



**AGENDA
VILLAGE COUNCIL MEETING
VILLAGE HALL COUNCIL CHAMBERS
226 CYPRESS LANE ■ PALM SPRINGS, FL 33461
DECEMBER 11, 2025
6:30 PM**

COUNCIL

- Mayor Bev Smith
- Mayor Pro Tem Gary Ready
- Vice Mayor Kim Schmitz
- Council Member Patti Waller
- Council Member Johnnie Tieche

ADMINISTRATION

- Village Manager Michael Bornstein
- Village Attorney Christy Goddeau
- Village Clerk Kimberly Wynn

If an individual wishes to challenge any decision made by the Council regarding any matter under consideration, they must have a copy of the proceedings. To do so, they may need to ensure that a complete and accurate record of the proceedings is available. This recording should include all testimonies and evidence that will form the basis of the appeal.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

Motion	Second	Vote
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CONSENT AGENDA

(Public Comment on Consent Agenda Items is permissible prior to voting)

1. **Approve November 13, 2025, Local Planning Agency Meeting Minutes:** Motion

to approve the November 13, 2025, Local Planning Agency Meeting Minutes
Staff: Kimberly Wynn, Village Clerk

2. **Approve November 13, 2025, Village Council Meeting Minutes:** Motion to approve the November 13, 2025, Village Council Meeting Minutes
Staff: Kimberly Wynn, Village Clerk
3. **Task Order #2 with RMJ Contractors for Demolition of the property located at 3395 2nd Avenue North:** Approve Task Order #2 with RMJ Contractors for an amount not to exceed \$87,400.00. Funding is available from the General Government budget.
Staff: Felipe Lofaso, Public Works Director
4. **Task Order #3 with KENCO Signs and Awning LLC for LED Message Board Sign at the Greenbrier Gateway:** Approve Task Order #3 with KENCO Signs and Awning, LLC for an amount not to exceed \$79,880. Funding is available from the Public Works Capital Improvement Budget FY26.
Staff: Felipe Lofaso, Public Works Director
5. **Temporary Use Permit - Congress Avenue Force Main Project - Construction Staging Area - 1212 South Congress Avenue:** Approve a Temporary Use Permit for David Seabrooke and the Hinterland Group, Inc. to allow for a construction staging area at 1212 South Congress Avenue, designated for the installation of a force main along South Congress Avenue until March 31, 2026.
Staff: Iramis Cabrera, PZB Director

End of Consent Agenda....

Motion	Second	Vote
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PRESENTATIONS

PUBLIC COMMENT (Three-minute limit)

PUBLIC HEARINGS

6. **(Second Reading) Ordinance No. 2025-13 - Code Amendment — Chapter 78, Schedule of Fees — Establishment of the Utilities' Schedule of Fees by Village Council Resolution:** Motion for the approval of Ordinance No. 2025-13 to amend Chapter 78 - Utilities of the Village Code of Ordinances to modernize how the Village establishes and manages its utility rates, fees, and operating standards to improve administrative efficiency, transparency, and responsiveness to regulatory changes.
Staff: Jimmie Johnson, Utilities Director

Motion	Second	Vote
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7. **Resolution No. 2025-64 - Approve Water and Sewer Rate Increase:** Motion to approve Resolution No. 2025-64 for the adoption of a Rate Resolution establishing a 3% annual increase to the Village’s water and sewer rates beginning this year (FY 25/26) and continuing annually through FY 2030.
Staff: Jimmie Johnson, Utilities Director

Motion	Second	Vote
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8. **Resolution No. 2025-65 - Approve the Adoption of a Utility Policy and Procedure Manual:** Motion for the approval of Resolution No. 2025-65, adopting the Utility Policy and Procedure Manual (UB-PPM).
Staff: Jimmie Johnson, Utilities Director

Motion	Second	Vote
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ACTIONS AND REPORTS

9. **Discussion:** Letter to Vendors — Notice Regarding Future of Contracts
Staff: Michael Bornstein, Village Manager

Motion	Second	Vote
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VILLAGE MANAGER COMMENTS

VILLAGE COUNCIL COMMENTS

ADJOURNMENT

**NEXT MEETING
THURSDAY, JANUARY 15, 2026, AT 6:30 PM**

Village of Palm Springs

Title VI/Nondiscrimination Policy

I. Policy Statement:

The Village of Palm Springs values diversity and welcomes input from all interested parties, regardless of cultural identity, background, or income level. Moreover, the Village believes the best programs and services result from careful consideration of the needs of all its communities and when those communities are involved in the decision-making process. The Village does not tolerate discrimination in any of its programs, services, or activities. Pursuant to Title VI of the Civil Rights Act of 1964 and other federal and state authorities, the Village will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, or family status.

II. Persons with Disabilities:

Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA) and related federal and state laws and regulations forbid discrimination against those who have disabilities. These laws require federal-aid recipients and other government entities to take affirmative steps to reasonably accommodate those with disabilities and ensure that their needs are equitably represented.

The Village will make every effort to ensure that its facilities, programs, services, and activities are accessible to those with disabilities. The Village will also make every effort to ensure that its advisory committees, public involvement activities and all other programs, services and activities include representation by communities with disabilities and disability service groups.

The Village encourages the public to report any facility, program, service, or activity that appears inaccessible to those who are disabled. Also, the Village will provide reasonable accommodation to individuals with disabilities who wish to participate in public involvement events or who require special assistance to access facilities, programs, services, or activities. Because providing reasonable accommodation may require outside assistance, the Village asks that requests be made at least three (3) business days prior to the need for accommodation. Questions, concerns, comments, or requests for accommodation should be made to the Village ADA Officer:

Name: Ashley Saingilus, Human Resources Director
Address: 226 Cypress Lane, Palm Springs, FL 33461
Email: asaingilus@vpsfl.org
Phone: (561) 584-8200 Ext. 8421

III. Complaint Procedures:

The Village has established a discrimination complaint procedure and will take prompt and reasonable action to investigate and eliminate discrimination when found. Any person who believes that he or she has been subjected to discrimination based upon race, color, national origin, sex, religion, age, disability or family status in any Village program, service or activity may file a complaint with the Village Title VI/Nondiscrimination Coordinator:

Name: Janette Piedra, Human Resources Manager
Address: 226 Cypress Lane, Palm Springs, FL 33461
Email: jpiedra@vpsfl.org
Phone: (561) 584-8200 Ext. 8422