



AGENDA
VILLAGE COUNCIL MEETING
VILLAGE HALL COUNCIL CHAMBERS
226 CYPRESS LANE ■ PALM SPRINGS, FL 33461
DECEMBER 11, 2025
6:30 PM

COUNCIL

- ☐ Mayor Bev Smith
- ☐ Vice Mayor Kim Schmitz☐ Mayor Pro Tem Gary Ready
- ☐ Council Member Johnnie Tieche☐ Council Member Patti Waller

ADMINISTRATION

- ☐ Village Manager Michael Bornstein☐ Village Attorney Christy Goddeau
- ☐ Village Clerk Kimberly Wynn

If an individual wishes to challenge any decision made by the Council regarding any matter under consideration, they must have a copy of the proceedings. To do so, they may need to ensure that a complete and accurate record of the proceedings is available. This recording should include all testimonies and evidence that will form the basis of the appeal.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

Motion	Second	Vote
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CONSENT AGENDA

(Public Comment on Consent Agenda Items is permissible prior to voting)

1. **Approve November 13, 2025, Local Planning Agency Meeting Minutes:** Motion

to approve the November 13, 2025, Local Planning Agency Meeting Minutes
Staff: Kimberly Wynn, Village Clerk

2. **Approve November 13, 2025, Village Council Meeting Minutes:** Motion to approve the November 13, 2025, Village Council Meeting Minutes
Staff: Kimberly Wynn, Village Clerk
3. **Task Order #2 with RMJ Contractors for Demolition of the property located at 3395 2nd Avenue North:** Approve Task Order #2 with RMJ Contractors for an amount not to exceed \$87,400.00. Funding is available from the General Government budget.
Staff: Felipe Lofaso, Public Works Director
4. **Task Order #3 with KENCO Signs and Awning LLC for LED Message Board Sign at the Greenbrier Gateway:** Approve Task Order #3 with KENCO Signs and Awning, LLC for an amount not to exceed \$79,880. Funding is available from the Public Works Capital Improvement Budget FY26.
Staff: Felipe Lofaso, Public Works Director
5. **Temporary Use Permit - Congress Avenue Force Main Project - Construction Staging Area - 1212 South Congress Avenue:** Approve a Temporary Use Permit for David Seabrooke and the Hinterland Group, Inc. to allow for a construction staging area at 1212 South Congress Avenue, designated for the installation of a force main along South Congress Avenue until March 31, 2026.
Staff: Iramis Cabrera, PZB Director

End of Consent Agenda....

Motion	Second	Vote
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PRESENTATIONS

PUBLIC COMMENT (Three-minute limit)

PUBLIC HEARINGS

6. **(Second Reading) Ordinance No. 2025-13 - Code Amendment — Chapter 78, Schedule of Fees — Establishment of the Utilities' Schedule of Fees by Village Council Resolution:** Motion for the approval of Ordinance No. 2025-13 to amend Chapter 78 - Utilities of the Village Code of Ordinances to modernize how the Village establishes and manages its utility rates, fees, and operating standards to improve administrative efficiency, transparency, and responsiveness to regulatory changes.
Staff: Jimmie Johnson, Utilities Director

Motion	Second	Vote
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7. **Resolution No. 2025-64 - Approve Water and Sewer Rate Increase:** Motion to approve Resolution No. 2025-64 for the adoption of a Rate Resolution establishing a 3% annual increase to the Village's water and sewer rates beginning this year (FY 25/26) and continuing annually through FY 2030.

Staff: Jimmie Johnson, Utilities Director

Motion	Second	Vote
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8. **Resolution No. 2025-65 - Approve the Adoption of a Utility Policy and Procedure Manual:** Motion for the approval of Resolution No. 2025-65, adopting the Utility Policy and Procedure Manual (UB-PPM).

Staff: Jimmie Johnson, Utilities Director

Motion	Second	Vote
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ACTIONS AND REPORTS

9. **Discussion:** Letter to Vendors — Notice Regarding Future of Contracts

Staff: Michael Bornstein, Village Manager

Motion	Second	Vote
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VILLAGE MANAGER COMMENTS

VILLAGE COUNCIL COMMENTS

ADJOURNMENT

**NEXT MEETING
THURSDAY, JANUARY 15, 2026, AT 6:30 PM**

Village of Palm Springs

Title VI/Nondiscrimination Policy

I. Policy Statement:

The Village of Palm Springs values diversity and welcomes input from all interested parties, regardless of cultural identity, background, or income level. Moreover, the Village believes the best programs and services result from careful consideration of the needs of all its communities and when those communities are involved in the decision-making process. The Village does not tolerate discrimination in any of its programs, services, or activities. Pursuant to Title VI of the Civil Rights Act of 1964 and other federal and state authorities, the Village will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, or family status.

II. Persons with Disabilities:

Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA) and related federal and state laws and regulations forbid discrimination against those who have disabilities. These laws require federal-aid recipients and other government entities to take affirmative steps to reasonably accommodate those with disabilities and ensure that their needs are equitably represented.

The Village will make every effort to ensure that its facilities, programs, services, and activities are accessible to those with disabilities. The Village will also make every effort to ensure that its advisory committees, public involvement activities and all other programs, services and activities include representation by communities with disabilities and disability service groups.

The Village encourages the public to report any facility, program, service, or activity that appears inaccessible to those who are disabled. Also, the Village will provide reasonable accommodation to individuals with disabilities who wish to participate in public involvement events or who require special assistance to access facilities, programs, services, or activities. Because providing reasonable accommodation may require outside assistance, the Village asks that requests be made at least three (3) business days prior to the need for accommodation. Questions, concerns, comments, or requests for accommodation should be made to the Village ADA Officer:

Name: Ashley Saingilus, Human Resources Director
Address: 226 Cypress Lane, Palm Springs, FL 33461
Email: asaingilus@vpsfl.org
Phone: (561) 584-8200 Ext. 8421

III. Complaint Procedures:

The Village has established a discrimination complaint procedure and will take prompt and reasonable action to investigate and eliminate discrimination when found. Any person who believes that he or she has been subjected to discrimination based upon race, color, national origin, sex, religion, age, disability or family status in any Village program, service or activity may file a complaint with the Village Title VI/Nondiscrimination Coordinator:

Name: Janette Piedra, Human Resources Manager
Address: 226 Cypress Lane, Palm Springs, FL 33461
Email: jpiedra@vpsfl.org
Phone: (561) 584-8200 Ext. 8422



**LOCAL PLANNING AGENCY MEETING MINUTES
VILLAGE HALL COUNCIL CHAMBERS
226 CYPRESS LANE • PALM SPRINGS, FL 33461
NOVEMBER 13, 2025
6:30 PM**

COUNCIL

- ☐ Mayor Bev Smith
- ☐ Vice Mayor Kim Schmitz
- ☐ Mayor Pro Tem Gary Ready
- ☐ Council Member Johnnie Tieche
- ☐ Council Member Patti Waller

ADMINISTRATION

- ☐ Village Manager Michael Bornstein
- ☐ Village Attorney Christy Goddeau
- ☐ Village Clerk Kimberly Wynn

If an individual wishes to challenge any decision made by the Council regarding any matter under consideration, they must have a copy of the proceedings. To do so, they may need to ensure that a complete and accurate record of the proceedings is available. This recording should include all testimonies and evidence that will form the basis of the appeal.

CALL TO ORDER

Mayor Smith called the Local Planning Agency meeting to order at 6:30 PM.

ROLL CALL

Present: Mayor Bev Smith, Vice Mayor Kim Schmitz, Mayor Pro Tem Gary Ready, Council Member Johnnie Tieche, and Council Member Patti Waller

Absent: None

Also Present were Village Manager Michael Bornstein, Village Attorney Christy Goddeau, Village Clerk Kimberly M. Wynn, Assistant Village Manager Kim Glas-Castro, Assistant Police Chief Peter Buhr, Sergeant-In-Arms, Planning, Zoning, and Building Planner Technician Christian Melendez, Utilities Director Jimmie Johnson, Assistant Utilities Director Paul Ward, Public Works Director Felipe Lofaso,

Assistant Public Works Director Timothy Crespo, Procurement Manager Sylvia Ward, and Finance Director Mara Frederiksen.

AGENDA

1. Approval of the March 13, 2025, Local Planning Agency Meeting Minutes

Staff: Kimberly Wynn, Village Clerk

Mayor Pro Tem Ready motioned for the approval of the Local Planning Agency meeting minutes. Vice-Mayor Schmitz seconded the motion. The said motion carried 5-0.

Public Hearing for amending the Comprehensive Land Use Plan by revising the Future Land Use Map and amending the Official Land Development District Zoning Map of the Village by amending and rezoning the following properties in the Village of Palm Springs:

1. Ordinance No. 2025-11 - Comprehensive Plan Amendment — Urban Village Overlay: Village staff is proposing text amendments to the Future Land-Use Element to establish an Urban Village Overlay to generate optional performance-based incentives to promote pedestrian-oriented design in vertically mixed-use (re)development projects.

Staff: Kimberly Glas-Castro, Assistant Village Manager

SUMMARY: Village staff is proposing text amendments to the Future Land-Use Element to establish an Urban Village Overlay to generate optional performance-based incentives to promote pedestrian-oriented design in vertically mixed-use (re)development projects.

The original focus of the proposed Overlay was to establish form-based code provisions to create a "main street" development pattern along 2nd Avenue North, thereby implementing the "South Village" vision. The Overlay provides 1) development standards to create a setting of buildings oriented towards 2nd Avenue North with pedestrian amenities, including outdoor seating and pocket parks, and 2) use requirements to activate the ground-floor with restaurants, shops, and personal services.

In recognition of other opportunity sites within the Village, the draft provisions were expanded with two other sub-districts: one oriented to larger properties or assemblages of 15 acres or more (the "Urban Renewal" sub-district), and one oriented to smaller infill parcels of 5 acres (the "Urban Mixed Use Commercial" sub-district). The Urban Renewal sub-district targets development of sufficient size to create a stand-alone project that is designed to create open spaces, pedestrian areas and connectivity between buildings. Local examples of a redevelopment

project developed pursuant to the Urban Renewal Code allowances is Renaissance Commons in Boynton Beach or Downtown at the Gardens in Palm Beach Gardens. The Urban Mixed Use Commercial District targets infill parcels that are developed into a single mixed-use building with activated ground-floor uses.

The Urban Village Overlay is applicable to properties within the Commercial Renewal land use category, and select parcels are being designated with the Overlay at this time (see Map FLU 2.4.9). Within the proposed land development regulations (which is the subject of another agenda item), sub-districts are assigned to the Overlay parcels. The property owners/developers of parcels designated with the Overlay may voluntarily "opt in" to the form-based code provisions outlined to encourage vertically-integrated mixed-use projects, or they may continue to follow the provisions of the Commercial Renewal district.

If a property owner/developer chooses to utilize the Overlay, the development standards of the Overlay prevail over the standards of the underlying Commercial Renewal zoning district, and in exchange for building vertically-integrated mixed-use projects, bonus density/intensity may be granted without the need for a comprehensive plan amendment.

At September 25, 2025, Community Redevelopment Agency meeting, Village Consultant, Kevin Crowder, BusinessFlare, presented the findings of the Economic Feasibility Analysis performed for South Village and the other key opportunity sites, which identified market support for the proposed increases in density and intensity.

Note: Notifications were mailed to all property owners within the proposed sub-districts on October 29, 2025.

The proposed ordinance will be considered for 1st reading by the Village Council during their November 13, 2025, meeting.

The Assistant Village Manager, Mrs. Glas-Castro presented Ordinance No. 2025-11. The Village staff proposes text amendments to create an Urban Village Overlay to promote a pedestrian-oriented design in mixed-use redevelopment along 2nd Avenue North, aligned with the "South Village" vision. The Overlay establishes standards for building orientation, pedestrian amenities, and ground-floor use (restaurants, shops, services). It has two sub-districts: "Urban Renewal" for properties 15 acres or larger and "Urban Mixed Use Commercial" for smaller parcels (5 acres).

Properties in the Commercial Renewal category can choose the Overlay, which provides bonus density/intensity without needing a comprehensive plan amendment. An Economic Feasibility Analysis shows market support for this increased density.

Mayor Smith offered the public and Council an opportunity to speak.

Mayor Pro Tem Ready asked what the total number of acres involved in the Overlay. Mrs. Glas-Castro advised that she does not have an exact number; however, it is less than 100 acres.

- Donna Booth, 344 Pinehurst Road, Palm Springs — Ms. Booth commented on her displeasure with the Pay Near Me utility app and its limited functions.
- Brian Ruscher, 2357 Post Street, Palm Springs — Mr. Risher commented on the success of the form-based code method that is being proposed with the new comp plan. He mentioned their discussion about the Planning & Zoning meeting. Mr. Ruscher stated that several cities use this system with success.
- Jordana Jarjura, 839 South Congress Avenue, Palm Springs — Ms. Jarjura spoke on behalf of her client. She thanked the staff for their support. She supports the proposed overlay; however, her issue is with parking. She advised that the cities that were looked at had fewer parking requirements. IN support of the overlay.
- Phil Aiello and Lance Weinrib from the Palm Beach County Association for the Deaf (accompanied by a sign language interpreter) Mr. Aiello, a longtime business holder in the community, advised that they are interested in knowing how the new overlay will impact them. He also commented about a utility bill issue.

Assistant Village Manager, Mrs. Glas-Castro, advised that a presentation would take place during the Village Council meeting.

The Village Attorney, Mrs. Goddeau read the title of the caption to the record.

Council Member Waller motioned for the approval to move forward with Ordinance No. 2025-11 to the Village Council. Vice Mayor Schmitz seconded the motion. The said motion carried 5-0.

Fiscal Impact: Amending the Comprehensive Plan to create a new overlay does not have a fiscal impact; however, redevelopment utilizing allowances under this new overlay district is expected to increase the Village's property tax revenue.

ADJOURNMENT

Hearing no further discussion, Mayor Smith adjourned the meeting at 6:47 PM.

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**VILLAGE COUNCIL MEETING MINUTES,
VILLAGE HALL - COUNCIL CHAMBERS
226 CYPRESS LANE, PALM SPRINGS, FLORIDA
NOVEMBER 13, 2025 AT 6:30 PM**

CALL TO ORDER

Mayor Smith the Village Council Regular Meeting to order at 6:48 PM.

ROLL CALL

Present: Mayor Bev Smith, Vice Mayor Kim Schmitz, Mayor Pro Tem Gary Ready, Council Member Johnnie Tieche, and Council Member Patti Waller

Absent: None

Also present were Village Manager Michael Bornstein, Village Attorney Christy Goddeau, Village Clerk Kimberly M. Wynn, Assistant Village Manager Kim Glas-Castro, Assistant Police Chief Peter Buhr, Sergeant-In-Arms, Planning, Zoning, and Building Planner Tech Christian Melendez, Utilities Director Jimmie Johnson, Assistant Utilities Director Paul Ward, Public Works Director Felipe Lofaso, Assistant Public Works Director Timothy Crespo, Procurement Manager Sylvia Ward, and Finance Director Mara Frederiksen.

INVOCATION

The Village Manager, Mr. Bornstein led the Invocation.

PLEDGE OF ALLEGIANCE

The Village Council led in the Pledge of Allegiance.

ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA

There were no Additions, Deletions, or Modifications to the agenda. Mayor Pro Tem Ready motioned for the approval of the agenda as presented. Council Member Waller seconded the motion. The said motion carried 5-0.

CONSENT AGENDA

1. **Approval of September 25, 2025, Village Council Meeting Minutes:** Motion for the approval of September 25, 2025, Village Council Meeting Minutes.
Staff: Kimberly Wynn, Village Clerk
2. **Approval of October 9, 2025, Village Council Meeting Minutes:** Motion for Approval of October 9, 2025, Village Council Meeting Minutes
Staff: Kimberly Wynn, Village Clerk
3. **Amendment No. 1 Geographic Information System Services - Piggyback - All Departments (FY 2026 Budget Funded - General Fund/ Water & Sewer Enterprise**

Fund) - Florida Technical Consultant, LLC.: Approve Amendment Number 1 to extend an Agreement with Florida Technical Consultants, LLC., through the Town of Jupiter Island, for continued Geographic Information System (GIS) services on an as-needed basis for a contract term expiring on February 22, 2027.

Staff: Sylvia Ward, Procurement Manager

SUMMARY: Multiple Village departments have an ongoing need for Geographic Information System (GIS) consulting services to support various operational and planning functions. On October 10, 2024, the Village Council approved a one (1) year agreement with Florida Technical Consultants, LLC by piggybacking on the Town of Jupiter Island's competitively procured contract (RFQ #2023-02).

The vendor has consistently provided high-quality services to the majority of Village departments. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, to ensure continuity of services and align with the expiration of the Town of Jupiter Island's contract, staff is requesting Council approval to extend the existing agreement with Florida Technical Consultants, LLC through February 22, 2027.

Fiscal Impact: The total value of goods and services to be provided by the Vendor shall not exceed the appropriate budget amounts.

4. Authorize an Agreement with Advanced Control Corporation, Inc. - Staff recommends approval as a single source provider for the Building Management System (BMS) upgrades to Village Hall (HVAC) not to exceed \$81,938.00.

Staff: Felipe Lofaso, Public Works Director

SUMMARY: The HVAC Building Management System (BMS) at Village Hall is original to the facility and has reached the end of its useful life. The BMS is responsible for regulating air temperature throughout all offices, hallways, and common areas, ensuring proper climate control and occupant comfort. Due to the age and obsolescence of the existing system, a full upgrade is necessary to maintain efficient and reliable operation. The upgrades were budgeted in the FY26 approved budget by council.

Advanced Control Corporation, Inc. is identified as a single-source provider based on existing service agreements with the Village. Approval of this agreement will authorize Advanced Control Corporation, Inc. to furnish and install new control devices and controllers, fully upgrade and modernize the system to current technological standards, at a cost not to exceed \$81,938.00.

Fiscal Impact: The funds to support the not-to-exceed amount of \$81,938.00 are available from account 01441-56400 as identified in the FY26 Budget.

5. Authorize Equipment Purchase - Cooperative Purchase through State of Florida Contract 22100000-21-STC with Florida Coast Equipment, LLC for the Purchase of an Excavator: Approve a Cooperative purchase of a new Kubota KX033-4R3A excavator for the Public Works Department at a cost not to exceed \$62,927.98

with the state-approved vendor Florida Coast Equipment, LLC. Funding is available within the FY26 approved budget.

Staff: Felipe Lofaso, Public Works Director

SUMMARY: The Public Works Department is actively engaged in the repair, maintenance and construction of improvements to the right of way consisting of roadways, sidewalks, storm drain systems, ditches, and facilities. An integral part of this responsibility is having the proper tools and equipment to carry out these improvements efficiently and safely. Currently, the department must coordinate with Water Utilities for utilization of an available excavator. However, the Water Utilities Department utilizes their equipment heavily due to the amount of workload and emergency responses they receive on a daily basis.

In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, the Florida Department of Management Services completed a competitive selection process for Construction and Industrial Equipment (contract no. 22100000-21-STC) in July 2021. The bid documents are on file with the Procurement Manager. Staff recommend the purchase of a new Kubota KX033-4R3A excavator for the Public Works Department at a cost not to exceed \$62,927.98 with the state-approved vendor Florida Coast Equipment, LLC. Within the FY26 approved budget, Village Council approved the purchase of a new excavator for \$70,000.00.

Fiscal Impact: The Equipment Purchase with Florida Coast Equipment will be at a cost not to exceed \$62,927.98 and funded through account #01441-56400 as approved in the FY26 adopted budget.

6. Addendum No. 4 - Agreement for Holiday Tree Lighting and Decorations with Shellard Lighting Designs LLC Not to Exceed \$20,725.00: Approve Addendum No. 4 to the Agreement with Shellard Lighting Designs, LLC for an additional amount of \$20,725.00 to incorporate new holiday lighting at the newly constructed Greenbrier Drive gateway entrance, as well as additional lighting and decorations for the sidewalk adjoining the Police Department to the Village Hall courtyard. Funding will be shared between the Police Department (\$6,600.00) and Public Works (\$14,125.00).

Staff: Felipe Lofaso, Public Works Director

SUMMARY: Through a Village-issued competitive selection process (RFP No. 2024R-005), Shellard Lighting Designs, LLC was awarded a contract on September 26, 2024, for the supply, installation and maintenance of holiday lighting and decorations throughout the Village. Since the agreement went into effect, the Village has executed three addendums to the original contract to include additional decorations, lighting, and a Christmas tree.

The proposed fourth addendum with Shellard Lighting Designs, LLC will incorporate new holiday lighting at the newly constructed Greenbrier Drive gateway entrance, as well as additional lighting and decorations for the sidewalk adjoining the Police Department to the Village Hall courtyard. The cost of this addendum shall not exceed \$20,725.00 and will be shared between the Police Department (\$6,600.00) and Public Works (\$14,125.00). With this amendment, the total contract value will be \$83,248.50.

Fiscal Impact: The fourth addendum is at a cost not to exceed \$20,725.00, and is being funded from Public Works account #01441-53400 (\$14,125) and Police Department account #01229-54400 (\$6,600).

7. **Resolution No. 2025-63 Right of Way Deed: Approve Resolution No. 2025-63 to accept a Right-of-Way deed for a portion of the property at 3526 2nd Avenue North.**

Staff: Felipe Lofaso, Public Works Director

SUMMARY: The Village is in the process of reconstructing the right of way on 2nd Ave North from Congress Avenue to Lake Worth Road. The improvements consist of stormwater upgrades, sidewalk, roadway and safety improvements. Throughout the design process, the property surveys that were conducted determined that there were existing property lines that extended into the assumed right of way which conflicted with the proposed engineering design for the corridor. The Village has been reaching out to these property owners and asking for dedication of the right of way to the Village for the benefit of the project.

The property owner at 3256 2nd Avenue North has agreed to dedicate the north 15 feet of his parcel to the Village at no cost. The dedicated right of way is being conveyed and assigned to the Village.

Fiscal Impact: The dedication of the north 15' of this parcel does not carry a fiscal impact as the property owner is conveying this portion of the parcel at no cost.

8. **Bulk Solar Salt Contract — Utilizing Cooperative Purchasing — Utilities Department (FY 2026 Budget Funded - Water & Sewer Enterprise Fund): Approve a cooperative purchasing agreement with Morton Salt, Inc. for the purchase and delivery of bulk solar salt for the Main and R.L. Pratt Water Treatment Plants. Funding to support purchases under this proposed agreement is available within the FY 2026 Budget - Water & Sewer Enterprise Fund.**

Staff: Jimmie Johnson, Director of Utilities

SUMMARY: The Utilities Department purchases solar chloride (solar salt). A critical chemical component in the Village's MIEX water treatment process assists in pre-treatment by removing organic contaminants, enabling the Village to provide higher-quality water for our customers. Currently, the Village utilizes Morton Salt to assist with these products.

In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend that the Village use the current Southeast Florida Governmental Purchasing Cooperative (Co-Op) contract to ensure the lowest possible price. The City of Boca Raton, the Lead Agency for the Co-Op, completed a competitive selection process for Solar Salt (Bulk), Delivery & Supply (Bid No. 2021-013 NP). The contract was awarded to Morton Salt, Inc. and was approved by the City of Boca Raton on May 27, 2025. The bid documents are on file with the Procurement Manager.

If approved, the Village would accept Morton Salt, Inc.'s pricing by utilizing the City of Boca Raton's cooperative purchasing contract, including all terms, conditions, and pricing therein.

The term of the proposed Agreement would expire on September 30, 2027, and may be renewed for three (3) additional one (1) year periods. The price for supplying bulk solar salt to the Village's water treatment plants will be \$182.85 per ton. The Village will not expend more than the amount in the approved budget, as it may be adopted/amended yearly for these goods and services over the contract term.

The Village Attorney prepared and reviewed the proposed Agreement with the Utilities Director, Assistant Utilities Director, and Finance Director.

The Village has worked with the proposed vendor and has received excellent service and a quality product.

Fiscal Impact: Funding to support purchases under this proposed agreement is available within the FY 2026 Budget - Water & Sewer Enterprise Fund. The Village will not expend more than the amount in the approved Budget as it may be adopted/amended each year for those goods and services over the term of this contract.

9. Authorize Equipment Purchase — Dri-Prime Pump — Utilities Department (FY 2026 Budget Funded — Water & Sewer Enterprise Fund) — Florida Sheriff's Association Cooperative Purchasing Program — Xylem inc. - Approve the purchase of a portable Dri-Prime pump from Xylem Inc. through the Florida Sheriff's Association Cooperative Purchasing Program Agreement (FSA23-EQU 21.1 – Equipment) in the amount of \$64,649.64.

Staff: Jimmie Johnson, Director of Utilities

SUMMARY: The Utilities Department requests authorization to purchase one (1) portable Dri-Prime pump to support the daily operational and potential emergency needs of the wastewater collection system. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend utilizing the current Florida Sheriffs Association & Florida Association of Counties cooperative purchasing contract to ensure the lowest possible price. The Florida Sheriff's Association Cooperative Purchasing Program completed a competitive selection process for equipment (Contract #FSA23-EQU21.1) in October 2023 and bid documents are on file in the Office of the Village Clerk.

Within the FY 2026 Budget, the Village Council approved the purchase of one (1) portable Dri-Prime pump for \$67,000.00. Utilizing the Florida Sheriff's Association Cooperative Purchasing Program contract, the staff were able to obtain a quote for \$64,649.64 from Xylem, Inc. In accordance with Section 58-4(a) of the Purchasing Code, Small Purchases, additional open-market items, including delivery fees, total \$1,716.80, which are required to operate the pump. If approved, the Village would accept Xylem's total pricing of \$66,366.44. The term of the contract will expire on September 30, 2026.

Fiscal Impact: Funding to support purchases under this proposed agreement is available within the FY 2026 Budget — Water & Sewer Enterprise Fund, account #41336-56400. The Village will not expend more than the amount in the approved Budget as it may be adopted/amended each year for those goods and services over the term of this contract.

10. **Authorize Equipment Purchase — Utilizing Cooperative Purchasing — Utilities Department (FY 2026 Budget Funded - Water & Sewer Enterprise Fund) - Florida Sheriff's Association Cooperative Purchasing Program - Rechten International Trucks, Inc.** - Approve the purchase of a dump truck from Rechten International Trucks, Inc. through the Florida Sheriff's Association Cooperative Purchasing Agreement (FSA25-VEH23.0) in the amount not to exceed \$186,447.00.

Staff: Jimmie Johnson, Director of Utilities

SUMMARY: The Utilities staff need to purchase one (1) dump truck to support the daily operational needs of moving dirt and material from job sites and both water treatment plants. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend the Village utilize the current Sheriff's Association & Florida Association of Counties cooperative purchasing contract to ensure the lowest possible price. The Florida Sheriff's Association Cooperative Purchasing Program completed a competitive selection process for Heavy Trucks and Buses (Contract #FSA25-23.0) in September 2025 and bid documents are maintained by the Village Clerk.

Within the FY 2026 Budget, the Village Council approved the purchase of one (1) dump truck for

\$185,000.00. Utilizing the Florida Sheriff's Association Cooperative Purchasing Program contract, the staff were able to obtain a quote for \$186,447.00 from Rechten International Trucks, Inc.

If approved, the Village would accept Rechten International Trucks, Inc.'s pricing by utilizing the Florida Sheriff's Association Cooperative Purchasing Program cooperative purchasing contract, including all terms, conditions, and pricing. The term of the contract expires on September 30, 2026.

Fiscal Impact: Funding to support purchases under this proposed agreement is available within the FY 2026 Budget — Water & Sewer Enterprise Fund, account # 41336-56400.

The approved FY 2026 Budget — Water & Sewer Fund Acct 41336-56400 included \$185,000 for the purchase of a dump truck. A budget amendment or internal budget transfer will be requested at a later date if needed.

11. **Authorize Vehicle Purchases — Utilizing Cooperative Purchase — Utilities Department (FY 2026 Budget Funded — Water & Sewer Enterprise Fund) - State of Florida Cooperative Purchase Agreement with Step One Automotive:** Approve the purchase of three (3) vehicles for the Utilities Department with Step One Automotive through the State of Florida Cooperative Purchasing Agreement (Contract # 25100000-23-STC) in the amount not to exceed \$145,702.67. Funding to support purchases under this proposed agreement is available within the FY 2026 Budget — Water & Sewer Enterprise Fund, account # 41336-56400.

Staff: Jimmie Johnson, Director of Utilities

SUMMARY: The Utilities staff needs to purchase three (3) trucks to support daily

operational needs and replace vehicles currently at the end of their useful life. Pursuant to Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, the Village is utilizing the State of Florida Department of Management Services competitively awarded motor vehicle contract (Contract No. 251000000-23-STC), established in May 2023. Supporting bid documentation is maintained by the Procurement Manager.

Within the FY 2026 Budget, the Village Council approved the purchase of two (2) Ford F-150s and one (1) Ford F-250 with a service bed for \$200,000.00. Using the State of Florida contract, the staff obtained a quote from Step One Automotive of \$145,702.67 for vehicles.

If approved, the Village would accept pricing from Step One Automotive utilizing the State of Florida Department of Management Services contract, including all terms, conditions, and pricing. The contract term expires May 16, 2026.

Fiscal Impact: Funding to support purchases under this proposed agreement is available within the FY 2026 Budget — Water & Sewer Enterprise Fund, account # 41336-56400. The Village will not expend more than the amount in the approved Budget as it may be adopted/amended each year for those goods and services over the term of this contract.

12. Authorize Equipment Purchase — Cooperative Purchasing - Utilities Department (FY2026 Budget Funded - Water & Sewer Enterprise Fund) — Sourcewell - Generac Power Systems, Inc.: Approve the purchase of a portable generator for the Utilities Department with Genset Service, Inc. (local Generac Distributor) through the Sourcewell Cooperative Purchasing Agreement (contract #092222-GNR) in the amount not to exceed \$62,048.92.

Staff: Jimmie Johnson, Director of Utilities

SUMMARY: The Utilities staff must purchase one (1) portable generator to support daily operational and potential emergency needs of the utility systems. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend the Village utilize the current Sourcewell cooperative purchasing contract to ensure the lowest possible price. Sourcewell completed a competitive selection process for Electrical Energy Power Generation Equipment with Related Parts, Supplies, and Services (RFP No. 092222) in September 2022, and bid documents are on file in the Office of the Village Clerk.

Within the FY 2026 Budget, the Village Council approved the purchase of one (1) portable generator for \$78,000.00. Using the Sourcewell contract, the staff obtained a quote of \$62,048.92 from Genset Service, Inc.

If approved, the Village would accept Generac's pricing by utilizing the Sourcewell cooperative purchasing contract, including all terms, conditions, and pricing. The contract expires on November 22, 2026.

Fiscal Impact: Funding to support purchases under this proposed agreement is available within the FY 2026 Budget — Water & Sewer Enterprise Fund, account # 41336-56400. The Village will not expend more than the amount in the approved Budget as it may be

adopted/amended each year for those goods and services over the term of this contract.

13. **Authorize purchase of Emergency Vehicle Equipment — Utilizing ITB / RLI #23004AP Broward County Piggyback Agreement - Police Department Shyft Group Upfit Services Inc./ Strobes-R-Us:** Approve the purchase of Emergency Vehicle Equipment for seven (7) police vehicles from Shyft Group Upfit Services, Inc. d/b/a/ Strobes-R-Us for \$99,488.48. Funding is available within the FY 2026 Budget — General Fund - Vehicles - General Fund.

Staff: Thomas Ceccarelli, Police Chief

SUMMARY: The Police Department must purchase and install equipment for its newly acquired vehicles to support the public safety services and activities provided by our Police Officers. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, the Broward County Sheriff's Office completed a competitive selection process for Emergency Equipment for Law Enforcement Vehicles (RLI #23004AP – June 5th, 2023). The bid documents are on file with the Village Clerk.

Within the FY 2026 budget, the Village Council approved \$458,965.00 for the purchase of seven (7) marked police vehicles, including associated graphics and equipment. Through the Broward County Sheriff's Office bid, the Police Department obtained a price of \$99,488.48 to purchase the necessary emergency equipment and lighting to outfit seven (7) marked 2026 Ford Police Interceptors. To ensure the lowest possible price, staff is recommending that the Village continues to piggyback off the current Broward County Sheriff's Office contract awarded to The Shyft Group Upfit Services, Inc., d/b/a Strobes-R-Us.

If approved, the Village would accept Strobes-R-Us pricing by continuing to piggyback off the Broward County Sheriff's Office Invitation to Bid/ RLI #23004AP (Agreement by and between Gregory Tony, as Sheriff of Broward County, Florida and Strobes-R-Us, Inc., for Emergency Equipment for Vehicles for Broward Sheriff's Office) including all terms, conditions, and pricing therein. The term of the contract is set to expire on June 8th, 2026.

Fiscal Impact: Funds to support this proposed purchase are available within the FY 2026 Budget - General Fund Allocated/Estimated Project Funding: Amount FY 2026 Approved Budget - Vehicles - General Fund \$458,965.00 FY 2026. The total vehicle equipment costs will be \$99,488.48 for the purchase of emergency safety/lighting equipment for seven (7) marked vehicles. The Village will not expend more than the amount in the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

14. **Authorize Vehicle Purchases — Cooperative Purchase – Police Department (FY 2026 Budget Funded) — Utilizing Florida Sheriff's Association/Florida Association of Counties:** Approve the purchase of seven (7) 2026 Ford Police Interceptor marked vehicles for \$311,850.00 (\$44,550.00 per vehicle) from Duval Ford using The Sheriffs' Association & Florida Association of Counties contract was completed through a competitive selection process – Pursuit, Administrative and Other Vehicles (Bid #FSA25-VEH33.0 – October 1, 2025).

Staff: Thomas Ceccarelli, Police Chief

SUMMARY: The Police Department must purchase vehicles to support the daily operational policing services and activities that are provided for our community. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend the Village utilize the current Sheriffs Association & Florida Association of Counties cooperative purchasing contract to ensure the lowest possible price. The Sheriffs' Association & Florida Association of Counties contract was completed through a competitive selection process – Pursuit, Administrative and Other Vehicles (Bid #FSA25-VEH33.0 – October 1, 2025). The term of the contract expires on September 30, 2027. A copy of the Sheriff's Notice of Final Award Pursuit/Administrative vehicles is maintained by the Procurement Manager.

Within the FY 2026 budget, the Village Council approved \$458,965.00 to be used for the purchase of seven (7) - 2026 Ford Police Interceptor marked vehicles for \$311,850.00 (\$44,550.00 per vehicle) from Duval Ford. The remaining budgeted funds will be used to outfit the vehicles with emergency equipment and striping as needed.

Fiscal Impact: Funds to support this proposed purchase are available within the FY 2026 Budget - General Fund Allocated/Estimated Project Funding: Amount FY 2026 Approved Budget - Vehicles - General Fund \$458,965.00 FY 2026 the total vehicle purchase costs will be \$311,850.00 for the purchase of seven (7) marked vehicles. The Village will not expend more than the amount in the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

15. Use of Police Forfeiture Funds: Approve use of Police Forfeiture Funds to purchase crime scene forensic equipment for the newly constructed crime lab.

Staff: Thomas Ceccarelli, Police Chief

SUMMARY: The Police Department requests to use Police Forfeiture Funds to purchase crime scene forensic equipment for the newly constructed crime lab. The specific equipment that we are requesting to purchase with the Forfeiture Funds are:

- Safekeeper Drying Cabinet
- Alternate Light Source
- Cyano Workstation with Heat Chamber
- Laboratory Fuming Cabinet
- Heat Chamber
- Flammable Storage Cabinet

The purchase of this crime scene forensic equipment goes beyond the normal operating expenses of the police department. The above equipment is widely used in crime labs to assist in processing evidence. The Drying Cabinet is used to allow wet or bloody evidence to dry in a secure cabinet before being processed for DNA or other trace evidence. The Alternate Light Source is used to detect invisible trace evidence such as touch DNA or

blood. The Cyano Workstation is used when processing evidence for fingerprints using the cyanoacrylate (Superglue) process. The Laboratory Fuming Cabinet is necessary when other chemical processes, such as Ninhydrin, are used to process fingerprints on non-porous surfaces. The Flammable Storage Cabinet is used to store flammable chemicals.

Each of the above items falls under the definition of a “Small Purchase”, Sec. 58-4(a) in the Village Code. To ensure the lowest possible prices, the Police Department staff has done market research on all the above items in accordance with the Village Procurement Policy Section 5.1 A&B.

The approximate cost for the individual equipment is: Safekeeper Drying Cabinet \$12,400, Alternate Light Source \$21,000, Cyano Workstation with Heat Chamber \$5,500, Laboratory Fuming Cabinet \$1,900, Flammable Storage Cabinet \$1,200. The total expenditure on the crime scene forensic equipment is \$42,000 and is available in the Police Department’s Forfeiture Account.

This expenditure also complies with Florida State Statute 932.7055 (5a) that specifically states, in part, that these funds shall be used for “law enforcement purposes, which include... providing additional equipment.”

Fiscal Impact: Funds for this expenditure are available and have been planned in FY 2026 budget for the police department’s Forfeiture Fund account.

16. **Approve Comprehensive Video and Digital Evidence Management System – Police Department FY2026 Budget Funded) – Axon Enterprise, Inc.:** Approve an agreement with Axon Enterprises under the SourceWell Cooperative Purchasing Contract #101223-AXN, for the purchase of fifty (50) body-worn cameras, fifty-eight (58) in-car camera systems and two (2) overt camera systems for use at the Police Department.

Staff: Thomas Ceccarelli, Police Chief

SUMMARY: The Police Department needs to upgrade its outdated camera systems, including body-worn cameras and in-car cameras, as well as the interview room video monitoring system. The staff seeks approval for a ten-year agreement with Axon Enterprise, Inc. for new equipment and digital evidence management.

The Fiscal Year 2026 budget allocates \$283,055.00 for this upgrade, which will improve transparency, officer safety, and evidence management.

The current systems are nearing the end of their warranties. The proposed contract includes fifty body-worn cameras, in-car camera systems for fifty-eight patrol vehicles, and a cloud-based monitoring system for two interview rooms. Axon will also provide scheduled hardware replacements and training materials.

In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend that the Village Council approve this purchase under the SourceWell Cooperative Purchasing Contract #101223-AXN, valid through December 15, 2027.

Fiscal Impact: The proposed contract is for a ten-year term. Funds to support year one (1) of the proposed purchase are available within the FY 2026 Budget - General Fund – Capital Lease \$279,369.00 and Machinery & Equipment \$3,686.00.

Allocated/Estimated Project Funding:

Amount FY 2027 Approved Budget – Capital Lease \$301,961
Amount FY 2028 Approved Budget – Capital Lease \$301,961
Amount FY 2029 Approved Budget – Capital Lease \$301,961
Amount FY 2030 Approved Budget – Capital Lease \$301,961
Amount FY 2031 Approved Budget – Capital Lease \$301,961
Amount FY 2032 Approved Budget – Capital Lease \$301,961
Amount FY 2033 Approved Budget – Capital Lease \$301,961
Amount FY 2034 Approved Budget – Capital Lease \$301,961
Amount FY 2035 Approved Budget – Capital Lease \$301,961

The total cost will be \$3,000,734.07 for the purchase of fifty (50) body-worn cameras, fifty-eight (58) in-car camera systems and two (2) overt camera systems. The Village will not expend more than the amount in the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

End of Consent Agenda....

Mayor Smith offered the public an opportunity to comment on the Consent Agenda. There were no comments.

Council Member Waller motioned for the approval of the Consent agenda. Council member Tieche seconded the motion. The said motion carried 5-0.

PRESENTATIONS

17. Proclamation Recognizing World AIDS Day - December 1, 2025

Staff: Kimberly Wynn, Village Clerk

Mayor Smith read the proclamation onto the record. Krista from Foundcare accepted the proclamation and thanked Council for the acknowledgment.

PUBLIC COMMENT

Battalion Fire Chief Ronald Martinez wished happy Veterans Day to the vets. He spoke about the success of the Halloween event and his excitement about the upcoming holiday events. Chief Martinez provided the monthly stats to the Council.

REGULAR AGENDA

PUBLIC HEARINGS

18. (First Reading) Ordinance No. 2025-11 - Comprehensive Plan Amendment — Urban Village Overlay: Motion to approve proposed text amendments to the Future Land-Use Element to establish an Urban Village Overlay to generate optional performance-based incentives to promote pedestrian-oriented design in vertically mixed-use (re)development projects.

Staff: Kimberly Glas-Castro, Assistant Village Manager

SUMMARY: Village staff is proposing text amendments to the Future Land-Use Element to establish an Urban Village Overlay to generate optional performance-based incentives to promote pedestrian-oriented design in vertically mixed-use (re)development projects.

The original focus of the proposed overlay was to establish form-based code provisions to create a "main street" development pattern along 2nd Avenue North to implement the "South Village" vision. The Overlay provides 1) development standards to create a setting of buildings oriented towards 2nd Avenue North with pedestrian amenities, including outdoor seating and pocket parks, and 2) use requirements to activate the ground-floor with restaurants, shops and personal services.

In recognition of other opportunity sites within the Village, the draft provisions were expanded with two other sub-districts: one oriented to larger properties or assemblages

of 15 acres or more (the "Urban Renewal" sub-district), and one oriented to smaller infill parcels of 5 acres (the "Urban Mixed Use Commercial" sub-district. The Urban Renewal sub-district targets development of sufficient size to create a stand-alone project that is designed to create open spaces, pedestrian areas and connectivity between buildings. Local examples of a redevelopment project developed pursuant to the Urban Renewal Code allowance are Renaissance Commons in Boynton Beach or Downtown at the Gardens in Palm Beach Gardens. The Urban Mixed Use Commercial District targets infill parcels that are developed with a single mixed-use building with activated ground-floor uses.

