



**COUNCIL MEETING MINUTES
VILLAGE HALL COUNCIL CHAMBERS
226 CYPRESS LANE, PALM SPRINGS, FLORIDA
SEPTEMBER 11, 2025, AT 6:30 p.m.**

CALL TO ORDER

Mayor Bev Smith called the Village Council Regular Meeting to Order at 6:30 p.m.

ROLL CALL

Present: Mayor Bev Smith, Vice Mayor Kim Schmitz, Mayor Pro Tem Gary Ready, Council Member Johnnie Tieche, and Council Member Patti Waller

Absent: None

Also Present: Village Manager Michael Bornstein, Village Attorney Christy Goddeau, Village Clerk Kimberly M. Wynn, Police Chief Tom Ceccarelli, Sergeant-In-Arms, Planning, Zoning, and Building Director Iramis Cabrera, Utilities Director Jimmie Johnson, Public Works Director Felipe Lofaso, Assistant Public Works Director Timothy Crespo, Finance Director Mara Frederiksen, Parks and Recreation Director Juan Ruiz, Assistant Parks and Recreation Director Lauren Bennett, Deputy Village Clerk Jane Worth, Staff Assistant Maria Izzo, Human Resources Director Ashley Sainglus, and Library Services Director Josefina Maliska, and Library Services Administrative Assistant Claudia Ruiz.

INVOCATION

The Village Manager, Mr. Bornstein, gave the Invocation.

PLEDGE OF ALLEGIANCE

The Village Council led in the Pledge of Allegiance.

ADDITIONS, DELETIONS, OR MODIFICATIONS, AND APPROVAL OF AGENDA

The Village Manager, Mr. Bornstein, noted that there were no additions, deletions, or modifications to the Agenda.

Vice Mayor Schmitz motioned for the approval of the Agenda as presented, and Mayor Pro Tem Ready seconded. The said motion carried 5-0.

CONSENT AGENDA

1. **Approval of August 21, 2025, Village Council Special Meeting Agenda Minutes: Motion for the approval of August 21, 2025, Village Council Special Meeting Minutes**
Staff: Kimberly Wynn, Village Clerk

2. **Approval of August 21, 2025, Village Council Agenda Meeting Minutes: Motion for the approval of August 21, 2025, Village Council Meeting Agenda Minutes.**

Staff: Kimberly Wynn, Village Clerk

3. **Appointment to the Planning and Zoning Board: Motion to appoint Junior Alternate Ralph Wiles to the Planning and Zoning Board as a Regular Member to serve an unexpired three-year term.**

Staff: Kimberly Wynn, Village Clerk

SUMMARY: Currently, there are two (2) vacancies on the Planning and Zoning Board due to the resignation of Mr. Johnnie Tieche after he was appointed to the Village Council on August 21, 2025.

Junior Alternate Ralph Wiles has expressed an interest in serving as a Regular Member of the Planning and Zoning Board. He is a valuable asset to this Board as a Member. If appointed, he would fulfill the unexpired three-year term ending May 14, 2028.

Mr. Wile's appointment would leave one vacancy on the Board for a Junior Alternate.

Fiscal Impact: The proposed appointment does not have a fiscal impact to the Village.

4. **Reappointment to the Police Officers' Pension Board of Trustees: Motion to approve reappointment of Mr. Donald Bell as a Resident Member to the Palm Springs Police Officers' Pension Board of Trustees for a term that ends September 30, 2027.**

Staff: Kimberly Wynn, Village Clerk

SUMMARY: Staff requests that the Village Council reappoint one member to the Police Officers' Pension Board of Trustees. The term for Mr. Donald Bell will expire on September 30, 2025. No other applications were received.

Mr. Bell has submitted an application indicating his interest in remaining on the Board. Therefore, the staff recommended the reappointment of Mr. Bell to the Police Officers' Pension Board of Trustees as a Resident Member for a two-year term that expires September 30, 2027.

If the reappointment is approved, there will be no vacancies on the Police Officers' Pension Board of Trustees.

Fiscal Impact: The proposed appointment does not have a fiscal impact on the Village.

