Per 1,000 Sq. Ft
Private Education, including childcare and tutoring	Per Student	Per 1,000 Sq. Ft.
Multi-tenant Retail and Mixed-Use	Per 1,000 Sq. Ft.	n/a

Additionally, the calculated fees for outdoor recreation and high-impact retail changed as passerby trips were re-evaluated.

Further, Council expressed concern about assessing a fee for a commercial use drive-thru lane, such as a grocery store pharmacy or dry cleaner drive-up. Nue Urban Concepts could not find a alternate fee measurement or approach to recommend for this use and maintains, in their professional opinion, that the fee should be charged to address the market shift demanding convenient drive-up retail services. The Village Council may wish to provide policy direction on whether to include this fee in the schedule.

The modified fee schedule is being presented for the second and final reading.

Fiscal Impact: The approval of the proposed ordinance increases Village revenue by imposing a Mobility Fee. The County road impact fee will no longer be collected within the Village limits.

The Village Clerk, Ms. Wynn, read the statement of the advertisement. The Village Attorney, Mrs. Goddeau, read the title of the caption into the record.

Mrs. Glas-Castro stated that the Council expressed concern about implementing a fee for commercial drive-thru lanes, like those for grocery store pharmacies or dry cleaners. Nue Urban Concepts couldn't find an alternative fee structure and believed that the fee is necessary due to the market shift towards convenient drive-up services. The Village Council may want to decide on including this fee in their schedule. She also went over the fee comparison entered into the record for Council review.

Vice Mayor Schmitz offered the public an opportunity to speak. There were no comments.

Mayor Pro Tem Ready motioned for the approval of Ordinance No. 2025-04, and Council Member Waller seconded the motion. There was a roll call vote as follows: Mayor Pro Tem Ready - Yes; Council Member Waller - Yes; and Vice Mayor Schmitz - Yes. The motion carried 3-0.

<u>ACTIONS AND REPORTS</u>
There were no Actions or Reports.

<u>VILLAGE MANAGER COMMENTS</u>
The Village Manager, Mr. Bornstein thanked the staff for a successful Fourth of July event.

<u>VILLAGE COUNCIL COMMENTS</u>
The Council reported on the events they attended and thanked staff.

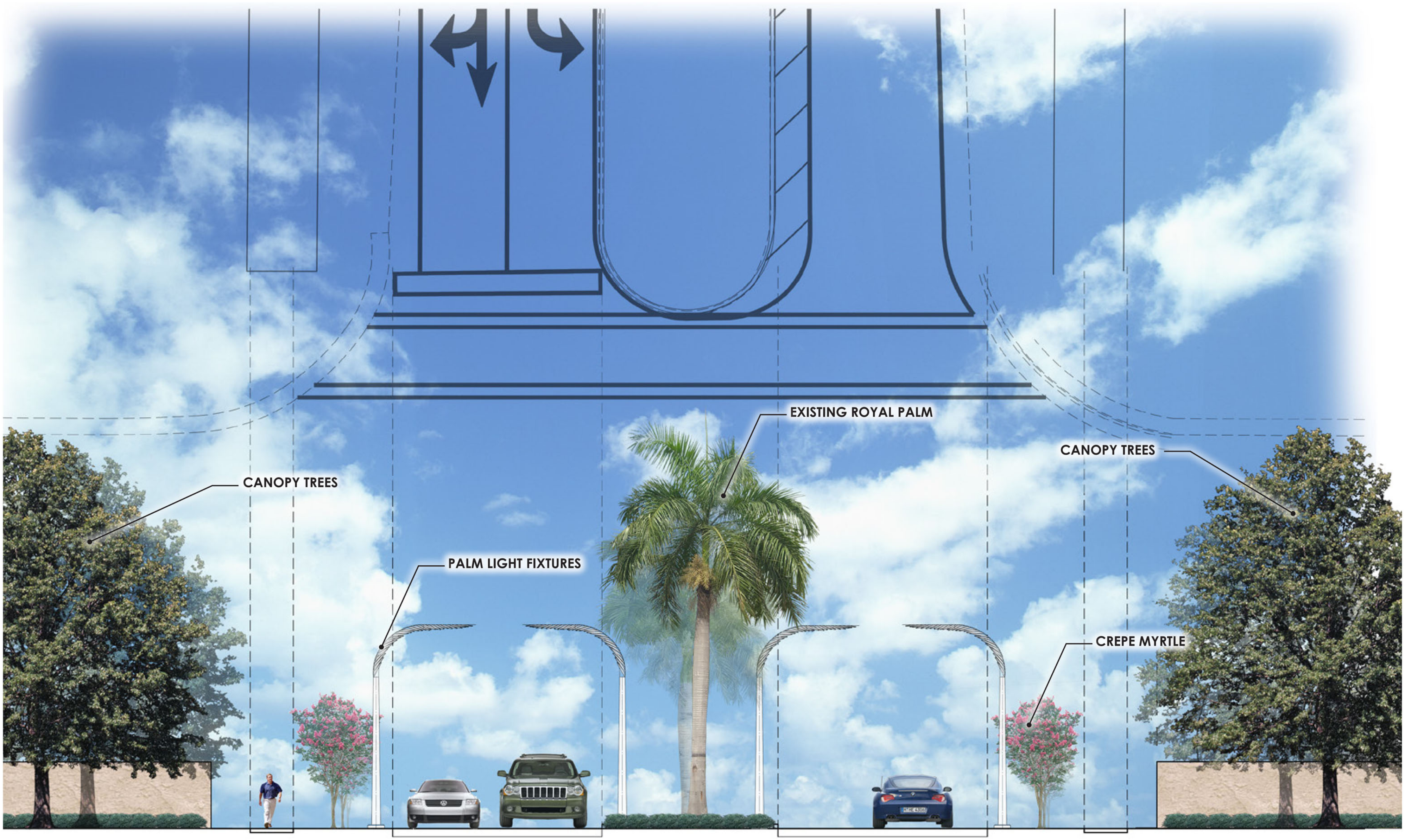
<u>ADJOURNMENT</u>
Hearing no further business, Vice Mayor Schmitz adjourned the Village Council Regular Meeting at 6:47 p.m.