The Urban Village Overlay is applicable to properties within the Commercial Renewal land use category, and select parcels are being designated with the Overlay at this time (see Map FLU 2.4.9). Within the proposed land development regulations (which is the subject of another agenda item), sub-districts are assigned to the Overlay parcels. The property owners/developers of parcels designated with the Overlay may voluntarily "opt in" to the form-based code provisions outlined to encourage vertically-integrated mixed-use projects, or they may continue to follow the provisions of the Commercial Renewal district.

If a property owner/developer chooses to utilize the Overlay, the development standards of the Overlay prevail over the standards of the underlying Commercial Renewal zoning district, and in exchange for building vertically-integrated mixed-use projects, bonus density/intensity may be granted without the need for a comprehensive plan amendment.

At September 25, 2025, Community Redevelopment Agency meeting, Village Consultant, Kevin Crowder, BusinessFlare, presented the findings of the Economic Feasibility Analysis performed for South Village and the other key opportunity sites, which identified market support for the proposed increases in density and intensity.

Note: Notifications were mailed to all property owners within the proposed sub-districts on October 29, 2025.

The proposed ordinance will be considered for 1st reading by the Village Council during their November 13, 2025, meeting.

The Assistant Village Manager, Mrs. Glas-Castro, and the Consultant, Allison Justice, gave a PowerPoint presentation and entered it to the record. They explained that the Village staff proposes text amendments to introduce an Urban Village Overlay aimed at promoting pedestrian-oriented design in mixed-use redevelopment along 2nd Avenue North. This includes development standards and use requirements to enhance the main street atmosphere.

The proposal features two sub-districts: the "Urban Renewal" for larger projects (15 acres+) to encourage open spaces and connectivity, and the "Urban Mixed Use Commercial" for smaller infill parcels (5 acres). Property owners can opt into the overlay

for increased density/intensity benefits.

Ms. Justice advised there would be some modifications to the Ordinance before it is presented for second reading. The proposed plan will provide the Administration with flexibility. The Council will continue to look at site plans before approval.

They spoke about the impact on property owners and how this proposal will only affect new properties in the area. There is an opportunity for the property owner to change.

A resident spoke about pocket parks. He supported more recreational spaces. The Assistant Village Manager, Mrs. Glas-Castro, explained that the proposed vision for the Village is focused on a pedestrian realm.

Mayor Smith offered the public and Council an opportunity to speak.

- Jordana Jarjura spoke on behalf of her client at 839 South Congress Avenue about her support of the Urban Renewal Overlay. She thinks it will add significant value, but staff should not chop up the land. She commented about the housing shortage and parking.
- Brian Rusher spoke in support of the Overlay.

Mayor Pro Tem Ready asked if an additional overlay is required if there is an Palm beach County expansion. The Assistant Village Manager, Mrs. Glas-Castro advised that the Village is addressing what we have at this time. Property owners can make a request for review.

Council Member Tieche supports the wider sidewalks. He also inquired if there would be flexibility with parking. Mrs. Glas-Castro advised that the Village can adjust the Code, but the developer may request to reduce the parking. Mayor Smith mentioned the reduced square footage and affordable housing.

Ms. Justice discussed the reduced square footage, similar to what is taking place in the City of West Palm Beach. Mayor Pro Tem Ready asked if there were enough utilities to do this project. Dr. Johnson advised that he consulted with our Engineer about upgrades to the current system that would need to be made.

Vice Mayor Schmitz asked about the height of the buildings. Ms. Justice explained that there is no intent to have a tall building next to a residential zone.

The Village Attorney, Mrs. Goddeau read the title of the caption to the record.

Mayor Pro Tem Ready made a motion to approve Ordinance No. 2025-11, and Vice Mayor Schmitz seconded. The said motion carried 5-0.

Fiscal Impact: Amending the Comprehensive Plan to create a new overlay does not have a fiscal impact; however, redevelopment utilizing allowances under this new overlay district is expected to increase the Village's property tax revenue.

19. **(First Reading) Ordinance No. 2025-12 - Code Amendment — Chapter 34, Land Use - Urban Village Overlay:** Motion for the approval of Ordinance No. 2025-12 to amend the Village Code of Ordinances to provide additional incentives for redevelopment by amending Chapter 34 “Land Development”, Article IV “Land Use”, Division 7, “Supplemental Regulations”, to add a new Subdivision XXVIII “Urban Village Overlay”.

Staff: Kimberly Glas-Castro, Assistant Village Manager

SUMMARY: The Village adopted revisions to the Land Development Regulations in June 2025 as a result of the Evaluation and Appraisal Report (EAR)-based comprehensive plan amendments and the "visioning" effort. At the public hearing for these code changes, the Village Council heard from a land use attorney who stated that the code provisions did not go far enough to allow the development depicted in the visioning perspectives to be realized.

The proposed code amendments, the Urban Village Overlay, provide form-based development regulations that a developer may opt to follow in exchange for additional (bonus) density and intensity, if they build vertical mixed-use projects that conform to the vision. Staff is proposing that the Urban Village Overlay be assigned to key opportunity sites as a pilot project, but it may be expanded to other properties designated with the Commercial Renewal category as development interest grows.

The Urban Village Overlay provides for:

- The designation of three sub-districts with varying code requirements for each: 1) South Village District, 2) Urban Renewal District, and 3) Urban Mixed-Use Commercial District
- Building placement within 15' - 20' of the principal street within the South Village and Urban Renewal districts
- Ground floor nonresidential uses with outdoor activity areas (outdoor seating, restaurant table service, etc.)
- No less than 5% of the site area provided as publicly accessible civic space integrated into the project (plazas, civic greens, pocket parks, etc.)
- Structured parking is expected with ground floor nonresidential uses or with habitable space lining the garage.
- 8 stories or 110' in height
- A list of permitted (and prohibited) uses that differ from the Commercial Renewal zoning district
- Reduced parking requirements in consideration of the vertically-integrated mix of uses

Staff have provided these draft provisions to the development community for review and comment, and the provisions have been revised to address their input. The proposed ordinance was considered by the Planning & Zoning Board at its November 12, 2025, meeting and its recommendation will be shared at the Village Council meeting.

If approved on 1st reading, the proposed ordinance will be considered for the 2nd and final reading by the Village Council after adoption of the associated comprehensive plan amendment.

Assistant Village Manager, Mrs. Glas-Castro, advised that the intent of Ordinance No. 2025-12 is to address the specificity. The presentation was provided for the record.

Mayor Smith offered the public and Council an opportunity to speak. There were no comments from the public.

Council Member Waller made a motion to approve Ordinance No. 2025-12, and Vice Mayor Schmitz seconded. The said motion carried 5-0.

Fiscal Impact: Adoption of revised land development regulations will provide additional incentive to facilitate redevelopment of underutilized and antiquated properties, resulting in an increase in the property valuation.

20. (First Reading) Ordinance No. 2025-13 - Code Amendment — Chapter 78, Schedule of Fees — Establishment of the Utilities' Schedule of Fees by Village Council Resolution: Motion for the approval of Ordinance No. 2025-13 to amend Chapter 78 - Utilities of the Village Code of Ordinances to modernize how the Village establishes and manages its utility rates, fees, and operating standards to improve administrative efficiency, transparency, and responsiveness to regulatory changes.

Staff: Paul Ward, Assistant Director of Utilities

SUMMARY: Ordinance No. 2025-13 amends Chapter 78 – Utilities of the Village Code of Ordinances. The amendment modernizes how the Village establishes and manages its utility rates, fees, and operating standards to improve administrative efficiency, transparency, and responsiveness to regulatory changes.

Key Provisions:

Authority to Establish Rates by Resolution

- The ordinance authorizes the Utilities Department, with Village Council approval, to set and revise all water and sewer rates, fees, and charges by resolution, rather than by formal ordinance amendment.
- This change will streamline future rate adjustments, allowing the Village to respond more efficiently to inflationary pressures, cost-of-service studies, and capital funding needs.

- The change maintains public notification and hearing requirements consistent with Florida Statutes to ensure rate transparency and customer protection.

Creation of a Utilities Policy and Procedures Manual (PPM)

- The ordinance creates a new Section 78-2, authorizing the adoption of a Policy and Procedures Manual by resolution
- The PPM will formalize and document all utility department standards, technical requirements, and service procedures—including billing, development review, cross-connection control, pre-treatment, emergency water use, and construction standards.
- Following Council adoption, future amendments may be approved administratively upon recommendation of the Utilities Director and approval of the Village Manager.
- The PPM will carry the same enforceability as an ordinance, ensuring compliance through existing enforcement mechanisms such as Code Enforcement.

Operational and Administrative Benefits

- **Efficiency:** Shifts recurring technical updates (e.g., rate tables, procedural standards) from the lengthy ordinance process to the more agile resolution process.
- **Transparency:** Provides a single codified manual documenting standards and policies, improving clarity for residents, developers, and staff.
- **Consistency:** Ensures uniform enforcement of service standards across all utility operations.
- **Compliance:** Aligns with Florida Statutes granting municipalities authority to regulate local utilities and set equitable rates within and outside corporate boundaries.

Next Steps

- **First Reading:** Scheduled for initial Council review and discussion.
- **Second Reading:** Upon adoption, a companion resolution will be presented to establish the updated Schedule of Rates, Fees, and Charges.
- The Utilities Department may also present the draft Policy and Procedures Manual (PPM) at the second reading or in a subsequent meeting for Council adoption.

Recommendation

Staff recommend the Village Council adopt Ordinance No. 2025-13, authorizing:

- The establishment and modification of all utility rates and fees by Village Council resolution, and
- The creation of a Utilities Policy and Procedures Manual to be adopted and maintained by resolution.

These changes will provide the Village with a more effective and adaptive governance structure for managing utility operations, rates, and service standards while maintaining accountability and public transparency.

Dr. Johnson advised that the intent of Ordinance No. 2025-13 is to modernize how the Village manages utility rates, fees, and standards for better efficiency and transparency. The Utilities Department can set water and sewer rates by resolution, allowing quicker adjustments while ensuring public notification and hearings. This is also the introduction of the new Utilities Policy and Procedures Manual (PPM). The PPM will document utility standards and procedures, with amendments approved administratively.

Dr. Johnson advised that operational benefits are improved efficiency, transparency, consistency, and compliance with Florida Statutes.

Mayor Smith offered the public and Council an opportunity to comment. There were no comments from the public.

The Village Attorney, Mrs. Goddeau, read the title of the caption to the record.

Mayor Pro Tem Ready motioned for the approval of Ordinance No. 2025-13, and Council Member Waller seconded. The said motion carried 5-0.

Fiscal Impact: There will be no fiscal impact to the Water & Sewer Enterprise Fund.

ACTIONS AND REPORTS

21. Update on FY 2026 Appropriation Requests and Legislative Priorities

Staff: Kimberly Wynn, Village Clerk

Assistant Village Manager Glas-Castro advised the Council of the following three appropriation requests and the grant amount requested:

- Complete Streets project
- Canal 9 Force Main Replacement
- Emergency Generator for Vac Stations 1 and 2.

She explained that the priority is Canal 9 Force Main Replacement, Emergency Generator for Vac Stations 1 and 2, lastly, the Complete Streets project.

Mrs. Glas-Castro further explained that the Village is ranked high to receive grant funding for the Park Facilities. Mayor Smith asked when the Council would see the park design.

VILLAGE MANAGER COMMENTS

The Village Manager, Mr. Bornstein, thanked Ms. Justice and the Assistant Village Manager, Mrs. Glas-Castro for crafting the Overlay Plan. He advised that keeping the

project in-house, saved the Village over \$100,000.

VILLAGE COUNCIL COMMENTS

The Council discussed their activities for the past month. They asked about the ribbon cutting of the Police Building Expansion. Assistant Police Chief Buhr stated that the tentative grand opening is December 3, 2025. Mr. Bornstein advised the Council that there was a plan to build Winter Wonderland, including a picture with Santa in the new Community Room.

Mayor Smith encouraged everyone to go to Keke's Café. They attended the grand opening and were impressed with the decor.

ADJOURNMENT

Hearing no further business, Mayor Smith adjourned the meeting at 7:43 PM

The undersigned is the Village Clerk of Palm Springs, Florida, and the information provided herein is the Minutes of the Regular Council Meeting held on **November 13, 2025**. The minutes were formally approved and adopted by the Village Council on **December 11, 2025**.

Submitted by:

Kimberly M. Wynn

Village Clerk

**NEXT REGULAR MEETING:
THURSDAY, DECEMBER 11, 2025, AT
6:30 PM**



Village of Palm Springs

Executive Brief

AGENDA DATE: December 11, 2025

DEPARTMENT: Public Works

ITEM #3: Task Order #2 with RMJ Contractors for the Demolition of 3395 2nd Avenue North property

SUMMARY: The Village of Palm Springs recently acquired the property at 3395 2nd Avenue North. As part of the overall plan for the redevelopment of the corridor, the structure is to be demolished, graded and sodded. The demolition and site restoration will be managed by the Village's Public Works Department as part of a broader effort to improve the corridor.

The Village's Public Works Department issued a Request for Proposals (RFP) to pre-qualified contractors for Public Works Minor Construction Projects (RFP #2025R-004 August 19, 2025). A solicitation was issued to all five pre-qualified vendors and on October 30, 2025, RMJ Contractors remitted the lowest and most responsive proposal for an amount not to exceed \$87,400.00.

Staff recommends approval of the contract with RMJ Contractors Inc to proceed with the project.

FISCAL IMPACT:

Task Order #2 for the demolition of the property located at 3395 2nd Avenue North is being funded from the General Government account #01119-56100 at a cost not to exceed \$87,400.00.

ATTACHMENTS:

1. Task Order #02 - RMJ signed
2. 3395 2nd Ave N Demolition - Bid Tab (10-30-25)
3. Bid Request for Quotes - 3395 2nd Ave North
4. Addendum-1

EXHIBIT "A"

TASK ORDER NO. 02

THIS TASK ORDER for Minor Construction ("Task Order") is made on the ____ day of _____, 2025, between the **Village of Palm Springs**, a Florida municipal corporation ("Village") and **RMJ Contractors, Inc.**, a corporation or company authorized to do business in State of Florida ("Contractor").

1.0 Project Description:

The Village desires the Contractor to provide all goods, services, materials, and equipment ("Work") as identified herein related to the Minor Construction of the demolition of the property located at 3395 2nd Ave North ("Project"). The Project is more specifically described in the Contractor's Proposal; in the documents prepared by the Village, dated October 14, 2025, which plans are incorporated herein by reference.

2.0 Scope

Under this Task Order, the Contractor will provide the Village with all Work for the Project as specified in the **Contractor's proposal attached hereto and incorporated herein as Exhibit "1"**.

3.0 Schedule and Liquidated Damages

Substantial completion of all Work under this Task Order shall be within **45 calendar days** from the Effective Date of this Task Order. Final completion of all Work (and all punch-list items (if any)) under this Task Order shall be within **60 calendar days** from the Effective Date of this Task Order. The Effective Date of this Task Order is the date following the parties' execution of this Task Order and the Village's delivery of a Notice to Proceed to the Contractor via e-mail, facsimile or other form of delivery as documented by the Village. Substantial completion occurs when the Work has progressed to the point where, in the opinion of the Village, the Work is sufficiently complete in accordance with the Contract Documents and this Task Order, so that the Project can be utilized for the purposes for which it is intended. Final completion occurs when all Work (including punch-list items) has been completed and the project becomes fully operational and accepted by the Village.

Liquidated Damages. The Village and Contractor recognize that time is of the essence under this Task Order and the Contract Documents, and that the Village will suffer financial loss if the Work described in this Task Order and the Contract Documents is not completed within the times specified in this Task Order. The Village and Contractor recognize, agree and acknowledge that it would be impractical and extremely difficult to ascertain and fix the actual damages that the Village would suffer in the event Contractor neglects, refuses, or otherwise fails to complete the Work within the time specified. Accordingly, instead of requiring any such proof, the Village and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay the Village five hundred dollars (\$500.00) for each day that expires after the time(s) specified in this Task Order.

4.0 Compensation and Direct Purchases

This Task Order is issued for a lump sum, not to exceed amount of \$87,400.00 (Eighty seven thousand four hundred dollars and zero cents). The attached proposal identifies all costs and expenses included in the lump sum, not to exceed amount.

The following Direct Purchases are to be made under this Task Order by the Village:
None

_____*
* If Direct Purchases are to be made, provisions will need to be added to this Task Order to address the process for all Direct Purchases.

5.0 Project Manager

The Project Manager for the Contractor is Julio Oliveros, phone: 561-506-0555; email: julio@rmjfl.com; and, the Project Manager for the Village is Felipe Lofaso, phone: 561-301-7037; email: flofaso@vpsfl.org.

6.0 Progress Meetings

The Contractor shall schedule periodic progress review meetings with the Village Project Manager as necessary but every 30 days as a minimum.

7.0 Contractor's Representations

In order to induce the Village to enter into this Task Order, the Contractor makes the following representations:

7.1 Contractor has familiarized itself with the nature and extent of the Contract Documents including this Task Order, work, site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

7.2 Contractor has obtained at his/her own expense and carefully studied, or assumes responsibility for obtaining and carefully studying, soil investigations, explorations, and test reports which pertain to the subsurface conditions at or contiguous to the site or otherwise may affect the cost, progress, performance or furnishing of the work as Contractor considers necessary for the performance or furnishing of the work at the stated Task Order price within the Task Order stated time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of the RFP; and no additional examinations, investigations, explorations, tests, reports, studies or similar information or data are or is deemed necessary by Contractor for such purposes.

7.3 Contractor has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports, studies or similar information or data in respect of said Underground Facilities are or is deemed necessary by the Contractor in order to perform and furnish the work under this Task Order price, within the Task Order time and in accordance with the other terms and conditions of the Contract Documents.

7.4 Contractor has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the

Contract Documents.

7.5 Contractor has given the Village's Contract Administrator written notice of all conflicts, errors or discrepancies that he or she has discovered in the Contract Documents and the written resolution thereof by Village or its designee is acceptable to the Contractor.

8.0 Contractor's Warranty

8.1 The Contractor warrants and guarantees to the Village that all Work provided under this Task Order will be in accordance with this Task Order and the other Contract Documents. The Contractor warrants that (a) all materials and parts supplied under this Task Order shall be free from defects for one (1) year from the final completion of all Work (unless a longer manufacturer warranty applies); (b) all Work performed under this Task Order will be free from defects for one (1) year from the final completion of all Work and the Project shall be fully operational without unreasonable downtime or failures; and (c) that the Work will conform to the requirements of the Contract Documents. If, at any time prior to the expiration of the one (1) year warranty period, the Village discovers any failure or breach of the Contractor's warranties or the Contractor discovers any failure or breach of the Contractor's warranties, the Contractor will, upon written notice from Village or of its own accord, at the Contractor's sole cost and expense, promptly correct such failure or breach (which corrective action must include, without limitation, any necessary removal, disassembly, reinstallation, repair, replacement, reassembly, retesting, and/or re-inspection of any part or portion of the work and any other property damaged or affected by such failure, breach, or corrective action). The Contractor will remedy any such failure or breach so, to the extent possible, to avoid unnecessary disruptions to the operations of Village or its systems. In the event the Contractor fails to initiate and diligently pursue corrective action within five (5) days of the Contractor's receipt of the Village's notice or the Contractor's discovery of the same, the Village may undertake such corrective action at the Contractor's expense.

9.0 Authorization and Conflict

9.1 This Task Order is issued pursuant to the Contract for Minor Construction (RFP #2025R-004) between the Village and the Contractor, dated September 28, 2025, ("Contract"). If there are any conflicts between the terms and conditions of this Task Order and the Contract, the terms and conditions of this Task Order shall prevail; provided that if the Contractor's proposal attached hereto as **Exhibit "1"** contains any terms or conditions in conflict with the Contract, the Contract's terms and conditions shall prevail. This Task Order shall not become effective until approved by and executed by the Village Manager or approved by the Village Council and executed by the Mayor. The Village Manager only has approval authority of up to \$50,000.

IN WITNESS WHEREOF, the Village and Contractor have caused this Task Order #02 pursuant to the Contract for Minor Construction to be executed the day and year shown above.

VILLAGE OF PALM SPRINGS, FLORIDA

ATTEST:

By: _____
Bev Smith, Mayor

Kimberly Wynn, Village Clerk

Approved as to form and legal sufficiency:

Christy Goddeau, Village Attorney

CONTRACTOR:

RND Contractors inc

By: [Signature]

Print Name: Julio OLIVEROS

Title: President

[Corporate Seal]

STATE OF Florida
COUNTY OF DADE

THE FOREGOING instrument was acknowledged before me by means of physical presence or online notarization on this 1st day of November 2025, by Julio OLIVEROS, as the President [title] of RND Contractors, a company authorized to do business in the State of Florida, who is personally known to me or who has produced _____ as identification, and who did take an oath under penalty of perjury that the facts stated with regard to section 787.06, Florida Statutes, are true and correct, and that he or she is duly authorized to execute the foregoing instrument and bind RND Contractors to the same.

[Signature]
Notary Public Signature

[Notary Seal]

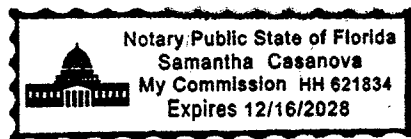


EXHIBIT "1" TO TASK ORDER
(CONTRACTOR's PROPOSAL)

**VILLAGE OF PALM SPRINGS
PALM SPRINGS, FLORIDA
PREQUALIFIED CONTRACTORS - REQUEST FOR PROPOSALS NO. 2
3395 2nd Avenue North Demolition Project**

ADVERTISEMENT FOR BIDS

Sealed Bids for the construction of the **3395 2nd Ave North Demolition Project** will be received, by the **Village of Palm Springs**, via email to flofaso@vpsfl.org, until **1:00 PM** local time on **October 30, 2025**. Bids received will be reviewed and notification of bid results will be sent to each proposer. The Project consists of the demolition of the existing residential building inclusive of all permitting, erosion control, demolition, legal hauloff and disposal, grading, sodding and associated incidental work.

An on-site pre-bid conference will be held at 9:00AM local time on October 22, 2025 at 3395 2nd Ave North, Palm Springs FL 33461. Attendance at the pre-bid conference **is mandatory** for all proposers submitting a proposal.

Mandatory Pre-Bid Conference – October 22, 2025, at 9:00AM

3395 2nd Ave North, Palm Springs, FL 33461

Bids Due – October 30, 2025 at 1:00PM

Any questions regarding the specifications and Solicitation process must be submitted in writing to the Public Works Director at flofaso@vpsfl.org. Questions and requests for clarification and additional information must be received prior to the Deadline for Submission of Questions on October 27, 2025 AT 5:00 PM local time.

Pursuant to Section 2-355 of Palm Beach County Ordinance No. 2011-039, and the purchasing policies of the Village of Palm Springs, all Solicitations, once advertised, are under the “Cone of Silence” until the appropriate authority has approved an award recommendation, rejected all responses or some other action by the Village to end the selection process. This limits and requires documentation of communications between potential Bidders and/or Bidders on Village Solicitations, the Village’s professional staff, and the Village Council members.

Owner: **Village of Palm Springs**
Title: **Public Works**
Date: **October 14, 2025**

BID FORM – 3395 2ND AVE NORTH DEMOLITION

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
1	MOBILIZATION	1	LS	\$4,000.00	\$4,000.00
2	MAINTENANCE OF TRAFFIC	1	LS	0.00 (Incl)	0.00 (Incl)
3	NPDES COMPLIANCE – SILT FENCE	1	LS	\$1,000.00	\$1,000.00
4	ASBESTOS REMOVAL	1	LS	\$15,000.00	\$15,000.00
5	REMOVE SEPTIC TANK, DRAINFIELD AND REPLACE WITH FILL	1	LS	\$7,000.00	\$7,000.00
6	DEMOLITION AND DISPOSAL OF EXISTING BUILDING, DRIVEWAY, TREES, LANDSCAPE	1	LS	\$35,400.00	\$35,400.00
7	FINE GRADING AND SODDING (BAHIA)	1	LS	\$10,000.00	\$10,000.00
8	PERMITTING ALLOWANCE	1	LS	\$5,000.00	\$5,000.00
9	CONTINGENCY ALLOWANCE	1	LS	\$10,000.00	\$10,000.00
	TOTAL OF ALL BID ITEMS			\$ 87,400.00	

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

Total of Unit Price Bids = Total Bid Price

\$ 87,400.00

ARTICLE 1 – TIME OF COMPLETION

- 1.01 Bidder agrees that the Work will be substantially complete within 45 calendar days after the date when the Contract Times commence to run, and will be completed and ready for final payment within 60 calendar days after the date when the Contract Times commence to run.

TABULATION OF SUBCONTRACTORS AND SUPPLIERS

The Undersigned states that the following is a full and complete list of the proposed subcontractors and suppliers on this Project and the class of work to be performed by each and that such list will not be added to nor altered without written consent to the Owner.

**SUBCONTRACTOR OR SUPPLIER
AND ADDRESS**

CLASS OF WORK OR MATERIAL

(1) N/A	
(2)	
(3)	

ATTACHMENT A – PHASE 1 ENVIRONMENTAL AND ASBESTOS SURVEY

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DOROTHY JACKS
Environmental & Asbestos Consultants, LLC
Palm Springs, CA 92262
Phone: 760.325.2118

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PALM SPRINGS VILLAGE OF

PROPERTY DETAIL

LOCATION

3395 2ND AVE N

MUNICIPALITY

PALM SPRINGS

PARCEL NO.

70-43-44-19-20-057-0080

SUBDIVISION

SUB 19-44-43

BOOK/PAGE

35376/758

SALE DATE

07/11/2025

MAILING ADDRESS

220 CYPRESS LN
LAKE WORTH BEACH FL 33461 1690

USE TYPE

7100 - RELIGIOUS







Public Works Department
 226 Cypress Lane
 Palm Springs, FL 33461
 (561) 584-8200
www.vpsfl.org

3395 2ND AVE NORTH DEMOLITION PROJECT – BID TAB

BID OPENING: 10/30/2025 AT 1PM

	RMJ CONTRACTORS	JFB CONSTRUCTION	CREATIVE CONTRACTING GROUP	WAYPOINT CONTRACTING	MUELLER CONSTRUCTION
1. MOBILIZATION	\$4,000.00	N/A	\$10,000.00	\$3,500.00	\$3,400.00
2. MAINTENANCE OF TRAFFIC	\$0.00	N/A	\$2,400.00	\$2,200.00	\$4,040.00
3. NPDES COMPLIANCE	\$1,000.00	N/A	\$2,000.00	\$2,750.00	\$1,400.00
4. ASBESTOS REMOVAL	\$15,000.00	N/A	\$26,000.00	\$4,000.00	\$61,550.00
5. REMOVE SEPTIC TANK, DRAINFIELD AND REPLACE W/ FILL	\$7,000.00	N/A	\$6,500.00	\$3,500.00	\$5,200.00
6. DEMOLITION AND DISPOSAL OF EXIST. BLDG, DRIVEWAY, TREES, LANDSCAPE	\$35,400.00	N/A	\$25,000.00	\$58,000.00	\$20,000.00
7. FINE GRADING AND SODDING	\$10,000.00	N/A	\$10,000.00	\$3,200.00	\$8,500.00
8. PERMIT ALLOWANCE	\$5,000.00	N/A	\$5,000.00	\$5,000.00	\$5,000.00
9. CONTINGENCY ALLOWANCE	\$10,000.00	N/A	\$10,000.00	\$10,000.00	\$10,000.00
TOTAL	\$87,400.00	NO BID	\$96,900.00	\$92,150.00	\$119,090.00
RANKING	1		3	2	4

Received and Tabulated By:

Felipe Lofaso

Public Works Director

10/30/2025

**VILLAGE OF PALM SPRINGS
PALM SPRINGS, FLORIDA
PREQUALIFIED CONTRACTORS - REQUEST FOR PROPOSALS NO. 2
3395 2nd Avenue North Demolition Project**

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Mandatory Pre-Bid Conference – October 22, 2025, at 9:00AM

3395 2nd Ave North, Palm Springs, FL 33461

Bids Due – October 30, 2025 at 1:00PM

Any questions regarding the specifications and Solicitation process must be submitted in writing to the Public Works Director at flofaso@vpsfl.org. Questions and requests for clarification and additional information must be received prior to the Deadline for Submission of Questions on October 27, 2025 AT 5:00 PM local time.

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Owner: **Village of Palm Springs**

Title: **Public Works**

Date: **October 14, 2025**

BID FORM – 3395 2ND AVE NORTH DEMOLITION

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
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3	NPDES COMPLIANCE – SILT FENCE	1	LS		
4	ASBESTOS REMOVAL	1	LS		
5	REMOVE SEPTIC TANK, DRAINFIELD AND REPLACE WITH FILL	1	LS		
6	DEMOLITION AND DISPOSAL OF EXISTING BUILDING, DRIVEWAY, TREES, LANDSCAPE	1	LS		
7	FINE GRADING AND SODDING (BAHIA)	1	LS		
8	PERMITTING ALLOWANCE	1	LS	\$5,000.00	\$5,000.00
9	CONTINGENCY ALLOWANCE	1	LS	\$10,000.00	\$10,000.00
	TOTAL OF ALL BID ITEMS			\$ _____	

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

Total of Unit Price Bids = Total Bid Price

\$ _____

ARTICLE 1 – TIME OF COMPLETION

- 1.01 Bidder agrees that the Work will be substantially complete within 45 calendar days after the date when the Contract Times commence to run, and will be completed and ready for final payment within 60 calendar days after the date when the Contract Times commence to run.

TABULATION OF SUBCONTRACTORS AND SUPPLIERS

The Undersigned states that the following is a full and complete list of the proposed subcontractors and suppliers on this Project and the class of work to be performed by each and that such list will not be added to nor altered without written consent to the Owner.

<u>SUBCONTRACTOR OR SUPPLIER AND ADDRESS</u>	<u>CLASS OF WORK OR MATERIAL</u>
(1) _____ _____	_____
(2) _____ _____	_____
(3) _____ _____	_____

ATTACHMENT A – PHASE 1 ENVIRONMENTAL AND ASBESTOS SURVEY

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3395 2ND AVE N

MUNICIPALITY

PALM SPRINGS

PARCEL NO.

70-43-44-19-20-057-0080

SUBDIVISION

SUB 19-44-43

BOOK/PAGE

35876/798

SALE DATE

07/11/2025

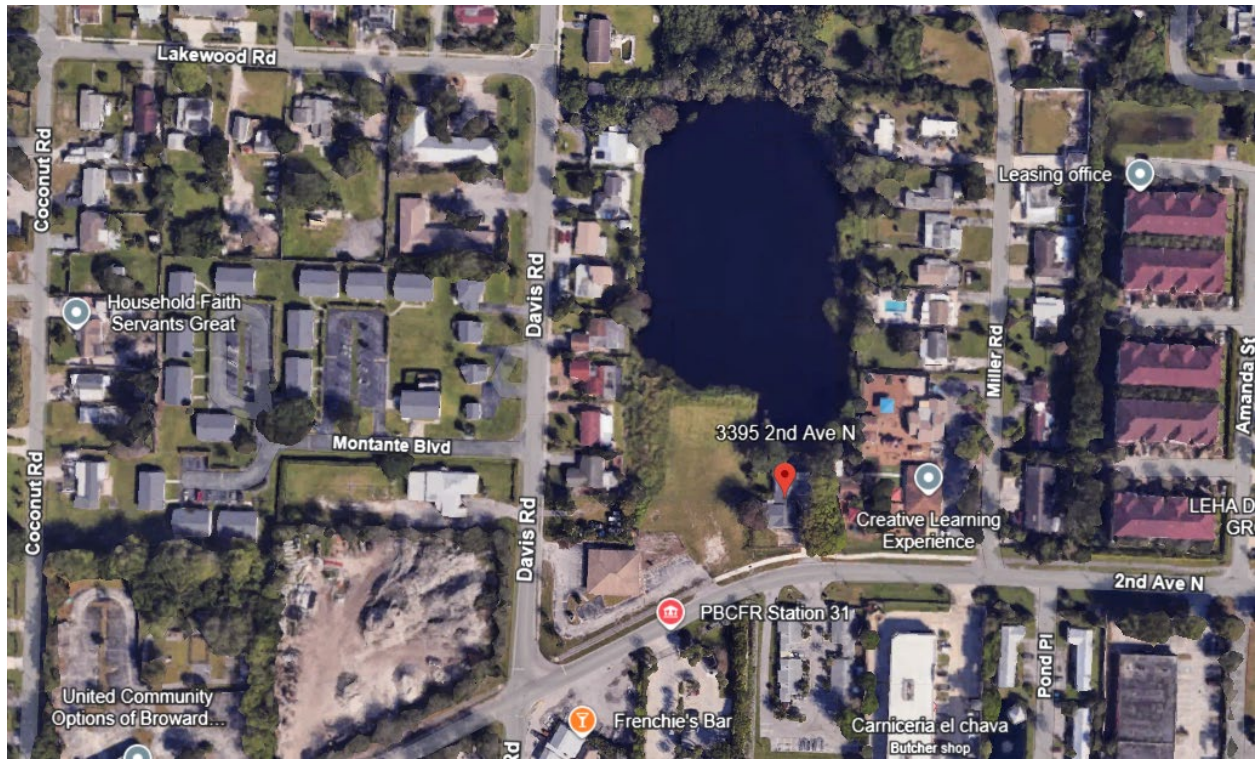
MAILING ADDRESS

226 CYPRESS LN
LAKE WORTH BEACH FL 33461 1699

USE TYPE

7100 - RELIGIOUS







Village of Palm Springs

226 Cypress Lane • Palm Springs, Florida 33461-1699

561-584-8200 • www.vpsfl.org

RFP#02

3395 2nd Ave North Demolition Project

Addendum No. 1

BIDS DUE: 1:00 PM, Local Time, October 30, 2025

TO ALL PREQUALIFIED VENDORS BIDDING ON THIS PROJECT:

The changes, additions, substitutions, and/or deletions contained in Addendum No. 1 are hereby made a part of the Bid Documents for the 3395 2nd Ave North Demolition Project, fully and completely as if the same were fully set forth herein.

Receipt acknowledged and conditions agreed to the _____ day of _____, 2025.

Bidder

By

ATTACHMENT

ATTACHMENT 1 – QUESTIONS

ATTACHMENT 2 – PHOTOGRAPHS

END OF ADDENDUM

**ATTACHMENT 1
RESPONSES TO BIDDER QUESTIONS**

Question 1: Please identify the specific trees to remain and to be removed.

Response 1: *Please see Attachment 2 with photos.*

Question 2: Is there a budget amount anticipated for this project?

Response 2: *The budget for the project is \$100,000.*

Question 3: Are there any special wage rates or Davis Bacon wage requirements?

Response 3: *The project is fully funded by Village Capital Improvement funds therefore no special wage rates or Davis Bacon wage requirements apply.*

Question 4: Will the Village take care of the utility, electric, gas, and rodent letters required for permitting?

Response 4: *Yes, the Village will coordinate all the utility (electric, water, sewer, gas) shutoffs and provide the associated letters to the successful respondent. Additionally, the Village will provide the rodent letter as well.*

Question 5: What is the scope of work for the irrigation well?

Response 5: *The irrigation well pipe can be cut and capped 12" below grade for potential future use by the Village. Well pump and equipment can be removed and disposed.*

Question 6: Will any removal of the concrete rubble along the shoreline be required?

Response 6: *No, the Village will be performing a shoreline stabilization project in the future.*

Question 7: Will the fence along the eastern property line need to be removed?

Response 7: *No, the wood fence shall remain in place that separates the daycare from this property. All other fencing shall be removed – chainlink, PVC.*

Question 8: Will a temporary chain link construction fence be required?

Response 8: *No, however, if the contractor elects to install a temporary fence to protect their work site that is under their means and methods to do so. A silt fence shall be installed along the property boundary and along the top of bank of the lake to comply with NPDES.*

**ATTACHMENT 2
PHOTOGRAPHS**

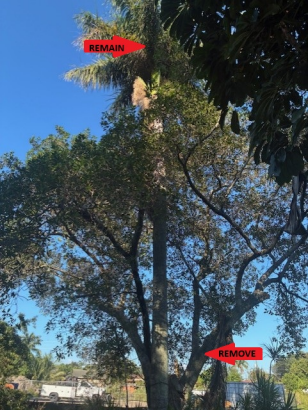


REMAIN

REMOVE

REMOVE

**REMOVE
FENCE**



REMAIN

A large, mature tree with a thick trunk and dense green foliage. A red arrow points to a branch in the upper left canopy, and another red arrow points to a branch in the lower right canopy. The background shows a clear blue sky and a residential area with houses and a fence.

REMOVE



REMAIN

REMAIN

REMAIN

A photograph of a tall palm tree against a clear blue sky. The tree's trunk is straight and grey. Its fronds are dark green and fan-shaped. Two red arrows with black outlines point to specific parts of the tree. One arrow points to a cluster of fronds near the top, and the other points to a branch on the left side. The background shows other green trees and a portion of a tennis net in the lower left corner.

REMAIN

REMOVE



Village of Palm Springs

Executive Brief

AGENDA DATE: December 11, 2025

DEPARTMENT: Public Works

ITEM #4: Task Order #3 with KENCO Signs and Awning LLC for LED Message Board Sign at Greenbrier Dr. and Longfellow Rd.

SUMMARY: On November 14, 2024, the Village Council approved a Design-Build Agreement with KENCO Signs and Awning LLC (RFQ No. 2024R-004) for the design, fabrication, and installation of LED message board signs to improve wayfinding throughout the Village for residents and visitors alike.

Each sign is negotiated individually over a three-year period. The first LED message board sign (TO #1) was installed at the Davis Road entrance to Village Hall and the second message board sign (TO #2) is scheduled to be installed at the SoVi Center.

Village staff are now seeking Council approval for Task Order #3 LED Message Board Sign at Greenbrier Dr. and Congress Ave—within the existing curb island, with a cost not to exceed \$79,880, which is within the FY26 budget allocation of \$100,000.

FISCAL IMPACT:

Task Order #3 with KENCO Signs and Awning LLC is at a cost not to exceed \$79,880.00, funded from Account #01441-56300.

ATTACHMENTS:

1. Task Order No. 03
2. Proposed Greenbrier/Congress Sign Location
3. Village of Palm Springs - Rendering

TASK ORDER No. 03

CONTINUING PROFESSIONAL SERVICES (Design / Build Services)

THIS TASK ORDER FOR CONTINUING PROFESSIONAL SERVICES (“Task Order”) is made on the day of _____, between the **Village of Palm Springs**, a Florida municipal corporation (“VILLAGE”) and **KENCO Signs and Awning LLC**, a Florida company authorized to do business in the State of Florida (“CONTRACTOR”).

1.0 Project Description:

The VILLAGE desires the CONTRACTOR to provide those services as identified herein for the Project. The Project is described in the CONTRACTOR’s Proposal, dated December 18, 2024, services are generally described as: Install a new LED monument sign board located at Greenbrier Drive and Longfellow Rd. (“The Project”).

2.0 Scope

Under this Task Order, the CONTRACTOR will provide the VILLAGE with Design Build Construction Services for the Project as specified in the **CONTRACTOR’s proposal attached hereto and incorporated herein as Exhibit “1”**.

3.0 Schedule

The services to be provided under this Task Order shall be completed within 120 calendar days from the VILLAGE’s approval of this Task Order or the issuance of a Notice to Proceed.

4.0 Compensation

This Task Order is issued for a lump sum, not to exceed amount of \$79,880.00. The attached proposal identifies all costs and expenses included in the lump sum, not to exceed amount.

5.0 Project Manager

The Project Manager for the CONTRACTOR is Raymond Webb, phone 386-672-1590; email: ledpartnersfl@gmail.com; and, the Project Manager for the VILLAGE is Felipe Lofaso, phone: 561-584-8200; email: flofaso@vpsfl.org.

6.0 Progress Meetings

The CONTRACTOR shall schedule periodic progress review meetings with the VILLAGE Project Manager as necessary but every 30 days as a minimum.

7.0 Authorization

This Task Order is issued pursuant to the Continuing Professional Services Agreement (Design Build LED Message Board Services) based on RFQ#2024R-004 between the VILLAGE and the CONTRACTOR, dated 11/14/2024 (“Agreement” hereafter). If there are any conflicts between the terms and conditions of this Task Order and the Agreement, the terms and conditions of the Agreement shall prevail; however, the specific scope of services herein shall prevail over any general scope of services.

IN WITNESS WHEREOF, the parties hereto have made and executed this Task Order No. 03 as of the day and year set forth above.

VILLAGE OF PALM SPRINGS, FLORIDA

By: _____

ATTEST:

Kimberly Wynn, Village Clerk

Approved as to form and legal sufficiency:

Christy Goddeau, Village Attorney

CONTRACTOR:

By: _____

Print Name: _____

Title: _____

[Corporate Seal]



CONTRACT
1539 GARDEN AVE.
HOLLY HILL, FL. 32117
PH: (386) 672-1590
FAX: (386) 677-2910



CONTRACT SUBMITTED TO: (HEREAFTER REFERRED TO AS BUYER)

NAME:	VILLAGE OF PALM SPRINGS	PHONE:	561-352-5631	DATE:	11/12/25
BUSINESS:	VILLAGE OF PALM SPRINGS	JOB NAME:	VILLAGE OF PALM SPRINGS		
ADDRESS:	226 CYPRESS LANE	STREET:	GREENBRIER AND CONGRESS		
CITY, ST. ZIP:	PALM SPRINGS, FL 33461	CITY, ST. ZIP:	PALM SPRINGS, FL 33461		

We, Kenco Sign & Awning LLC (hereafter referred to as seller) hereby contracts with buyer to provide the following:

SPECIFICATIONS: (3RD SIGN)

FABRICATE AND INSTALL (1) ONE S/F INTERNALLY ILLUMINATED CUSTOM DISPLAY. HIGH OUTPUT ILLIMUNATION BY LEDS AS REQUIRED. FABRICATE ALUMINUM SIGN PAINTED WITH AUTOMOTIVE PAINTS.