5. **Approval of the FY 2026 Council Meeting Schedule: Motion for the approval of the FY 2026 Village Council Meeting Schedule.**

Staff: Kimberly Wynn, Village Clerk

SUMMARY: The Village Charter and the Code of Ordinances mandate that the Council hold at least one monthly meeting. Therefore, the Village Council is requested to approve the following meeting schedule for Fiscal Year (FY) 2026:

2025

Thursday, October 9, 2025

Thursday, November 13, 2025

Thursday, December 11, 2025

2026

Thursday, January 15, 2026 (Due to holiday constraints) Thursday, February 12, 2026

Thursday, March 12, 2026

Thursday, April 9, 2026 - Annual Reorganization (*Immediately following the CRA Meeting*)

Thursday, May 14, 2026

Thursday, June 11, 2026

Thursday, July 9, 2026

Thursday, July 16, 2026 - Budget Workshop

- 5:30 p.m. Thursday, July 23, 2026

Thursday, August 20, 2026 (*Date changed due to FLC Conference*)

Thursday, September 10, 2026 (1st Budget Public Hearing) (*Immediately following the CRA Meeting*)

Thursday, September 24, 2026 (2nd Budget Public Hearing)

Note: The meeting start time is 6:30 p.m. unless otherwise indicated on the schedule.

Fiscal Impact: There is no fiscal impact.

6. **Approval of Insurance Renewal (FY 2026) - Property, Casualty, Liability, Special Coverage & Workers Compensation - Florida Municipal Insurance Trust (FMIT): Motion for approval to renew insurance coverage for Property, Casualty, Liability, Special Coverage & Workers Compensation with Florida Municipal Insurance Trust (FMIT) for FY 2026.**

Staff: Ashley Saingilus, Human Resources Director

SUMMARY: Approval of Insurance Renewal (FY 2026) - Property, Casualty, Liability, Special Coverage & Workers Compensation - Florida Municipal Insurance Trust (FMIT).

1. Consistence with a single carrier will assist with current and future premium pricing.
2. Maintaining the current carrier would significantly reduce the education and coverage- related issues associated with changing to another company.
3. Continuity with adjusters assists in expediting the closing of outstanding claims.
4. Provide the highest level of benefits.
5. The Turnkey Recovery program, through Synergy NDS, assists with seamless management of all property damage claims.

Gehring Group assisted the Village with preliminary budget projections for the Property; Casualty & Workers' Compensation program aligned with standard market predictions in early Spring. The prediction at the time warranted a budget placeholder approximately 8% higher than in force premiums. As the carrier market secured its reinsurance renewals, it was evident that pricing would become more favorable at renewal. For the reasons highlighted above, it was decided that a market bid would not be issued for FY 2026. Gehring Group recommends marketing the program for FY 2027 with increased reinsurance capital continuing to bolster support for catastrophic coverage, and a softening of the Florida Property market expected with the entrance of additional carriers.

The following program rates were provided by FMIT for the renewal term commencing on 10/1/2025:

Coverage Type	FY 2025	FY 2026
Property & Equipment	\$ 514,246	\$ 450,129
General Liability	\$ 180,297	\$ 245,184
Auto Liability & Auto Physical Damage	\$ 128,248	\$ 139,769
Workers' Compensation	\$ 505,605	\$ 574,366
Pollution Liability	\$ 3,559	\$ 3,915
Statutory AD&D	\$ 3,045	\$ 3,197
LESS: Return of FMIT Premium Credit	N/A	N/A
Total Annual Premium	\$ 1,355,000	\$ 1,416,560

*Includes Public Officials Liability & Employment Practice Liability and Law Enforcement Liability, and Cybersecurity Liability insurance.

Note: Due to catastrophic events worldwide and changes in pricing and structuring of its reinsurance program, FMIT's annual Return of Premium Credit program was suspended by its Board of Governors in 2019. It has not been re-instituted for FY 25/26.

The Gehring Group recommends that the Village remain with FMIT and continue its coverage.

The proposed annual premium has been reviewed by the Human Resources Director (who manages our insurance program) and the Finance Director.

If approved, the Village would accept the Florida Municipal Insurance Trust's (FMIT) pricing including all terms, conditions, and pricing. The term of the proposed contract would be for one (1) year and would expire on September 30, 2026. The Village will not expend more than the amount in the approved budget as it may be adopted/approved each year for these goods and services for the term of the contract.

The Village's Procurement Code, Section 58-2 — Exempt purchases, provides that the following goods and/or services are approved as exempt purchases when they are included in the adopted annual budget. Exempt purchases are exempt from the competitive selection purchase requirements set forth in this purchasing code: (29) Payments for casualty and property insurance after approval of contract by village council.

The proposed annual premiums were prepared by FMIT and reviewed by the Gehring Group, the Human Resources Director (who manages our insurance program) and the Finance Director.

If approved, the Village's new premiums for FY 2026 will be effective beginning October 1, 2025.

Fiscal Impact: The proposed premiums are included within the proposed FY 2026 Budget - General Fund and Water and Sewer Enterprise Fund.

The Village will not expend more than the amount within the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

7. **Service Employees International Union/Florida Public Services Union (SEIU/FPSU) Agreement - Reopener Amendments (TA): Motion to approve the SEIU Agreement - Reopener Amendments (TA) contingent upon the union passing the vote on September, 2025. The Agreement will provide a 4% Across the Board increase effective as**

of October 1, 2025. Employees will be eligible for a 1% Merit increase for FY 26. The impacts related to the proposed salary increases are within the approved FY 2026 Budget - General Fund.