The undersigned is the Village Clerk of Palm Springs, Florida, and the information provided herein is the Minutes of the Regular Council Meeting held on **<u>July 10, 2025</u>**. Which minutes were formally approved and adopted by the Village Council on **<u>July 24, 2025.</u>**

Kimberly M. Wynn
Village Clerk

NEXT REGULAR MEETING:
THURSDAY, JULY 24, 2025, AT 6:30 P.M.
(IMMEDIATELY FOLLOWING THE BUDGET WORKSHOP MEETING AT 5:30 P.M.)

Palm Springs Gateway Plan View



Gateway Greenbrier Drive Elevation


VILLAGE OF
PALM SPRINGS
FLORIDA

Field Color 2

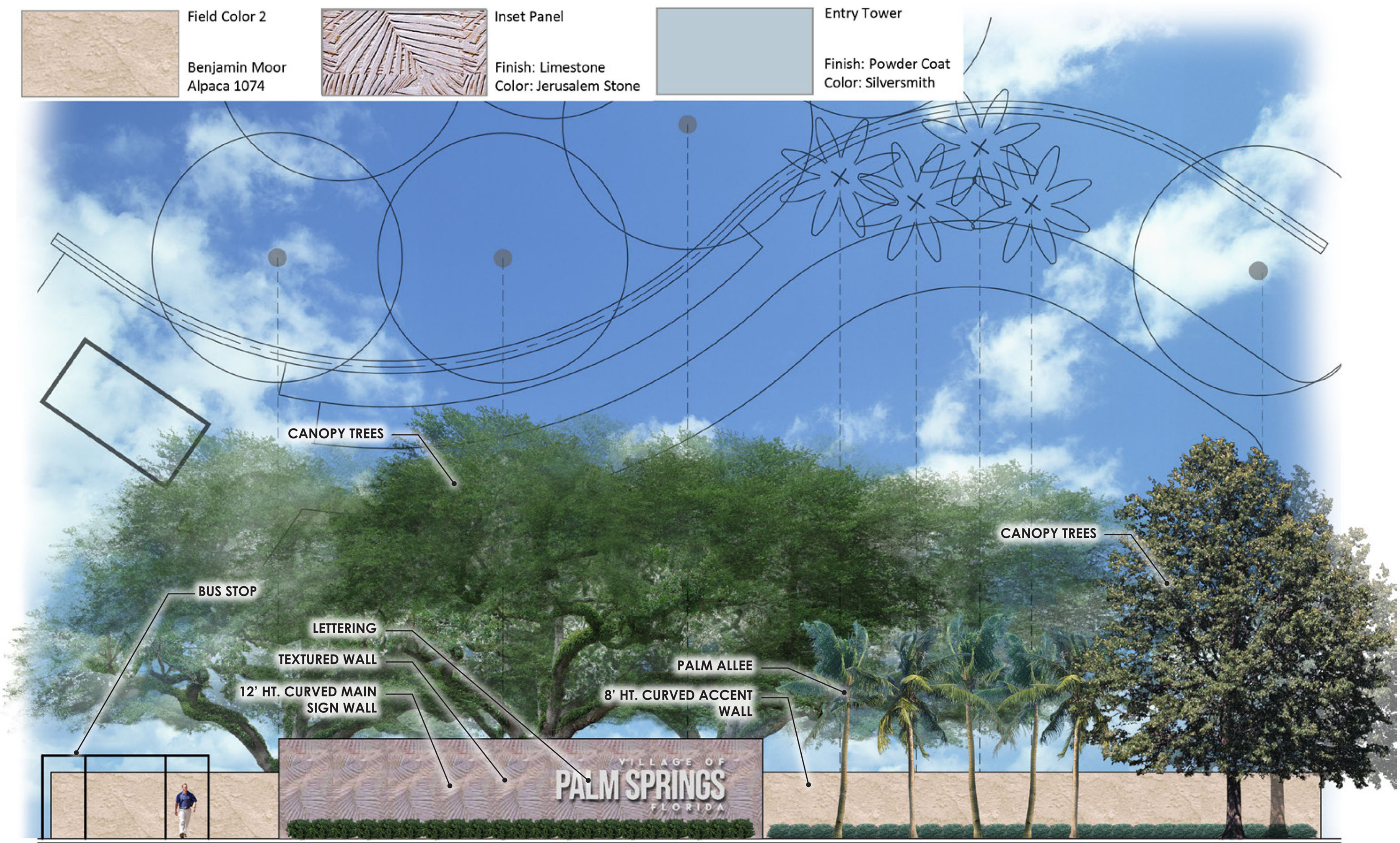
Benjamin Moor
Alpaca 1074

Inset Panel

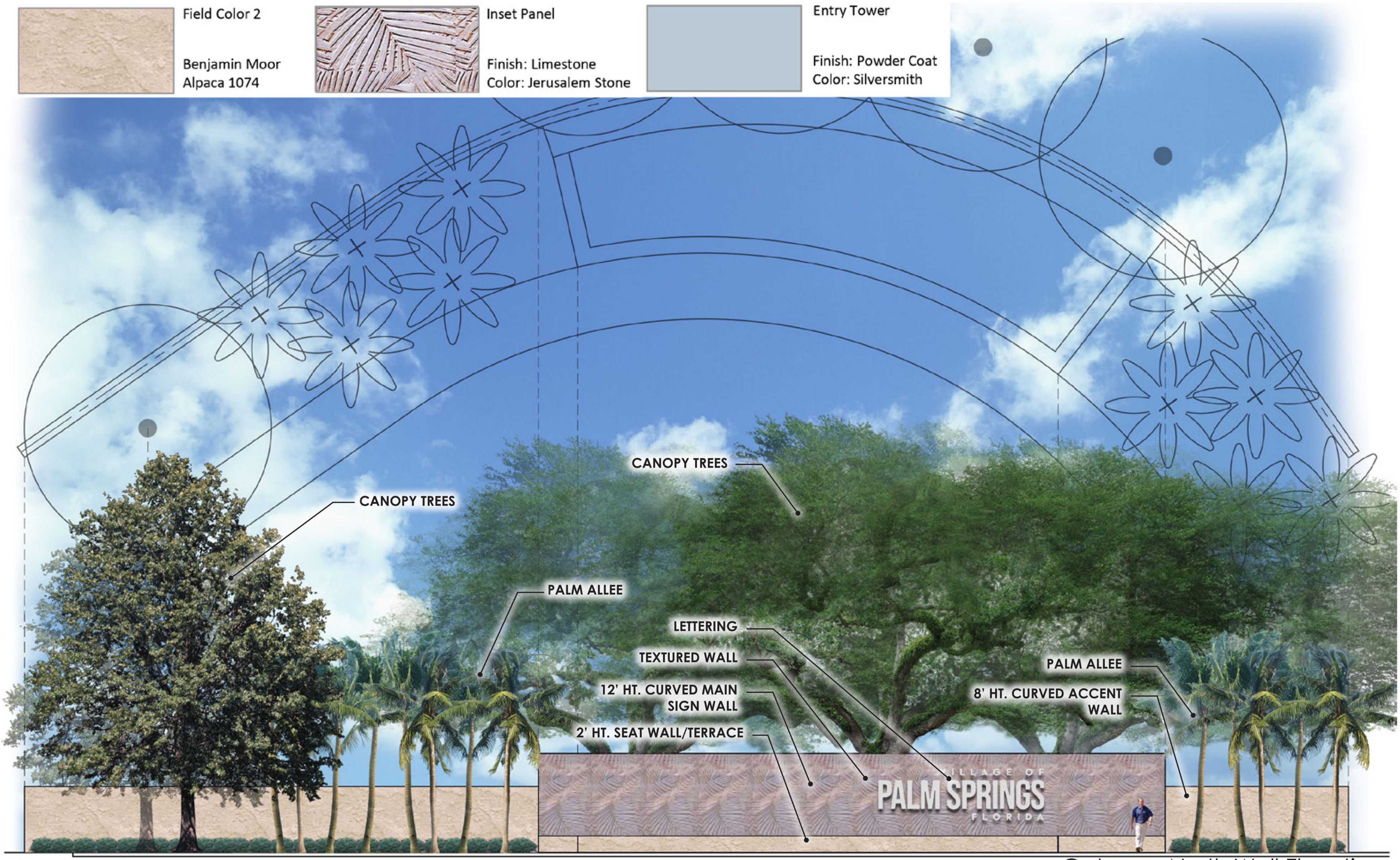
Finish: Limestone
Color: Jerusalem Stone