CUSTOM ALUMINUM SIGN CAPS AT TOP PAINTED WITH AUTOMOTIVE ENAMEL PAINTS TO MATCH "BRUSHED ALUMINUM" COLOR.

ALUMINUM CABINET FACES TO BE 1/8" ALUMINUM CUSTOME ROUTED WITH PUSH THROUGH 3/4" ACRYLIC COPY AND PALM TREE DECORATED WITH FIRST SURFACE TRANSLUCENT VINYL OVERLAYS. INTERNALLY ILLUMINATED BY WHITE LEDS. FACES TO ALSO HAVE 1/2" PVC ENGRAVED PALM FROND GRAPHICS APPLIED.

ELECTRONIC MESSAGE CENTER CONSISTING OF TWO (2) SINGLE FACED LED CABINETS MOUNTED BACK TO BACK, CABINETS WILL BE APPROXIMATELY 3'2" X 7'4" 6MM LED FULL COLOR HIGH RESOLUTION DISPLAY. COMPUTER SOFTWARE TO BE PROVIDED. SINGLE PHASE 120V OR 240V 50/60 Hz POWER SUPPLIED RGB VIDEO DISPLAY. 96 X 224 MATRIX 2.75 CHAR SIZE. (EMC TO BE PROVIDED BY WATCHFIRE). ALUMINUM SKIN, SEAMED AS NECESSARY WITH PERFORATED ALUMINUM FILLER BETWEEN EMC'S FOR VENTILATION AS REQUIRED, FILLER PANEL TO MATCH THE IDENTIFICATION SIGN CABINET COLOR (TBD).

CUSTOM FABRICATED ALUMINUM PYLON COVER ON BASE OF SIGN TO BE PAINTED GREEN WITH SATIN FINISH AUTOMOTIVE ENAMEL PAINTS AND HAVE COMPUTER ROUTED PUSH THROUGH LOGO WITH DIGITALLY PRINTED GRAPHICS APPLIED FIRST SURFACE.

NOTE: COVELIGHTING PROJECTING UPWARDS AT BASE (INTERNALLY ILLUMINATED BY LEDS) / LANDSCAPE BY OTHERS

****AS PER APPROVED RENDERING**

SALES TOTAL: \$79,880.00

If paying by credit card, there will be a 3% processing fee

TWO YEAR PARTS AND LABOR WARRANTY INCLUDED

PERMITS AND ENGINEERING TO BE DETERMINED- NOT INCLUDED IN CONTRACT **PLEASE INTIAL**

NOTE: PRIMARY WIRING, IF REQUIRED, MUST BE PERFORMED BY LICENSED ELECTRICAL CONTRACTOR AND IS NOT INCLUDED IN THIS CONTRACT.

We hereby contract to furnish labor & materials complete in accordance with above specifications for the sum of:

SEVENTY NINE THOUSAND EIGHT HUNDRED EIGHTY AND 00/100

DOLLARS: \$79,880.00

Payment to be made as follows:

60% DEPOSIT, 30% DRAW DUE UPON FABRICATION, BALANCE DUE UPON INSTALLATION

INCLUDES SALES TAX AND ACQUISITION FEE

All material is guaranteed to be as specified. All work to be completed in a workmanship like manner according to standard practice. Any alterations or deviations from above specifications involving extra costs will be executed only upon written orders and will be an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. All our workers are fully covered by Workmen's Compensation Insurance. This sign or awning is the property of Kenco Sign & Awning LLC and can be removed from premises unless payment is made in full.

Authorized
Signature: _____

RAYMOND K WEBB

If for any reason any litigation is instituted by either party to this contract against the other party for any matter or dispute between the parties, Buyer shall be obligated to pay Seller and Seller shall be awarded a reasonable attorney's fee and court costs. Venue of any and all such suits or actions shall be brought and/or transferred at Buyer's expense to any Court in the County of Volusia, State of Florida, having jurisdiction over the subject matter. Buyer hereby waves all rights to change the venue of any action or trial.

NOTE: This contract may be withdrawn by us if not accepted within 30 days.

In the event that litigation arises between buyer & seller related to the work performed by seller to buyer, or relating to any work or material supplied by seller for buyer or relating to this contract, buyer and seller agree that the prevailing party shall be entitled to reasonable attorney's fees, whether prior to, during or after trial or in the event of any appeal. Further, buyer warrants and promises seller that buyer is the legal owner of the sign and sign facings or awning, upon which seller will do work and buyer has full authority to contract with seller for the construction of any sign, sign facings or awning. In the event buyer misrepresents that he is the legal owner of the sign, sign facings or awning or lacks authority to enter into this contract and action is brought against seller by the true owner, relating to any work done by seller, buyer agrees to hold harmless seller from any claim brought by true owner which includes paying seller for all the costs of defending the action including reasonable attorney's fees whether prior to, during or after trial or in the event of any appeal.

INDEMNIFICATION FOR SELLER

Buyer hereby agrees to indemnify, defend and to hold harmless seller, it's agents, employees or insurers against any and all losses, claims, damages, costs and expenses (including reasonable attorney's fees whether prior to, during or after trial or in the event of any appeal) and liabilities arising from any and all work performed by seller for buyer. This indemnification shall not protect seller from seller's willful misconduct, intentional wrongdoing or gross negligence.

ACCEPTANCE OF CONTRACT - The above prices, specifications and conditions are satisfactory and are hearby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____

Phone: (386) 631-1020
Email: clarkco6454@gmail.com

CERTIFICATION: To the best of my knowledge, I certify this analysis meets structural requirements of: 2023 Florida Building Code, 8th Edition

LIMITATION: Valid for the sign, at specified location. In case of conflict, structural requirements, scope of work, and installer, mfg, owner responsibilities control.

Name:	Kenco Signs
Project:	Village of Palm Springs (Tampa) - Monument Sign

Description: Column / Pole Design and Footing Design

THIS SEAL FOR STRUCTURAL ONLY
PATRICK CLARK, P.E. FL 99113

Printed Date:	11/10/2025
---------------	------------

Drawn By: Patrick Clark, P.E.

Checked By: Patrick Clark, P.E.

- | | |
|---|---|
| <p>Specifications:</p> <ol style="list-style-type: none"> 2023 Florida Building Code, 8th Edition ACI 318-08, ASCE 7-22 ASTM F1554 Grade 36, ASTM A307 Anchor Bolts, (Heavy Hex on Bottom, not "L" bolts, UNO) ASTM A36 Structural Steel ASTM A325 Connection Bolts, Snug Tight ASTM A500 Grade B, Structural Steel Tubing, $F_y = 46$ ksi ASTM A449 Hex Cap Screws, Bolts & Studs, Steel, Heat Treated, $F_y = 120, 105, 90$ minimum Will comply with National Electrical Coded (NEC) 2020 | <ol style="list-style-type: none"> ASTM 6053, 6061-T6 Structural Aluminum Tubing, $F_y = 20$ ksi min. ASTM A53, Grade B, Type E or S, Structural Piping, $F_y = 35$ ksi Rebar, Grade 60 for #6 or Larger, Grade 40 for #5 or Smaller ASTM A992 / A572 Grade 50 - Standard I-Beams, $F_y = 50$ ksi ASTM A307 Carbon Steel Bolts & Studs ASTM C-920 Elastomeric Joint Sealant Digital Signatures (F.A.C. 61G15-23.004): This item has been electronically signed and sealed by Patrick Clark, PE, on this date using a Digital Signature. Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies. |
|---|---|



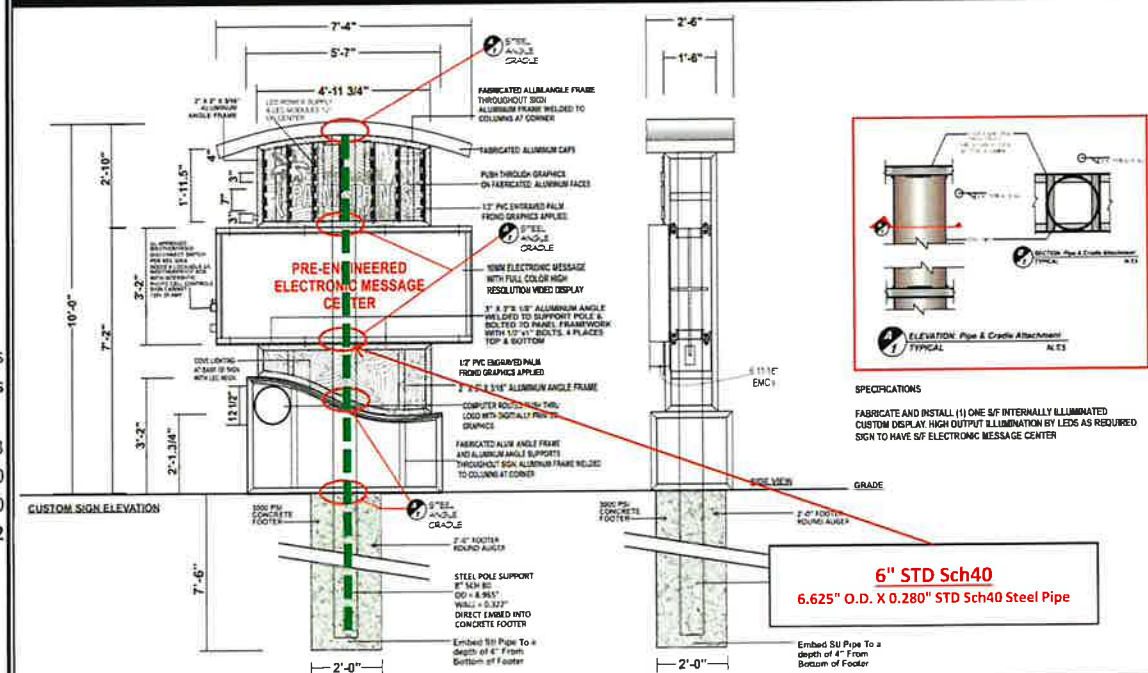
Digitally signed
by Patrick Clark
Date:
2025.11.10
19:02:06 -05'00'

Signature: _____
Date: 11/10/2025

- Special Notes:**
1. Sign Location: 11311 North 15th Street,
Tampa, FL 33612
 2. Column Specs 1: 6.625" O.D. X 0.280", $f_y =$
31.9 ksi STD Sch40 Steel Pipe
 3. Foot. Size = 3.00 ft dia. @ 4.60 ft depth
 4. Assumed soil bearing capacity = 2200 psf,
sides = 200 psf per foot depth (Field Verify)

- | | | | | | | |
|-------------|---|-----------------------------------|--------------------------------------|-------------------------|-----------------------------|--------------------------------------|
| Assumption: | 1. Design Wind Speed, V_{ult} = | 150 mph | Per 2023 FBC 8th Edition Wind Maps | | | |
| | 2. Concrete Strength, f_c' = | 3000 psi | min. compressive strength | | | |
| | 3. Wind Loads Per = | ASCE 7-22 | | | | |
| | 4. Wind Exposure = | C Verify in Field | | | | |
| | a) Z_g = | 900 | | | | |
| | B) α = | 9.5 | | | | |
| | C) K_d = | 0.85 | | | | |
| | 5. Risk Category = | II MRI = 900 years | | | | |
| | a) I = | 1.00 | ASCE 7-22, For Category II Buildings | | | |
| | 6. Columns / Pipes = | 6.625" O.D. X 0.280", f_y = | 31.9 ksi | STD Sch40 Steel Pipe | | |
| | a) d = | 0.280 in | STD Sch40 | | | |
| | b) O.D. = | 6.625 in | STD Sch40 | | | |
| | c) I.D. = | 6.065 in | f) # Columns = | 1 | | |
| | d) S_{act} = | 8.50 in3 | = | 189.90 lbs | X 1 = 189.90 lbs | |
| | e) Weight = | 18.99 lbs / ft | | | | |
| | | | Total Weight = | | 189.90 lbs | |
| | 7. Sign Dimensions = | Height (ft) | Width (ft) | Area (ft ²) | Each | Area _T (ft ²) |
| | a) Adv. Cabinet1 = | 10.00 | 7.33 | 73.33 | 1 | 73.33 |
| | b) Adv. Cabinet2 = | 0.00 | 0.00 | 0.00 | 1 | 0.00 |
| | c) Adv. Cabinet3 = | 0.00 | 0.00 | 0.00 | 1 | 0.00 |
| | Total Area = | | | | 73.33 ft² | |
| | 8. Sign Weight = | Unit Weight (lb/ft ²) | Weight (lbs) | | | |
| | a) Adv. Cabinet1 = | 5.00 | = 366.67 | | | |
| | b) Adv. Cabinet2 = | 3.00 | = 0.00 | | | |
| | c) Adv. Cabinet3 = | 5.00 | = 0.00 | | | |
| | | | Total Weight = 366.67 lbs | | | |
| | 9. Soil must be verified by sign installer. Calculations are based off the assumption that the soil bearing capacity is a minimum of 2200 psf and sides of 200 psf per foot depth (1.3 for wind). If there is a question about bearing capacity of the soil, it is recommended that a soil test be performed before sign installation. (Field Verify) | | | | | |

FREESTANDING S/F SIGN ENGINEERING



SPECIFICATIONS

FABRICATE AND INSTALL (1) ONE S/F INTERNALLY ILLUMINATED CUSTOM DISPLAY HIGH OUTPUT ILLUMINATION BY LEDS AS REQUIRED SIGN TO HAVE S/F ELECTRONIC MESSAGE CENTER

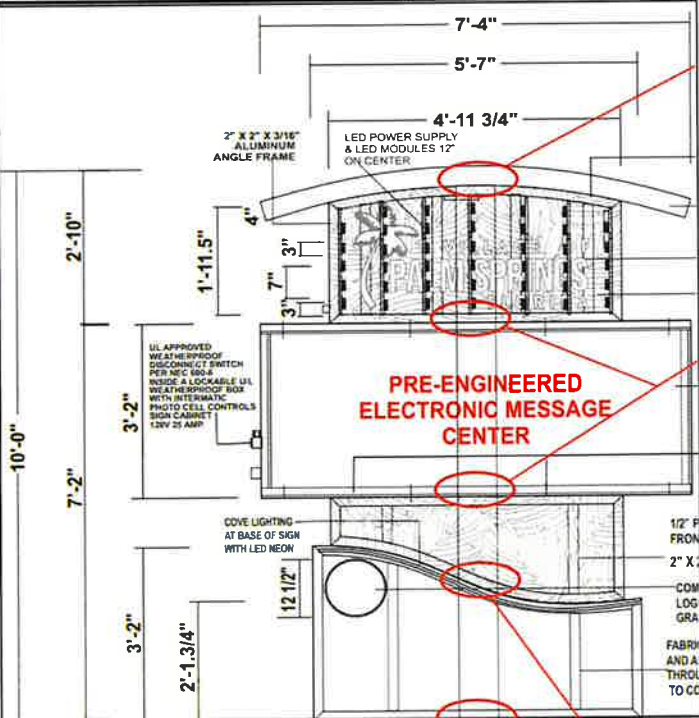
6" STD Sch40
6.625" O.D. X 0.280" STD Sch40 Steel Pipe

Required Footing Option:

- Option 1: 2'-0" Diameter Footing @ 5'-5" (0.70 CU YDS Concrete)**
Option 2: 3'-0" Diameter Footing @ 4'-7" (1.30 CU YDS Concrete)

NOT TO SCALE

Drawing Sheet S-1

Atlantic Engineering & Consulting, LLC 2536 Florida Blvd., South Daytona, FL 32119		Phone: (386) 631-1020 Email: clarkco6454@gmail.com		CERTIFICATION: To the best of my knowledge, I certify this analysis meets structural requirements of: 2023 Florida Building Code, 8th Edition	
Name: Kenco Signs Project: Village of Palm Springs (Tampa) - Monument Sign				LIMITATION: Valid for the sign, at specified location. In case of conflict, structural requirements, scope of work, and installer, mfg, owner responsibilities control.	
Description: Calculate Wind Loads				THIS SEAL FOR STRUCTURAL ONLY PATRICK CLARK, P.E. FL 99113	
Sign Dimensions: 1. Sign Height, H, Z & s = 10.00 ft 2. Width, B = 7.33 ft 3. Height off Ground, h = 0.00 ft if h = 0, s = h				Printed Date: 11/10/2025 Drawn By: Patrick Clark, P.E. Checked By: Patrick Clark, P.E.	
Analysis: 1. Wind Loads, ASCE 7-22 >Wind Force a) Velocity Pressure, VP = 0.00256 x Kz x Kzt x Kd x V² x I, where For Z < 15 ft: Kz = 2.01(Zg/15)²/α, where For 15 ≤ Z ≤ Zg: Kz = 2.01(Z/Zg)²/α Therefore.... Velocity Pressure = 41.56 psf b) Factored Wind Pressure, WP = VP x G x Cf, where Therefore.... Factored Wind Pressure = 52.99 psf c) Wind Force, WF = WP x A x x²/L², where Therefore.... Wind Force (Shear Force) = 1727.11 lbs Sign Weight (Axial Force) = 556.57 lbs >Moment At Grade a) Moment, M = WF x h, where Therefore.... Moment at Sign Bottom = 11.42 kips-ft 2. Sign Column Bending, S (Section Modulus) S = M / (fb x NC) Therefore.... Bending, Sreq = 4.302 in3 Bending, Sact = 8.496 in3 Therefore.... Sact > Sreq (OK) Pipe Size = 6.625 in X 0.2800 in Steel Pipe, S = 8.4958 in3		Kz = velocity pressure exposure coefficient = 0.85 Kzt = topographic speed up factor = 1.00 Kd = wind directional factor = 0.85 V = wind velocity = 150 mph I = Importance Factor = 1.00 Z = height above ground level Zg & α = terrain exposure constants (ASCE 7-22) G = gust-effect factor (0.85 for rigid struct) = 0.85 (otherwise use Equ. 26.9-6, ASCE 7-22) Cf = force coeff (Fig. 29.4-1, ASCE 7-22) = 1.50 a) aspect ratio = B/s = 0.73 b) clearance ration = s/h = 1.00 x = 2/3 x L = 6.67 ft A = area of sign = 73.33 sf h = moment arm = 0.5H = 5.00 ft M = Moment = 11.42 kips-ft fb = yield strength = 31.9 ksi NC = # of Columns = 1.00 Data Taken From Machinery Handbook		Digitally signed by Patrick Clark Date: 2025.11.10 19:02:30 -05'00' Signature: _____ Date: 11/10/2025	
					
				Note: Digital Signatures (F.A.C. 61G15-23.004): This item has been electronically signed and sealed by Patrick Clark, PE, on this date using a Digital Signature. Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies.	
				NOT TO SCALE	
				Drawing Sheet S-2	

Atlantic Engineering & Consulting, LLC
2536 Florida Blvd., South Daytona, FL 32119

Phone: (386) 631-1020
Email: clarkco6454@gmail.com

Name: Kenco Signs
Project: Village of Palm Springs (Tampa) - Monument Sign

Description: Footing Design for Monument Sign

Assumptions:	1. Unit Weight, Γ_{SAND} =	105.00 lbs / ft ³
	2. Friction Angle, ϕ =	30 degrees
	3. Soil Bearing Capacity, q_s =	2200.00 lbs / ft ²
	4. Factor of Safety =	3.00

Analysis: 1. Broms Method
> Shear Force $V_x = WF \frac{x^2}{L^2}$, where W = Total Wind Force = 1727.11 lbs
 $x = \frac{2}{3} \times L = 6.67$
 L = Total Height of Sign = 10.00

Therefore... $V_x = 767.60$ lbs / 1 Column = 767.60 lbs

> Diameter, $D = \frac{2Vx(e+L)}{\Gamma L^3 K_p}$, where Diameter of Footing, $D = 3.00$ ft
Shear Wind Force, $V_x = 767.60$ lbs
Moment Arm, $e = 5.00$ ft
Requ. Embedment Depth, $L_R = 4.60$ ft
Exist Embed Depth, $L_E = \text{N/A}$
Unit Weight of Sand, $\Gamma = 105.00$ lbs / ft³
Passive Earth Coef., $K_p = 0.5$
Therefore... Required Dia. = 3.00 ft
Exist. Dia. = N/A
Depth Check = OK

Therefore...

Footing Depth =	4.60 ft
Footing Diameter =	3.00 ft
Volume of Concrete =	1.32 CU YDS

 X 145 lbs / ft³ = 5186.23 lbs

> Bearing Pressure
 $q_{\text{actual}} = \frac{W_{\text{TOTAL}} + \Pi r^2 X d X \Gamma_c}{\Pi r^2}$, where $W_{\text{TOTAL}} = W_{\text{SIGN}} + W_{\text{FOOTING}} + W_{\text{POLES}} = 5742.80$ lbs
 $r = 1.50$ ft
 $q_{\text{actual}} = 638.1$ lbs / ft² $\Gamma_{\text{concrete}} = 145.00$ pcf
 $q_{\text{allowable}} = q_s [1 + 0.20(d-1)]$, where Soil Bearing Capacity, $q_s = 2200.0$ lbs / ft²
 $q_{\text{allowable}} = 1261.3$ lbs / ft²
Therefore...

$q_{\text{allowable}} > q_{\text{actual}}$	OK
--	----

Footing Size = 3.00 ft dia. @ 4.60 ft depth

CERTIFICATION: To the best of my knowledge, I certify this analysis meets structural requirements of: 2023 Florida Building Code, 8th Edition

LIMITATION: Valid for the sign, at specified location. In case of conflict, structural requirements, scope of work, and installer, mfg, owner responsibilities control.

THIS SEAL FOR STRUCTURAL ONLY
PATRICK CLARK, P.E. FL 99113

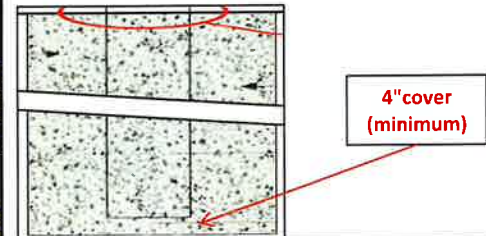
Digitally signed by Patrick Clark
Date: 2025.11.10 19:02:49 -05'00'

Signature:
Date: 11/10/2025

Printed Date: 11/10/2025
Drawn By: Patrick Clark, P.E.
Checked By: Patrick Clark, P.E.

Special Notes:
1. Sign Location: 11311 North 15th Street, Tampa, FL 33612
2. Column Specs 1: 6.625" O.D. X 0.280", $f_y = 31.9$ ksi STD Sch40 Steel Pipe
3. Foot. Size = 3.00 ft dia. @ 4.60 ft depth
4. Assumed soil bearing capacity = 2200.00 psf, sides = 200 psf per foot depth (Field Verify)

Footing Options:



Required Footing Options:

- Option 1: 2'-0" Diameter Footing @ 5'-5" (0.70 CU YDS Concrete)
Option 2: 3'-0" Diameter Footing @ 4'-7" (1.30 CU YDS Concrete)

Notes:

- In the event utilities are encountered during footing excavation/installation, stop work immediately & notify the engineer.
- In the event utilities are encountered, there will be two options:
 - Bottom of footing to be 3'-6" min. (horizontal distance) from top of pipe(s).
 - Concrete encase utilities according to engineer's recommendation.
- In the event construction debris and/or other deleterious material encountered during footing excavation/installation, stop work immediately & notify the engineer.
- Refer to 9. on S-1 for soil bearing capacity requirements. Soil must be capacted to RC = 98% min. around footing to extent 4' beyond footing diameter.
- Concrete Volume calculations are based on neatline footings. Additional concrete may be necessary. Contractor will need to verify actual concrete volumes required.
- In the event the footing to be hand dug and, therefore; the diameter is an approximation & not an exact shape.
- Digital Signatures (F.A.C. 61G15-23.004): This item has been electronically signed and sealed by Patrick Clark, PE, on this date using a Digital Signature. Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies.



November 13, 2025

Felipe Lofaso, Public Work Director
Village of Palm Springs

RE: Price Increase from Original Quotation

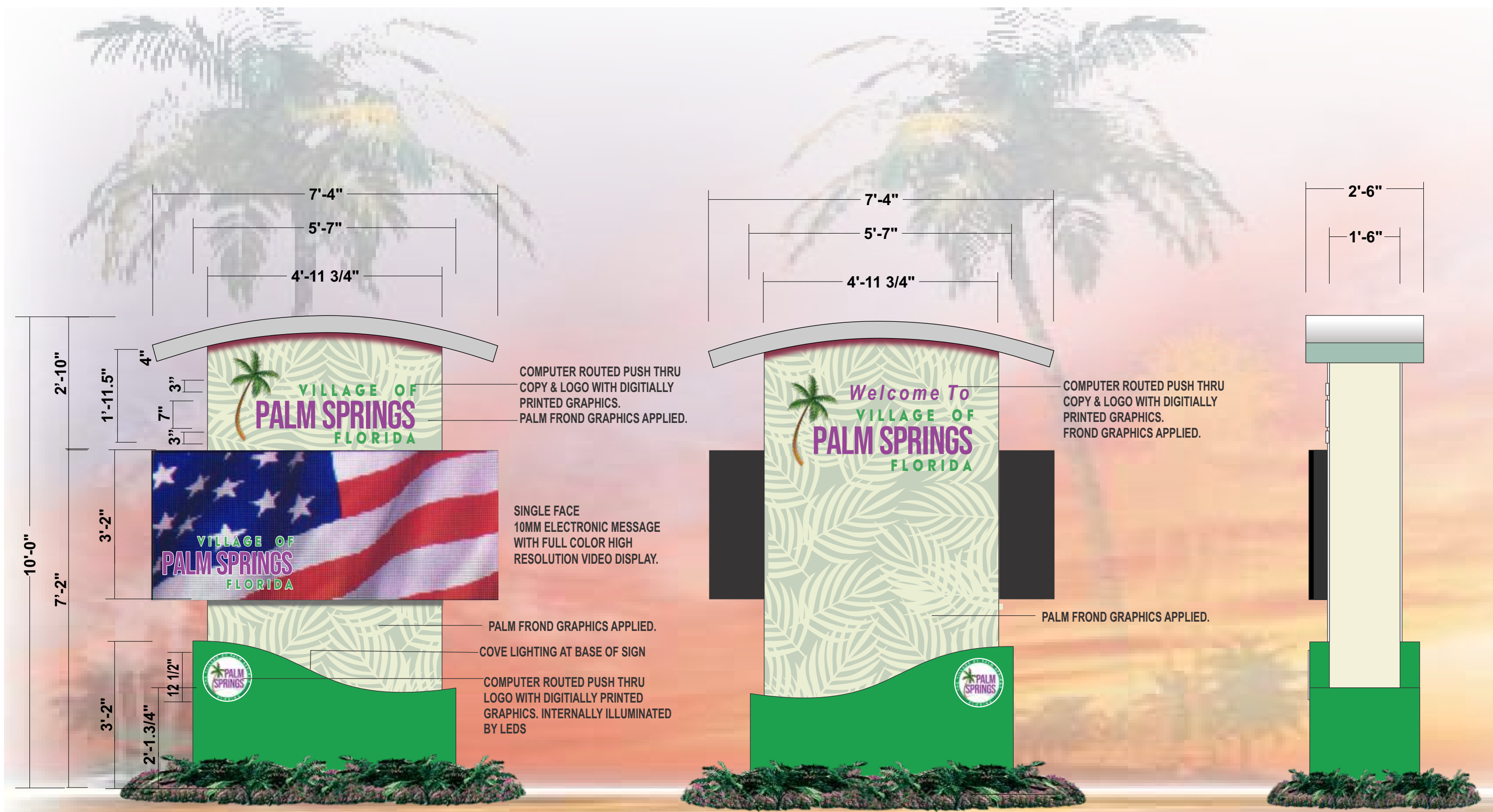
To Whom It May Concern:

Please be advised as a result of recent tariff hikes between the United States and China, there has been an approximate 25% increase with respect to overall pricing of the LED portions of the marquee signs. We attempted to negotiate with the vendor but were unable to maintain original pricing for many of our clients.

Ray Webb
President

KENCO SIGN AND AWNING LLC
1539 Garden Avenue
Holly Hill, FL 32117
(386) 527-6506





DATE: 11/10/25

DESIGNER: RB

REVISIONS / DATE:

1)
2)
3)

SHEET 1 OF 1

ACCOUNT: VILLAGE OF PALM SPRINGS

STREET: 11311 North 15th Street

CITY: Tampa, STATE: FL 33612

DESIGN #

SALES REP: RAYMOND WEBB

NOTES

FILE NAME

PROGRAM

APPROVED BY

DATE

This design (except registered or existing trademarks is the property of KENCO 2000, INC. And shall not be reproduced or copied in whole or in part without the permission of the above named owner.

K

KENCO

SIGNS - ST ATEWIDE

LED

PARTNERS

FLORIDA

DIGITAL DISPLAYS
1539 GARDEN AVENUE
HOLLY HILL, FL 32117
386-672-1590
800-526-3291
FAX 386-677-2910

Signs are intended to be installed in accordance with the installation instructions provided with the sign sections and the NEC. Authorities having jurisdiction are responsible for the ultimate decision to approve an installation.

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.



Village of Palm Springs

Executive Brief

AGENDA DATE: December 11, 2025

DEPARTMENT: Planning, Zoning & Building

ITEM #5: Temporary Use Permit - Congress Avenue Force Main Project - Construction Staging Area
- 1212 South Congress Avenue

SUMMARY: Mr. Nelson Bello, Construction Manager and agent for the applicant, Hinterland Group, Inc., is requesting a Temporary Use Permit to allow a construction staging area for the sewer force main installation along South Congress Avenue. Approval of the request will enable the applicant, who is also the CRA's contractor for the project, to stage materials required for the project.

Due to the proximity of this project to the construction area, the use of this property as a staging area will help expedite the project's construction. It will allow the contractor to finish all construction activities quickly.

The preliminary site plan shows the proposed arrangement of temporary storage materials. Staging area accessibility is limited to the existing driveway connection on South Congress Avenue.

The applicant is requesting a three and one-half month Temporary Use Permit while the installation of the sewer force main is ongoing.

FISCAL IMPACT:

There is no direct fiscal impact from the proposed temporary use. This property is located within the Palm Springs Community Redevelopment Agency (CRA)

ATTACHMENTS:

1. Proposed Agreement
2. Applicant Request
3. Site Plan
4. Owner Consent Authorization
5. Location Map
6. Force Main Project Plans

TEMPORARY USE PERMIT AGREEMENT

This Temporary Use Permit Agreement (“License”) is made effective this __ day of _____, 2025, by and between the **VILLAGE OF PALM SPRINGS, FLORIDA**, a municipal corporation (“Village”), **CONGRESS REALTY DEVELOPMENTS LLC**, a Florida limited liability company (“Licensee”), and **HINTERLAND GROUP, LLC**, a Florida limited liability company (“Hinterland”) with the Village, Licensee, and Hinterland referred to as the “Parties” or individually as a “Party”.

RECITALS

WHEREAS, Licensee owns the vacant parcel located at 1212 S. Congress Avenue within the Village of Palm Springs and as legally described in **Exhibit “A”** (“Property”), which exhibit is attached hereto and incorporated herein; and

WHEREAS, the Village has a contract with Hinterland to make certain utility improvements near the Property; and

WHEREAS, Hinterland is in need of a staging area for its equipment and materials necessary to make the utility improvements; and

WHEREAS, Hinterland has entered into a land use agreement with the Licensee for the proposed temporary use of the Property, which land use agreement is incorporated herein by reference; and

WHEREAS, the Licensee and Hinterland have requested that the Village grant a temporary use permit to Licensee so that Hinterland may temporarily utilize the Property to serve as its construction staging area; and

WHEREAS, this temporary use of the Property for a construction staging area is not a permitted or special exception use in the zoning district where the Property is located; and

WHEREAS, Village Code Section 34-895 authorizes the Village Council, for good cause shown, to grant a temporary use permit for certain uses not to exceed two (2) years from the approval date; and

WHEREAS, Village Code Section 34-895(e)(3) authorizes the Village Council to approve this License after due public notice for any proposed temporary use that exceeds sixty (60) days; and,

WHEREAS, the Village Council has determined that granting a temporary use permit to the Licensee for Hinterland under the terms and conditions of Village Code Section 34-895 and this License serves a valid public purpose and is in the best interest of the Village.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the Parties agree as follows:

1. FINDINGS

1.1 The foregoing recitals are incorporated herein as true and correct findings of fact.

2. TEMPORARY PERMITTED PREMISES AND LAND USE

2.1 In accordance with the provisions of Village Code Section 34-895, the Village by and through the authority of its Village Council hereby grants Licensee a temporary, revocable license which authorizes Hinterland to temporarily utilize the Property for Hinterland’s construction staging area as described in Hinterland’s site plan which is incorporated herein. No other interest or right to use the Property is granted to Licensee or Hinterland under this License. The temporary use permit is revocable as provided in Village Code Section 34-895.

3. TERM AND EFFECTIVE DATE

3.1 The term of this Temporary Use Permit under this License is limited to three and one-half (3 ½) months. The term shall commence upon Hinterland completing the required improvements (see paragraph 4.1 below), however in no event shall the term start earlier than **December 11, 2025** and in no event shall terminate later than **March 31, 2026**. At the conclusion of the three and one-half-month term, the temporary permitted use of the Property shall expire and Hinterland shall terminate such temporary use. Failure to terminate the temporary use shall be grounds for default and subject the Licensee and/or Hinterland to appropriate legal action including mandatory injunctive relief and the reasonable costs incurred by the Village in enforcing this License including attorney's fees at all administrative, trial and appellate levels. Pursuant to Village Code Section 34-895, upon issuance of a court order from a court of competent jurisdiction awarding attorney's fees and/or costs, such costs shall become a lien on the property, if unpaid after thirty (30) days following the entry of the order.

4. LICENSE CONDITIONS

4.1 Hinterland shall make the following improvements to the Property:

1. A green privacy fence shall be installed with swinging gate as shown on the site plan.
2. Hinterland shall enter the Property only from S. Congress Avenue and utilize the driving route set forth on the site plan.
3. A maximum of one (1) storage container is permitted within the fenced construction staging area.
4. The storage container shall be limited in size to 300 sf maximum.
5. Utilization of the temporary storage container shall be limited to Hinterland and its subcontractors.
6. Outdoor storage materials shall not exceed the height of the green privacy fence.
7. Surveillance equipment and security lighting are recommended by the Village.
8. All other regulations and ordinances of the Village shall govern as applicable.
9. The Property shall be returned to its existing conditions upon completion of the construction project.
10. Hinterland may be required to undertake additional security measures, based on the number of complaints or calls for service for incidents at the Property, as determined by the Police Chief.

5. INDEMNIFICATION

5.1 To the fullest extent permitted by laws and regulations, Hinterland shall indemnify, defend, save and hold harmless, Village, its officers, agents, and employees from any and all claims, damages, losses, liabilities, and expenses, pertaining to or arising out of the temporary use permitted under this License and pertaining to or arising out of the use and/or occupancy of the Property by Hinterland or any of its subcontractors, agents, officers, employees, independent contractors, invitees or guests. Hinterland shall pay all losses, claims, liens, settlements, or judgments of any nature whatsoever in connection with the foregoing indemnification, including but not limited to, reasonable attorney's fees (including all trial and appellate attorney's fees and costs). All costs and fees associated with any such defense shall be the responsibility of Hinterland. Nothing contained herein is intended nor shall it be construed to waive the Village's rights and immunities under the common law or Florida Statute section 768.28, as amended from time to time. Hinterland shall not be liable under this provision for any claims, damages, losses, liabilities, and expenses arising from or related to the Licensee's, its invitees', and guests' use of the Property or arising from or related to the Licensee's negligence.

5.2 Hinterland's obligation to indemnify, defend, and pay for the defense, or at the Village's sole option, to participate and associate with the Licensee in the Village's defense and trial of any claim and related settlement negotiations, shall be triggered by the Village's notice of claim for indemnification to Licensee. If the Village is not aware of a claim, Hinterland's obligation shall trigger upon Hinterland becoming aware of the claim or at such time as Hinterland should have been aware of the claim.

Hinterland's inability to evaluate liability or its evaluation of liability, shall not excuse Hinterland's duty to defend, indemnify, and hold harmless within 7 days after such notice is given by the Village or Hinterland's knowledge (or reasonable knowledge) of a claim. Only an adjudication or judgment after the highest appeal is exhausted, specifically finding the Licensee or the Village solely responsible or negligent, shall excuse performance of this provision by Hinterland. Hinterland shall pay all costs and fees related to this obligation and its enforcement by the Village. The Village's failure to notify Hinterland of a claim shall not release Hinterland of the above duty to indemnify, defend and hold harmless the Village.

6. INTEGRATION

6.1 It is agreed and understood that this License contains all agreements, promises and understandings between the Village, Hinterland, and Licensee and as to the temporary use of the Property (as described herein) and that no verbal or oral agreements, promises or understandings shall be binding upon either Village, Hinterland, and/or Licensee in any dispute, controversy or proceeding at law, and any addition, variation or modification to this License shall be void and ineffective unless made in writing signed by the Parties. In the event any provision of this License is found to be invalid or unenforceable, such finding shall not affect the validity and enforceability of the remaining provisions of this License. The failure of a Party to insist upon strict performance of any of the terms or conditions of this License or to exercise any of its rights under this License shall not waive such rights and such Party shall have the right to enforce such rights at any time and take such action as may be lawful and authorized under this License, in law or in equity.

7. GOVERNING LAW

7.1 This License and the performance thereof shall be governed, interpreted, construed and regulated by the laws of the State of Florida and venue for any action arising out of this License shall be exclusively in Palm Beach County, Florida. **Further, if for any reason a claim, dispute or controversy is not resolved by the parties, the parties irrevocably and voluntarily agree to waive any right to a trial by jury in respect to any such claim, dispute or controversy.**

8. ASSIGNMENT

8.1 This License is personal to Licensee and Hinterland, and may not be sold, assigned or transferred by Licensee and/or Hinterland or any other person or entity.

9. NOTICES

9.1 All notices hereunder must be in writing and shall be deemed validly given if sent by certified mail (return receipt requested), hand-delivery (with proof of delivery), or by nationally recognized overnight mail courier, addressed as follows (or any other address that the party to be notified may have designated to the sender by like notice):

If sent to the Village: Village of Palm Springs, Florida
Attention: Village Manager
226 Cypress Lane
Palm Springs, FL 33461

With mandatory copy to: Village Attorney
701 Northpoint Parkway, Suite 209
West Palm Beach, FL 33407

If sent to the Licensee: CONGRESS REALTY DEVELOPMENTS LLC.
950 Hyacinth Drive
Delray Beach, FL 33483

If sent to Hinterland: Hinterland Group, LLC

Attention: Daniel Duke III
2051 W Blue Heron Blvd.
Riviera Beach, FL 33404

10. APPLICABLE LAWS

10.1 During the term of this License, the Licensee and Hinterland shall maintain the Property in compliance with this License, the Village Code, and all applicable governmental laws, rules, regulations, statutes, ordinances, resolutions, directives, covenants, easements, zoning and land use regulations, and restrictions of record, permits, building codes, and the requirements of any applicable fire insurance underwriter or rating bureau, now in effect or which may hereafter come into effect (including, without limitation, the Americans with Disabilities Act and laws regulating hazardous substances) (collectively "Laws"). Hinterland shall, with respect to the construction staging area, at its sole cost and expense, comply with (a) all laws relating solely to the temporary use granted herein.

11. SURVIVAL

11.1 The provisions of this Agreement relating to indemnification shall survive and termination or expiration of this Agreement. Additionally, any provisions of this Agreement which require performance subsequent to the termination or expiration of this Agreement shall also survive such termination or expiration.

12. CAPTIONS

12.1 The captions contained in this Agreement are inserted for convenience only and are not intended to be part of this Agreement.

13. ATTORNEY'S FEES

13.1 It is the understanding of the parties that if legal action is required to enforce this Agreement, the prevailing party will be entitled to reasonable attorney's fees and costs in addition to any other relief to which the prevailing party is awarded.

14. TERMINATION FOR DEFAULT

14.1 In the event that the Licensee and/or Hinterland is found to be in violation of any part of the Village Code or any other applicable laws for the Property as it pertains to the temporary use granted herein, in a code enforcement proceeding of a Special Magistrate for the Village, or in a stipulated agreement, or in a court of competent jurisdiction, the Village shall give thirty (30) calendar days' notice to the Licensee and Hinterland that the Licensee and/or Hinterland is in default. In the event the Licensee and/or Hinterland fails to correct the conditions of default, or the default is not remedied to the satisfaction of the Village within said thirty (30) calendar days, the Village shall have all legal remedies available to it, including, but not limited to, the termination of this Agreement, in which case, the Village shall be entitled to recover its attorney's fees and costs, and any and all damages permitted by law arising from the default. A breach of this Agreement by Licensee and/or Hinterland may be enforced in code enforcement proceedings brought by the Village and the Special Magistrate is hereby authorized to order the immediate cessation of the temporary permitted use, and other code violations and to award the Village all legal and equitable relief to which the Magistrate shall determine is just and appropriate. Notwithstanding the foregoing, this License is a contract, which may also be enforced in a court of law. The Village has no liability for damages or anticipated profits for business losses or other damages caused by the termination of this License.