Staff: Kimberly Wynn, Village Clerk

SUMMARY: The Village and the Service Employees International Union/Florida Public Services Union (SEIU/FPSU) have negotiated and come to a Tentative Agreement (TA) to amend two (2) Articles within the existing three (3) year union agreement, which expires on September 30, 2027.

The Village and SEIU have come to a tentative agreement for a 4% Across the Board effective October 1, 2025, and a 1% eligible merit increase.

The articles with changes from the previous contract are:

Article 25: Safety and Health

Article 37: Compensation Plan (4% Across the Board effective October 1, 2025, and a 1% eligible merit increase)

Please note: Article 36: Uniforms - there is no change - bullet language to provide clarity

The SEIU/FPSU Membership is expected to vote on these amendments on September 8, 2025. If the membership ratifies the proposed changes, the Village Council will be requested to approve the changes to the existing agreement.

Fiscal Impact: The impacts related to the salary increases are included within the proposed FY 2026 Budget - General Fund.

End of Consent Agenda...

Mayor Smith offered the public and Council an opportunity to comment on Consent Agenda items.

Council Member Waller made a motion to approve the agenda as presented, and Council Member Tieche seconded the motion.

PRESENTATIONS

8. **Proclamation - Recognizing Hispanic Heritage Month on September 15, 2025–October 15, 2025.**

Staff: Kimberly Wynn, Village Clerk

Mayor Smith read the proclamation into the record and presented it to Mrs. Bennett from the Parks and Recreation Department.

9. **Proclamation - Recognizing HR Professionals Day on September 26, 2025**

Staff: Kimberly Wynn, Village Clerk

Mayor Smith read the proclamation into the record and presented it to Ashley Saingilus, Director of Human Resources.

REGULAR AGENDA PUBLIC COMMENT

Mayor Smith offered the public an opportunity to speak.

1. District Fire Chief Ronald Martinez commented on the 9-1-1 commemoration and the upcoming Hispanic Heritage Festival.

2. **Ms. Katherin Antunez, 2807 Reo Lane, Palm Springs** - Ms. Antunez commented about the closure of the Swap Shop scheduled for October 2025. She asked the Council to consider an extension of time. She is representing the non-English speakers as a translator.

3. **Mr. Sergiev Guilbe, 345 Summer Circle, West Palm Beach** - Mr. Guilbe requested an extension of time before they close the swap shop in October 2025. He has worked as a vendor at the establishment for over eight years. He talked about the opportunities he was provided. Mr. Guilbe commented on regulatory challenges and the economic impact the closure will have on the community.

4. **Ms. Analie Seide, 8307 Bermuda Sound Way, Boynton Beach** - Ms. Seide commented that she worked at the Swap Shop for over 20 years. She talked about the short notice and the financial impact on the community. The holidays and monthly expenses make it extremely difficult. She requested an extension of time to close the establishment.

5. **Mr. Alexander Ginton, 445 Summa Street, Lake Worth** - Mr. Ginton talked about his work at the Goodwill Store and Lord's Place. He is also requesting an extension of time for the Swap Shop.

6. **Ms. Jacquelin Calash, 5605 Banana Road, Royal Palm Beach** - Ms. Calash commented that she worked at the Swap Shop for over two decades. Everyone is like family. She is requesting an extension of time for the establishment.

7. **Mr. Oliver Valesquez, 116 Holiday Drive, Lake Worth** - Mr. Valesquez requested an extension of time for the Swap Shop to remain open. The establishment is a landmark. He has worked at the location for a short period of time. Closing the swap shop will cause financial hardship for many families.

8. **Ms. Sarah Delva, 4864 32nd Drive S** - Ms. Delva talked about how she grew up visiting the Swap Shop with her grandmother because of the affordability of things. She is requesting an extension. For many of the families, this is their livelihood, and it is a family-oriented establishment.

At this point, the Village Attorney, Mrs. Goddeau, spoke about the annexation agreement entered into ten years prior. She explained that the Swap Shop property owners were advised that their outdoor market is not permitted use under our current Village Code. Mayor Smith interjected and asked staff to arrange a separate meeting with the Swap Shop property owners. There would be further discussion with the Council if an extension could be granted.

9. Dr. Nagarakere Shankaraiah, with Lake Worth Pediatrics 3112 South Congress Avenue, Suite A - Dr. Shankaraiah explained that he is having an issue with ducks defecating too close to his business. It is a health concern, because it is tracked in his offices with small children. The neighbor next to his business continues to feed the ducks, and it is causing a nuisance.