Entry Tower

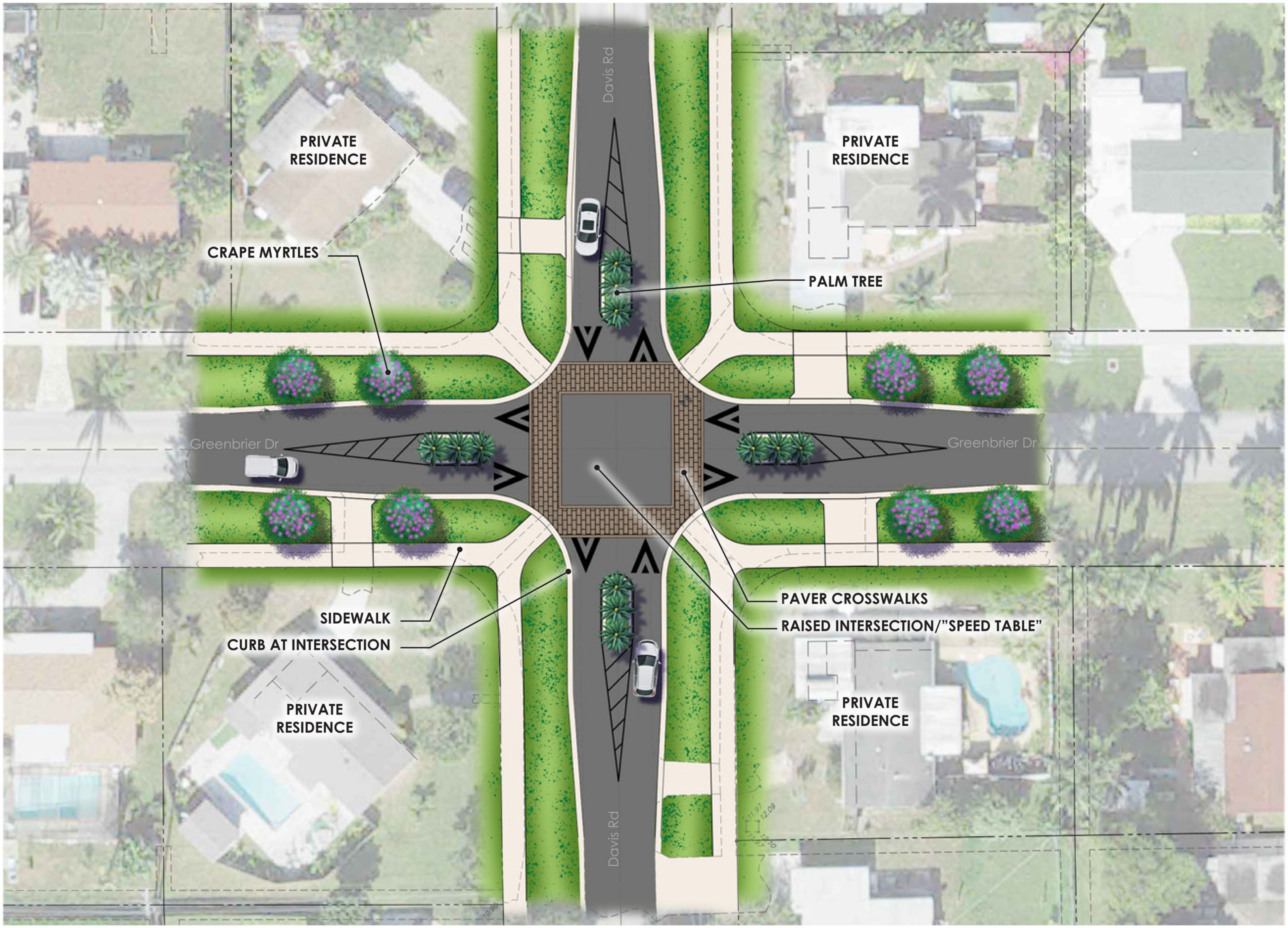
Finish: Powder Coat
Color: Silversmith



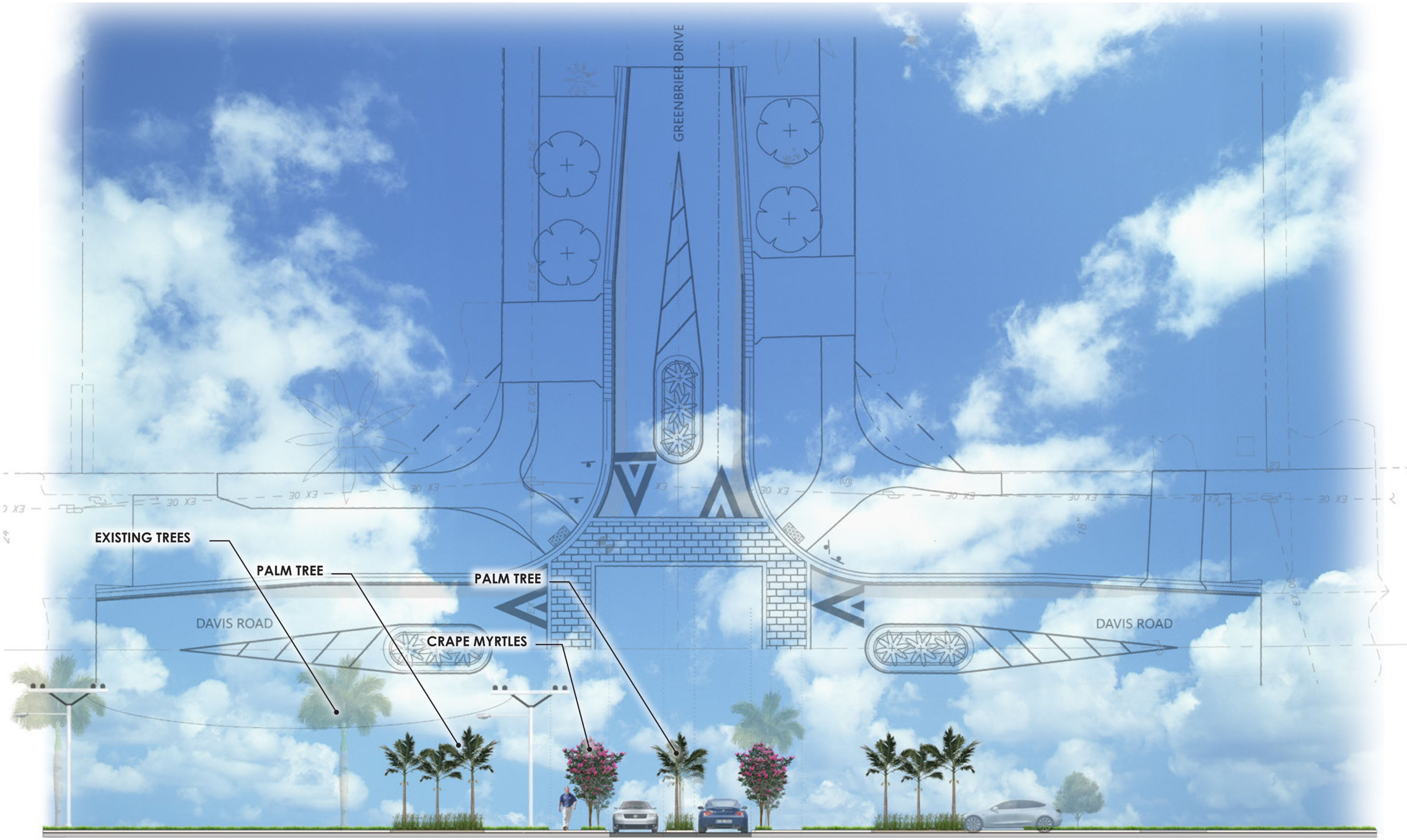
Gateway South Wall Elevation



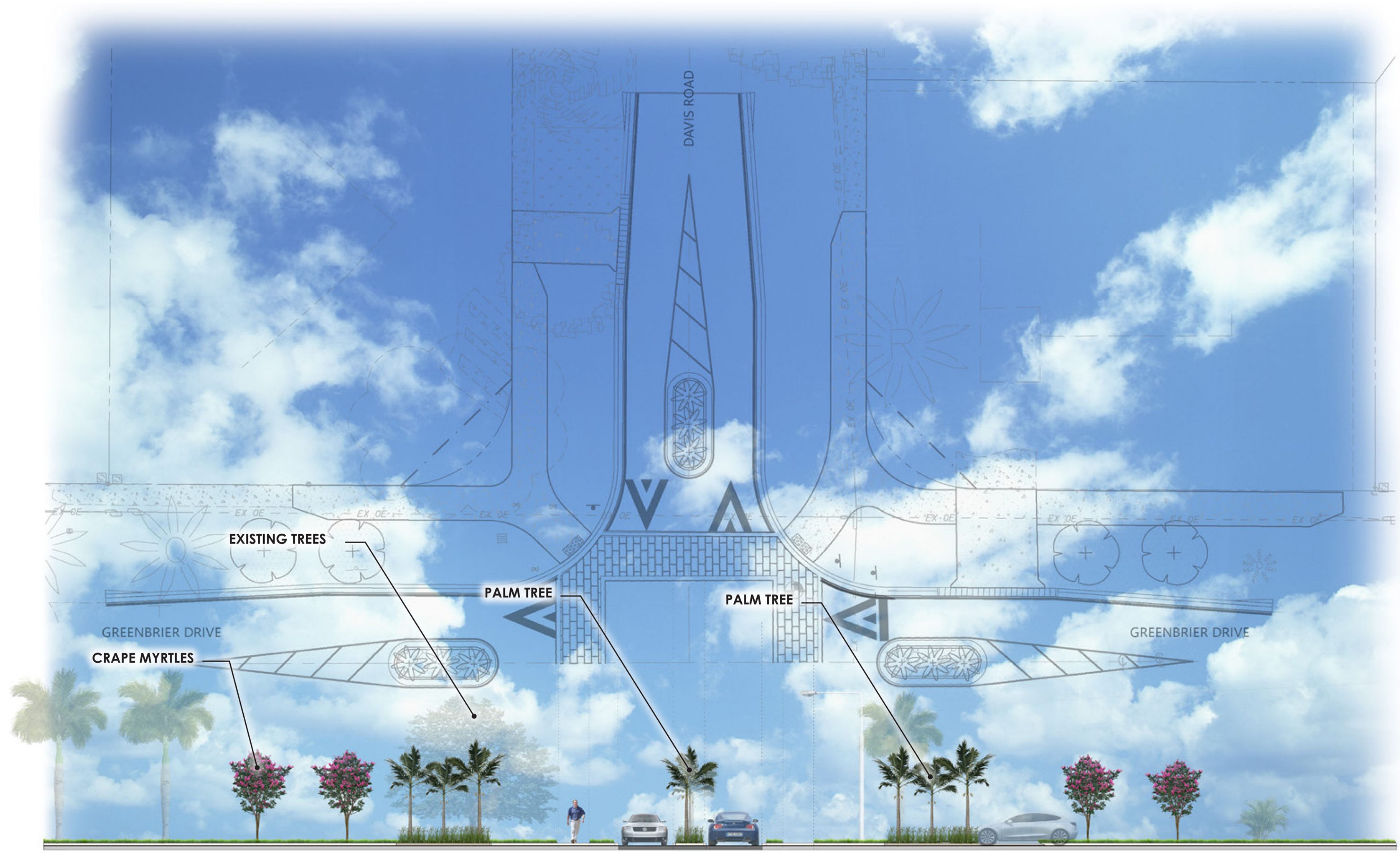
Gateway North Wall Elevation



Greenbrier & Davis Intersection Plan View



Davis Rd & Greenbrier Dr Elevation

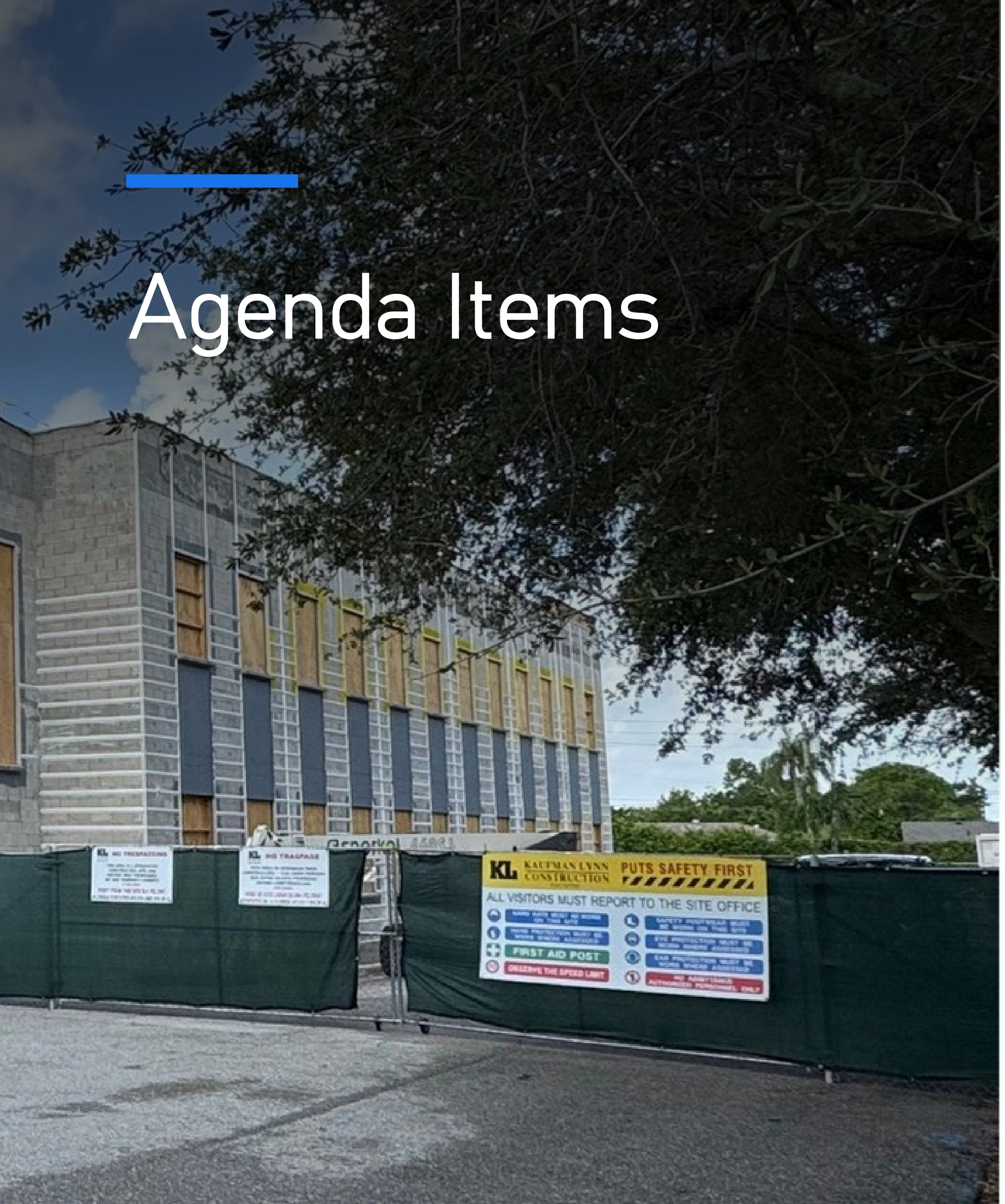


Greenbrier Dr & Davis Rd Elevation

Village of Palm Springs Police Department Expansion and Renovation

PROGRESS UPDATE

Agenda Items



- Renovation Progress
- New Building Progress
- Site Improvements
- Overall project schedule
- Furniture Fixtures and Equipment
- VPS low voltage vendors
- Project financials.

Current Phase Overview

Renovation work

Briefing room and the New fitness rooms are complete, the Lab, EC breakroom and the New Evidence processing and storage areas are all in finishes.

New Building

The new two-story building was topped out in early May and is now dried in with the roof 95 % complete, The parapet flashing remains to be installed.

Site

Water, Sewer and Storm drainage systems are 100%. We are coordinating the installation of site lighting and irrigations installation now.

Challenges and Solutions

New FPL Transformer

We are coordinating the transformer upgrade with FPL for the first week of August.

New ATS and Generator installation.

The New ATS and Generator installation will be coordinated with FPL and our electrician to ensure there are no power outages.