14.2 The parties hereto agree that the Village's right to terminate this Agreement as stated herein is absolute and shall not result in any inequity to Licensee or Hinterland because of any authorized improvements by Licensee to the Facilities for the use licensed herein. Accordingly, this Agreement shall not be construed as an irrevocable license or a license coupled with an interest because of said improvements. Termination shall also be subject to Section 34-895(g) of the Village Code.

14.3 The parties hereto agree that the Village and the public will be irreparably damaged if the terms and conditions of this Agreement are not adhered to and specifically enforced. Therefore, in the event of a violation or threatened violation by the Agreement, then the Village shall be entitled to all the rights and remedies, including but not limited to injunctive relief, restraining such violation without being required to show any actual damage, irreparable harm, or to post any bond or other security.

15. TIME

15.1 Time is expressly declared to be of the essence of this License.

16. RIGHTS OF OTHERS

16.1 Nothing contained herein, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any persons other than the parties hereto and their respective administrators and legal representatives, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third person to any party to this Agreement nor shall any provision give any third persons any right of subrogation or action over or against any party to this Agreement.

17. PREPARATION

17.1 This Agreement shall not be construed more strongly against either party regardless of who was more responsible for its preparation.

18. COUNTERPARTS

18.1 This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK
SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties have caused this Temporary Use Permit Agreement to be executed on the day and year first above written.

ATTEST:

VILLAGE OF PALM SPRINGS

BY: _____
Kimberly M. Wynn, Village Clerk

BY: _____
Beverly Smith, Mayor

APPROVED AS TO LEGAL SUFFICIENCY:

BY: _____
Christy Goddeau, Village Attorney

LICENSEE: CONGRESS REALTY DEVELOPMENTS LLC

[Corporate Seal]

By: _____
Print Name:
Print Title:

STATE OF FLORIDA)
COUNTY OF PALM BEACH)

THE FOREGOING instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization on this ____ day of _____ 2025, by _____, as the _____ of CONGRESS REALTY DEVELOPMENTS LLC, a Florida limited liability company, who is personally known to me or who has produced _____ as identification, and who did take an oath that he or she is duly authorized to execute the foregoing instrument and bind the Licensee to the same.

[Notary Seal]

Notary Public Signature

HINTERLAND: HINTERLAND GROUP, LLC

[Corporate Seal]

By: _____
Print Name:
Print Title:

STATE OF FLORIDA)
COUNTY OF PALM BEACH)

THE FOREGOING instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization on this ____ day of _____ 2025, by _____, as the _____ of Hinterland Group, LLC, a Florida limited liability company, who is personally known to me or who has produced _____ as identification, and who did take an oath that he or she is duly authorized to execute the foregoing instrument and bind the Licensee to the same.

[Notary Seal]

Notary Public Signature

IN WITNESS WHEREOF, the parties have caused this Temporary Use Permit Agreement to be executed on the day and year first above written.

ATTEST:

VILLAGE OF PALM SPRINGS

BY: _____
Kimberly M. Wynn, Village Clerk

BY: _____
Beverly Smith, Mayor

APPROVED AS TO LEGAL SUFFICIENCY:

BY: _____
Christy Goddeau, Village Attorney

LICENSEE: CONGRESS REALTY DEVELOPMENTS LLC.

[Corporate Seal]

By: _____
Print Name:
Print Title:

STATE OF FLORIDA)
COUNTY OF PALM BEACH)

THE FOREGOING instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization on this ____ day of _____ 2025, by _____, as the _____ of CONGRESS REALTY DEVELOPMENTS LLC., a Florida corporation, who is personally known to me or who has produced _____ as identification, and who did take an oath that he or she is duly authorized to execute the foregoing instrument and bind the Licensee to the same.

[Notary Seal]

Notary Public Signature

HINTERLAND:

HINTERLAND GROUP, INC.

[Corporate Seal]

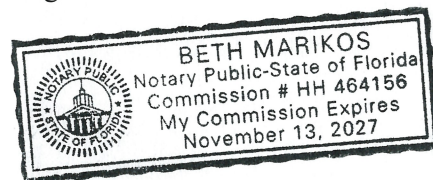
By: _____
Print Name: Nelson Bello
Print Title: Construction Project Manager

STATE OF FLORIDA)
COUNTY OF PALM BEACH)

THE FOREGOING instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization on this 1st day of Dec 2025, by Nelson Bello, as the pm of Hinterland Group, Inc., a Florida corporation, who is personally known to me or who has produced _____ as identification, and who did take an oath that he or she is duly authorized to execute the foregoing instrument and bind the Licensee to the same.

[Notary Seal]

Notary Public Signature



16. RIGHTS OF OTHERS

16.1 Nothing contained herein, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any persons other than the parties hereto and their respective administrators and legal representatives, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third person to any party to this Agreement nor shall any provision give any third persons any right of subrogation or action over or against any party to this Agreement.

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REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK
SIGNATURE PAGE FOLLOWS

12

IN WITNESS WHEREOF, the parties have caused this Temporary Use Permit Agreement to be executed on the day and year first above written.

ATTEST:

VILLAGE OF PALM SPRINGS

BY:

Kimberly M. Wynn, Village Clerk

BY:

Beverly Smith, Mayor

APPROVED AS TO LEGAL SUFFICIENCY:

BY:

Christy Goddeau, Village Attorney

**LICENSEE: CONGRESS REALTY
DEVELOPMENTS LLC.**

By:

[Corporate Seal]

Print Name: David Seabrook

Print Title: President Nov 20/2026

STATE OF FLORIDA)

EXHIBIT "A"

Legal Description of the Property

PCN: 70-43-44-08-10-002-0010

The West 200 feet of Lot 1 (LESS the North 25 feet and right of way of State Road 807); and the West 200 feet of Lots 2, 3, and 20, and the West 200 feet of the North 22.4 feet of Lot 21 (LESS right of way of State Road 807) in Block 2, LAGUNA PARK ADDITION NO. 1, according to the Plat thereof on file in the office of the Clerk of the Circuit Court, in and for Palm Beach County, Florida, in Plat Book 21, Page 53.

SECTION 4 - DESCRIPTION OF PROJECT (attach additional pages if necessary)
Including compliance with zoning standards and supplemental regulations

Hinterland Group will be performing force main installation on the length of Congress Avenue from the intersection of Forest Hill Blvd up to the intersection with Congress Avenue and Summitt Blvd. Hinterland will also be installing service connects and aerial crossings. This project is designed to significantly improve the flow and reliability of wastewater infrastructure directly benefiting businesses in the area.

1212 S Congress Ave



1212 S Congress Ave



Directions



Save



Nearby



Send to
phone



Share



1212 S Congress Ave, West Palm Beach, FL
33406



MW46+PV West Palm Beach, Florida



Suggest an edit on 1212 S Congress Ave



Add a missing place



Add your business



Add a label



Your Maps activity

Photos



Restaurants



Hotels



Things to do



Transit



Parking



Pharmacies



ATMs



Layers

Google Maps

Search by Address, Owner, or PCN

[Return](#)

[Property Info](#)

[Layers](#)

[Tools & Reports](#)

[Help](#)

[View Property Record](#)

[Print](#)

OWNERS

CONGRESS REATLY DEVELOPMENTS LLC

PROPERTY DETAIL

LOCATION

1212 S CONGRESS AVE

MUNICIPALITY

PALM SPRINGS

PARCEL NO.

70-43-44-08-10-002-0010

SUBDIVISION

LAGUNA PARK 1 IN

BOOK/PAGE

31991/1729

SALE DATE

12/07/2020

MAILING ADDRESS

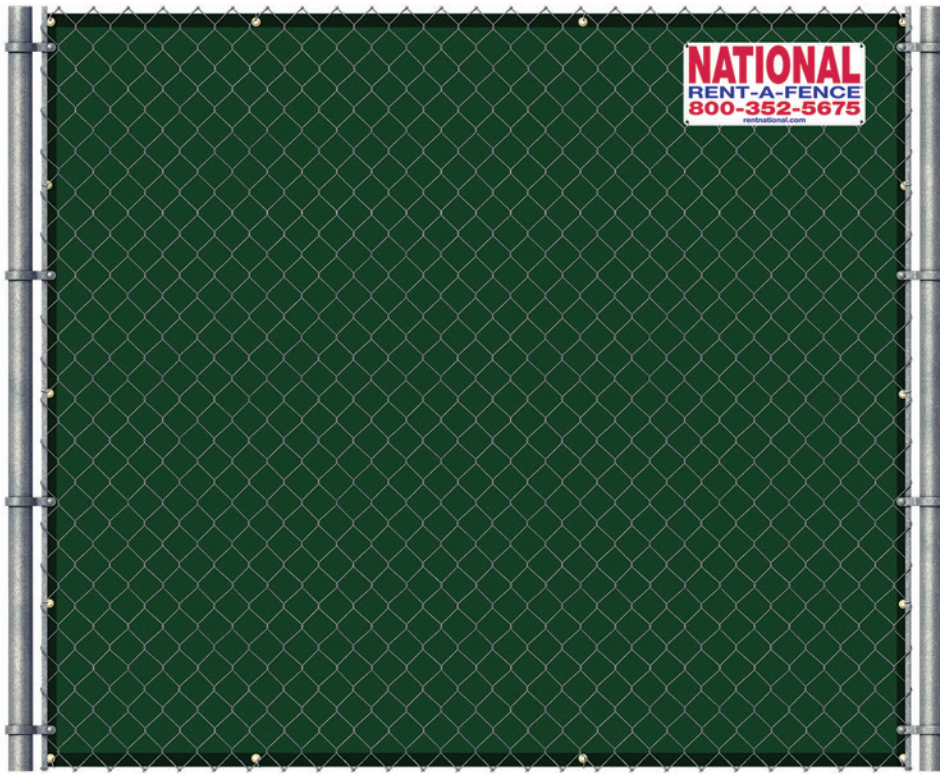
950 HYACINTH DR
DELRAY BEACH FL 33483 4809

USE TYPE

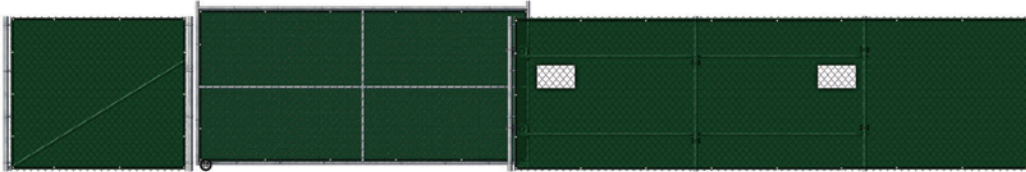
1000 - VACANT COMMERCIAL LAND



Windscreen



Slide Gate with Vented Windscreen



Privacy & Protection

Windscreen, also known as *privacy screen* or *scrim*, provides a **reliable barrier** when blowing winds might cause delays and disruptions to construction activities. With expensive tools, equipment, and raw materials on site, windscreen can also reduce the possibility of theft by hiding your valuables. A properly installed windscreen can also provide an aesthetic component: a cleaner, streamlined appearance for designated enclosures or for an entire project as a whole.

Contact one of our friendly Customer Service Representatives today to learn more about the benefits of windscreen and other accessories available to you.



800-352-5675 • rentnational.com

Product images are for illustration purposes only and may differ from actual product. Product availability varies by region.

Features & Benefits

- Great for Privacy and Dust Control
- Easy to Install, Maintain and Remove
- Creates Streamlined Appearance
- Aids in Reducing Job Site Theft
- Ideal for Construction Projects

Specifications

- Made of Resilient HDPE Polyethylene
- Provides up to 88% Blockage
- Reinforced w/ Hemmed Edges and Steel Grommets
- 5'8" for 6' Fence, 7'8" for 8' Fence

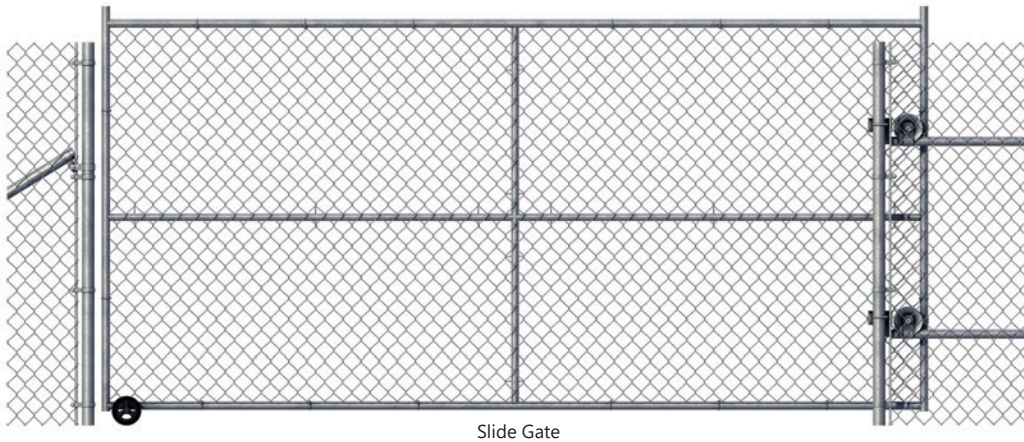
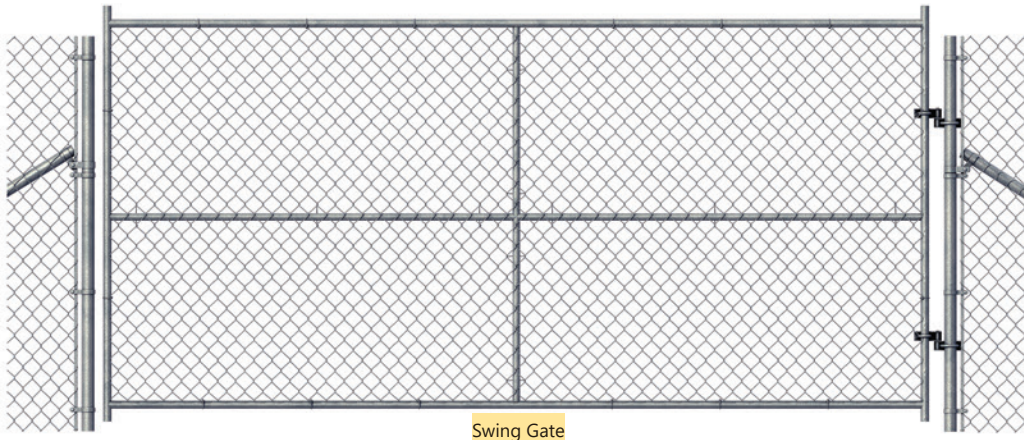


Inquire about other custom colors.

Uses

- Commercial Construction
- Housing Developments
- Remodels & Tenant Improvements
- Public Works Projects
- Post-Disaster Reconstruction

Fence Gates



Added Convenience

Construction sites are beehives of activity. Workers, earth moving equipment, dump trucks, and material deliveries are constantly on the go. With National's swing and slide gates, your people and equipment will move safely and efficiently.

Available in a variety of heights, widths, and configurations, fence gates are built for stability and continued use making the workflow on your job site more resourceful. No matter your choice, workers will appreciate the **added convenience** and you'll appreciate the versatility and **increased efficiency** to your job site.



800-352-5675 • rentnational.com

Product images are for illustration purposes only and may differ from actual product. Product availability varies by region.

Features & Benefits

- Optimizes Job Site Efficiencies
- Perfect for Vehicles, Personnel
- Unlimited Installation Variables
- Swing or Slide, Single or Double
- Variety of Widths & Heights

Specifications

- Gate Frame: 1-3/8"
- Line Post/Braces: 1-5/8"
- Gate Post: 2-3/8"
- Galvanized & Corrosion Resistant
- ASTM A392-06 Standards Compliant

Uses

- Commercial Construction
- Housing Developments
- Remodels & Tenant Improvements
- Public Works Projects
- Post-Disaster Reconstruction

Komatsu 138



Komatsu 320 WA Wheel Loader



6in HDPE Pipe



4in DIP Pipe



12 ft Storage Container



Road Rock



SECTION 5- PROJECT AUTHORIZATION

OWNER CERTIFICATION

(If more than one owner, attached executed
Certifications for each)

This is to certify that I am the owner of the property described in this application and that all information supplied herein is true and correct to the best of my knowledge. The undersigned hereby petitions the Village of Palm Springs Staff, Planning, Building & Zoning Board, and the Village Council to call Public Hearings upon due Public Notice in accordance with the Rules, Regulations, and Laws as promulgated by the Village of Palm Springs. The cost of which petition and notice and other costs as promulgated by rule is hereby assumed by the undersigned.

Signature of Owner



Date Nov 28/2024

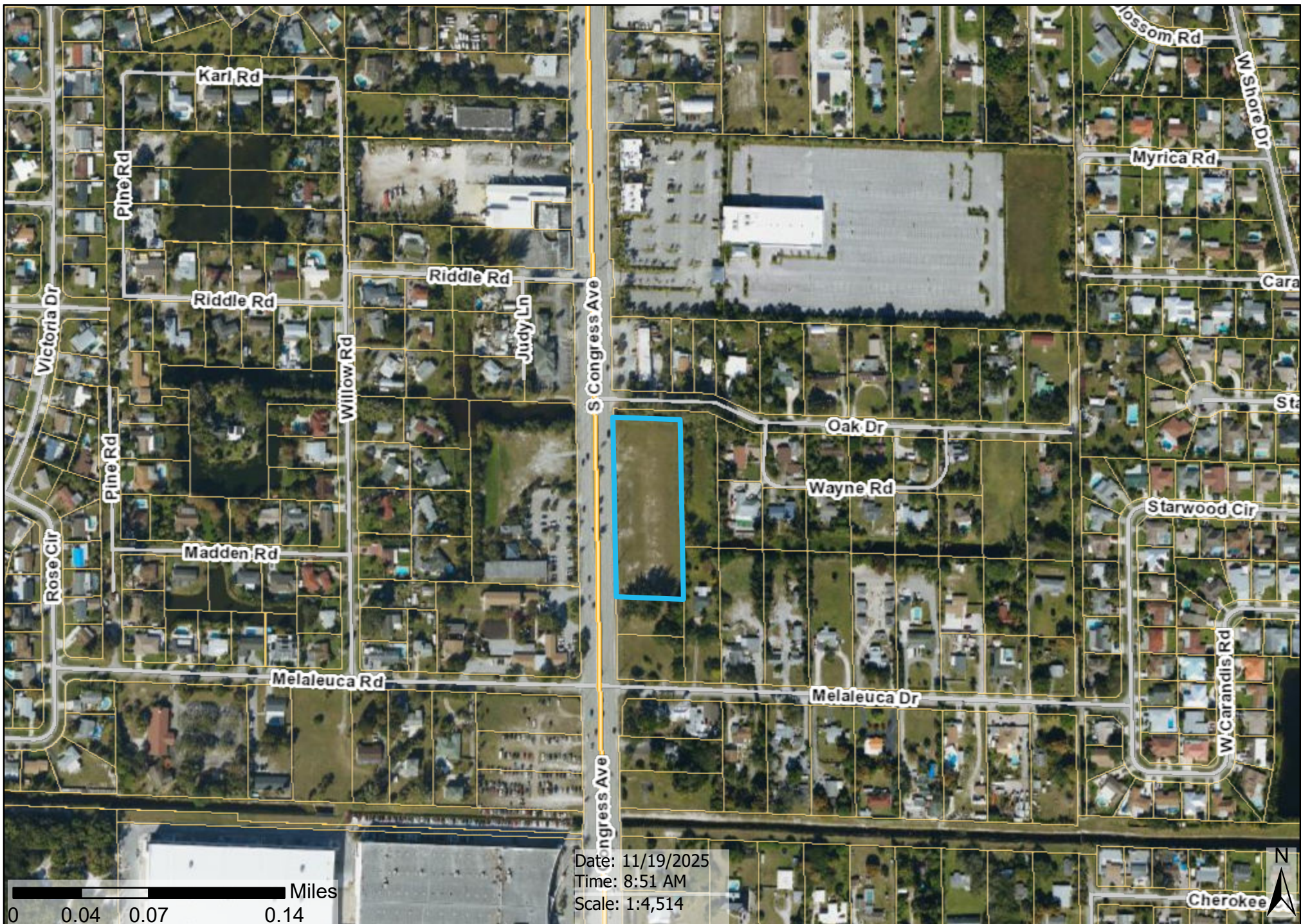
STATE OF _____, COUNTY OF _____

The foregoing instrument was acknowledged before me by means of _____ physical presence or
online notarization, this _____ day of _____, 20____
by _____, who is personally known to me or who has produced
_____ (type of Identification) as identification and who did (did
not) take an oath.

Signature of person taking acknowledgement _____

Name of officer taking acknowledgement--typed, printed or stamped _____

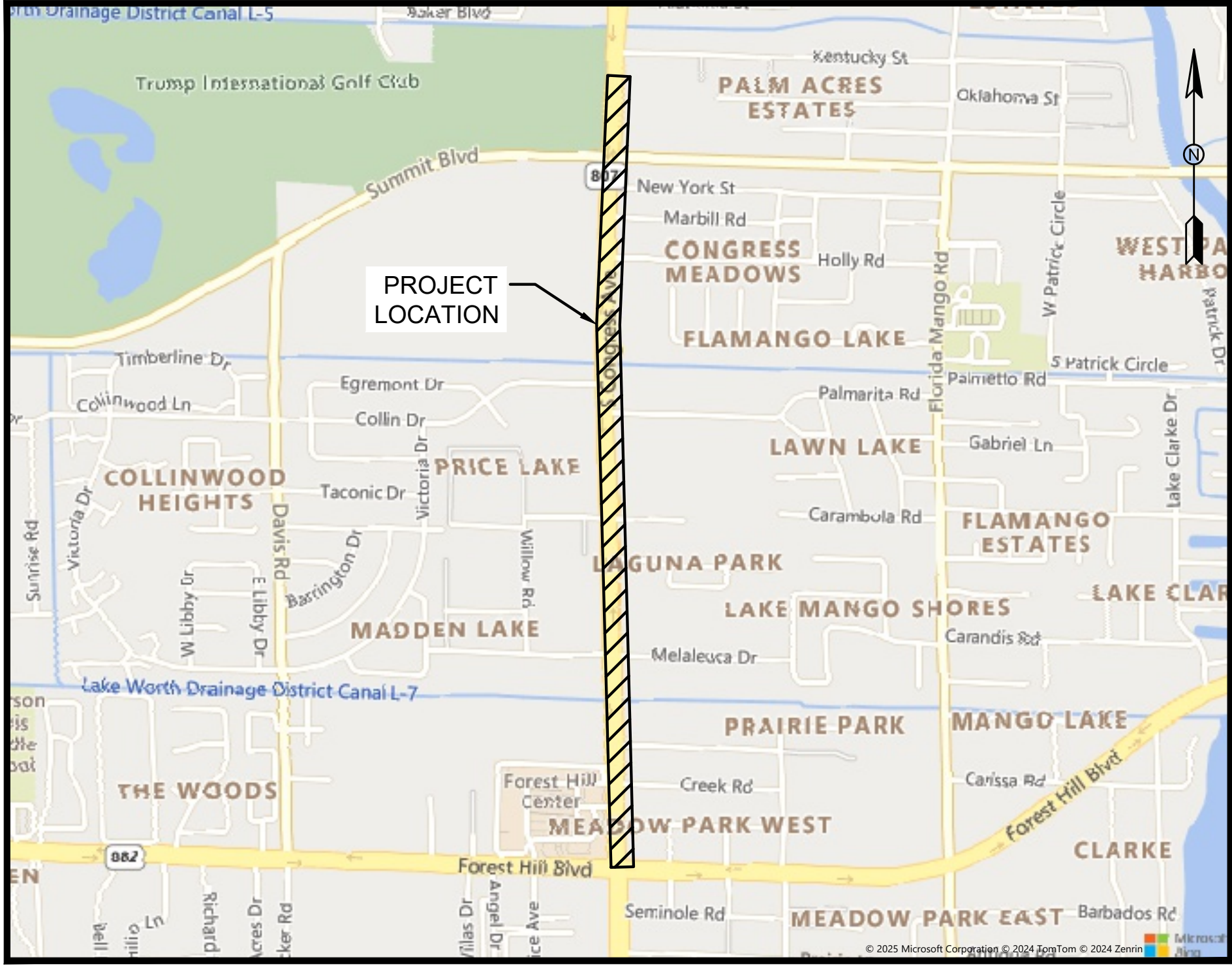
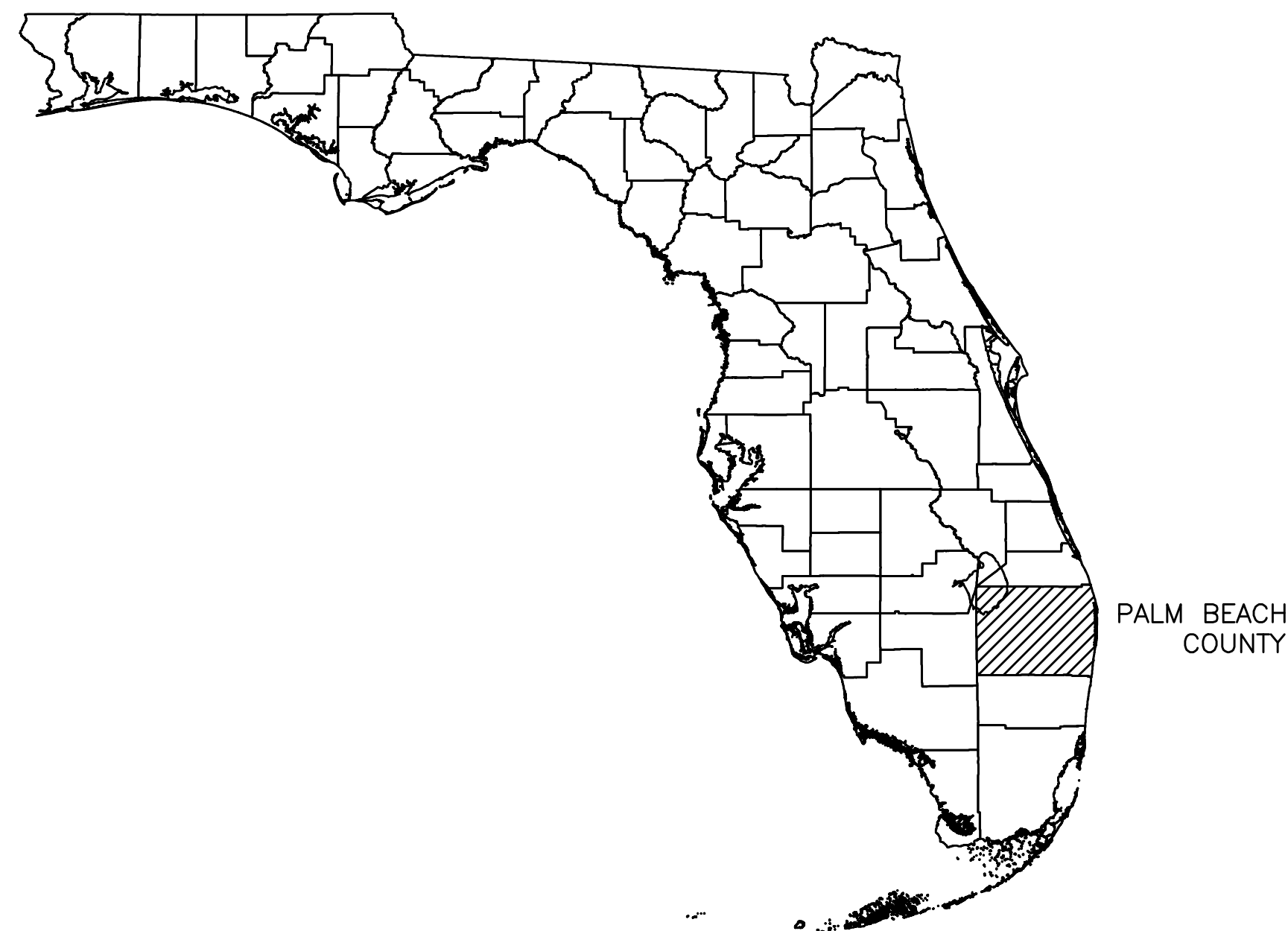
Title or rank _____ Serial number _____



CONGRESS AVENUE FORCE MAIN PROJECT

PREPARED FOR VILLAGE OF PALM SPRINGS

PALM BEACH COUNTY, FLORIDA
SECTION 5, 6, 7, & 8, TOWNSHIP 44S, RANGE 43E



VICINITY MAP

NTS

SUMMARY OF WORK IN PBC ROW		
ITEM	QUANTITY	UNIT
4" DIP FORCE MAIN TO BE INSTALLED IN PBC ROW	137	LINEAR FEET
4" DIP FORCE MAIN TO BE INSTALLED UNDER PBC TRAVEL LANES	35	LINEAR FEET

MAY 2025

SHEET INDEX

SHEET No.	SHEET TITLE
G-01	COVER
G-02	GENERAL LEGEND, NOTES, AND ABBREVIATIONS
G-03	KEYSHEET
C-01	PROPOSED FORCE MAIN STA. 0+00 TO STA. 4+60
C-02	PROPOSED FORCE MAIN STA. 4+60 TO STA. 9+60
C-03	PROPOSED FORCE MAIN STA. 9+60 TO STA. 14+60
C-04	PROPOSED FORCE MAIN STA. 14+60 TO STA. 20+00
C-05	PROPOSED FORCE MAIN STA. 20+00 TO STA. 25+40
C-06	PROPOSED FORCE MAIN STA. 25+40 TO STA. 30+40
C-07	PROPOSED FORCE MAIN STA. 30+40 TO STA. 35+40
C-08	PROPOSED FORCE MAIN STA. 35+40 TO STA. 40+20
C-09	PROPOSED FORCE MAIN STA. 40+20 TO STA. 44+00
C-10	PROPOSED FORCE MAIN STA. 44+00 TO STA. 49+00
C-11	PROPOSED FORCE MAIN STA. 49+00 TO STA. 54+00
C-12	PROPOSED FORCE MAIN STA. 54+00 TO STA. 59+00
C-13	PROPOSED FORCE MAIN STA. 59+00 TO STA. 63+00
C-14	PROPOSED AERIAL CROSSING AT LWDD L-7 CANAL
C-15	PROPOSED AERIAL CROSSING AT LWDD L-6 CANAL
C-16	SERVICE CONNECTION DETAILS
C-17	SERVICE CONNECTION DETAILS
D-01	PBCWUD WASTEWATER STANDARD DETAILS
D-02	PBCWUD WASTEWATER STANDARD DETAILS
D-03	PBCWUD WASTEWATER STANDARD DETAILS
D-04	PBCWUD WASTEWATER STANDARD DETAILS
D-05	PBCWUD WASTEWATER STANDARD DETAILS
D-06	PBCWUD WASTEWATER STANDARD DETAILS
D-07	DETAILS
S0.1	GENERAL NOTES
S0.2	BORING LOG
S1.0	L-6 CANAL AERIAL CROSSING PLAN VIEW
S1.1	L-6 CANAL AERIAL CROSSING ELEVATION VIEW
S2.0	L-7 CANAL AERIAL CROSSING PLAN VIEW
S2.1	L-7 CANAL AERIAL CROSSING ELEVATION VIEW
S3.0	L- 6 PILE CAP DETAILS
S3.1	L-7 PILE CAP DETAILS
S4.0	FAN GUARD DETAILS



VILLAGE COUNCIL

BEVERLY "BEV" SMITH	MAYOR
JONI BRINKMAN	VICE MAYOR
PATTI WALLER	MAYOR PRO TEM
GARY READY	COUNCIL MEMBER
KIM SCHMITZ	COUNCIL MEMBER

GENERAL ABBREVIATIONS

ABND	Abandon or Abandoned	MAX	Maximum
ACP	Asbestos Cement Pipe	MB	Mailbox
ADDL	Additional	MECH	Mechanical
AL, Alum	Aluminum	MH	Manhole
APPROX	Approximate	MIN	Minimum
ARV	Air Release Valve	MISC	Miscellaneous
ASP, Asph	Asphalt	MJ	Mechanical Joint
BFP	Backflow Preventer	N/D	Nail and Disk
BFV	Butterfly Valve	No	Number
B/L	Base Line	NTS	Not to Scale
BLDG	Building	OC, O/C	On Center
BM	Benchmark	OD	Outside Diameter
BO	Blowoff	OHW	Overhead Wire
BOP	Bottom of Pipe	ORB	Official Records Book
CATV	Cable Television	PB	Plat Book
CB	Catch Basin	PE	Polyethylene Piping
CO	Cleanout	PGL	Profile Grade Line
CL	Center Line	PVC	Polyvinyl Chloride/Polyvinyl Chloride Pipe
CLF	Chain Link Fence	RC	Reinforced Concrete
CIP	Cast Iron Pipe / Cast in Place	RCP	Reinforced Concrete Pipe
CMP	Corrugated Metal Pipe	RCW	Reclaimed Water
CONC	Concrete	RED	Reducer
CONST	Construct/Construction	REINF	Reinforce/Reinforced
DE	Drainage Easement	RJ	Restrained Joint
DI	Ductile Iron	RWM	Raw Water Main
DIP	Ductile Iron Pipe	R/W, ROW	Right of Way
DIA	Diameter	S=	Slope (FT/FT)/(Rise/Run)
DR	Dimensional Ratio/Drainage	SAN	Sanitary
DWY	Driveway	SCH/SCHED	Schedule
EL	Elevation	SEC	Section
EP	Edge of Pavement	SF	Silt Fence
ESMT	Easement	SP	Sample Point
EOW	Edge of Water	SS	Sanitary Sewer
EX, EXIST	Existing	STA	Station
FDOT	Florida Department of Transportation	TBM	Temporary Benchmark
FH	Fire Hydrant	TEMP	Temporary
FL	Flanged	TOB	Top of Bank
FM	Force Main	TON	Top of Nut
FND	Found	TOP	Top of Pipe
FNPT	Female Nominal Pipe Thread	TOS	Toe of Slope
FPL	Florida Power and Light	TYP	Typical
FW	Finished Water	UE	Utility Easement
GPS	Global Positioning System	UEC	Underground Electric Conduit
GV	Gate Valve	UGE	Underground Electric
HB	Hose Bibb	UGT	Underground Telephone
HDD	Horizontal Directional Drill	UNK	Unknown
HDPE	High Density Polyethylene	W/	With (Combined Form)
HYD	Hydrant	WF	Wood Fence
ID	Identification/Inside Diameter	WM	Water Main or Water Meter
INV	Invert/Invert Elevation	WPB	Wire Pullbox
IRC	Iron Rod & Cap	WTP	Water Treatment Plant
IRR	Irrigation	WV	Water Valve
LAE	Limited Access Easement	WWTP	Waste Water Treatment Plant
LF	Linear Feet		
LP	Light Pole		
LS	Lift Station		
LSA	Landscape Area		

PIPING SYMBOLOGY

		CONCENTRIC REDUCER
		ECCENTRIC REDUCER
		UNION
		BALL VALVE (BV)
		GATE VALVE (GV)
		BUTTERFLY VALVE (BFV) / ODOR CONTROL DAMPENERS
		PLUG VALVE (PV)
		CHECK VALVE (CV)
		PLUG/CAP
		CLEAN OUT
		TAPPING VALVE
		LINE STOP
		HOSE BIBB
		EXISTING PIPE
		EXISTING BURIED PIPE
		PROPOSED PIPE
		PROPOSED BURIED PIPE
		MECHANICAL JOINT
		FLANGE JOINT
		FLEXIBLE COUPLING
		FLEXIBLE COUPLING WITH THRUST TIES
		ELBOW UP
		ELBOW DOWN
		90° ELBOW
		TEE UP
		TEE DOWN
		TEE
		CROSS

LINETYPES

	EXISTING*	PROPOSED*
CABLE TV	--- CATV --- CATV ---	
CENTER LINE	---	---
EASEMENT	---	---
ELECTRIC	--- E --- E ---	
FENCE (BARB/FIELD)	--- X --- X ---	--- X --- X ---
FENCE (CHAINLINK)	--- O --- O ---	--- O --- O ---
FENCE (WOOD)	--- WF --- WF ---	--- WF --- WF ---
FIBER OPTIC	--- FOC --- FOC ---	--- FOC --- FOC ---
FORCE MAIN	--- FM --- FM ---	--- FM --- FM ---
FORCE MAIN (LOW PRESSURE)	--- LPF --- LPF ---	--- LPF --- LPF ---
GAS	--- GAS --- GAS ---	
GUARDRAIL	--- GR --- GR ---	--- GR --- GR ---
IRRIGATION	--- IRR --- IRR ---	
OVERHEAD UTILITIES	--- OHU --- OHU ---	
RAILROAD TRACK	--- RR --- RR ---	
RECLAIMED WATER MAIN	--- RCW --- RCW ---	--- RCW --- RCW ---
RIGHT-OF-WAY	--- ROW --- ROW ---	--- ROW --- ROW ---
SANITARY SEWER	--- S --- S --- S ---	--- S --- S --- S ---
SANITARY SEWER SERVICE	--- SS --- SS ---	--- SS --- SS ---
SILT FENCE	--- SF --- SF ---	--- SF --- SF ---
STORM DRAINAGE	--- ST --- ST ---	--- ST --- ST ---
TELEPHONE	--- T --- T ---	
TOP OF BANK	---	---
TOE OF SLOPE	---	---
TRAFFIC SIGNAL	--- TS --- TS ---	--- TS --- TS ---
TURBIDITY BARRIER	--- TB --- TB ---	--- TB --- TB ---
UNKNOWN	--- UNK --- UNK ---	
VACUUM SEWER	--- VS --- VS --- VS ---	--- VS --- VS ---
WATER MAIN	--- WM --- WM ---	--- WM --- WM ---
WATER SERVICE	--- WS --- WS ---	--- WS --- WS ---

* DEPICTS ABOVE GRADE --- TEXT --- TEXT --- TEXT ---
* DEPICTS BELOW GRADE --- TEXT --- TEXT --- TEXT ---

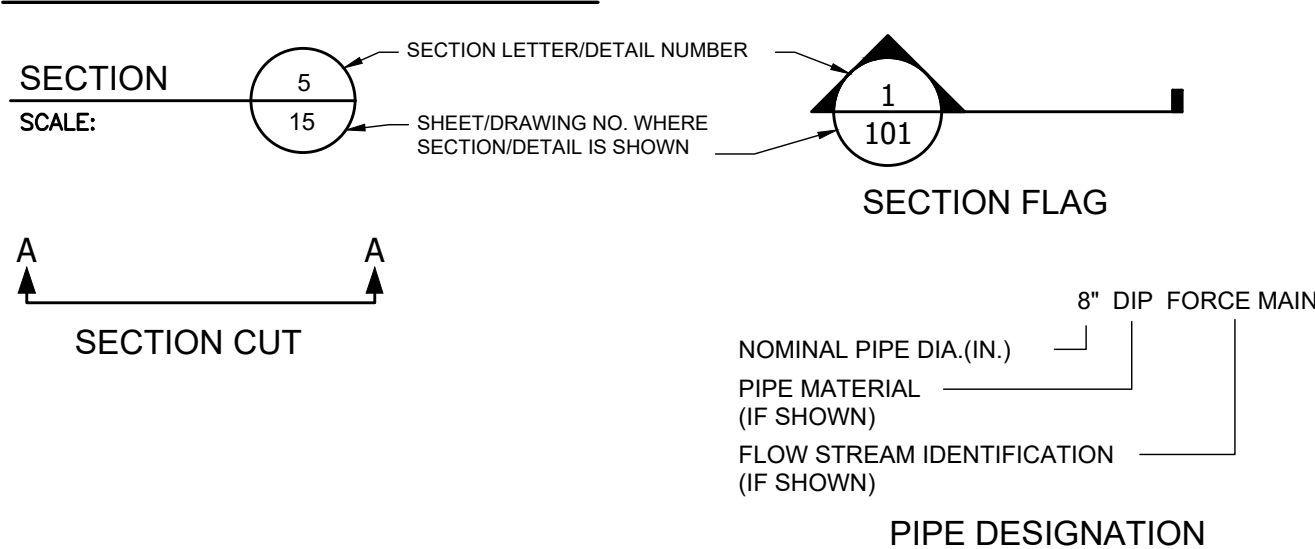
CIVIL SYMBOLOGY

CONSTRUCTION BASE LINE	CONFLICT LOCATION	SAMPLE POINT	WATER SURFACE ELEVATION	DIRECTION OF FLOW	BENCHMARK
EXISTING ELEVATION	PROPOSED ELEVATION	TEST HOLE	EXIST. FIRE HYDRANT	PROP. FIRE HYDRANT	ARV MANHOLE
EXIST. WATER METER	PROP. WATER METER	STORM INLET	STORM MANHOLE	YARD DRAIN	STREET SIGN
SEWER MANHOLE	SEWER CLEANOUT(S)	CONCRETE UTILITY POLE	WOOD UTILITY POLE(S)	UTILITY PULLBOX	LIGHT POLE(S)
GUY ANCHOR	PHONE PEDESTAL	CABLE TV BOX	LIFT STATION(S)		

HATCH LEGEND

ASPHALT MILL & OVERLAY	PAVEMENT RESTORATION	SIDEWALK RESTORATION	CURB RESTORATION

SECTION/DETAIL SYMBOL



SURVEY ABBREVIATIONS, AND LEGEND

	AIR RELEASE MANHOLE	CS	CURBSTOP
	BENCHMARK	DC	DROP CURB
	BACKFLOW PREVENTER	E	EAST
	BOLLARD	L	LEFT
	CATCH BASIN	LB	LICENSED BUSINESS
	CONCRETE POWER POLE	LS	LICENSED SURVEYOR
	CONCRETE POWER POLE WITH LIGHT	L.W.D.D.	LAKE WORTH DRAINAGE DISTRICT
	CROSS WALK SIGNAL POLE	N	NORTH
	ELECTRIC HANDHOLE	NAVD	NORTH AMERICAN VERTICAL DATUM
	FIBER OPTIC BOLLARD	P.B.C.R.	PALM BEACH COUNTY RECORDS
	FIBER OPTIC HANDHOLE	PCN:	PARCEL CONTROL NUMBER
	FIRE HYDRANT	PG	PAGE
	IRRIGATION CONTROL VALVE HANDHOLE	P.I.	POINT OF INTERSECTION
	JUNCTION BOX	R	RIGHT
	MAILBOX	R.P.B.	ROAD PLAT BOOK
	METAL POST	R.P.B. 3, P.G.S. 32-39, P.B.C.R.	
	POWER POLE ANCHOR	S	SOUTH
	SANITARY MANHOLE	TP	TEXTURED PAD
	SANITARY VALVE	W	WEST
	SIGN	(P1)	CIRCUS TRIX CPD (P.B. 126, PG. 189, P.B.C.R.)
	TRAFFIC HANDHOLE	(P2)	LARSON ADDITION (P.B. 24, PG. 55, P.B.C.R.)
	WATER METER	(P3)	APEC-CONGRESS (P.B. 137, PG. 40, P.B.C.R.)
	WATER VALVE	MISC.	MISCELLANEOUS TREE
	WATER VALVE WITH 2X2 CONCRETE PAD	PT	PALM TREE
	WOOD POWER POLE		
	WOOD POWER POLE WITH LIGHT		

NOTE: X* INDICATES TRUNK DIAMETER AT BREAST HEIGHT

SURVEY NOTES

- DATE OF FIELD SURVEY: DECEMBER 4TH, 2024
- THIS SURVEY LIES IN SECTION 5, 6, 7 & 8, TOWNSHIP 44 SOUTH, RANGE 43 EAST, VILLAGE OF PALM SPRINGS, PALM BEACH COUNTY, FLORIDA.
- IN SOME INSTANCES, GRAPHIC REPRESENTATIONS HAVE BEEN EXAGGERATED TO MORE CLEARLY ILLUSTRATE RELATIONSHIPS BETWEEN PHYSICAL IMPROVEMENTS AND/OR LOT LINES. IN ALL CASES, DIMENSIONS SHOWN SHALL CONTROL THE LOCATION OF THE IMPROVEMENTS OVER SCALED POSITIONS.
- MEASUREMENTS SHOWN HEREON ARE EXPRESSED IN FEET AND DECIMAL PARTS THEREOF UNLESS OTHERWISE NOTED.
- ELEVATIONS REFERENCED HEREON ARE BASED ON THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88).