10. Dr. Jose Casteneda of Obstetrics and Gynecology, 3144 South Congress Avenue – Dr. Casteneda commented about the ducks near the office that are creating a nuisance.

PUBLIC HEARINGS

10. (First Reading/First Public Hearing) Ordinance No. 2025-08 - Establish Fiscal Year (FY 25/26) Millage Rates - Operating & Debt Service: Motion to approve Ordinance No. 2025-08 on First Reading for the FY 25-26 operating millage rate for the Village of Palm Springs is hereby levied for 3.5000 mills which is a 1.12% decrease, below the rolled-back rate of \$3.6754. The real property tax roll for the current calendar year has been certified by the Palm Beach County Property Appraiser for a nonexempt valuation of \$2,195,209,535 and of tangible personal property for nonexempt valuation of \$90,931,845 of a total gross taxable value for operating purposes of \$2,286,141,380. If approved, the final public hearing to adopt the FY 25-26 millage rate for operating and debt service is scheduled for September 25, 2025.

Staff: Mara Frederiksen, Finance Director

SUMMARY: The Village Council is requested to establish the final operating and debt service millage (property tax) rates for the Village of Palm Springs for the upcoming Fiscal Year (FY 25- 26) beginning October 1, 2025, and ending September 30, 2026. Additionally, the Council is requested to consider certifying the Village's taxable value to the PBC Property Appraiser as well as other related financial information:

The Village received Form DR-420 - Certification of Taxable Value and Form DR-420 Debt - Certification of Voted Debt Millage from the PBC Property Appraiser's Office. These forms certify the Village's taxable values for the upcoming fiscal year (FY 25/26) as well as other related financial information:

- The gross taxable value of all properties within the Village for the fiscal year (FY 25/26) is \$2,286,141,380, an increase of \$214,431,812 over the fiscal year (FY 24/25).
- The rolled-back rate is calculated at 3.6754 per 1,000 taxable values. The Village's fiscal year (FY 25/26) operating millage for the General Fund is \$3.50 per \$1,000 of the taxable value, or a decrease of 1.12% below the rolled-back rate (At 100% collection, the expected operating millage is expected to generate \$8,001,494. In ad-valorem tax revenue, however, the Village budgets at a 96% collection ratio; thus, the proposed budgeted revenue is expected to be \$7,681,435.
- The total taxable value within the Village to calculate the debt service millage rate is \$2,286,141,380; thus, the proposed millage rate required to pay the Village's general obligation debt for the fiscal year (FY 25/26) is \$0.1922 per \$1,000 of taxable value. That is a decrease of 0.0199 from the fiscal year (FY 25/26).
- The combined millage rates for the fiscal year (FY 25/26) (3.5000 operating + 0.1922 debt = 3.6922 total mills) are .0199 mills lower than the combined approved millage rates for the fiscal year (FY 25/26) (3.5000 operating + 0.1922 debt = 3.6922 total mills).
- The gross taxable increment value (TIF) for the Palm Springs Community Redevelopment Agency (CRA) for the fiscal year (FY 25/26) is \$166,959,558. The Palm Springs CRA will receive TIF funding from the Village of Palm Springs and Palm Beach County at the Village's approved millage rate - a proposed \$3.50 per \$1,000 taxable value. At 100% collection, the total increment/revenue expected to generate is \$904,300; however, the Village budgets at a 95% collection ratio; thus,
- The proposed budgeted increment/revenue expected is (\$859,085). This is the sixth year the Village has had the Palm Springs CRA.

Ordinance No. 2025-08 establishes the millage rates for the fiscal year (FY 25/26). If approved on the first reading, the proposed fiscal year (FY 25/26) millage rate ordinance will be presented to the Village Council for consideration at the second and final reading on Thursday, September 25, 2025, Council meeting.

Note: Following first reading, Ordinance No. 2025-08 will be publicly noticed as required by State Statutes. The staff will submit the required Form DR-420 - Certification of Taxable Value and the Form DR- 420Debt - Certification of

Voted Debt Millage to the PBC Property Appraiser, PBC Tax Collector, and the State of Florida.

Ms. Frederiksen presented Ordinance No. 2025-08. She stated that the Village Council is asked to set the operating and debt service millage rates for Palm Springs for FY 25-26 (October 1, 2025, to September 30, 2026). The gross taxable value is \$2,286,141,380, up by \$214,431,812 from FY 24/25. The operating millage rate is \$3.50 per \$1,000, generating \$7,681,435 in revenue, while the debt service millage is proposed at \$0.1922 per \$1,000. The total millage rate for FY 25/26 is 3.6922, which is lower than the previous year. The CRA's gross taxable increment value is \$166,959,558, with expected revenue of \$859,085. Ordinance No. 2025-08 will be presented for approval, with a final reading scheduled for September 25, 2025. presented this item.