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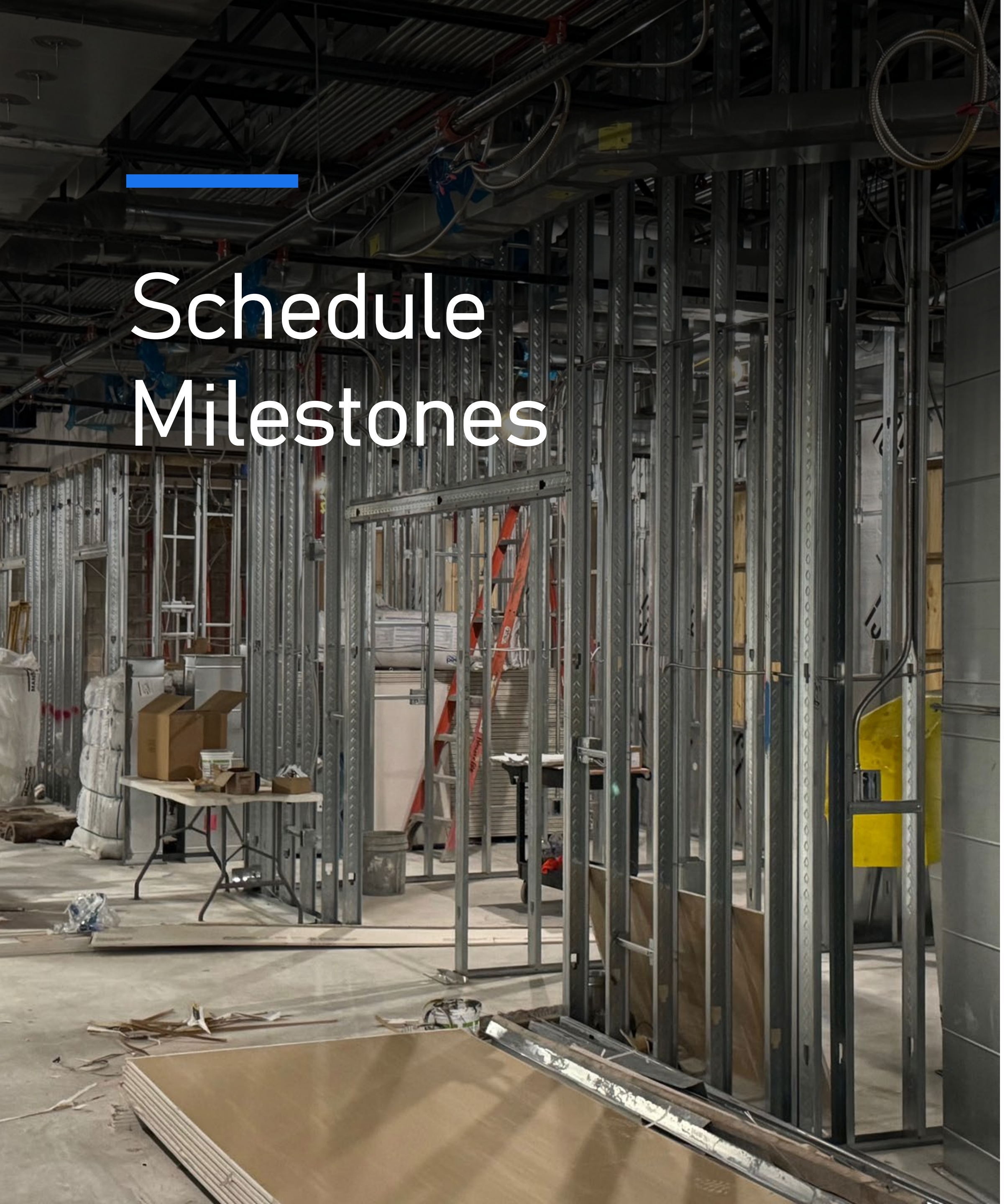
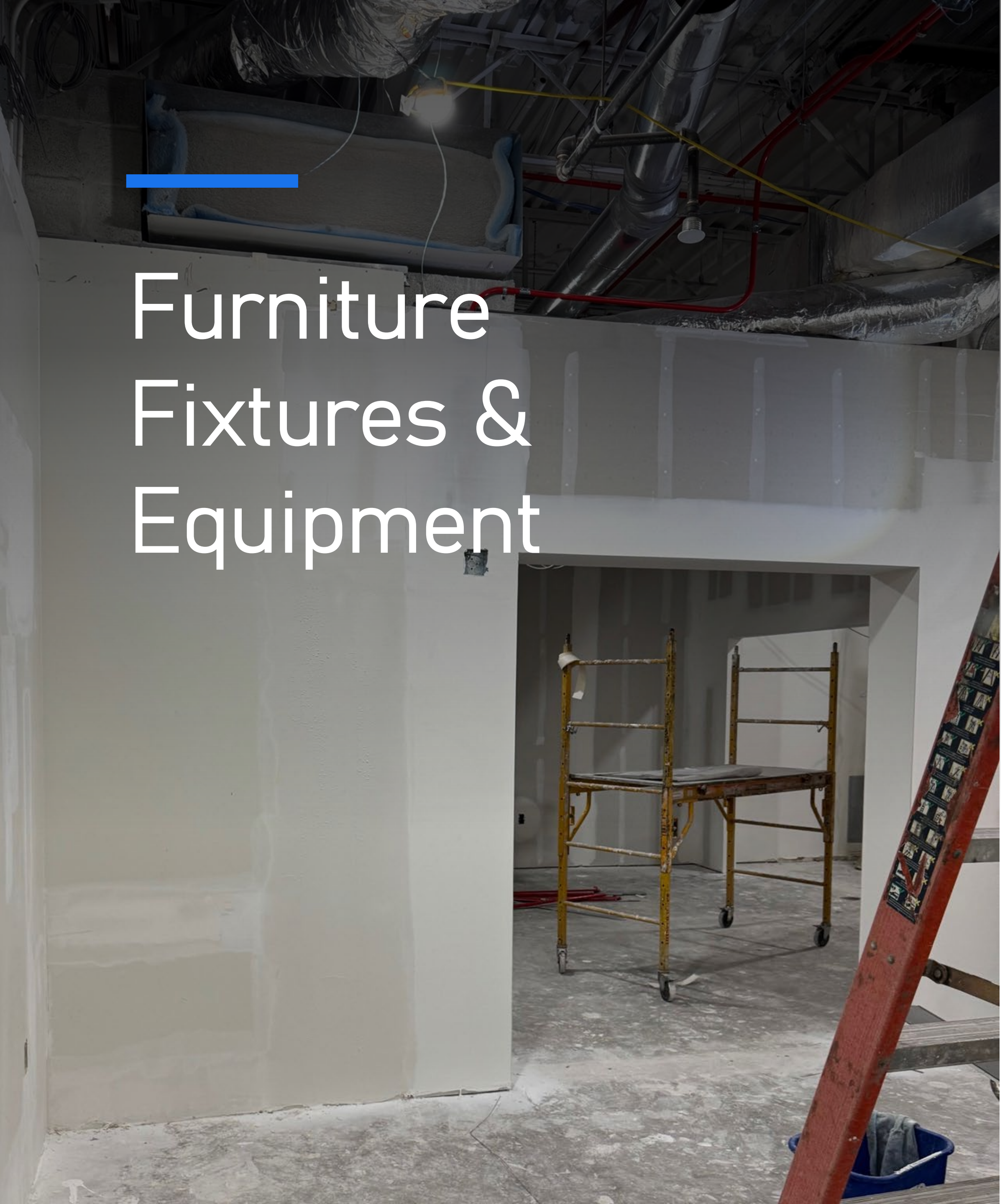