PBC-TRAFFIC ITS NOTES

- ANY DAMAGE TO PBC-TRAFFIC ITS FACILITIES CAUSED BY CONSTRUCTION OF THIS PROJECT MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION AT NO COST TO PALM BEACH COUNTY.
- PALM BEACH COUNTY RESERVES THE RIGHT TO DETERMINE IF DAMAGED FACILITIES WILL BE REPAIRED OR REPLACED.
- PBC-TRAFFIC ITS CONTACT IS JOE GARZA (CONSTRUCTION COORDINATOR) 561-681-4319.
- PAVEMENT MARKINGS AND SIGNING SHALL BE IN ACCORDANCE WITH THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS AND PALM BEACH COUNTY TYPICAL T-P-24.

GENERAL NOTES

- PROCEDURE
- A PRE-CONSTRUCTION MEETING IS TO BE HELD PRIOR TO BEGINNING THE WORK. THE MEETING SHALL BE ATTENDED BY THE OWNER, CONTRACTOR, ENGINEER AND OTHER INTERESTED PARTIES.
 - ANY PROPOSED REVISIONS TO THE CONTRACT PLANS AND SPECIFICATIONS SHALL BE CALLED TO THE ATTENTION OF THE OWNER PRIOR TO THE PRE-CONSTRUCTION MEETING.
 - CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS PRIOR TO EXECUTION OF WORK.
 - CONTRACTOR SHALL CALL SUNSHINE STATE ONE CALL 48-HOURS PRIOR TO DIGGING FOR FIELD LOCATION OF UNDERGROUND UTILITIES.
 - THREE (3) COPIES OF THE CURRENT APPROVED MATERIAL LIST AND ALL NECESSARY SHOP DRAWINGS SHALL BE SUBMITTED FOR APPROVAL PRIOR TO SCHEDULING OF THE PRE-CONSTRUCTION MEETING.
 - ALL APPLICABLE PERMITS SHALL BE OBTAINED BY CONTRACTOR PRIOR TO BEGINNING THE WORK. (NPDES, BUILDING, ETC.).
 - THE CONTRACTOR SHALL MAINTAIN A CURRENT APPROVED SET OF CONSTRUCTION PLANS ON JOB SITE.
 - ALL MATERIALS AND EQUIPMENT SUPPLIED SHALL CONFORM TO THE PALM BEACH COUNTY WATER UTILITIES DEPARTMENT (PBCWUD) APPROVED MATERIALS LIST AND APPROVED SHOP DRAWINGS. SUBSTITUTE MATERIALS SHALL NOT BE APPROVED AFTER DELIVERY TO THE JOB SITE. ALL REQUESTS FOR MATERIAL SUBSTITUTION SHALL BE APPROVED PRIOR TO DELIVERY OF THESE MATERIALS TO THE JOB SITE.
 - THE LOCATIONS OF EXISTING UTILITIES SHOWN ON THE PLANS ARE TO BE VERIFIED IN THE FIELD BY THE CONTRACTOR. ANY DISCREPANCY IN OR VARIATION FROM THE PLANS IS TO BE BROUGHT TO THE ATTENTION OF THE OWNER AND THE ENGINEER. THE CONTRACTOR SHALL CONFIRM AND INSTALL (IF NECESSARY) ADEQUATE MECHANICAL PIPE / JOINT RESTRAINT ON EXISTING PIPES PRIOR TO CONNECTION.
 - THE CONTRACTOR SHALL BE RESPONSIBLE AT ALL TIMES THROUGHOUT THE DURATION OF CONSTRUCTION FOR THE PROTECTION OF EXISTING AND NEWLY INSTALLED UTILITIES FROM DAMAGE OR DISRUPTION OF SERVICE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR TAKING SUCH MEASURES AS NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF THOSE PERSONS HAVING ACCESS TO THE WORK SITE.
 - THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING LOCATIONS FROM ALL OTHER UTILITY FACILITIES.
 - THE CONTRACTOR SHALL SCHEDULE INSPECTIONS AND TESTS A MINIMUM OF 48 HOURS IN ADVANCE.
 - NO CONNECTION TO AN EXISTING MAIN OR STRUCTURE SHALL BE MADE WITHOUT THE PRESENCE OF THE OWNER'S INSPECTOR.
 - FACILITIES PROPOSED HEREIN SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE APPROVED PLANS AND THE PBCWUD'S MINIMUM STANDARDS. CONFLICTS BETWEEN THE PRECEDING DOCUMENTS SHOULD BE CALLED TO THE ATTENTION OF THE ENGINEER FOR RESOLUTION. DEVIATIONS FROM THE APPROVED PLANS MUST BE APPROVED IN ADVANCE BY THE ENGINEER IN WRITING.
 - UPON COMPLETION OF CONSTRUCTION, A FINAL INSPECTION SHALL VERIFY PROPER ADHERENCE TO THE CONTRACT PLANS AND SPECIFICATIONS.

- CONTRACTOR SHALL COMPLY WITH THE REQUIREMENTS OF THE FDEP GENERIC PERMIT FOR STORMWATER DISCHARGE FROM LARGE AND SMALL CONSTRUCTION SITES.
 - CONTRACTOR SHALL CONTACT PALM BEACH COUNTY TRAFFIC OPERATIONS AT 561-233-3900 FORTY EIGHT (48) HOURS PRIOR TO CONSTRUCTION IF WORK IS BEING DONE WITHIN 10 FEET OF ANY SIGNAL EQUIPMENT.
 - DAMAGE TO LOOPS OR ANY SIGNAL EQUIPMENT CAUSED BY THE CONSTRUCTION OF THIS PROJECT MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION AT NO COST TO PALM BEACH COUNTY.
 - NO EXCAVATION AROUND PALM BEACH COUNTY SIGNAL POLES WITHIN 6 FOOT RADIUS FROM CENTER OF THE POLE AND 6 FEET AROUND THE GUY WIRE ANCHOR ROD. NO EXCAVATION BETWEEN PBC SIGNAL POLES AND SUPPORTING GUY WIRE ANCHOR ROD. PLEASE SEE PALM BEACH COUNTY TRAFFIC SIGNAL INSTALLATION STANDARDS AND DETAILS 2022 DRAWING T-5.4
- PRESSURE PIPE NOTES
- PROVIDE 36" MINIMUM COVER FROM FINISHED GRADE TO TOP OF PIPE, UNLESS OTHERWISE NOTED ON THE PLANS.
 - DUCTILE IRON PIPE (DIP) THICKNESS SHALL CONFORM TO THE PBCWUD'S APPROVED MATERIAL LIST. DIP POTABLE WATER AND RECLAIMED WATER MAIN SHALL BE CEMENT LINED. DIP FORCE MAIN SHALL BE CERAMIC EPOXY LINED.
 - PVC PRESSURE PIPE SHALL CONFORM TO THE PBCWUD'S APPROVED MATERIAL LIST.
 - ALL FITTINGS SHALL BE DUCTILE IRON WITH MECHANICAL JOINTS WITH CEMENT OR APPROVED EPOXY LINING UNLESS SPECIFIED OTHERWISE.
 - POTABLE WATER, RECLAIMED WATER AND WASTEWATER FORCE MAIN VALVES 10 INCHES AND SMALLER SHALL BE RESILIENT SEAT GATE VALVES. TWELVE-INCH (12") OR LARGER FORCE MAIN VALVES SHALL BE RESILIENT SEAT GATE VALVES OR ECCENTRIC PLUG VALVES (IF APPROVED IN ADVANCE BY DEPARTMENT). POTABLE WATER AND RECLAIMED WATER MAIN VALVES LARGER THAN 10 INCHES SHALL BE BUTTERFLY VALVES.
 - ALL TRENCHING, PIPE-LAYING, BACKFILL, PRESSURE TESTING, AND DISINFECTION MUST COMPLY WITH ALL APPLICABLE FEDERAL, STATE, COUNTY AND HEALTH DEPARTMENT STANDARDS AND REGULATIONS.
 - ALL FORCE MAIN PIPING, VALVES AND FITTINGS SHALL BE RESTRAINED ACCORDING TO DETAIL 41S.

VERTICAL DATUM INFORMATION
ALL ELEVATIONS SHOWN ARE IN NORTH
AMERICAN VERTICAL DATUM OF 1988 (NAVD88)
(NAVD88 + 1.52' = NGVD29)



Know what's below.
Call before you dig.

REV	DATE	REVISIONS	BY

VERIFY SCALE
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Drawn By: PV
Check By: SF

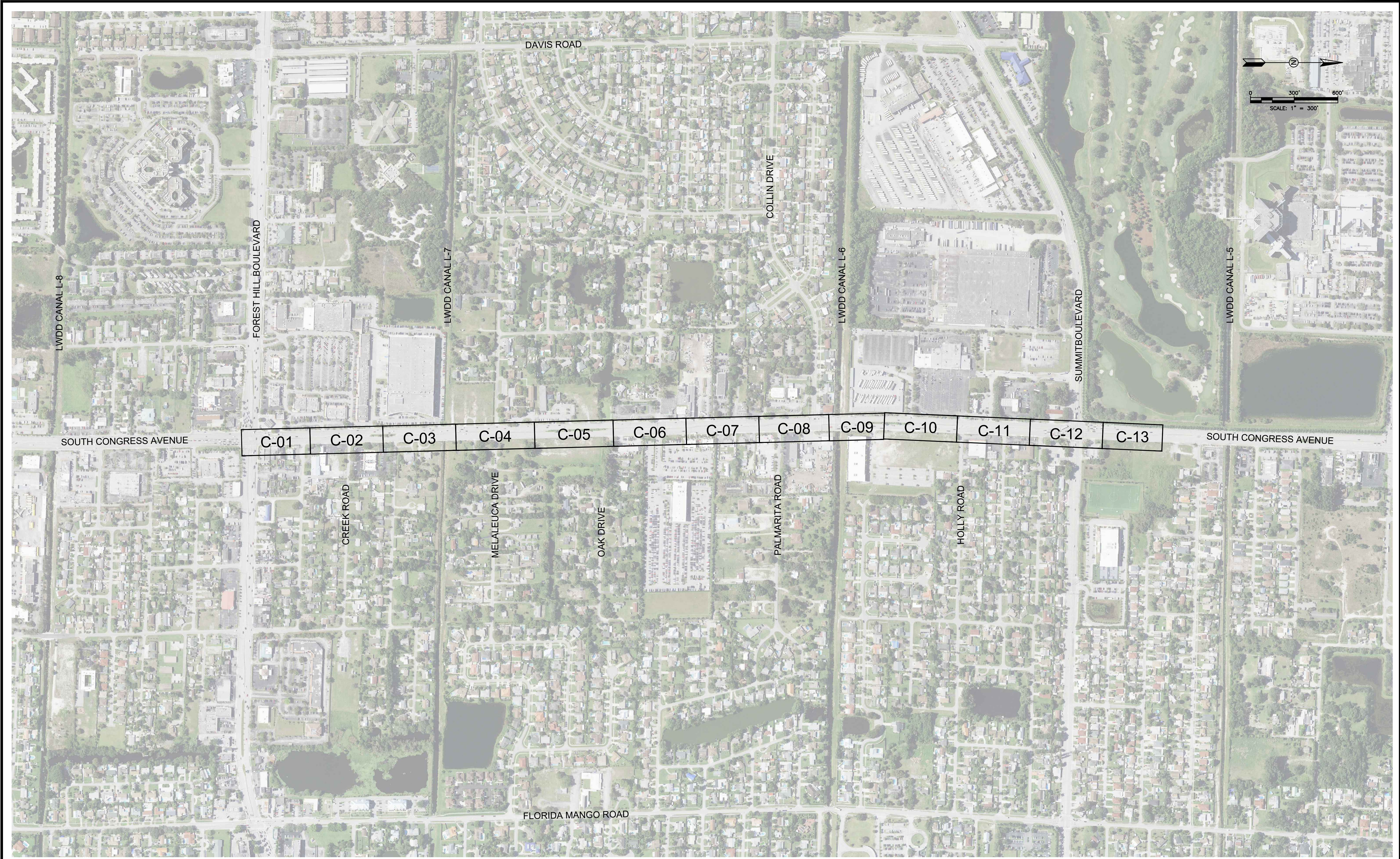
VILLAGE OF PALM SPRINGS
CONGRESS AVENUE
FORCE MAIN PROJECT

GENERAL LEGEND, NOTES,
AND ABBREVIATIONS

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270 SOUTH CENTRAL BLVD., SUITE 207
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License No: 69039

G-02



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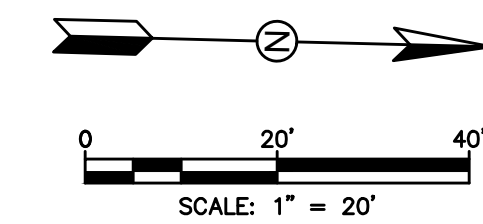
VILLAGE OF PALM SPRINGS
CONGRESS AVENUE
FORCE MAIN PROJECT

KEYSHEET

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G-03

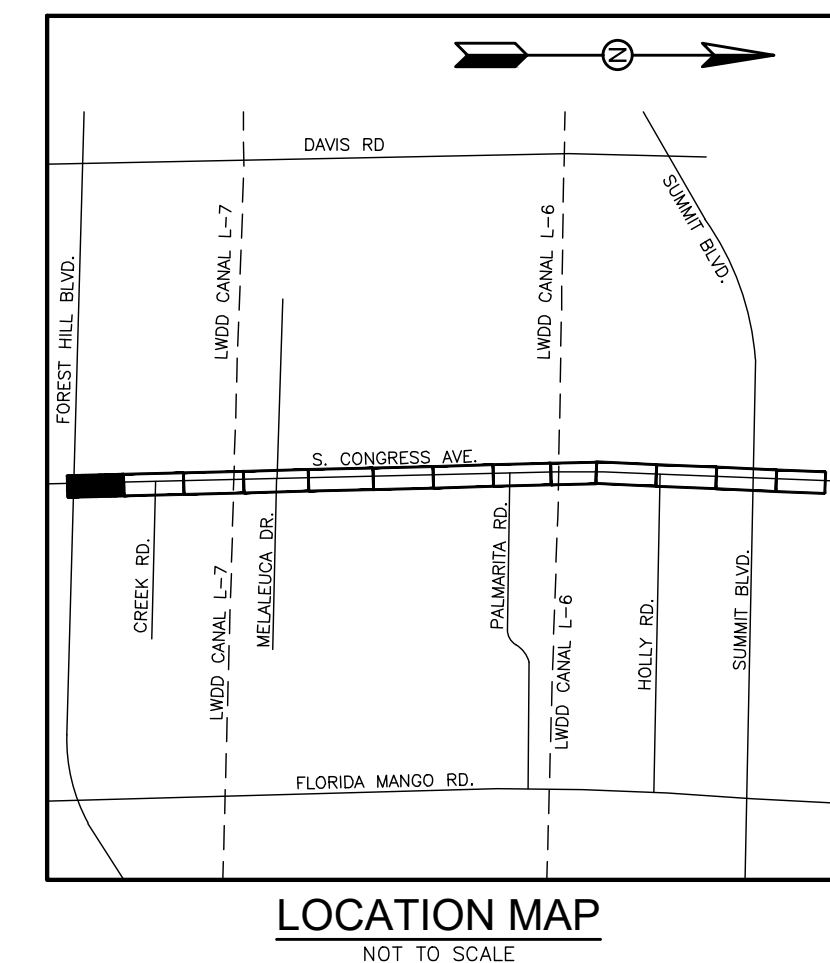
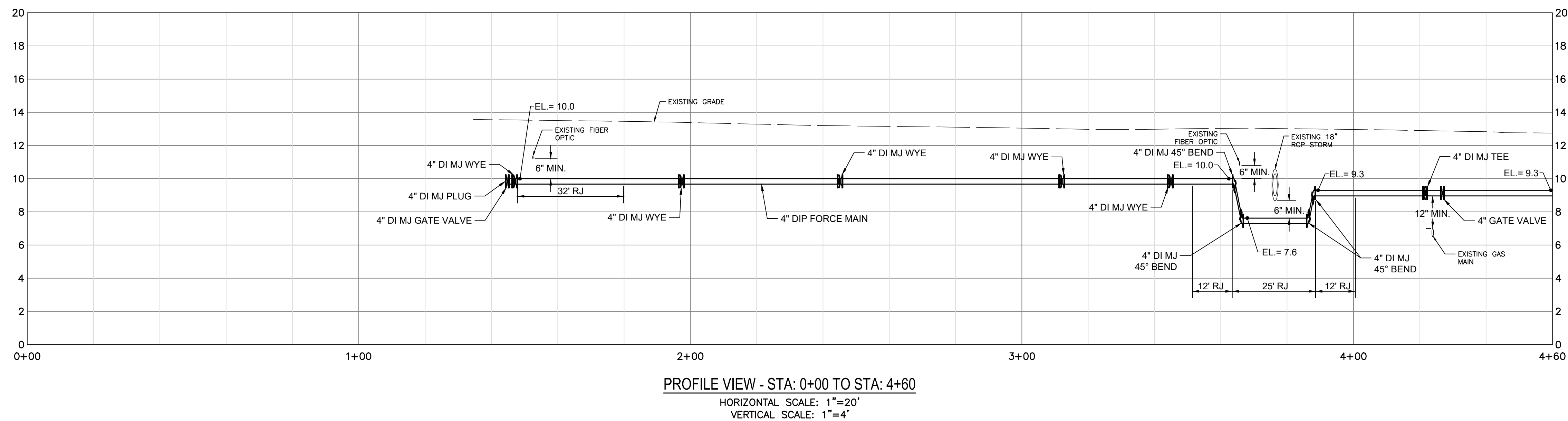


HATCH LEGEND

	PROPOSED 1" ASPHALT MILL & OVERLAY
	SIDEWALK RESTORATION*
	PAVEMENT RESTORATION AT TRENCH*
	CURB RESTORATION*
	DETECTABLE WARNING SURFACE*

*ALL RESTORATION WORK SHALL MATCH EXISTING AND IN ACCORDANCE WITH FDOT STANDARDS. SIDEWALK RESTORATION SHALL BE IN ACCORDANCE WITH ADA STANDARDS.

CONFLICT TABLE	
CONFLICT #	DESCRIPTION
C1-1	PROP. 4" DIP FM SERVICE UNDER EXIST. FOC. AND ELECTRIC MAINTAIN MIN. 6" CLEARANCE. & UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C1-2	PROP. 4" DIP FM UNDER EXIST. FOC. MAINTAIN MIN. 6" CLEARANCE.
C1-3	PROP. 4" DIP FM SERVICE UNDER EXIST. FOC. AND ELECTRIC MAINTAIN MIN. 6" CLEARANCE. & UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C1-4	PROP. 4" DIP FM SERVICE UNDER EXIST. FOC. AND ELECTRIC MAINTAIN MIN. 6" CLEARANCE. & UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C1-5	PROP. 4" DIP FM SERVICE UNDER EXIST. FOC. AND ELECTRIC MAINTAIN MIN. 6" CLEARANCE. & UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C1-6	PROP. 4" DIP FM SERVICE UNDER EXIST. FOC. MAINTAIN MIN. 6" CLEARANCE. & UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C1-7	PROP. 4" DIP FM OVER/UNDER EXIST. FOC. MAINTAIN MIN. 6" CLEARANCE.
C1-8	PROP. 4" DIP FM UNDER EXIST. 18" STORM. MAINTAIN MIN. 6" CLEARANCE.
C1-9	PROP. 4" DIP FM SERVICE UNDER EXIST. FOC. MAINTAIN MIN. 6" CLEARANCE. & UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C1-10	PROP. 4" DIP FM OVER EXIST. GAS. MAINTAIN MIN. 12" CLEARANCE.



REV	DATE	REVISIONS	BY

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VILLAGE OF PALM SPRINGS
CONGRESS AVENUE
FORCE MAIN PROJECT

PROPOSED FORCE MAIN
STA. 0+00 TO STA. 4+60

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 JUPITER, FLORIDA 33458
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 CERTIFICATE OF AUTH. No. 26960

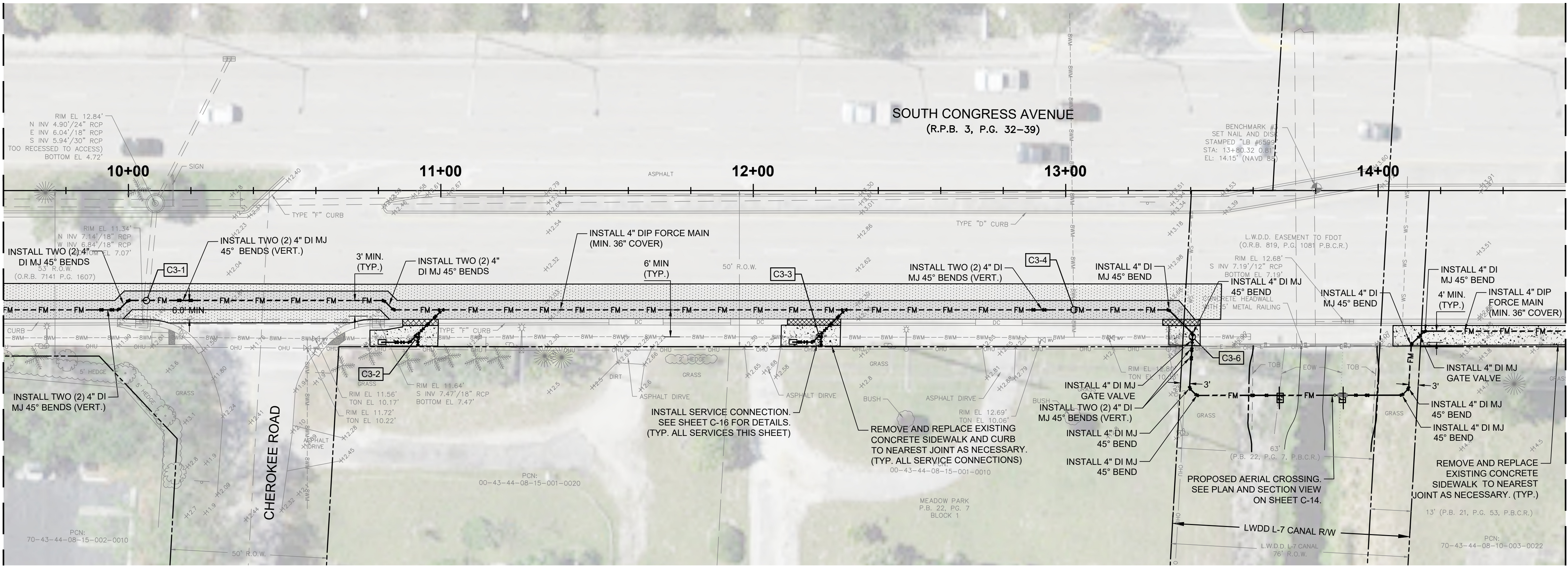
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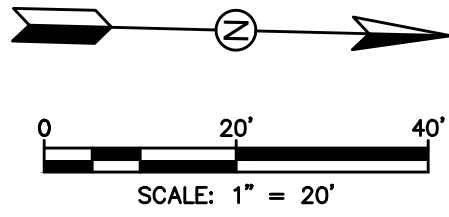
C-01

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MATCHLINE SEE DRAWING NO. C-04 (STA: 14+60)

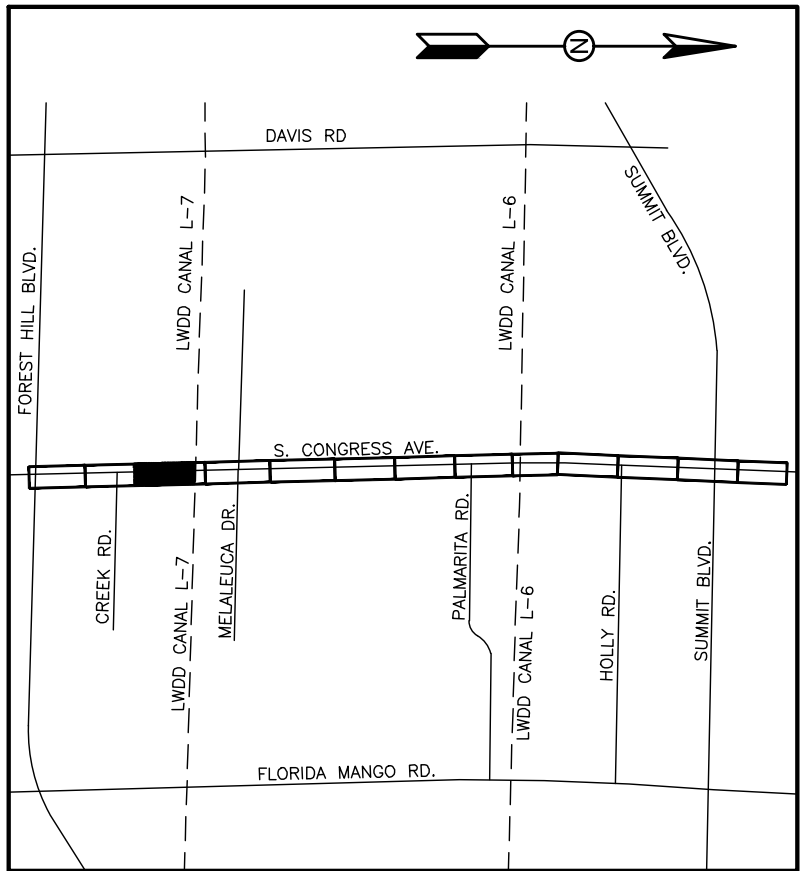
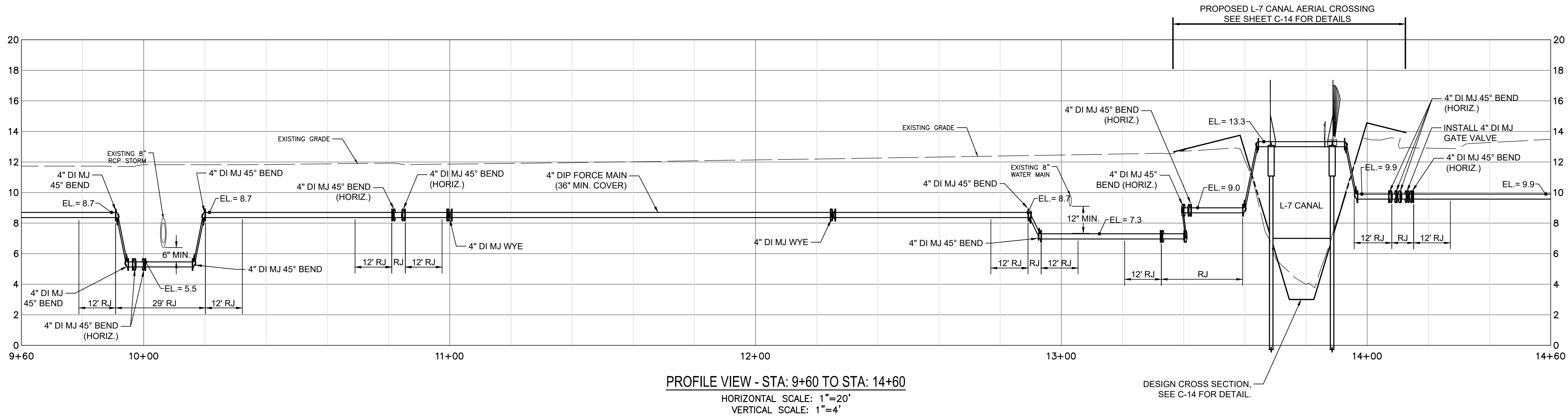


HATCH LEGEND

- PROPOSED 1" ASPHALT MILL & OVERLAY
- SIDEWALK RESTORATION*
- PAVEMENT RESTORATION AT TRENCH*
- CURB RESTORATION*
- DETECTABLE WARNING SURFACE*

*ALL RESTORATION WORK SHALL MATCH EXISTING AND IN ACCORDANCE WITH FDOT STANDARDS. SIDEWALK RESTORATION SHALL BE IN ACCORDANCE WITH ADA STANDARDS.

CONFLICT TABLE	
CONFLICT #	DESCRIPTION
C3-1	PROP. 4" DIP FM UNDER EXIST. 18" RCP STORM. MAINTAIN MIN. 6" CLEARANCE.
C3-2	PROP. 4" DIP FM SERVICE UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C3-3	PROP. 4" DIP FM SERVICE UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C3-4	PROP. 4" DIP FM UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C3-5	PROP. 4" DIP FM UNDER EXIST. WATER SERVICE. MAINTAIN MIN. 6" CLEARANCE.
C3-6	PROP. 4" DIP FM UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C3-7	PROP. 4" DIP FM UNDER EXIST. WATER SERVICE. MAINTAIN MIN. 6" CLEARANCE.



LOCATION MAP
NOT TO SCALE

REV	DATE	REVISIONS	BY

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0 1
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DIMENSIONS ACCORDINGLY

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Drawn By: PV
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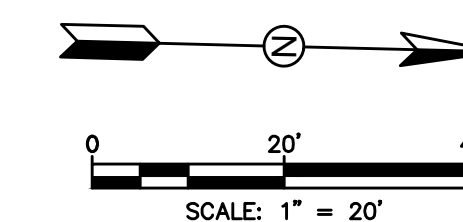
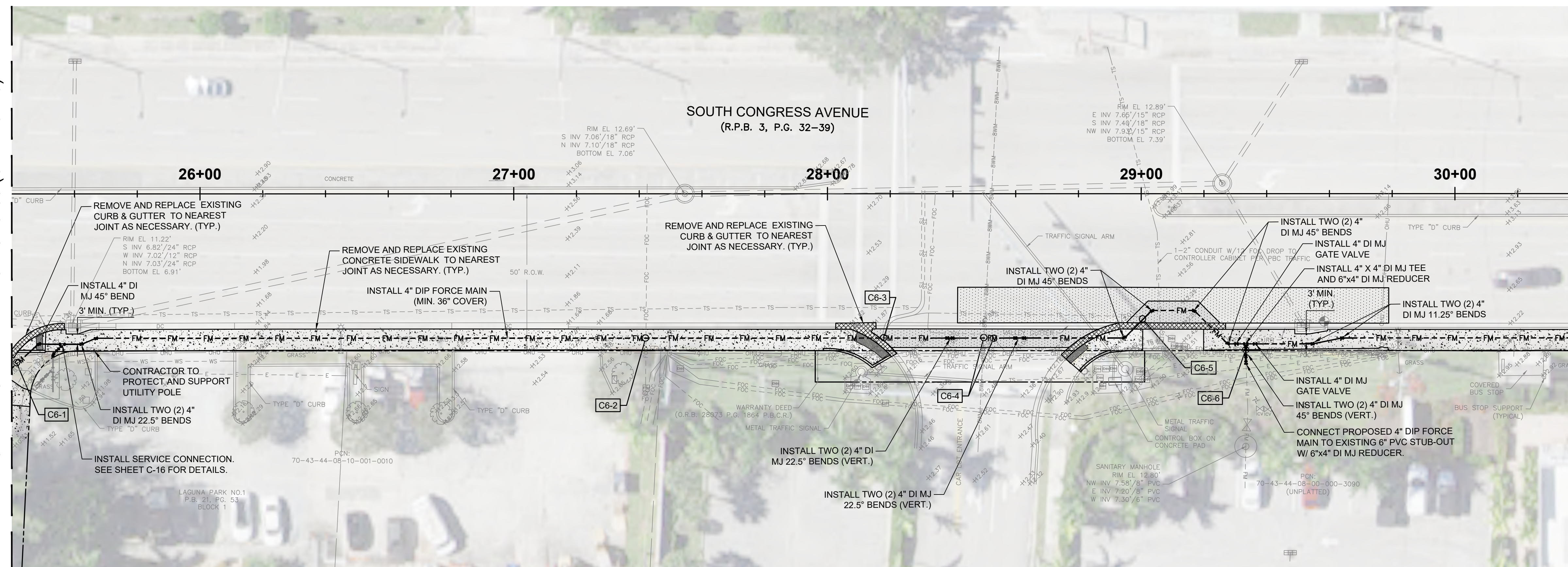
VILLAGE OF PALM SPRINGS
CONGRESS AVENUE
FORCE MAIN PROJECT

PROPOSED FORCE MAIN
STA. 9+60 TO STA. 14+60

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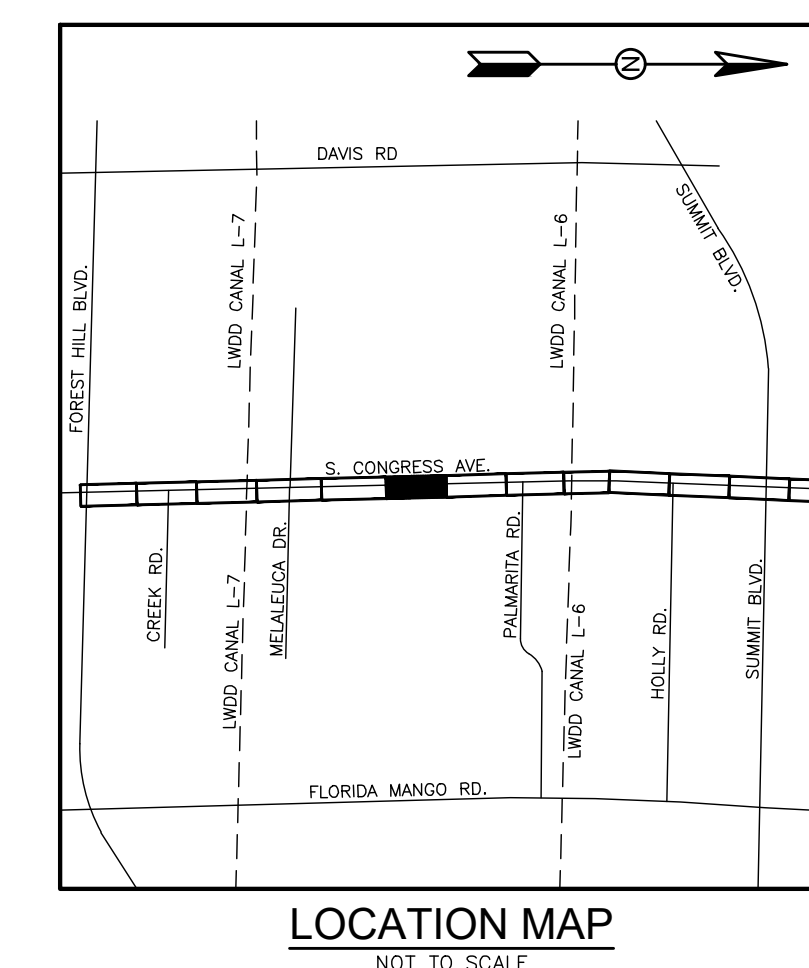
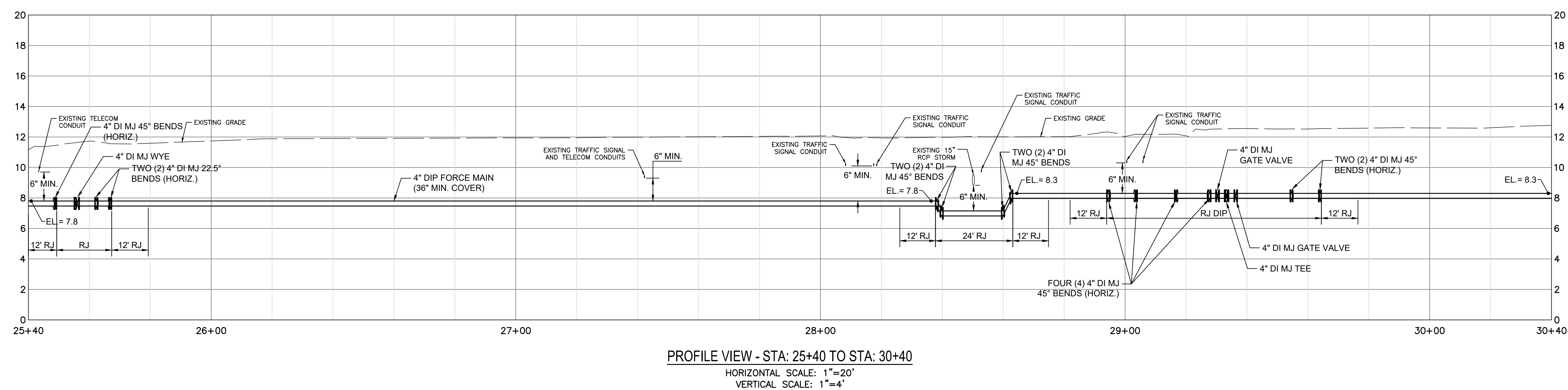
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C-03



<u>HATCH LEGEND</u>	
	PROPOSED 1" ASPHALT MILL & OVERLAY
	SIDEWALK RESTORATION*
	PAVEMENT RESTORATION AT TRENCH*
	CURB RESTORATION*
	DETECTABLE WARNING SURFACE*

CONFLICT TABLE	
CONFLICT #	DESCRIPTION
C6-1	PROP. 4" DIP FM UNDER EXIST. WATER SERVICE. MAINTAIN MIN. 6" CLEARANCE.
C6-2	PROP. 4" DIP FM UNDER EXIST. FOC. MAINTAIN MIN. 6" CLEARANCE.
C6-3	PROP. 4" DIP FM UNDER EXIST. TRAFFIC SIGNAL WIRES. MAINTAIN MIN. 6" CLEARANCE.
C6-4	PROP. 4" DIP FM UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE. & UNDER FOC. MAINTAIN MIN. 6" CLEARANCE.
C6-5	PROP. 4" DIP FM UNDER EXIST. TRAFFIC SIGNAL WIRES. MAINTAIN MIN. 6" CLEARANCE.
C6-6	PROP. 4" DIP FM SERVICE UNDER EXIST. FOC AND FI ECTRIC. MAINTAIN MIN. 6" CLEARANCE.