Mayor Smith offered the public and Council an opportunity to speak on Ordinance No. 2025-08. There were no comments from the public.

Mayor Smith asked what the normal collection rate was, and Ms. Frederiksen advised that it is 96%

The Village Attorney, Mrs. Goddeau, read the title of the caption to the record.

Mayor Pro Tem Ready motioned for the approval of Ordinance No. 2025-08, and Council member Ready seconded. The said motion carried 5-0.

Fiscal Impact: Establishes the final operating millage rate, debt service millage rate, and millage rate for the Palm Springs CRA for the proposed budget for the fiscal year (FY 25/26).

11. **(First Reading/First Public Hearing) Ordinance No. 2025-09 Adopt FY 2025-2026 Budget:** Motion to approve Ordinance No. 2025-09; adopting an annual budget for the year beginning October 1, 2025, and ending September 30, 2026, in the amount of \$87,959,04 for the Village's projected operating expenditures on the First Reading.

Staff: Mara Frederiksen, Finance Director

SUMMARY: Under the Village Charter and state law, the proposed ordinance establishes a balanced annual budget for the Village of Palm Springs for \$87,934,040 for the Fiscal Year (FY) beginning October 1, 2025, and ending September 30, 2026. The proposed budget includes the following funds:

General Fund	\$42,754,000
American Rescue Plan Fund	\$0.00
Palm Springs CRA	\$3,729,071
Debt Service Fund	\$420,836
Water & Sewer Enterprise Fund	\$39,462,691
Stormwater Enterprise Fund	\$1,592,442
Total	\$87,934,040

The Village Council held a budget workshop on July 24th, 2025, to discuss the proposed budget and review staff recommendations. The proposed ordinance establishes the budget for the upcoming fiscal year.

Attached to the proposed ordinance is a summary of the proposed revenues by source and proposed expenditures by function. The budget summary will be advertised via the online legal advertising on September 21, 2025, and posted on the Village’s website – www.vpsfl.org -- under state law. The complete budget is available in the Office of the Village Clerk for review.

If approved at the First Reading, the Council will consider Ordinance No. 2025-09, adopting the Final Budget as the Final Hearing on September 25, 2025.

Fiscal Impact: The proposed ordinance establishes the operating budget for the General Fund, American Rescue Plan Fund, Palm Springs CRA, Debt Service Fund, Water and Sewer Enterprise Funds and the Stormwater Enterprise Fund for the fiscal year beginning October 1, 2025, and ending September 30, 2026.

Ms. Frederiksen presented Ordinance No. 2025-09 and entered PowerPoint into the record. She discussed the proposed changes and explained there were collective bargaining negotiations for the Police Benevolent Association (PBA).

Mayor Smith offered the public and Council an opportunity to comment. There were no comments.

The Village Attorney, Mrs. Goddeau, read the title of the caption to the record.

Council Member Tieche motioned for the approval of Ordinance No. 2025-09, and Vice Mayor Schmitz seconded. The said motion carried 5-0.

12. **(Second Reading) Ordinance No. 2025-07 Approval of Amendments to Employee Regulations Handbook: Motion for the approval of Ordinance No. 2025-07; to amend Ordinance No. 2023-08 Employment Regulations for Village employees.**

Staff: Kimberly Wynn, Village Clerk

SUMMARY: The Village of Palm Springs Employment Regulations Handbook was established on October 10, 1996, per Ordinance No. 96-07. The last revision of the employee regulations was completed on September 26, 2023 (Ordinance No. 2023-08). The proposed amendments reflect changes and/or updates to village policies and procedures as well as updates to state laws. The revisions also meet the current practices of the Village.

These regulations provide a clear set of guidance for all Village employees by providing policies, procedures, and appropriate conduct as a Village employee.

The Human Resources Director is responsible for the provisions regarding the employee handbook and will bring forward any amendments to the Village Council through the Village Manager.

Key Summary of Changes:

- 2.5 Background Checks – Added clarity on consequences if an employee’s Driver’s License is deemed suspended, expired or revoked.
- 2.7 Employment of Relatives – Nepotism - Added Language and reference to Palm Beach County Code of Ethics
- 6.3 Social Networking, Social Media, and Blogging - Consolidating the standalone policy and the version in the employee regulations into a single unified policy to eliminate duplication and ensure consistency.
- 7.8 Employee Classification and Compensation Plan Starting Pay/ Administrative Salary Increase – Added HR Director in approval chain
- 7.9 Personal Use of Vehicles in Reference to Village of Palm Springs Take-Home Vehicle Policy – Non-Police
- 8.9 Paid Parental Leave – New policy
- 10.4 Travel Expenses While on Village Business – Updated language and added updated per diem allowance for meals and lodging.
- 10.5 Local Travel and Expenses – Updated Language
- 10. 9 Periodic Record Checks – Added clarity on consequences if an employee’s Driver’s License is deemed suspended, expired, or revoked.
- Chapter 11: Employee Tuition Reimbursement - Consolidating the standalone policy and the version in the employee regulations into a single unified policy to eliminate duplication and ensure consistency.
- 12.2 Personal Leave Incentive Payment Program – Updated language and removed specific criteria for eligibility.