Schedule Milestones

- Building Structural top-out 5-2-25
- New Building roof Dry in 6-25-25
- Temp power to new building 8-1-25
- Landscape Installation 9-4-25
- Asphalt paving 9-15-25
- Final Building Inspections 11-4-25



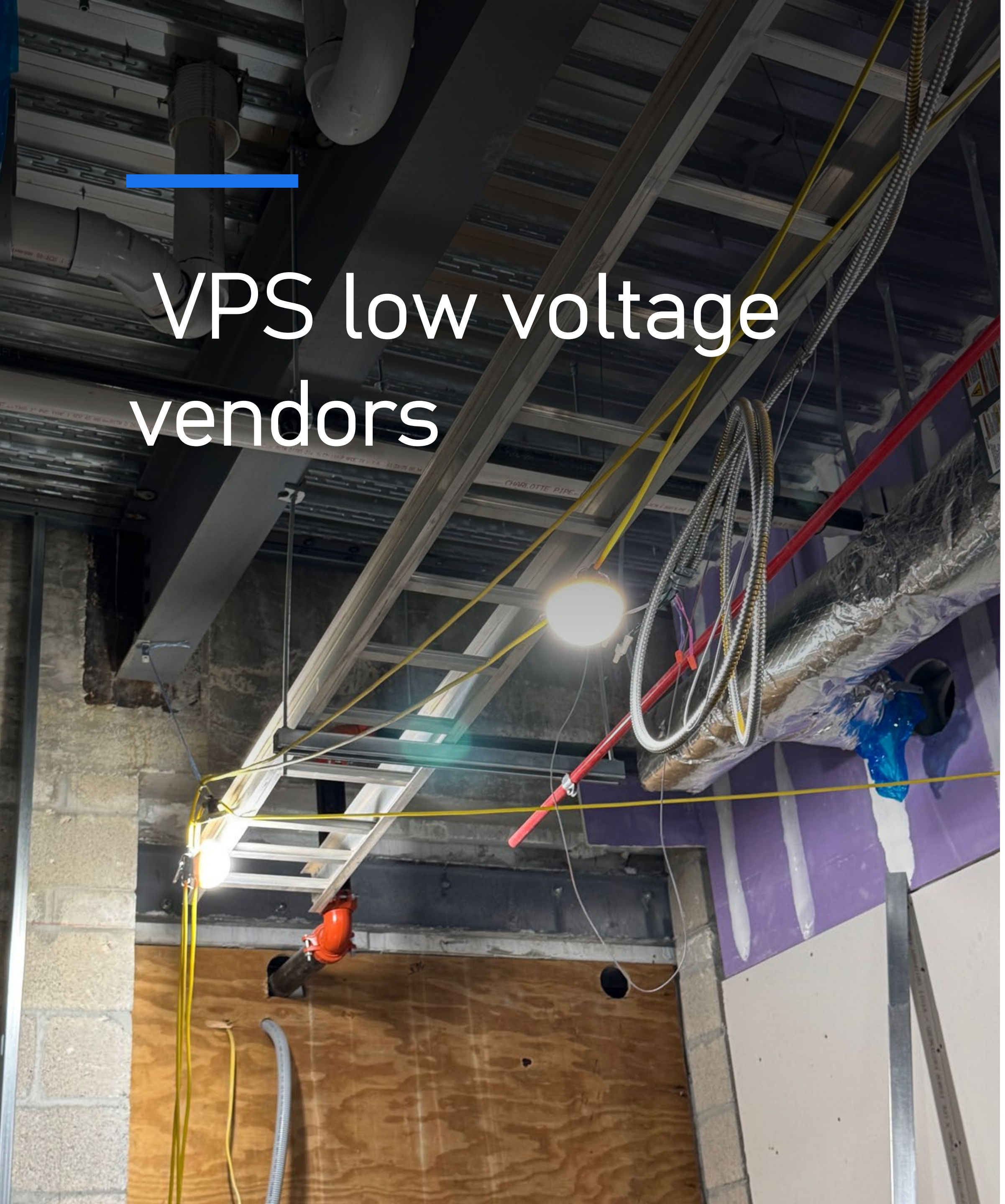
Furniture Fixtures & Equipment

We are working with JC White Through the HON Statewide pricing structure.

We met with the Police operations team and Chief Ceccarelli to ensure materials specified meet the departments needs..

A proposal for the approval of the council is on 7-10-25 agenda.

6 to 8 weeks lead time for material order



VPS low voltage vendors

Universal Cabling

P O Issued , Walked Job with Team on 6-16-25, Vendor is on board and understands the schedule.

Gerelcom

Proposed vendor for access controls. Communications have been a challenge.

Need to finalize proposal to submit for PO.

Village of Palm Springs I T

The security camera and audio video systems will be coordinated with the VPS IT department..

Project Financials

Current Payment Status

Through June Payment application we are 46% completed with the project..

Direct Owner Purchase

Forecasting helps predict future financial performance and identify potential risks in the project.

Cost Tracking

We have achieved 92% of the tax savings goal of $131,750.

Owner Contingency is currently at 26% of the original $316,201.

Contractor Contingency is currently at 88% of the original $316,201

Contractor buyout is Approximately $190,000