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Drawn By: PV
Check By: SF

VILLAGE OF PALM SPRINGS
CONGRESS AVENUE
FORCE MAIN PROJECT

PROPOSED FORCE MAIN
STA. 25+40 TO STA. 30+40

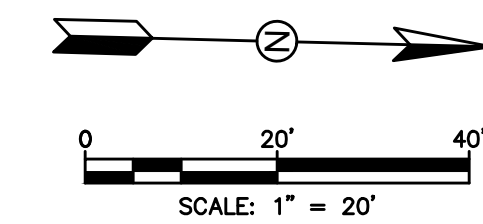
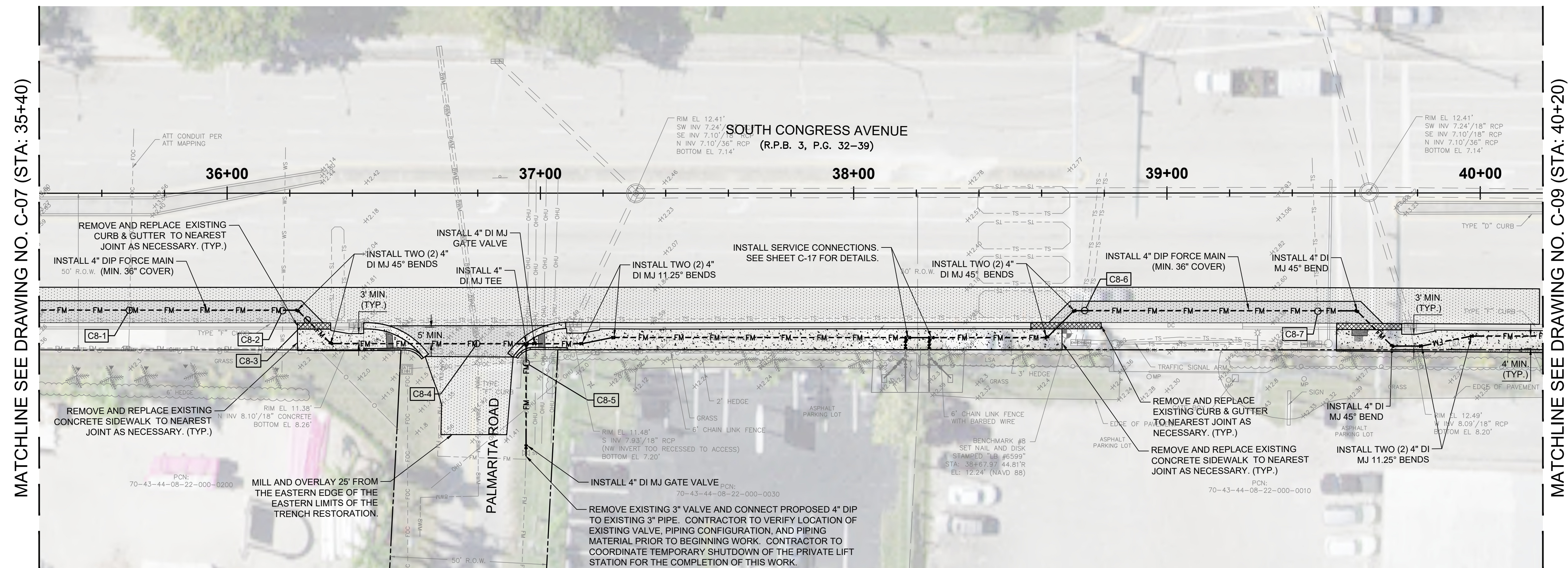
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C-06

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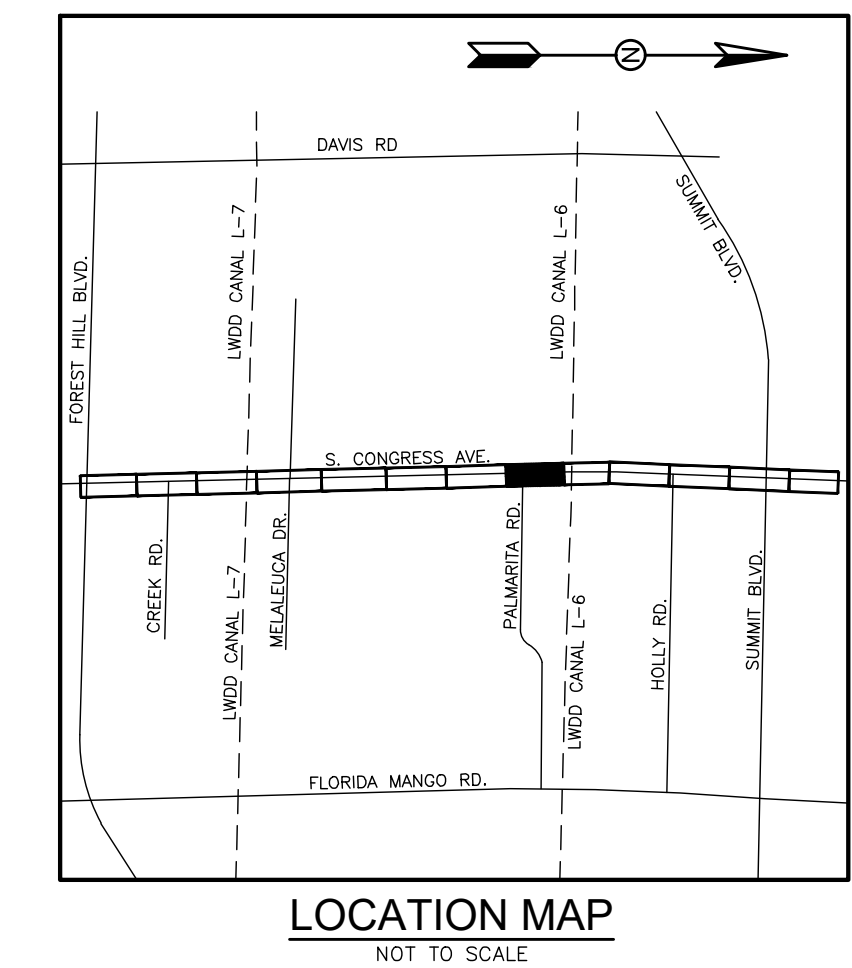
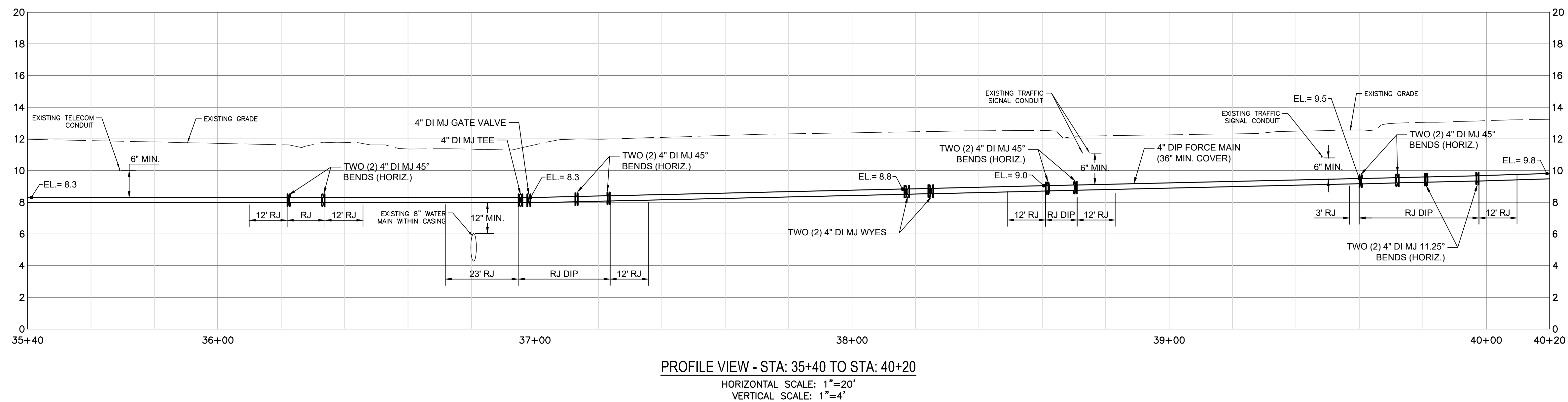


HATCH LEGEND

	PROPOSED 1" ASPHALT MILL & OVERLAY
	SIDEWALK RESTORATION*
	PAVEMENT RESTORATION AT TRENCH*
	CURB RESTORATION*
	DETECTABLE WARNING SURFACE*

*ALL RESTORATION WORK SHALL MATCH EXISTING AND IN ACCORDANCE WITH FDOT STANDARDS. SIDEWALK RESTORATION SHALL BE IN ACCORDANCE WITH ADA STANDARDS.

CONFLICT TABLE	
CONFLICT #	DESCRIPTION
C8-1	PROP. 4" DIP FM UNDER EXIST. FOC. MAINTAIN MIN. 6" CLEARANCE.
C8-2	PROP. 4" DIP FM UNDER EXIST. WATER SERVICE. MAINTAIN MIN. 6" CLEARANCE.
C8-3	PROP. 4" DIP FM UNDER EXIST. TRAFFIC SIGNAL WIRE. MAINTAIN MIN. 6" CLEARANCE.
C8-4	PROP. 4" DIP FM OVER EXIST. 8" WM IN 20" CASING. MAINTAIN MIN. 12" CLEARANCE.
C8-5	PROP. 4" DIP FM SERVICE UNDER EXIST. FOC. MAINTAIN MIN. 6" CLEARANCE.
C8-6	PROP. 4" DIP FM UNDER EXIST. TRAFFIC SIGNAL WIRES. MAINTAIN MIN. 6" CLEARANCE.
C8-7	PROP. 4" DIP FM UNDER EXIST. TRAFFIC SIGNAL WIRE. MAINTAIN MIN. 6" CLEARANCE.



REV	DATE	REVISIONS	BY

VERIFY SCALE
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VILLAGE OF PALM SPRINGS
CONGRESS AVENUE
FORCE MAIN PROJECT

PROPOSED FORCE MAIN
STA. 35+40 TO STA. 40+20

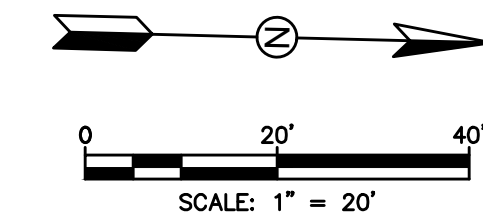
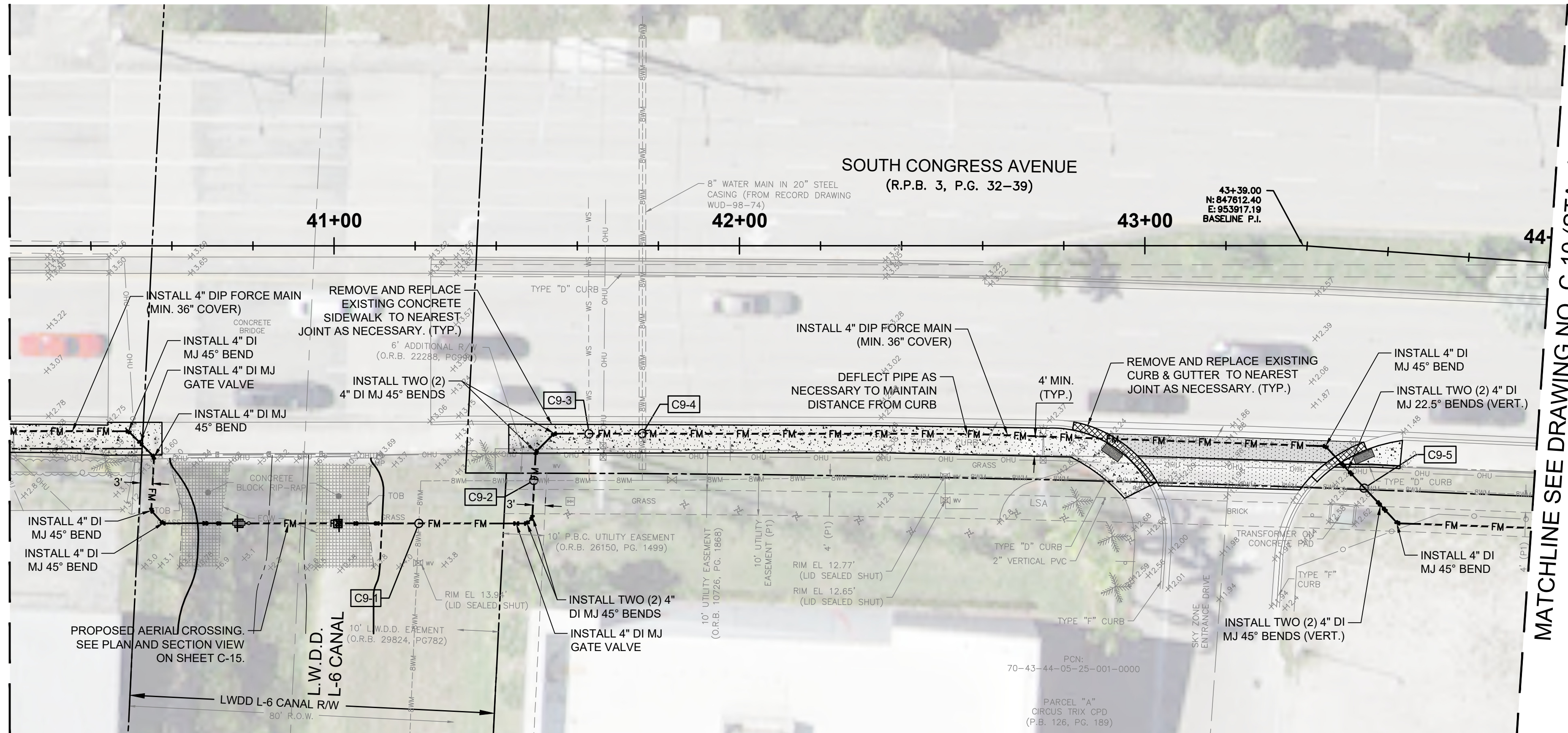
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C-08

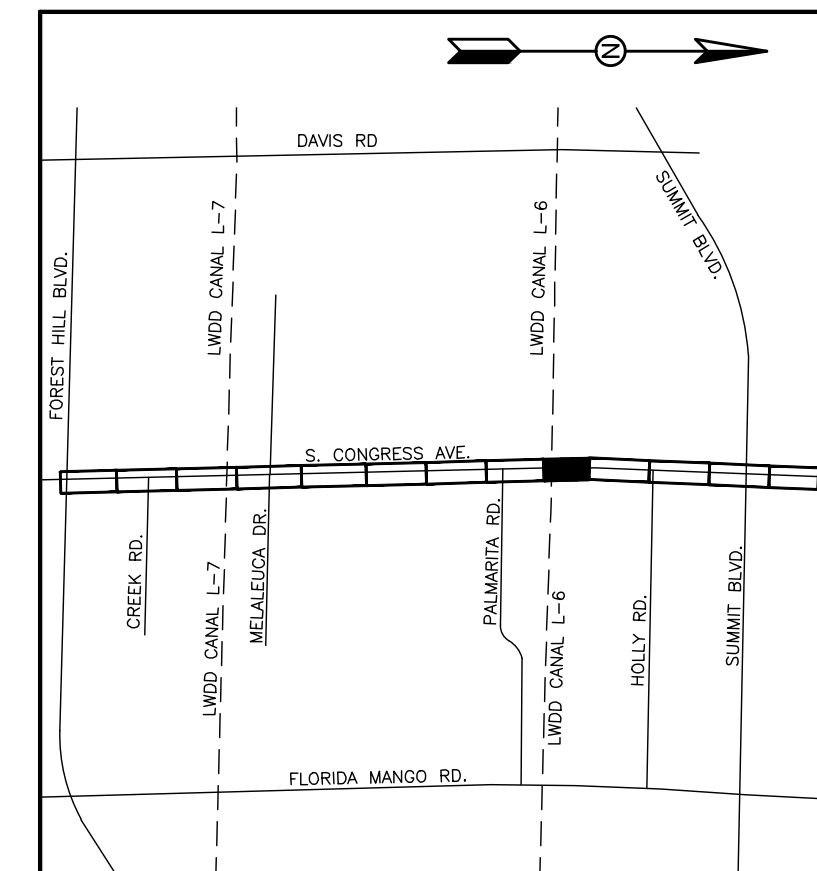
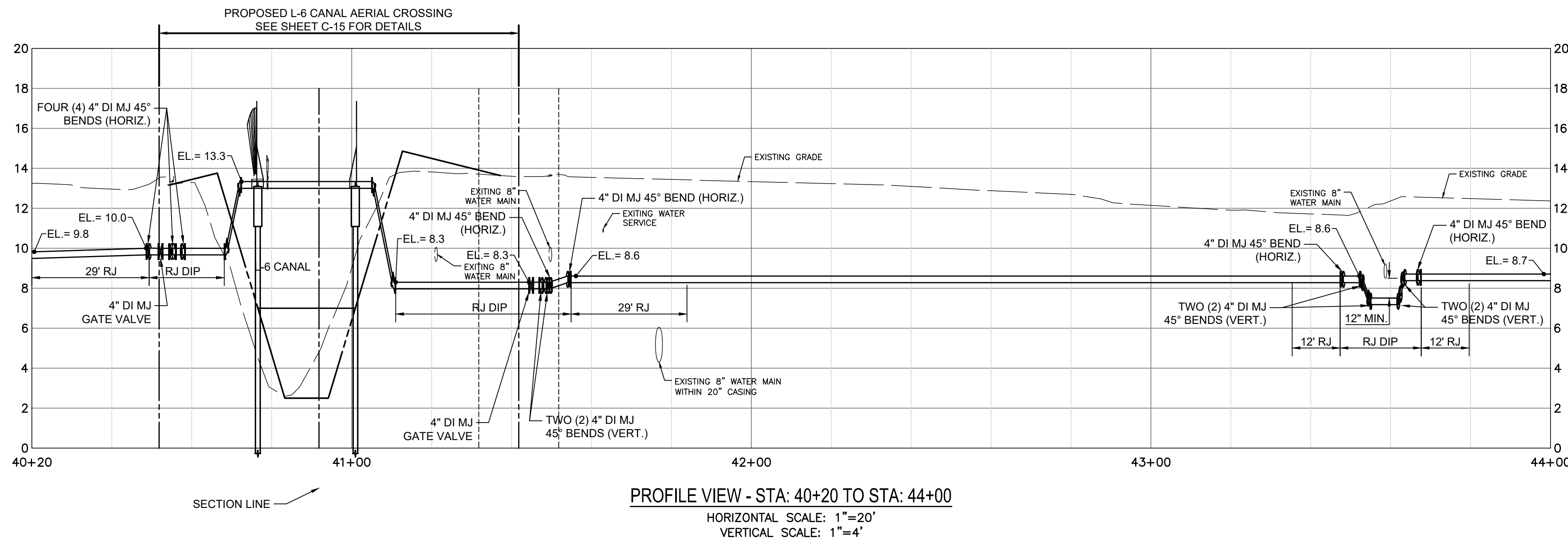
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HATCH LEGEND	
	PROPOSED 1" ASPHALT MILL & OVERLAY
	SIDEWALK RESTORATION*
	PAVEMENT RESTORATION AT TRENCH*
	CURB RESTORATION*
	DETECTABLE WARNING SURFACE*

*ALL RESTORATION WORK SHALL MATCH EXISTING AND IN ACCORDANCE WITH FDOT STANDARDS. SIDEWALK RESTORATION SHALL BE IN ACCORDANCE WITH ADA STANDARDS.

CONFLICT TABLE	
CONFLICT #	DESCRIPTION
C9-1	PROP. 4" DIP FM UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C9-2	PROP. 4" DIP FM UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C9-3	PROP. 4" DIP FM OVER/UNDER EXIST. WATER SERVICE. MAINTAIN MIN. 6" CLEARANCE.
C9-4	PROP. 4" DIP FM OVER EXIST. 8" WM IN 20" CASING. MAINTAIN MIN. 12" CLEARANCE.
C9-5	PROP. 4" DIP FM UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.



LOCATION MAP
NOT TO SCALE

REV	DATE	REVISIONS	BY

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Check By: SF

VILLAGE OF PALM SPRINGS
CONGRESS AVENUE
FORCE MAIN PROJECT

PROPOSED FORCE MAIN
STA. 40+20 TO STA. 44+00

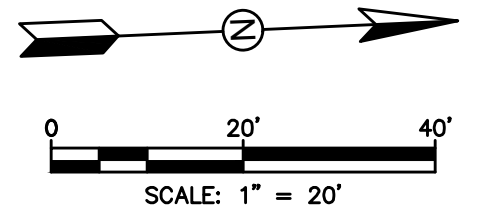
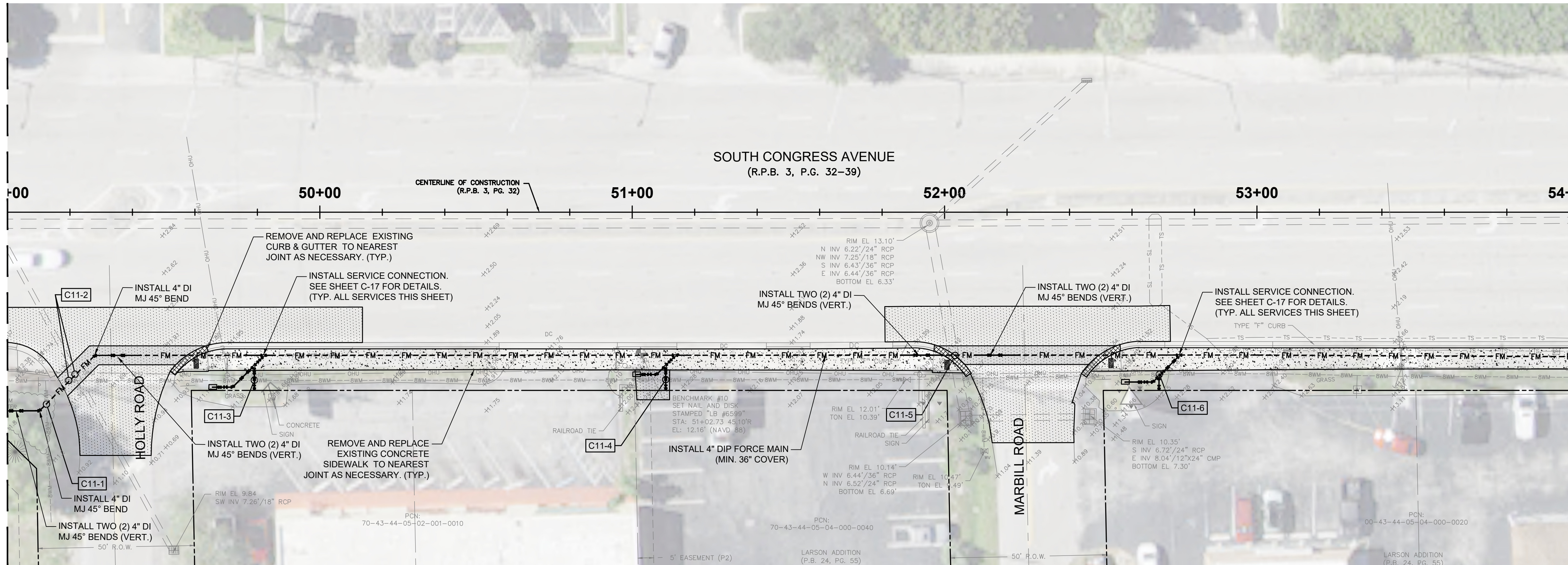
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C-09

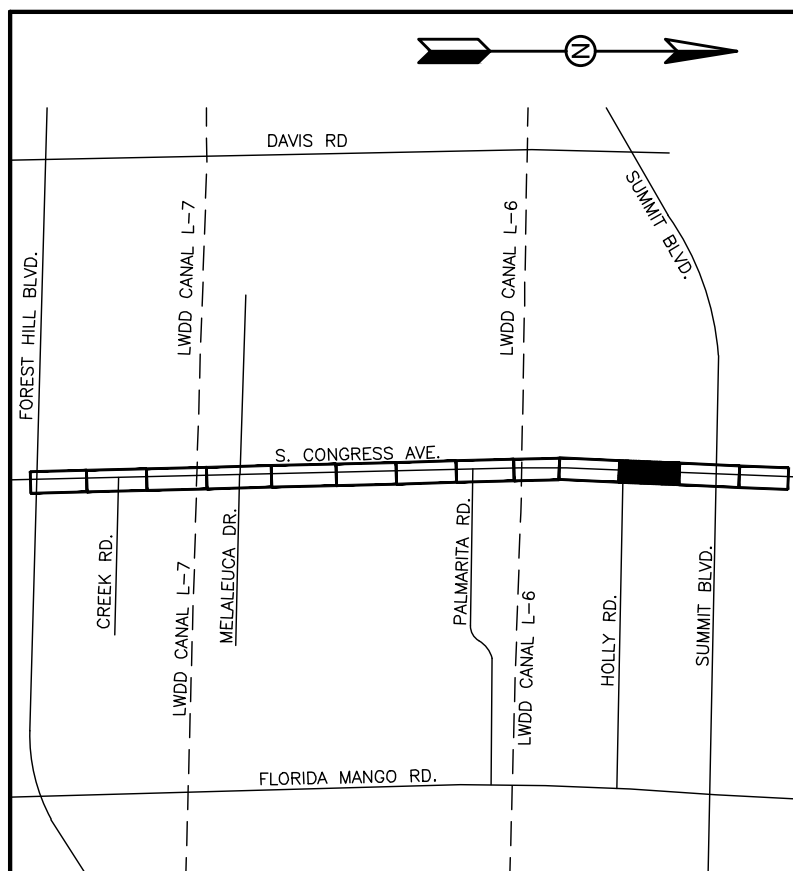
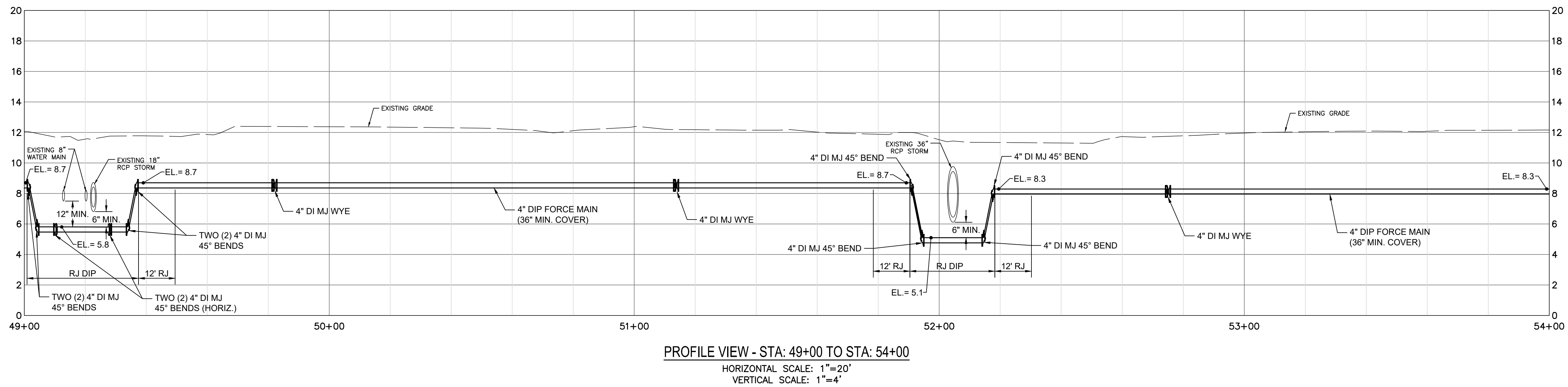
MATCHLINE SEE DRAWING NO. C-10 (STA: 49+00)



HATCH LEGEND	
	PROPOSED 1" ASPHALT MILL & OVERLAY
	SIDEWALK RESTORATION*
	PAVEMENT RESTORATION AT TRENCH*
	CURB RESTORATION*
	DETECTABLE WARNING SURFACE*

*ALL RESTORATION WORK SHALL MATCH EXISTING AND IN ACCORDANCE WITH FDOT STANDARDS. SIDEWALK RESTORATION SHALL BE IN ACCORDANCE WITH ADA STANDARDS.

CONFLICT TABLE	
CONFLICT #	DESCRIPTION
C11-1	PROP. 4" DIP FM UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C11-2	PROP. 4" DIP FM UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE. AND 18" RCP STORM. MAINTAIN MIN. 6" CLEARANCE.
C11-3	PROP. 4" DIP FM SERVICE UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C11-4	PROP. 4" DIP FM SERVICE UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.
C11-5	PROP. 4" DIP FM UNDER EXIST. 36" RCP STORM. MAINTAIN MIN. 6" CLEARANCE.
C11-6	PROP. 4" DIP FM SERVICE UNDER EXIST. 8" WM. MAINTAIN MIN. 12" CLEARANCE.



LOCATION MAP
NOT TO SCALE

REV	DATE	REVISIONS	BY

VERIFY SCALE
BAR IS EQUAL TO ONE
INCH ON ORIGINAL DRAWING
0 1
ADJUST ALL SCALED
DIMENSIONS ACCORDINGLY

Date: 5/15/25
Scale: AS NOTED
Design By: PV
Drawn By: PV
Check By: SF

VILLAGE OF PALM SPRINGS
CONGRESS AVENUE
FORCE MAIN PROJECT

PROPOSED FORCE MAIN
STA. 49+00 TO STA. 54+00

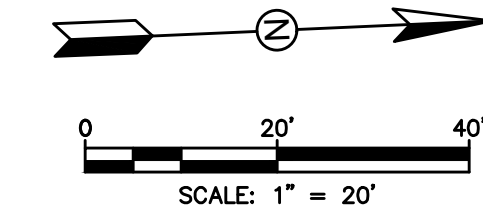
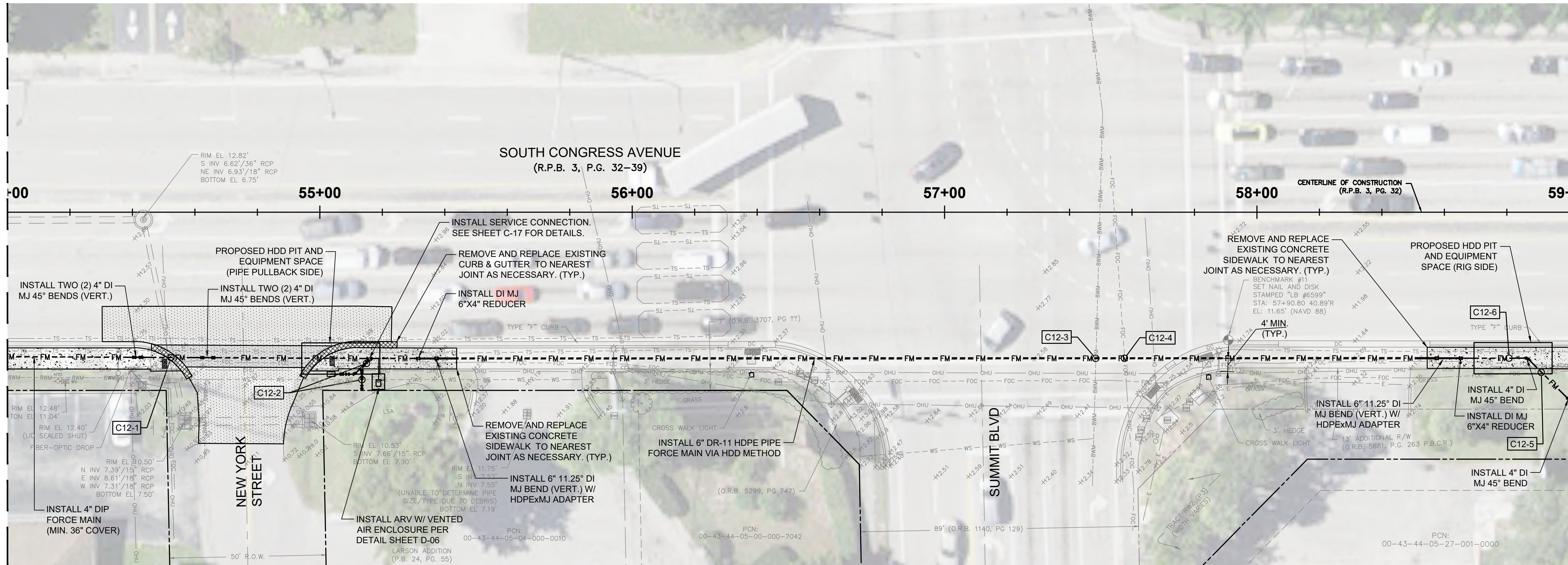
HOLTZ CONSULTING ENGINEERS, INC.
270 SOUTH CENTRAL BLVD., SUITE 207
JUPITER, FLORIDA 33458
PH. (561) 575-2005
CERTIFICATE OF AUTH. No. 26960

STEPHEN R. FOWLER, PE

License No: 69039

C-11

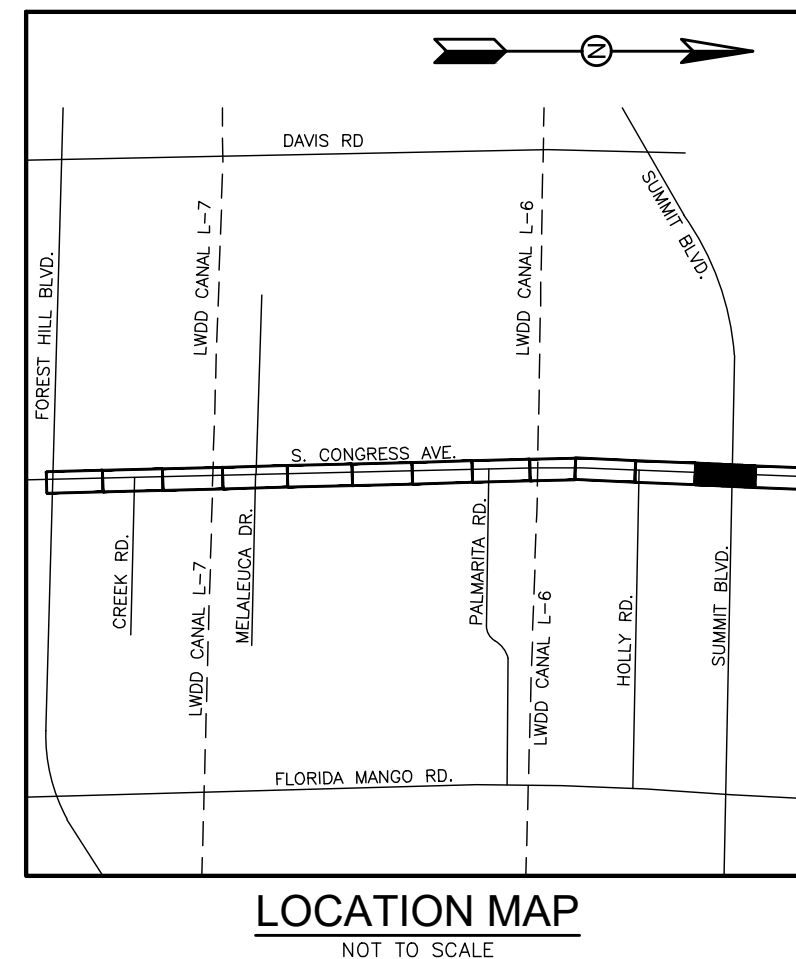
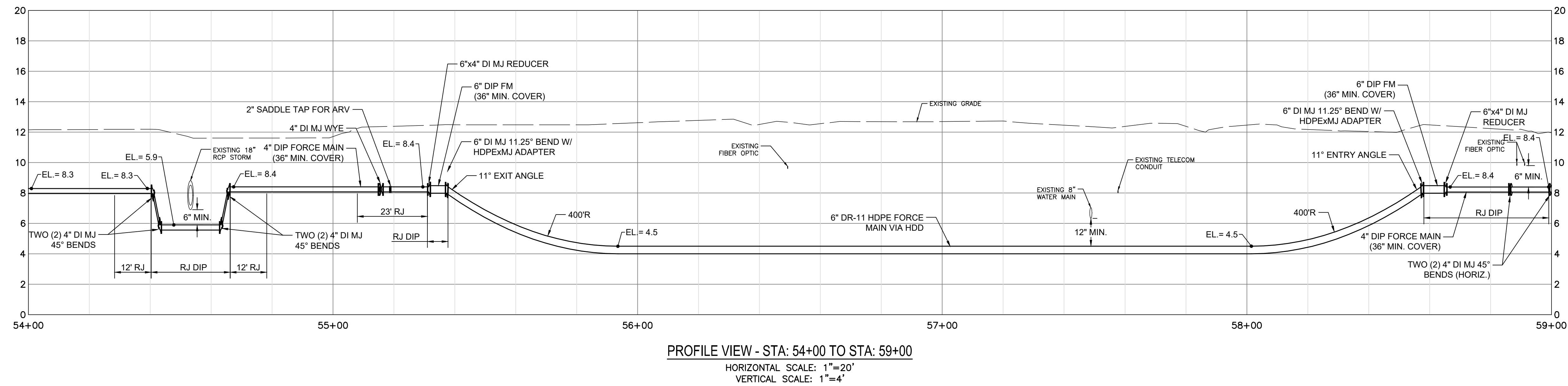
MATCHLINE SEE DRAWING NO. C-11 (STA: 54+00)



HATCH LEGEND	
	PROPOSED 1" ASPHALT MILL & OVERLAY
	SIDEWALK RESTORATION*
	PAVEMENT RESTORATION AT TRENCH*
	CURB RESTORATION*
	DETECTABLE WARNING SURFACE*

*ALL RESTORATION WORK SHALL MATCH EXISTING AND IN ACCORDANCE WITH FDOT STANDARDS. SIDEWALK RESTORATION SHALL BE IN ACCORDANCE WITH ADA STANDARDS.

CONFLICT TABLE	
CONFLICT #	DESCRIPTION
C12-1	PROP. 4" DIP FM UNDER EXIST. 18" RCP STORM. MAINTAIN MIN. 6" CLEARANCE.
C12-2	PROP. 4" DIP FM SERVICE UNDER EXIST. FOC AND WATER SERVICE. MAINTAIN MIN. 6" CLEARANCE.
C12-3	PROP. 6" FM UNDER EXIST. 8" WM VIA HDD. MAINTAIN MIN. 12" CLEARANCE.
C12-4	PROP. 6" DIP FM UNDER EXIST. FOC VIA HDD. MAINTAIN MIN. 6" CLEARANCE.
C12-5	PROP. 4" DIP FM UNDER EXIST. FOC. MAINTAIN MIN. 6" CLEARANCE.
C12-6	PROP. 4" DIP FM UNDER EXIST. 4" PVC ELECTRIC CONDUIT. MAINTAIN MIN. 6" CLEARANCE.