- Chapter 14: Drug-Free Workplace Policy - Consequences of Positive Confirmed Test Result – Updated language and consequences for violation of policy.
- Chapter 16: Hurricane & Emergency Preparedness – Added new chapter
- 16.2 Local Emergency Pay Conditions - Consolidating the standalone policy and the version of the employee regulations into a single unified policy to eliminate duplication and ensure consistency. Revisions are included to add Florida Recovery Obligation Calculation (F-ROC) standards/changes.
- 20.4 Types of Offenses/Bad Conduct – amended the policy language to establish an amount that constitutes excessive.

The proposed amendments were prepared by the Human Resources Director and reviewed by the Village Attorney.

Ordinance No. 2025-07 is presented for the second and final reading.

The Village Clerk, Ms. Wynn, read the statement of the advertisement on the record. The Village Attorney, Mrs. Goddeau, read the title of the caption.

Fiscal Impact: There is no financial impact.

Mrs. Saingilus presented Ordinance No. 2025-07. She advised that there was a minor update to Chapter 2 regarding Background Checks. The language is updated to reflect that if an employee’s position involves driving and the Driver’s License is found to have been suspended, expired or revoked, the first offense would incur a suspension of up to three (3) days. If an employee fails to timely report the suspension, expiration or revocation, the first occasion will incur a suspension of up to three (3) days. Subsequent offenses are subject to termination.

Mayor Smith offered the public and the Council an opportunity to speak. There were no comments.

Council Member Waller motioned for the approval of Ordinance No. 2025-07, and Mayor Pro Tem Ready seconded the motion. There was a roll call vote as follows: Vice Mayor Schmitz — Yes, Mayor Pro Tem Ready — Yes, Council Member Tieche — Yes, Council Member Waller — Yes, and Mayor Smith — Yes. The said motion carried 5-0.

13. **(Second Reading) Ordinance No. 2025-06 - Village Code Amendment - Section 14-61- Hours of Operation of Establishments and Section 34-891 - Hours of Operation and Hours of Construction Activity: Motion to approve Ordinance No. 2025-06 to amend the Code of Ordinances, Chapter 14, “Businesses”, Article III, “Alcoholic Beverages”, Section 14-**

61, to clarify existing regulations on the sale of alcoholic beverages; and amend Chapter 34, Article VI, Section 34-891, to permit extended hours of operation for fuel and gas stations.

Staff: Kimberly Wynn, Village Clerk

SUMMARY: The Planning, Zoning, and Building staff are requesting a housekeeping amendment to the Village Code, specifically Chapter 14 - Businesses, Article III - Alcoholic Beverages, Section 14-61 - Hours of Operation for Establishments Serving Alcohol. They are also proposing amendments to Chapter 34 - Land Development, Article VI - Land Use, Division 7 - Supplemental District Regulations, Section 34-891 - Hours of Operation and Hours of Construction Activity. These amendments aim to clarify existing provisions regarding the dispensing and selling of alcoholic beverages in accordance with Florida Statutes. The goal is to ensure that the operating hours for establishments selling alcoholic beverages are clearly defined for both on-premise and off-premise consumption.

Additionally, the staff seeks to allow full-service or gas stations (with or without convenience stores) to operate at regular hours from 6:00 am to midnight. These establishments would also have the option to apply for an administrative variance, or request an extension of their operating hours from the Village Council.

It is important to note that the provisions in Section 34-891 concerning hours of operation for selling alcoholic beverages for off-premises consumption will be removed and relocated to Section 14-61, consolidating all regulations regarding alcoholic beverages into one section.