REV	DATE	REVISIONS	BY

VERIFY SCALE BAR IS EQUAL TO ONE INCH ON ORIGINAL DRAWING 0 1 ADJUST ALL SCALED DIMENSIONS ACCORDINGLY	Date: 5/15/25 Scale: AS NOTED Design By: PV Drawn By: PV Check By: SF
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VILLAGE OF PALM SPRINGS
CONGRESS AVENUE
FORCE MAIN PROJECT

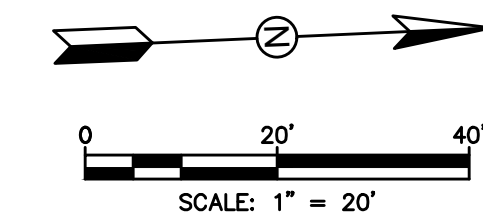
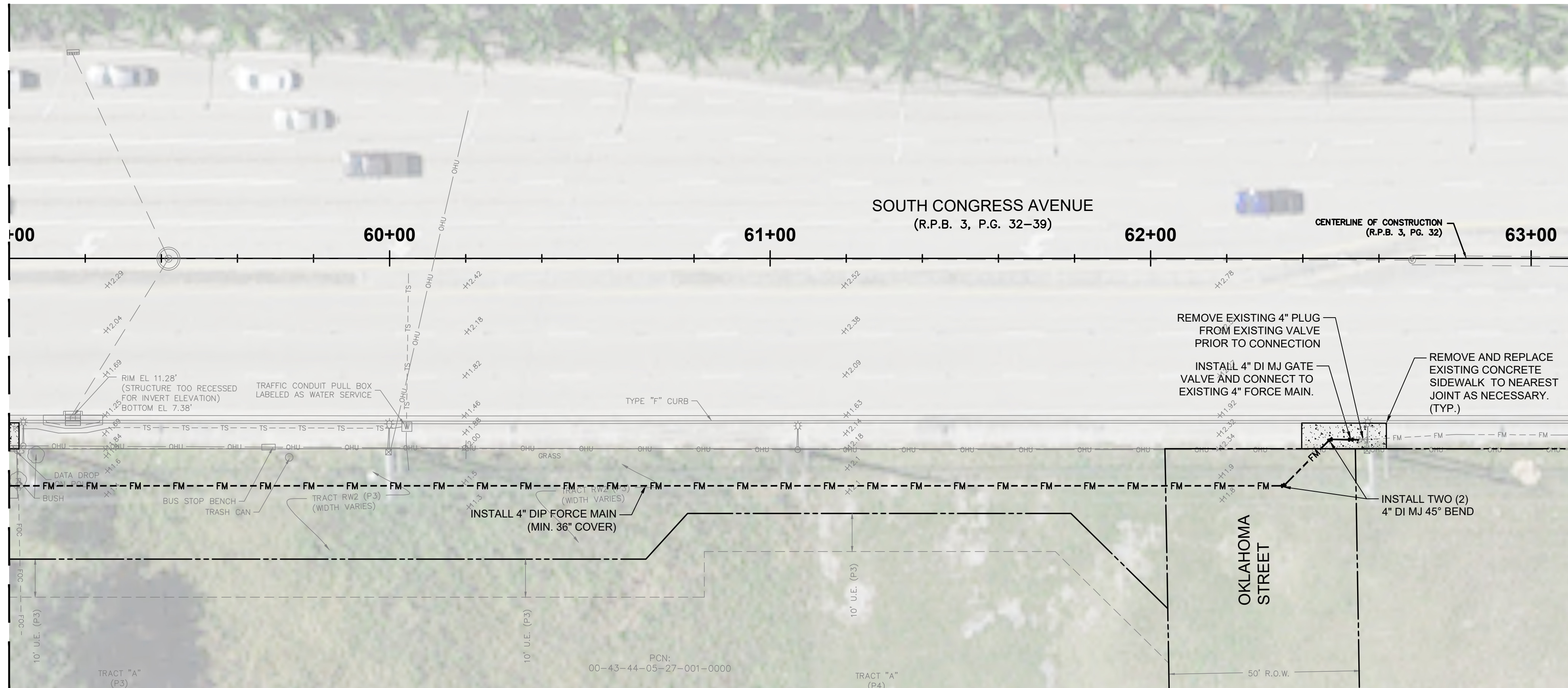
PROPOSED FORCE MAIN
STA. 54+00 TO STA. 59+00

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C-12

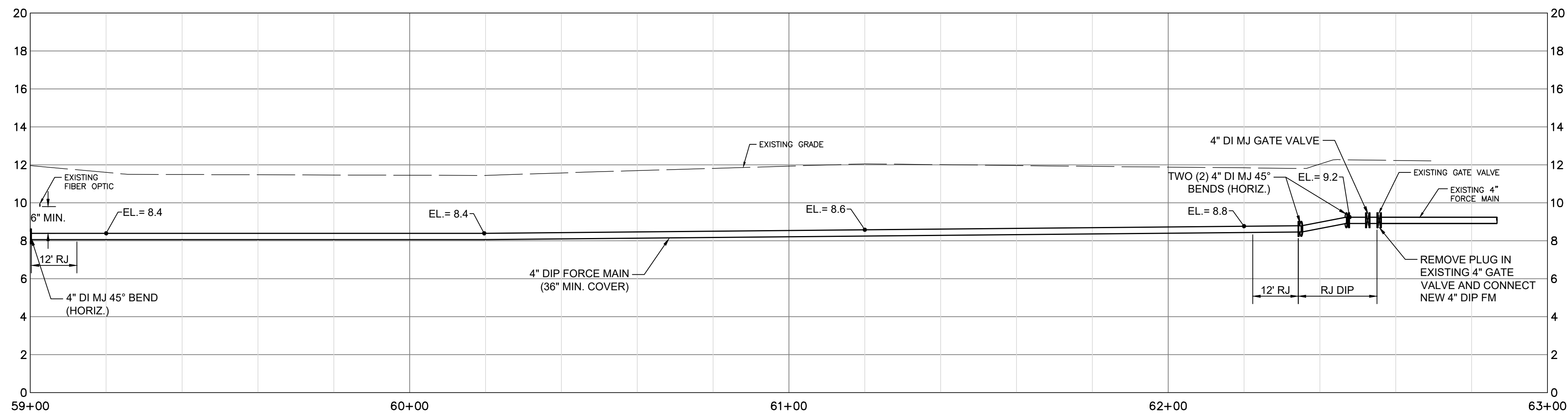
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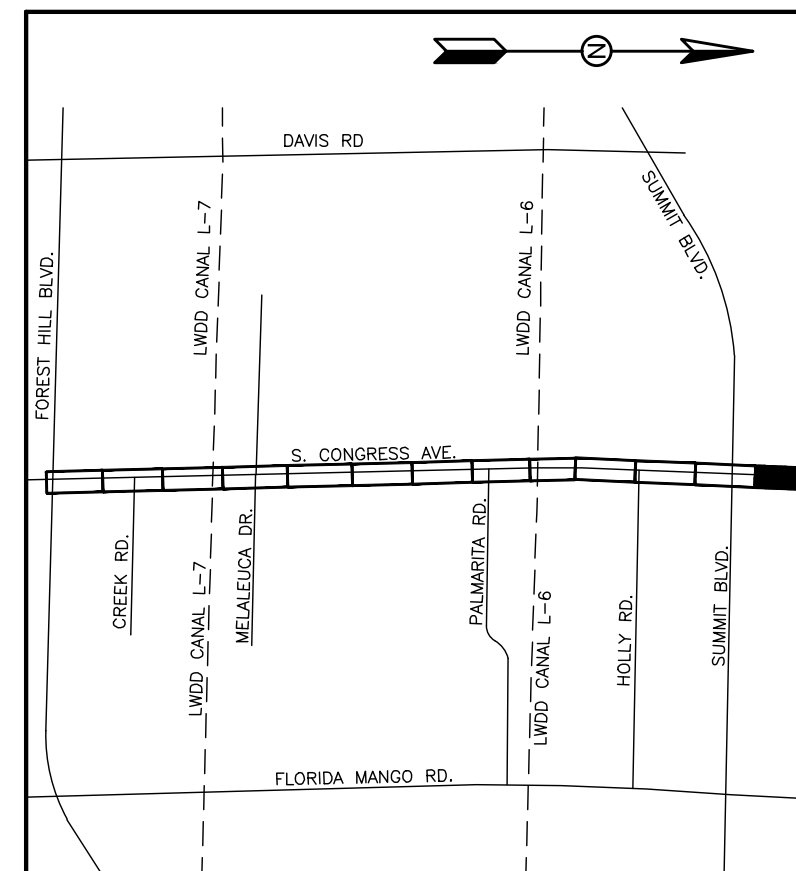
HATCH LEGEND

- PROPOSED 1" ASPHALT MILL & OVERLAY
- SIDEWALK RESTORATION*
- PAVEMENT RESTORATION AT TRENCH*
- CURB RESTORATION*
- DETECTABLE WARNING SURFACE*

*ALL RESTORATION WORK SHALL MATCH EXISTING AND IN ACCORDANCE WITH FDOT STANDARDS. SIDEWALK RESTORATION SHALL BE IN ACCORDANCE WITH ADA STANDARDS.



PROFILE VIEW - STA: 59+00 TO STA: 63+00
HORIZONTAL SCALE: 1"=20'
VERTICAL SCALE: 1"=4'



LOCATION MAP
NOT TO SCALE

REV	DATE	REVISIONS	BY

VERIFY SCALE
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ADJUST ALL SCALED
DIMENSIONS ACCORDINGLY

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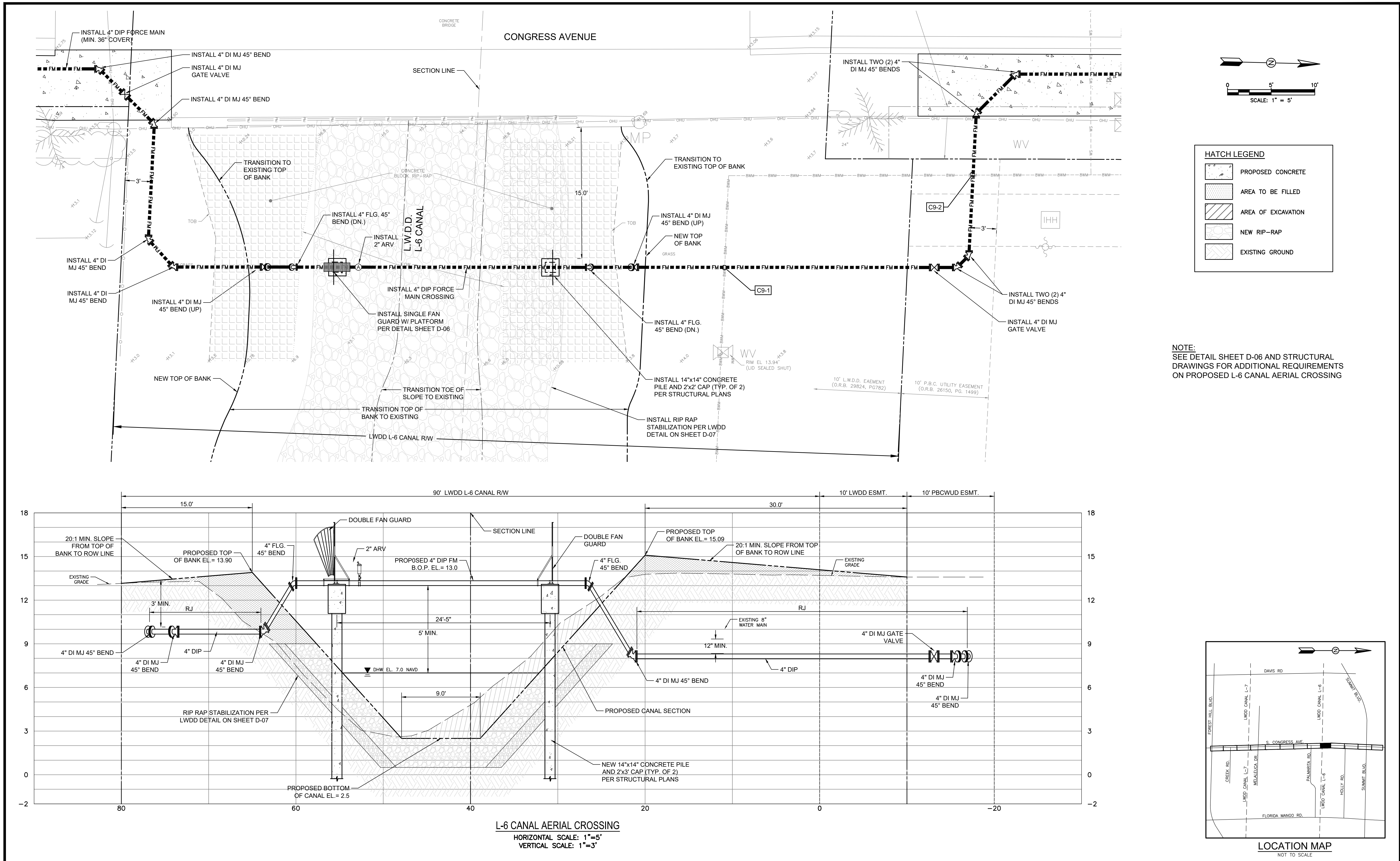
VILLAGE OF PALM SPRINGS
CONGRESS AVENUE
FORCE MAIN PROJECT

PROPOSED FORCE MAIN
STA. 59+00 TO STA. 63+00

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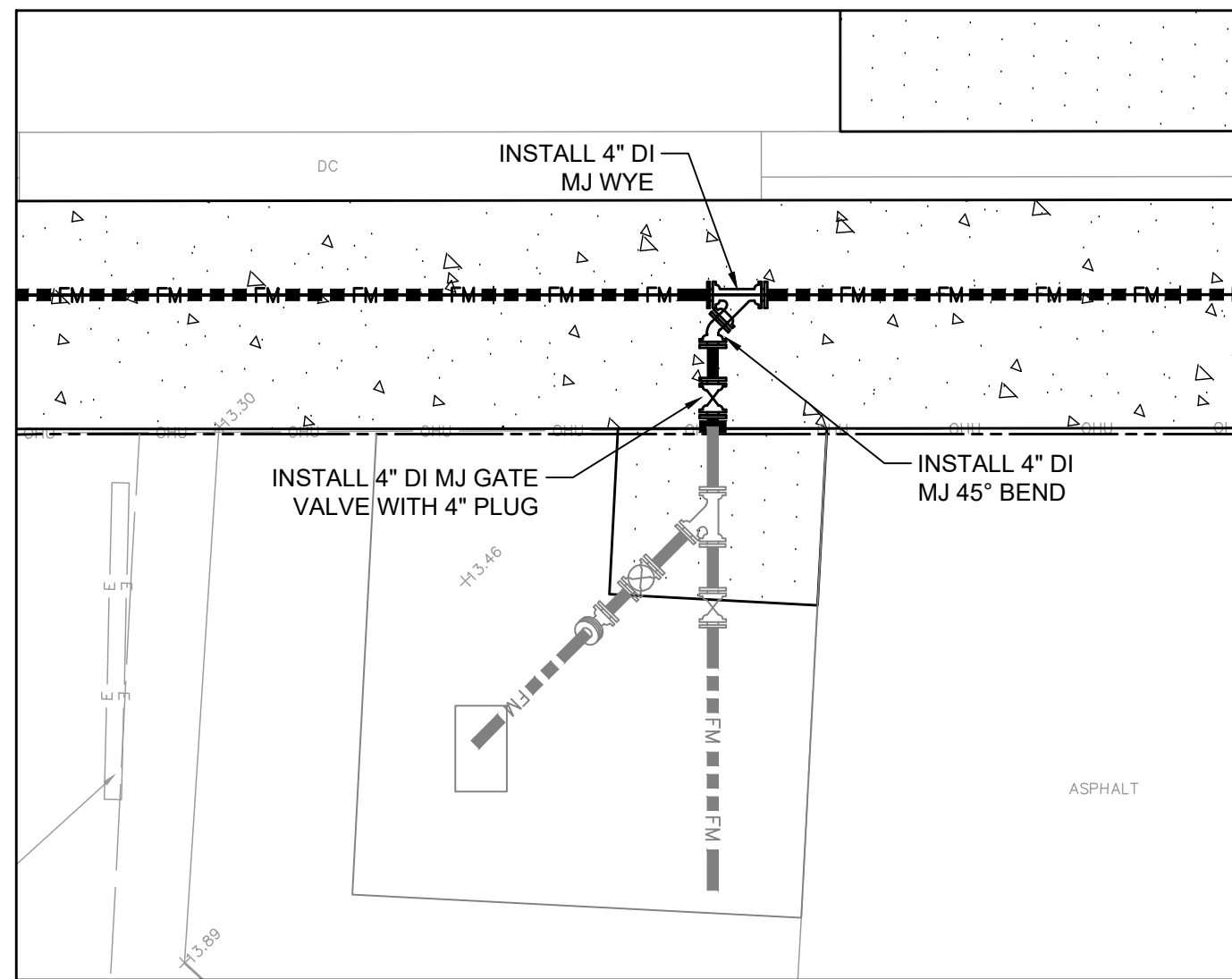
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C-13

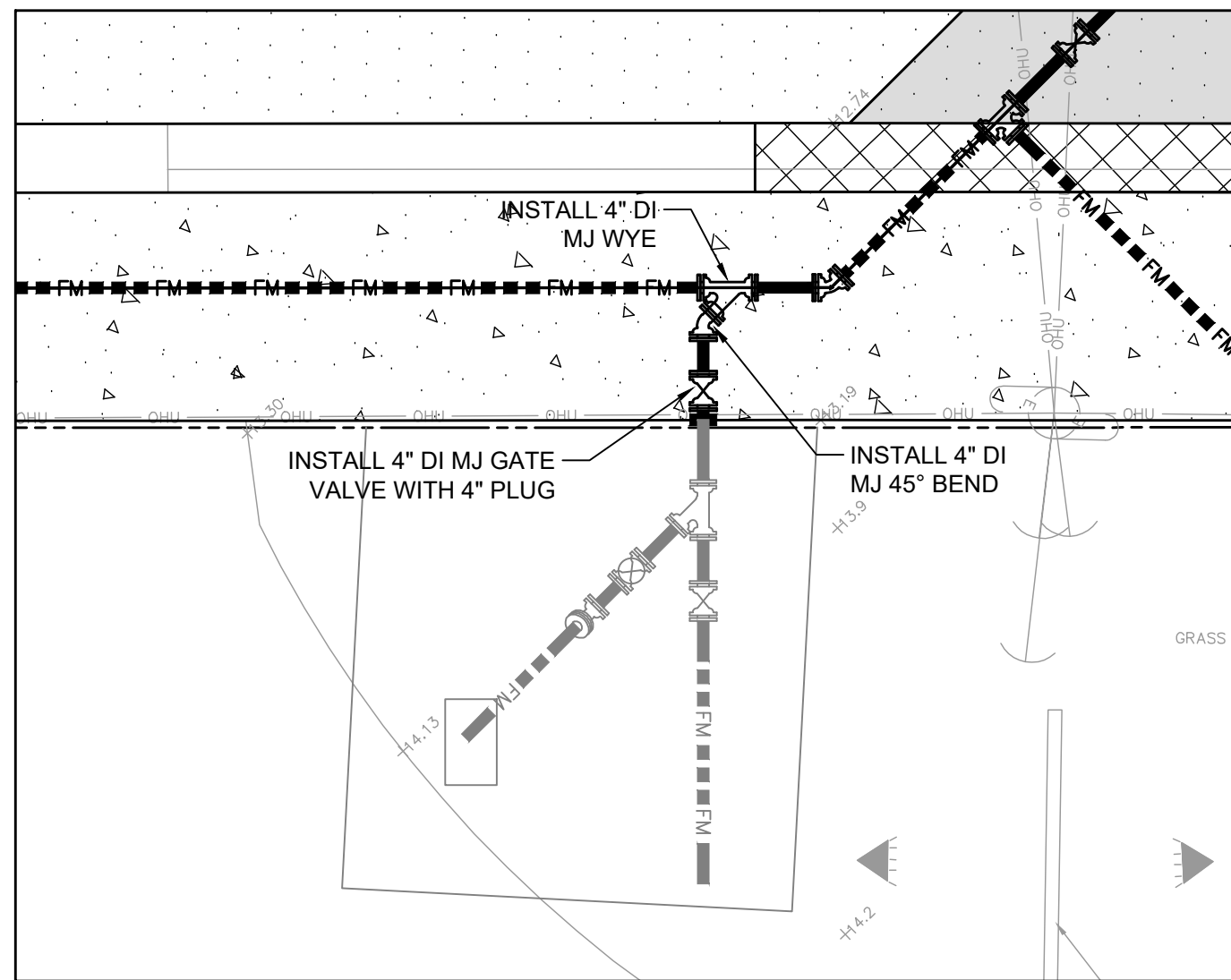


				VERIFY SCALE BAR IS EQUAL TO ONE INCH ON ORIGINAL DRAWING 0 1 ADJUST ALL SCALED DIMENSIONS ACCORDINGLY		Date: 5/15/25 Scale: AS NOTED Design By: PV Drawn By: PV Check By: SF		VILLAGE OF PALM SPRINGS CONGRESS AVENUE FORCE MAIN PROJECT				PROPOSED AERIAL CROSSING AT LWDD L-6 CANAL				HOLTZ CONSULTING ENGINEERS, INC. HCE 270 SOUTH CENTRAL BLVD., SUITE 207 JUPITER, FLORIDA 33458 PH. (561) 575-2005 CERTIFICATE OF AUTH. No. 26960				STEPHEN R. FOWLER, PE License No: 69039		C-15	
REV	DATE	REVISIONS		BY																			

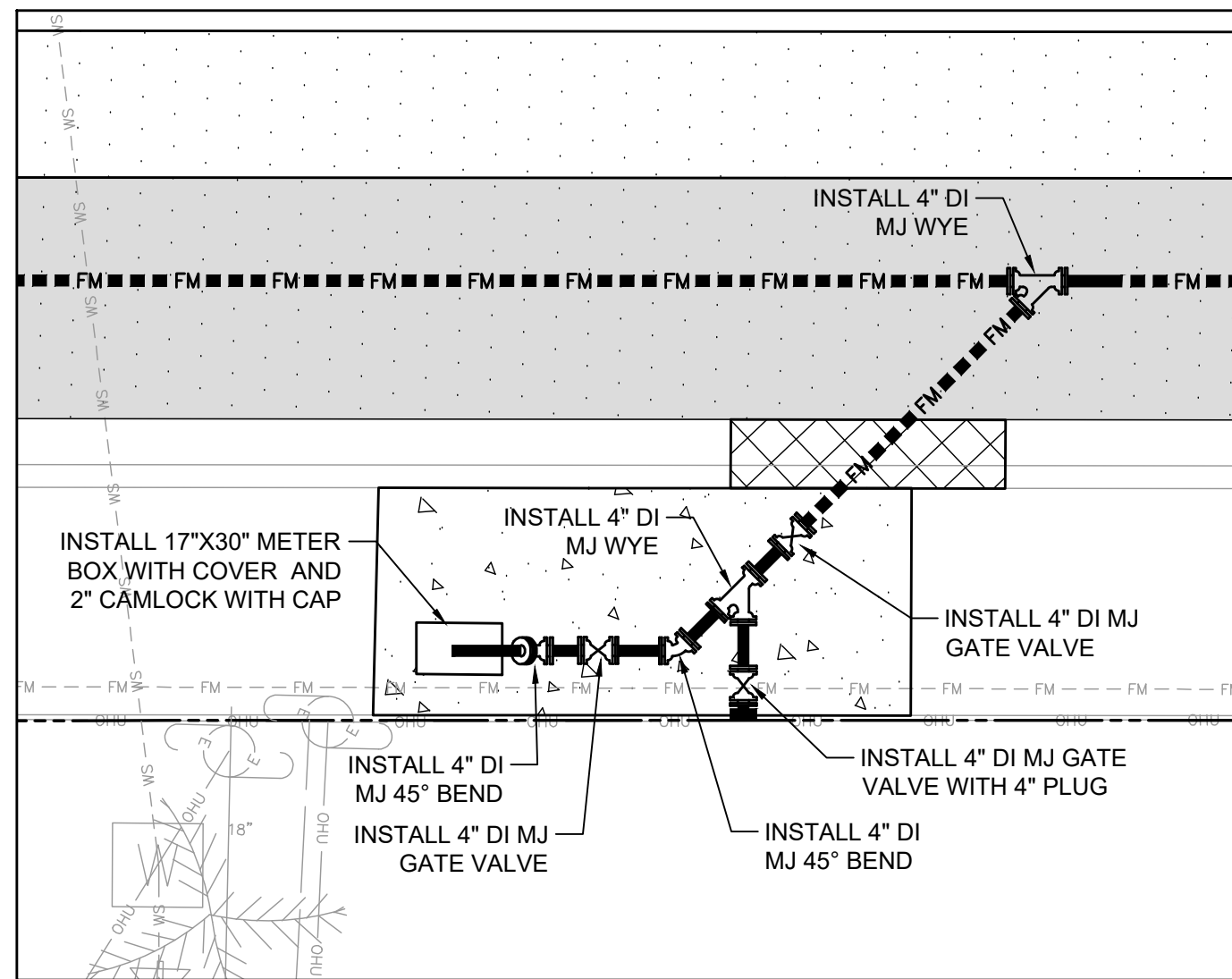
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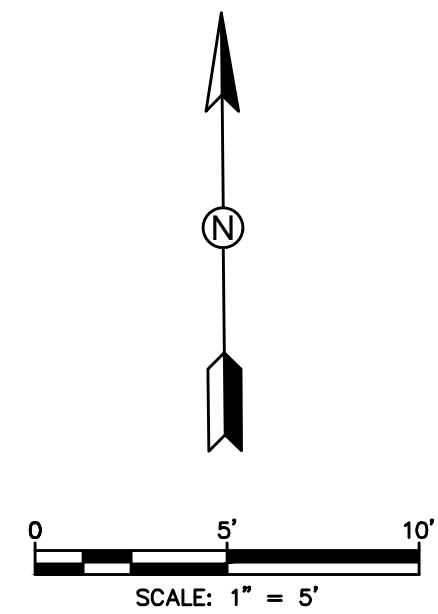
SERVICE CONNECTION @ STA: 32+70 (SHEET C-07)



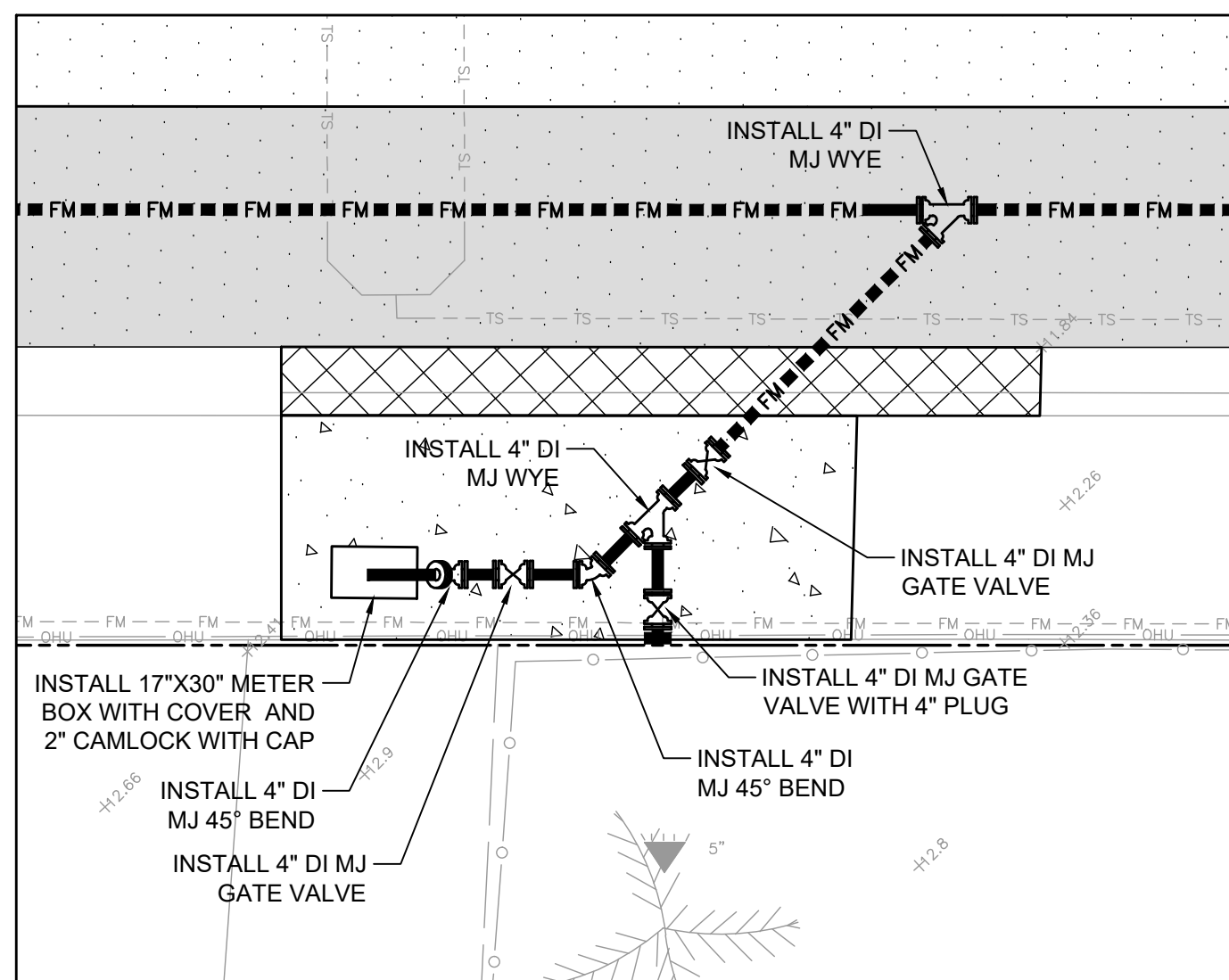
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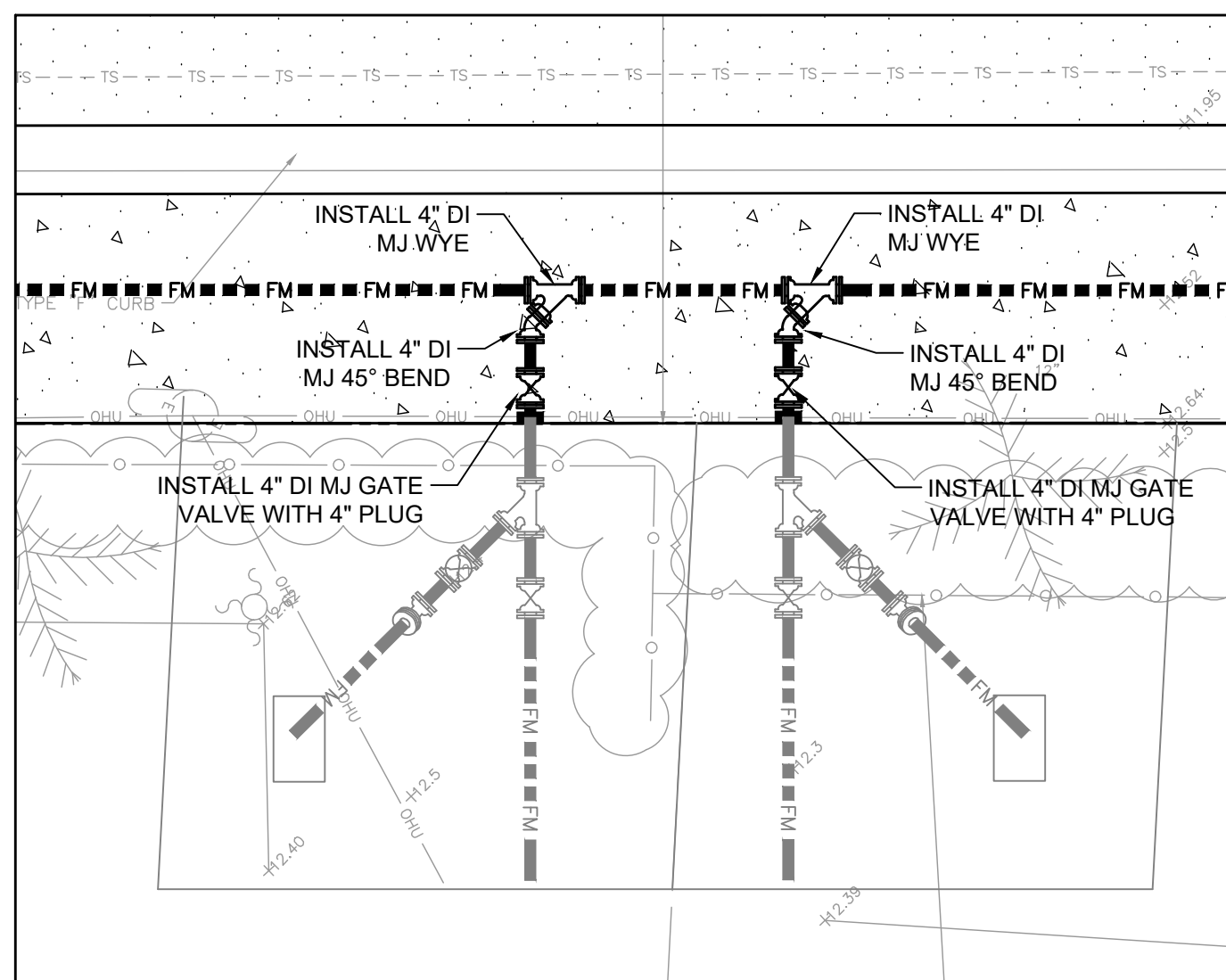
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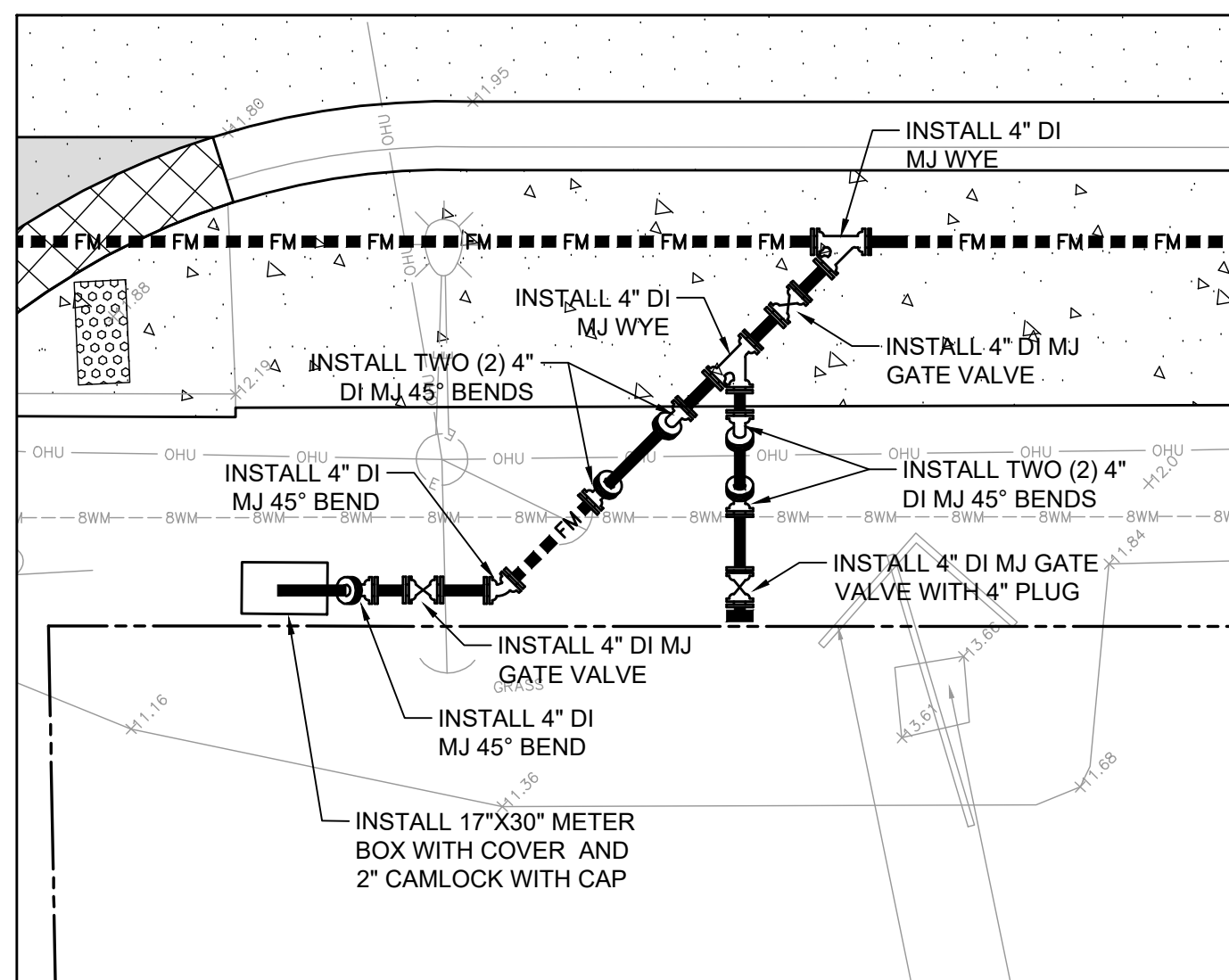
NOTE:
ALL PIPING SHALL BE 4" D.I.P.



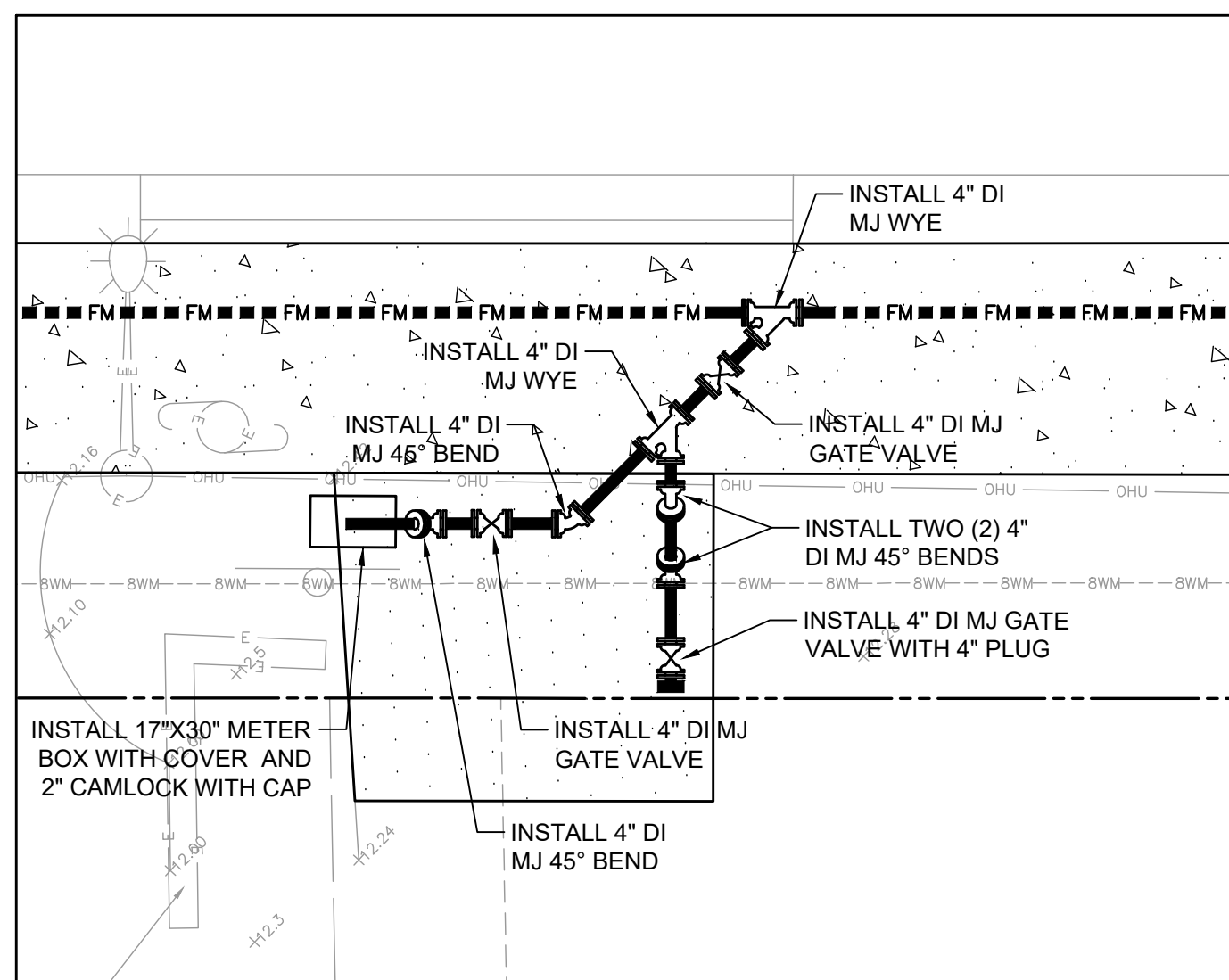
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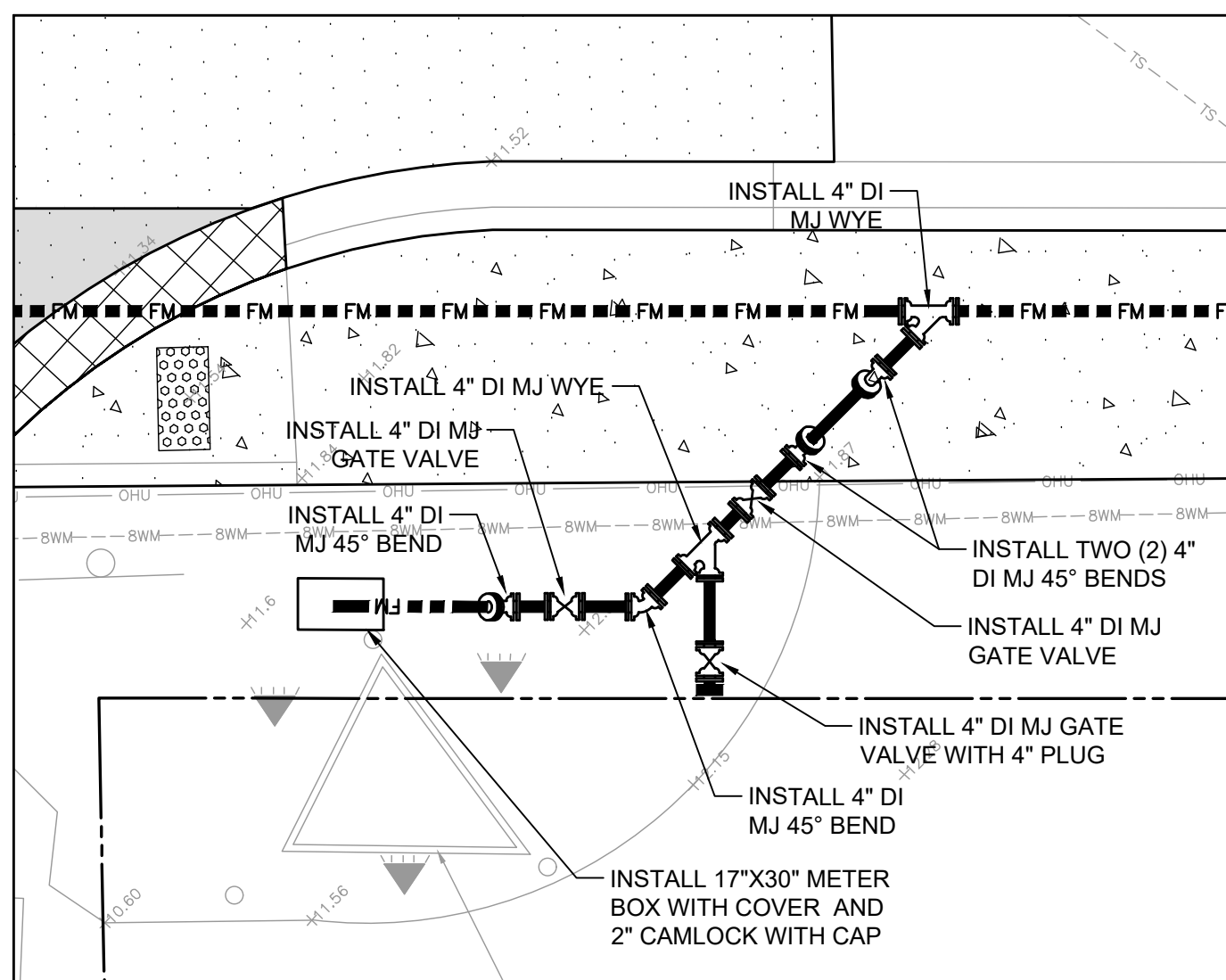
SERVICE CONNECTIONS @ STA: 38+20 (SHEET C-08)