The hours of operation for establishments dispensing and selling alcoholic beverages are as follows:

All establishments wherein alcoholic beverages are dispensed for on-premises consumption	7:00 am – 2:00 am Sunday does	If located within 250 feet of a residential district, 7:00 am – 11:00 pm
Restaurants	As late as 11:00 pm	
Package liquor stores for consumption off-premises	7:00 am – 2:00 am	
All establishments (except for package liquor stores) wherein alcoholic beverages are sold for off-premises consumption	7:00 am - 11:00 pm	Administrative variance can be approved to extend its hours from 11:00 pm to Midnight

A fuel station or gas station, with or without a convenience store, legally exists within the Village as of October 1, 2025.	6:00 am - Midnight	Administrative variance can be approved to extend the hours. However, such extended hours should not include
		selling alcoholic beverages.
All new fuel stations or gas stations, with or without a convenience store, do not legally exist within the Village October 1, 2025.	6:00 am - Midnight	Variance requires council approval

The proposed Ordinance was prepared by the Village Attorney and reviewed by the Planning, Zoning & Building Director and the Police Chief.

The proposed ordinance was approved by the Village Council on first reading during the August 21, 2025, meeting and is being presented for consideration for its second and final reading.

Fiscal Impact: Amending the Land Development Regulations does not have a fiscal impact on the Village.

The Village Clerk, Ms. Wynn, read the statement of the advertisement on the record. The Village Attorney, Mrs. Goddeau, read the title of the caption.

Ms. Cabrera presented Ordinance No. 2025-06. She stated there were no additional updates. Mayor Smith offered the public and the Council an opportunity to speak. There were no comments.

Council Member Tieche motioned for the approval of Ordinance No. 2025-06, and Council Member Waller seconded the motion. There was a roll call vote as follows: Vice Mayor Schmitz — Yes, Mayor Pro Tem Ready — Yes, Council Member Tieche — Yes, Council Member Waller — Yes, and Mayor Smith — Yes. The said motion carried 5-0.

14. **(Second Reading) Approve Ordinance No. 2025-01 - Revise the Purchasing Policy and Ordinance: Motion to approve Ordinance No. 2025-01 to amend Chapter 58, "Purchasing Code" of the Village Code of Ordinances to increase the Village Manager's purchasing authority; by**

updating, clarifying, and deleting certain purchasing provisions; by adding provisions for the acquisition of real property and settlement authority of claims; by allowing for the adoption of a new procurement policy with Village Manager.

Staff: Kimberly Wynn, Village Clerk

SUMMARY: First Reading of Ordinance 2025-01 to Revise Ordinance 2022-01 Village Code Amendment (Chapter 58) and rescind Resolution 2022-25 (Purchasing Policy) as Administrative.

Upon approval of the Ordinance, changes will come to the Council and the administrative functioning of the changes within the Purchasing Policy will be managed under the Village Manager's Authority.

Ordinance Key Changes:

- **Section 58-1 (Purpose and application)**
 - Recognize Procurement Manager as appointed by the Village Manager
- **Section 58-4 (Purchasing Thresholds)**
 - Purchases up to \$7,500: Department Head approval.
 - \$7,501 to \$25,000: Approvals required from Department Head, Procurement, and Finance.
 - \$25,001 to \$50,000: Approvals required from Department Head, Procurement, Finance, and Village Manager.
 - Defined "Small Purchases" as under \$50,000
- **Section 58-5 (Purchasing protests)**
 - Change procurement official to procurement manager
- **Section 58-2 (Exempt Purchases)**
- **Section 58-6 (Competitive Selection purchase requirements)**
- **Section 58-7 (Alternative purchasing methods)**
- **Section 58-8 (Cooperative purchasing)**
- **Section 58-9 (Accessing contracts of other government agencies)**
- **Section 58-10 (Village Standard)**
- **Section 58-12 (Emergency purchases)**
- **Section 58-16 (Finance Department Responsibilities)**
- **Section 58-17 (Unauthorized Purchases)**
- **Section 58-18 (Contracting authority in general)**
- **Section 58-19 (Authorization to dispose of surplus goods)**
- **Section 58-20 (Enforcement of purchasing code)**
 - Moved to Procurement Policy
- **Section 58-11 (Best Interest Acquisition)**
 - Moved to Procurement Policy
 - Changed 4/5 vote requirement to majority consent

- **Section 58-16 (Land Purchases) (New 16)**

- New section to address purchase of Village property

Purchasing Policy Key Updates:

1. Approval Threshold Adjustments:

- Purchases up to \$7,500: Department Head approval.
- \$7,501 to \$25,000: Approvals required from Department Head, Procurement, and Finance.
- \$25,001 to \$50,000: Approvals required from Department Head, Procurement, Finance, and Village Manager.

2. Revised Purchasing Thresholds and Documentation Requirements:

- Under \$7,500: Price quotes recommended but not mandatory.
- \$7,501 to \$25,000: At least one written price quote is required.
- \$25,001 to \$50,000: Minimum of three written price quotes required.
- Over \$50,000: Formal solicitation process mandated.

3. Emergency Procurement Procedures:

- Updated to align with (F-ROC) recommendations.

4. Procurement Process Enhancements:

- Streamlined solicitation procedures to improve efficiency.
- Emphasis on utilizing purchase orders as the preferred procurement method over procurement cards (P-cards).

The Village Council approved Ordinance No. 2025-01 on First Reading at their August 21, 2025, meeting. Ordinance No. 2025-01 is presented for second and final reading.

Fiscal Impact: The Purchasing Code Section 58 is set up to provide guidance to Village Staff and standardize current policies. There is no direct fiscal impact, but overall should improve efficiency of purchasing for Village operations.

The Village Clerk, Ms. Wynn, read the statement of the advertisement on the record. The Village Attorney, Mrs. Goddeau, read the title of the caption.

Mrs. Frederiksen presented Ordinance No. 2025-01. Mayor Smith offered the public and the Council an opportunity to speak. There were no comments.

Vice Mayor Schmitz motioned for the approval of Ordinance No. 2025-01, and Mayor Pro Tem Ready seconded the motion. There was a roll call vote as follows: Vice Mayor Schmitz

— Yes, Mayor Pro Tem Ready — Yes, Council Member Tieche — Yes, Council Member Waller — Yes, and Mayor Smith — Yes. The said motion carried 5-0.

15. **(Second Reading) Ordinance No. 2025-05 - Repealing Section 34-1337 of the Village of Palm Springs Code Ordinance to comply with Section 366.94, Florida Statutes: Motion to approve Ordinance No. 2025-05 to repeal Section 34-1337 (Ordinance No. 2023-05) to comply with Section 366.94, of the Florida Statutes, which preempted to the state the regulation of electric vehicle charging stations.**

Staff: Iramis Cabrera, PZB Director

SUMMARY: During the most recent 2025 Florida Legislative Session, Senate Bill 700, which was signed into law on May 15, 2025, amended Section 366.94, Florida Statutes, related to electric vehicle charging stations, including the following revisions:

- Regulation of electric vehicle charging stations is preempted by the state.
- The requirement that local governments issue permits for electric vehicle charging stations is based solely upon standards established by the Department of Agriculture and Consumer Services and other applicable state law.
- Approving or denying the permit application shall follow the time period established by the Department of Agriculture and Consumer Services.
- Before a charger at an electric vehicle charging station is placed into service for use by the public, the charger must be registered with the Department of Agriculture and Consumer Services in a form prescribed by department rules.

Note: On May 11, 2023, the Village Council approved a code amendment under Ordinance No. 2023-05 to add a new Section 34-1337, including regulations for electric vehicle charging stations.

Currently, as required by Section 366.94, Florida Statutes, staff are requesting to repeal Village Code Section 34-1337 to be in compliance with the state laws and regulations.

From a permitting perspective, the Planning, Zoning, and Building Department will follow the standards established by the Department of Agriculture and Consumer Services, as well as all applicable state laws.

The proposed ordinance was approved by the Village Council on its first reading at the August 21, 2025, meeting and is being presented for consideration for its second and final reading.

Fiscal Impact:

Repealing the Village Code of Ordinances, which is required due to new approved legislation during the 2025 Florida Legislative Session, does not have a fiscal impact.

The Village Clerk, Ms. Wynn, read the statement of the advertisement on the record. The Village Attorney, Mrs. Goddeau, read the title of the caption.

Ms. Cabrera presented Ordinance No. 2025-05. Mayor Smith offered the public and the Council an opportunity to speak. There were no comments.

Council Member Tieche motioned for the approval of Ordinance No. 2025-05, and Vice Mayor Schmitz seconded the motion. There was a roll call vote as follows: Vice Mayor Schmitz — Yes, Mayor Pro Tem Ready — Yes, Council Member Tieche — Yes, Council Member Waller — Yes, and Mayor Smith — Yes. The said motion carried 5-0.

ACTIONS AND REPORTS

There were no Actions and Reports.

VILLAGE MANAGER COMMENTS

The Village Manager, Mr. Bornstein did not make any comments.

VILLAGE COUNCIL COMMENTS

The Council thanked staff for their excellence. Council Member Tieche appreciated the onboarding experience of the staff. Council Member Ready wished Police Chief Ceccarelli a happy birthday. Mayor Smith talked about the different commemorations in honor of 9-1-1.

ADJOURNMENT

Hearing no further business, Mayor Smith adjourned the Village Council Regular meeting at 7:38 p.m.

The undersigned is the Village Clerk of Palm Springs, Florida, and the information provided herein is the Minutes of the Regular Council Meeting held on **September 11, 2025**. The minutes were formally approved and adopted by the Village Council on **September 25, 2025**.

Kimberly M. Wynn,
Village Clerk

**NEXT REGULAR MEETING
THURSDAY, SEPTEMBER 25, 2025,
AT 6:30 PM**