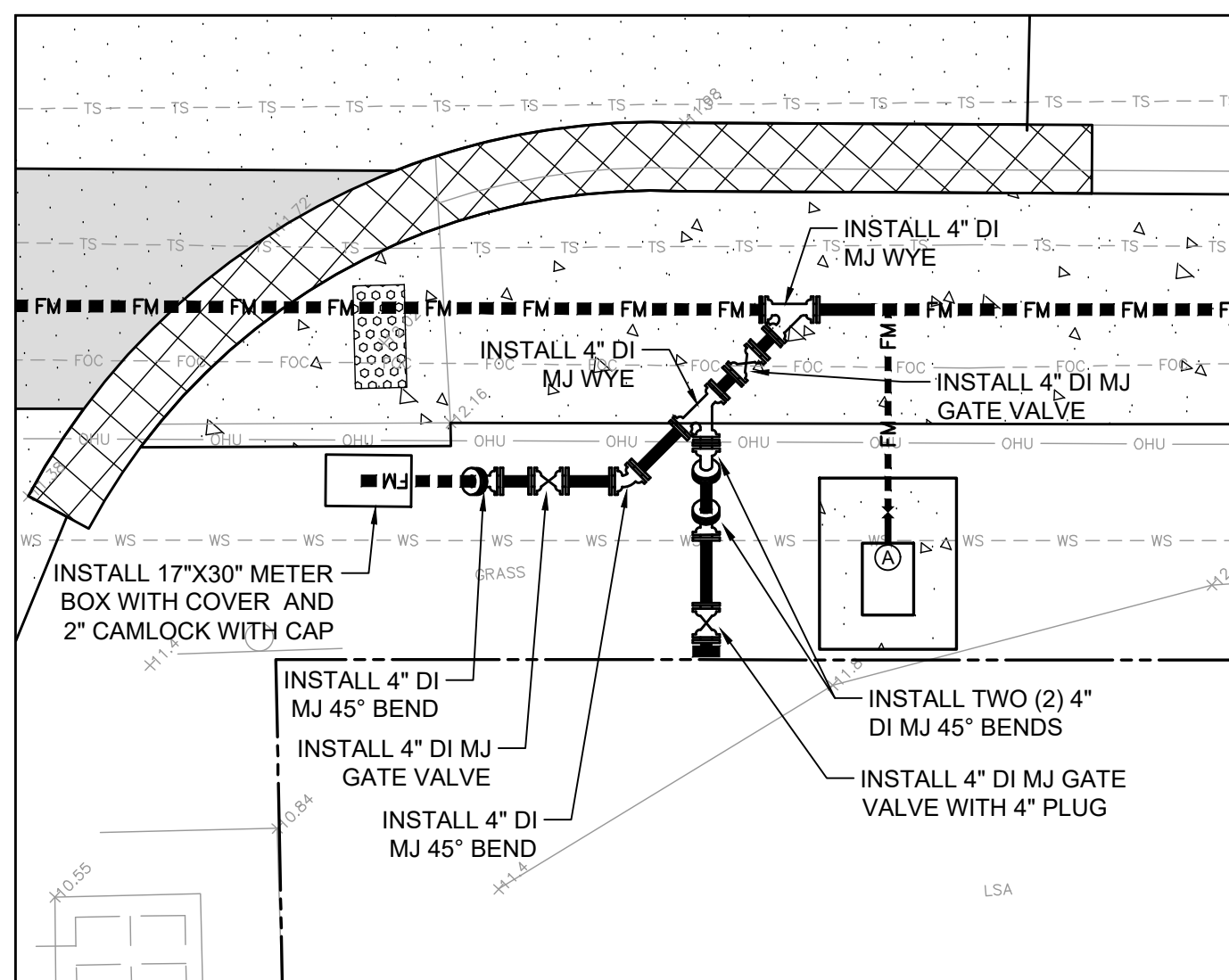
SERVICE CONNECTION @ STA: 49+80 (SHEET C-11)



SERVICE CONNECTION @ STA: 51+10 (SHEET C-11)



SERVICE CONNECTION @ STA: 52+70 (SHEET C-11)



SERVICE CONNECTION @ STA: 55+15 (SHEET C-12)

REV	DATE	REVISIONS	BY

VERIFY SCALE
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ADJUST ALL SCALED
DIMENSIONS ACCORDINGLY

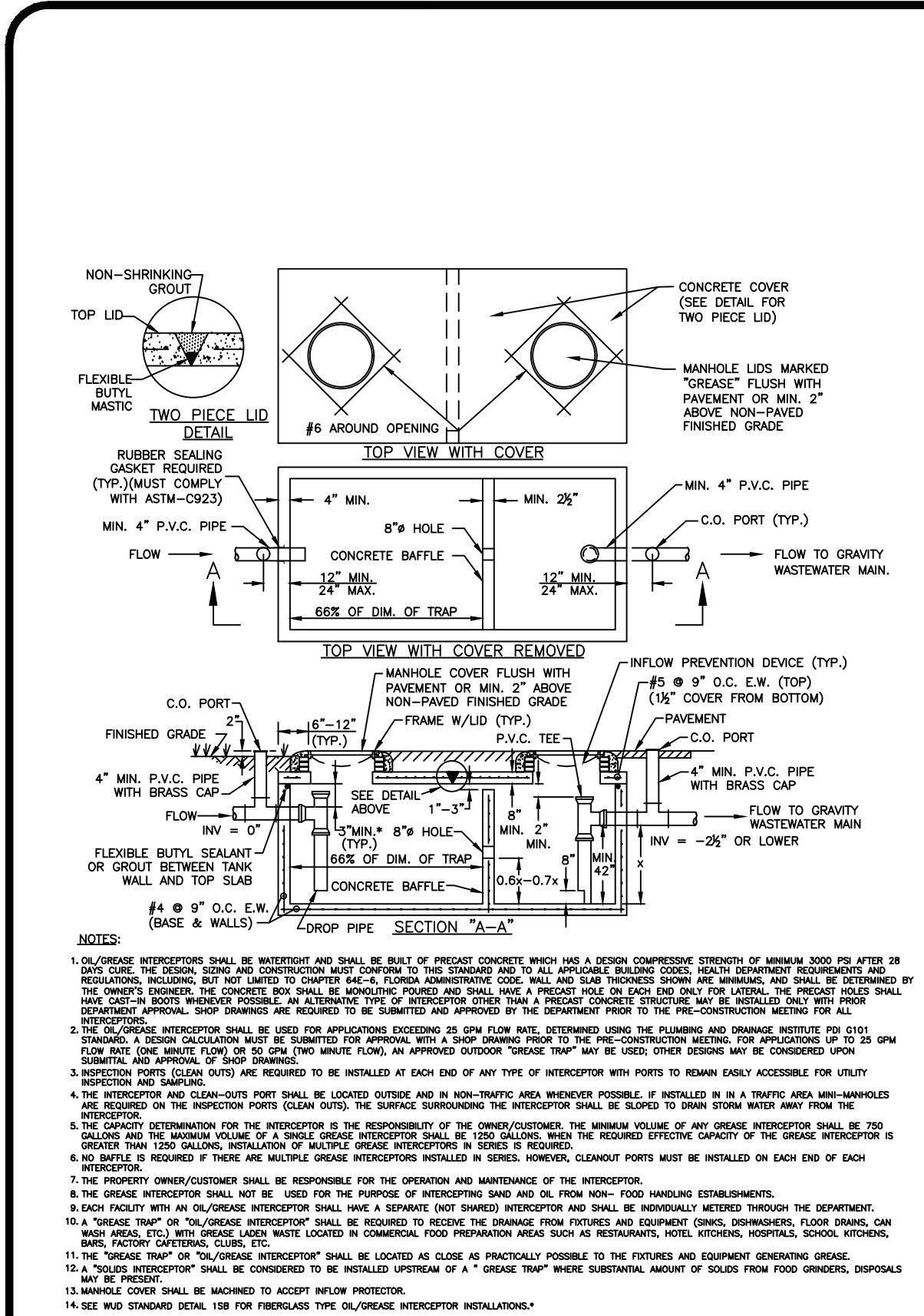
Date: 5/15/25
Scale: AS NOTED
Design By: PV
Drawn By: PV
Check By: SF

VILLAGE OF PALM SPRINGS CONGRESS AVENUE FORCE MAIN PROJECT

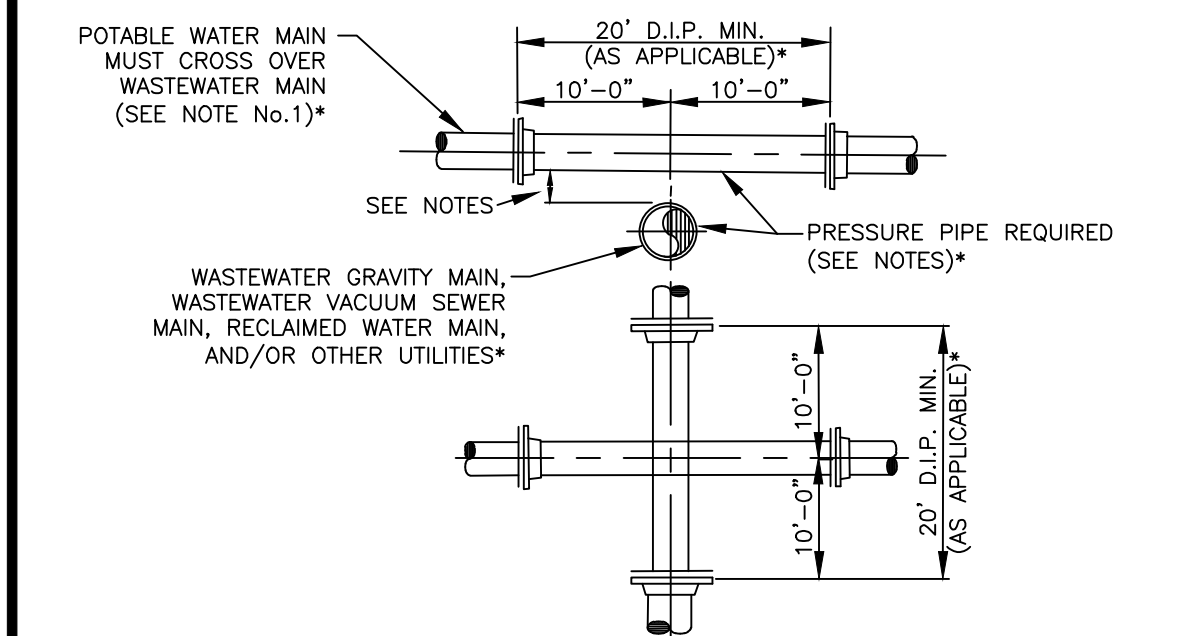
SERVICE CONNECTION DETAILS

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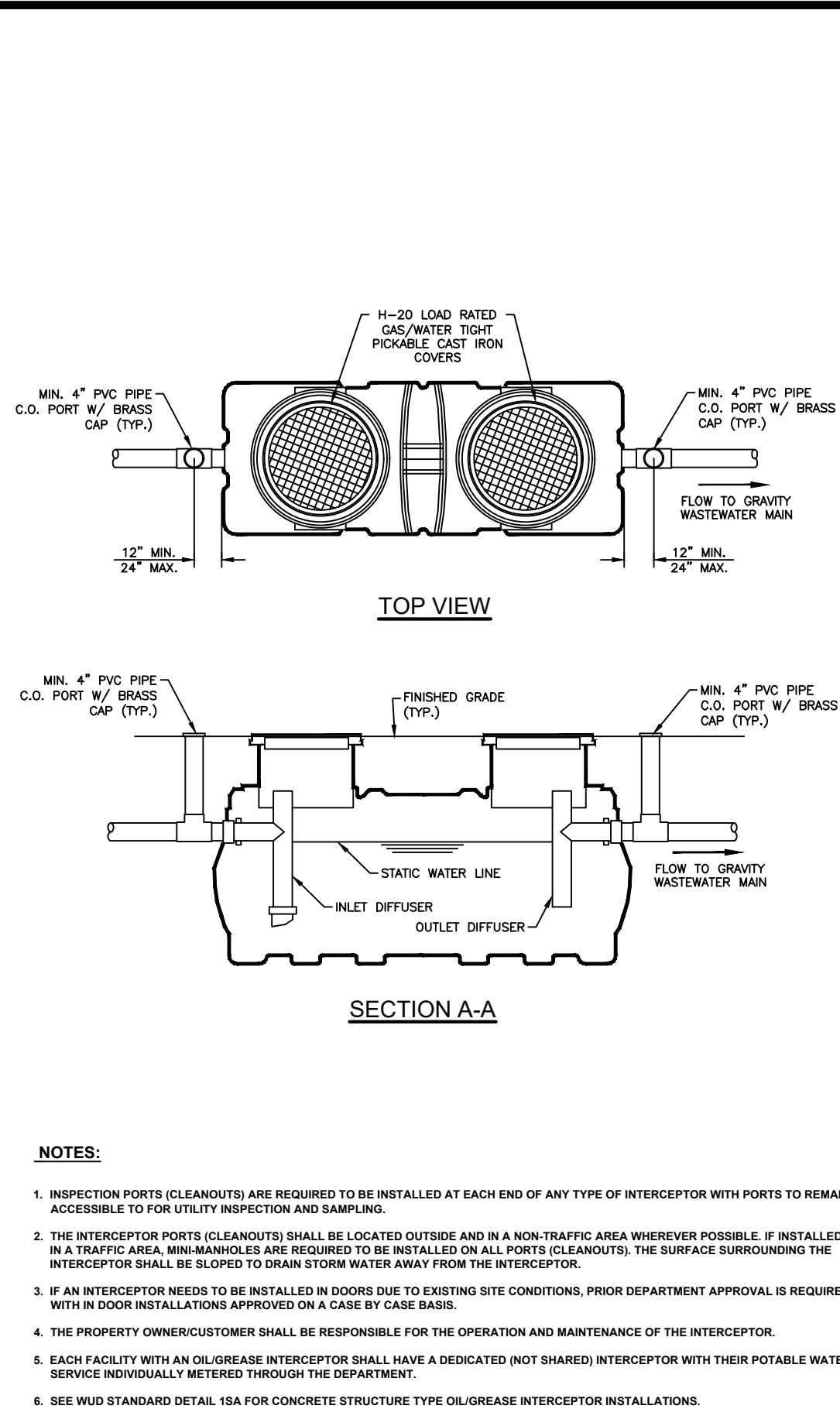
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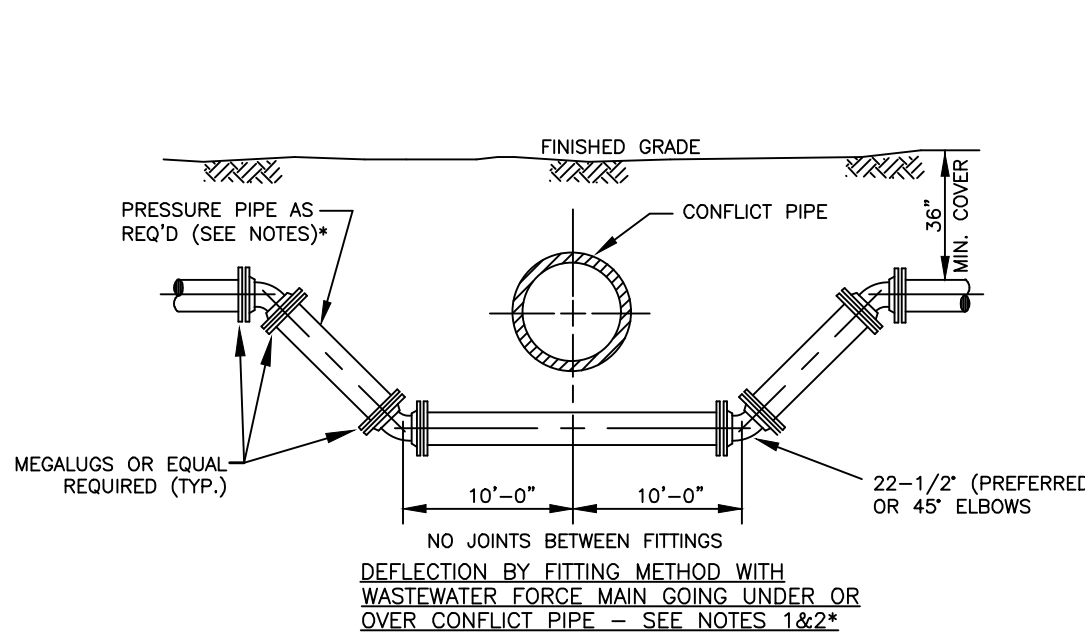
**OIL/ GREASE INTERCEPTOR
CONCRETE STRUCTURE** * 1SA



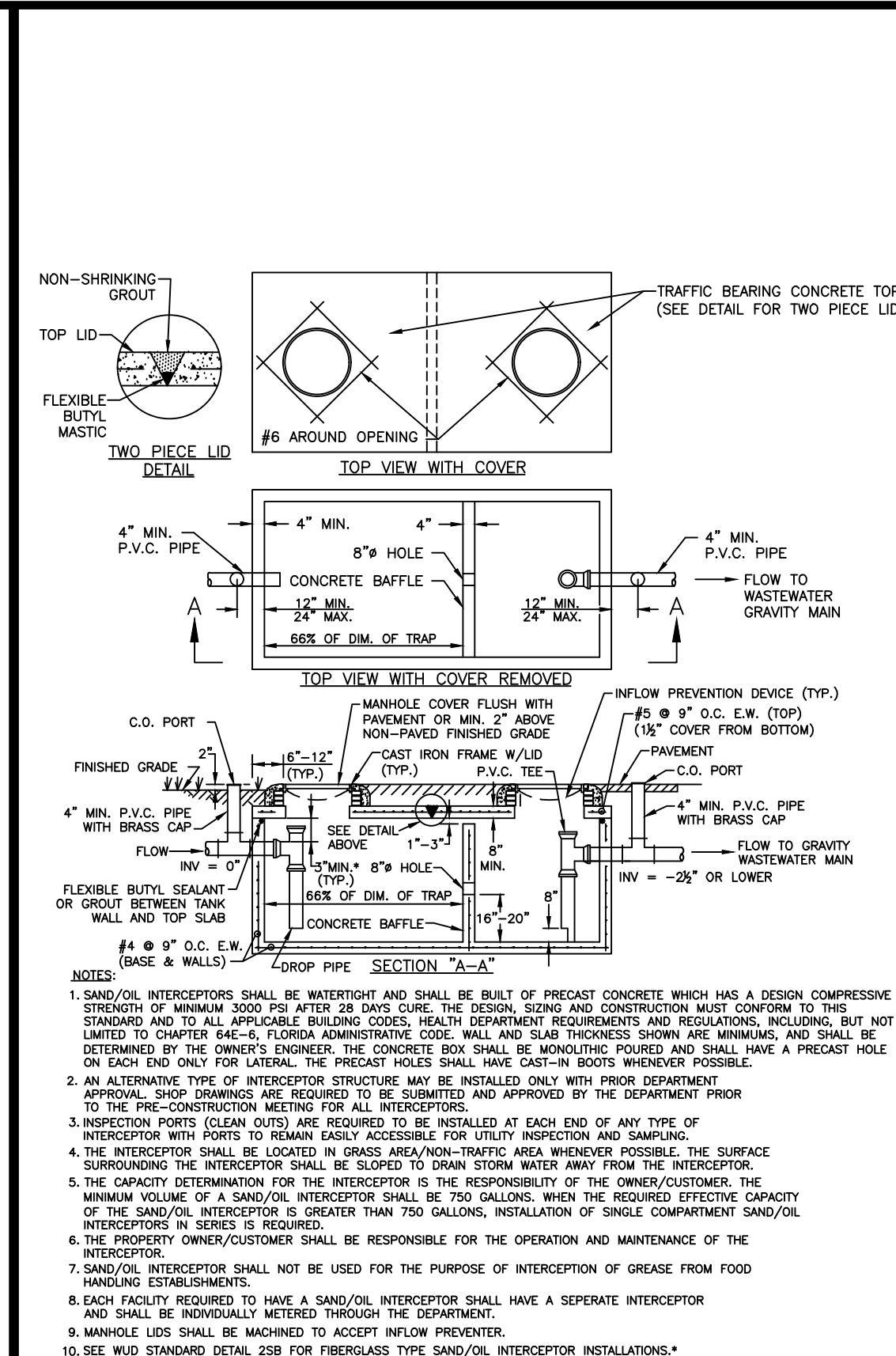
**WASTEWATER MAIN CROSSING OTHER MAINS
AND UTILITIES** * 4S



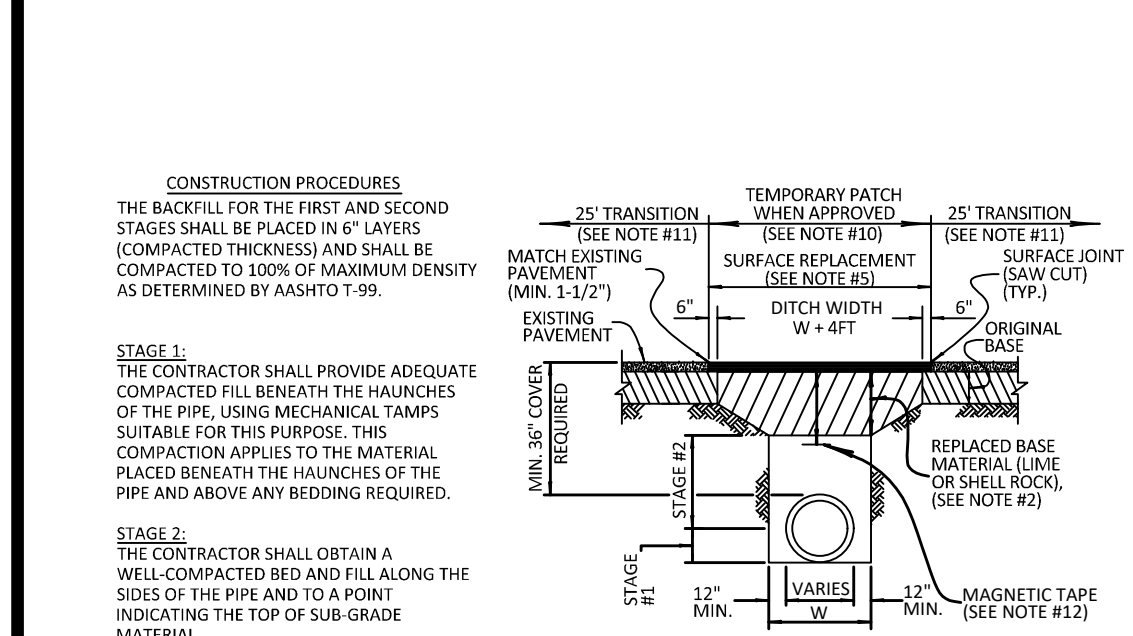
**OIL/ GREASE INTERCEPTOR
FIBERGLASS STRUCTURE ONLY** * 1SB



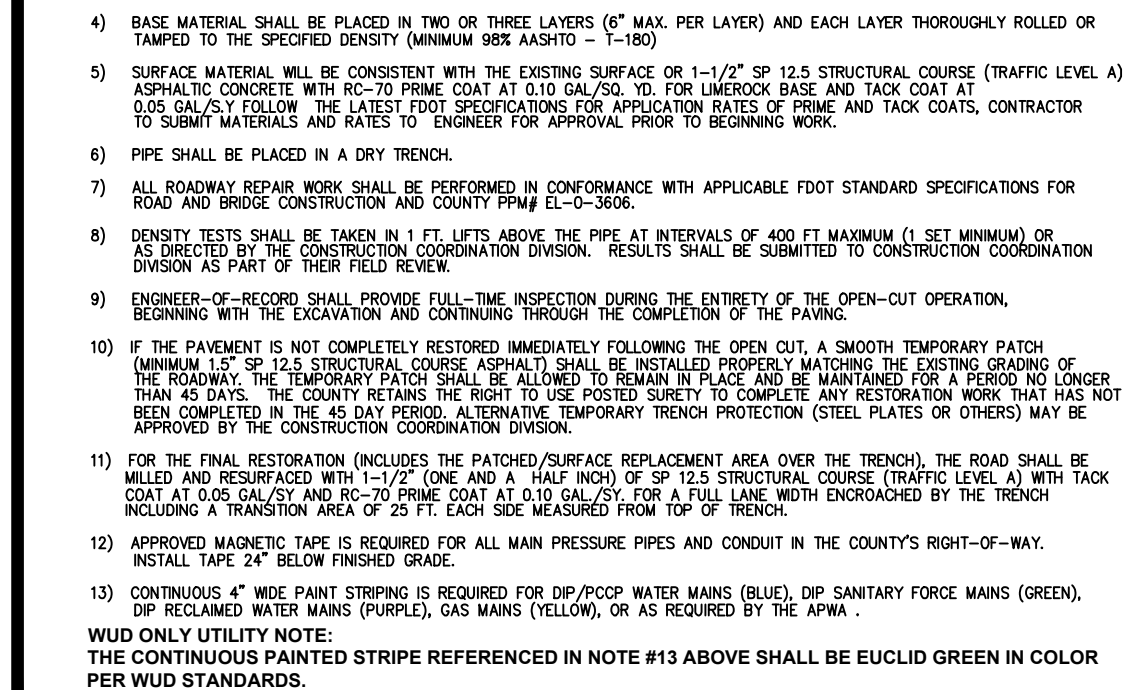
**WASTEWATER MAIN CROSSING
DEFLECTION DETAIL** * 5S



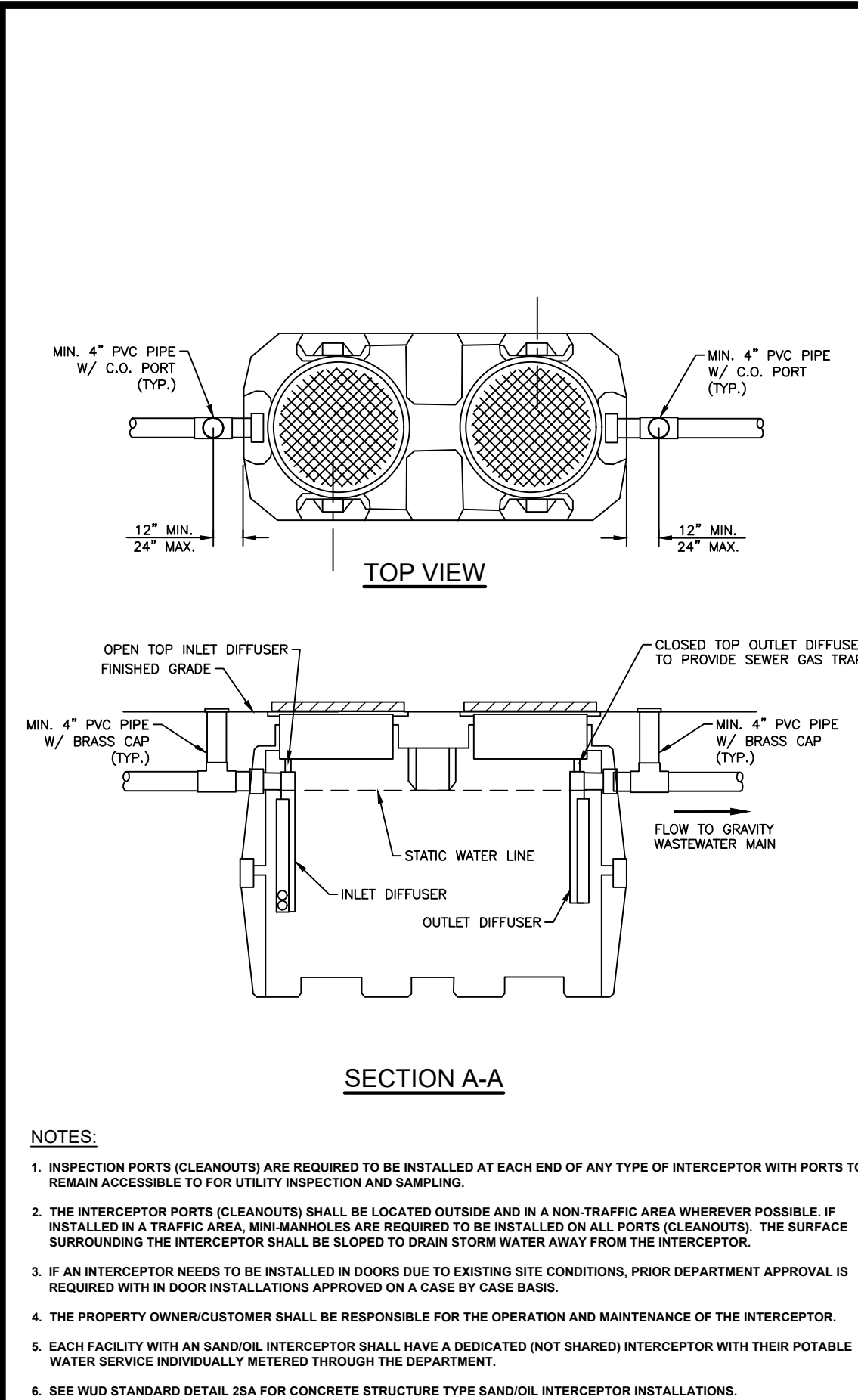
**SAND/ OIL INTERCEPTOR
CONCRETE STRUCTURE** * 2SA



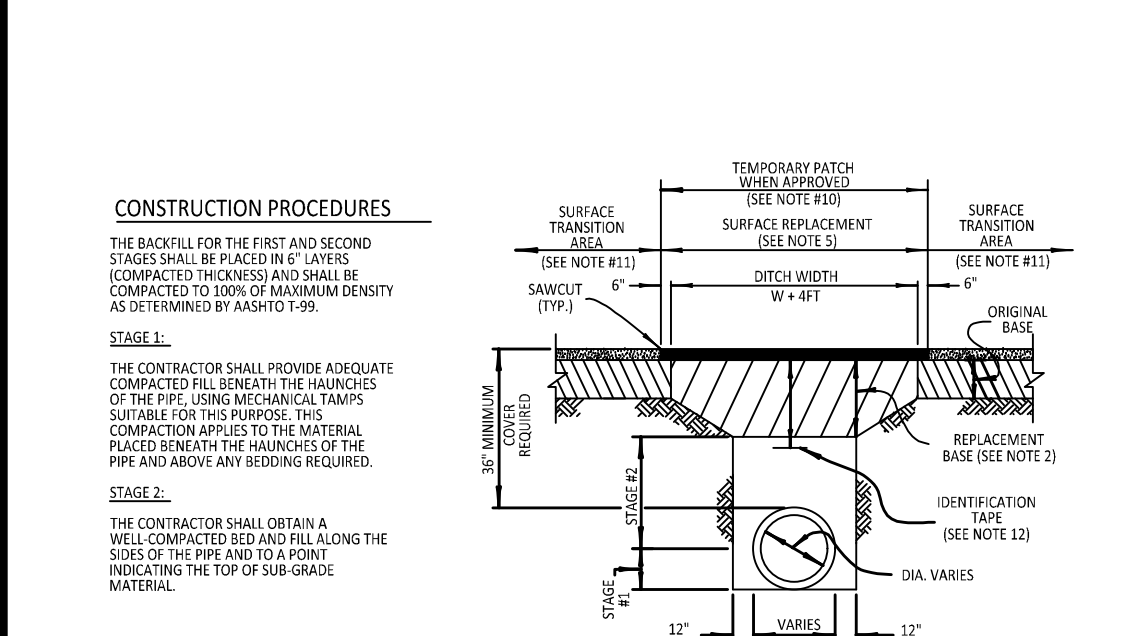
**SAND/ OIL INTERCEPTOR
POLYETHYLENE/FIBERGLASS STRUCTURE ONLY** * 2SB



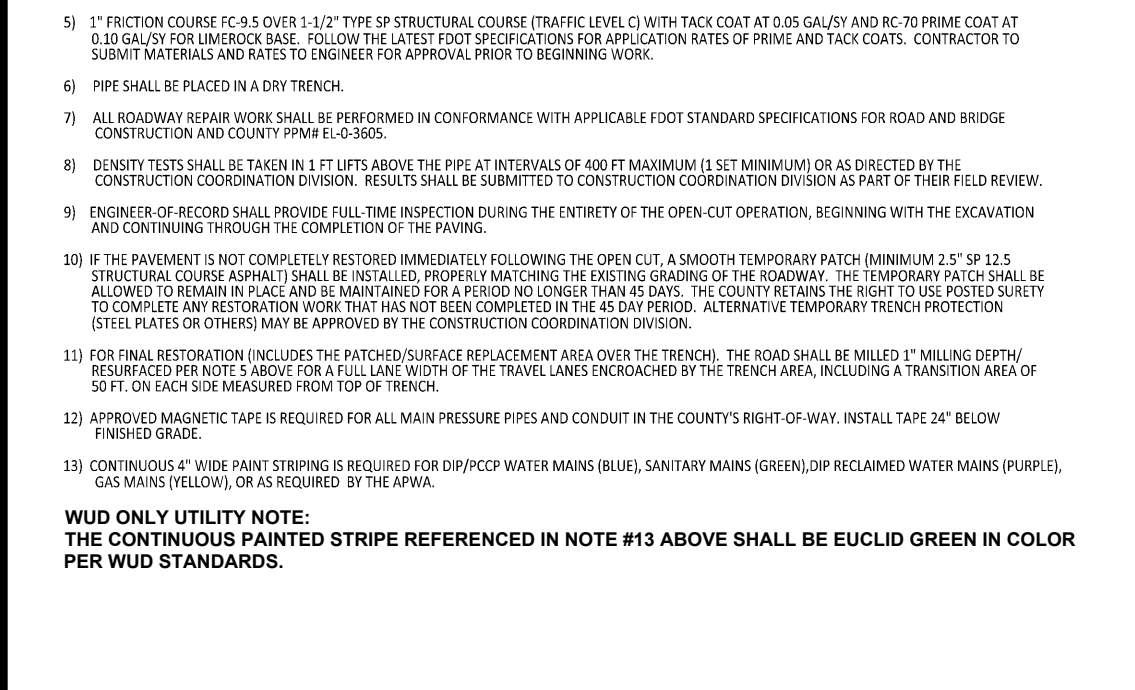
**OPEN CUT PIPE INSTALLATION
NON-THOROUGHFARE ROAD** * 6S



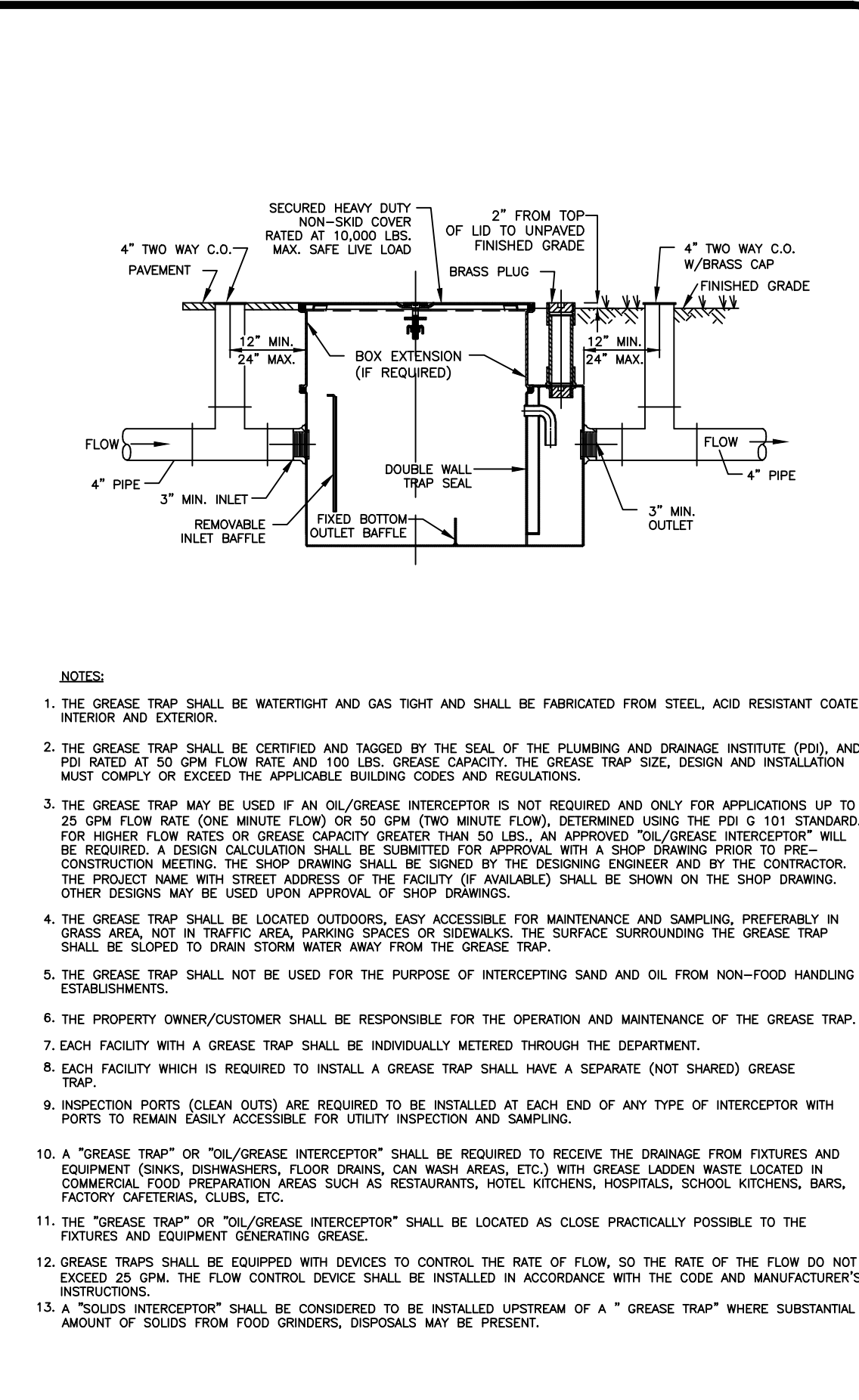
**SAND/ OIL INTERCEPTOR
POLYETHYLENE/FIBERGLASS STRUCTURE ONLY** * 2SB



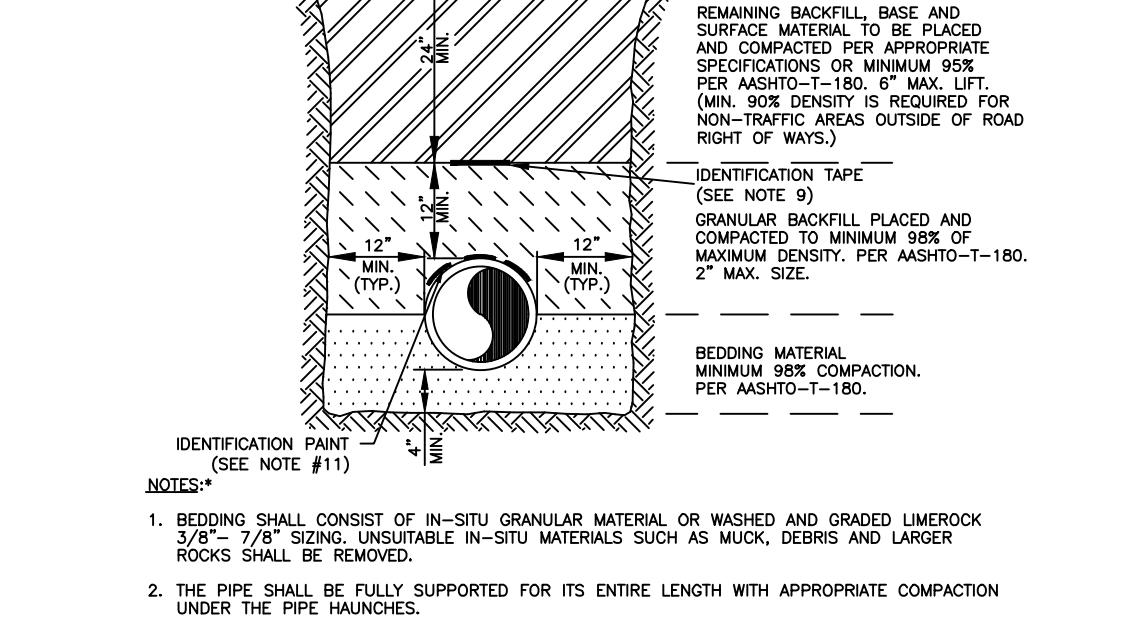
**SAND/ OIL INTERCEPTOR
POLYETHYLENE/FIBERGLASS STRUCTURE ONLY** * 2SB

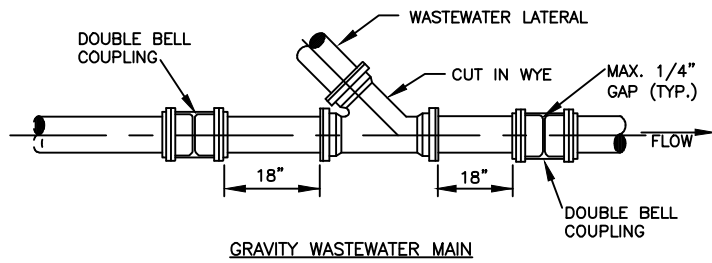


**OPEN CUT PIPE INSTALLATION
THOROUGHFARE ROAD** * 7S

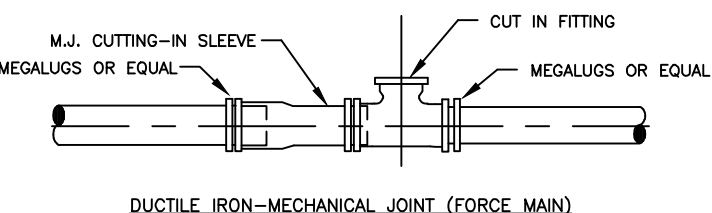


GREASE TRAP * 3S





NOTE:
DUCTILE IRON FITTINGS (WYE, TEE, SLEEVES) ARE REQUIRED FOR DUCTILE IRON AND/OR C-900 PVC MAIN.



NOTE:
MEGALUGS OR EQUAL ARE REQUIRED THROUGHOUT ASSEMBLY.

WASTEWATER SYSTEM STANDARD CUT-IN DETAILS

9S

I. FORCE MAINS AND GRAVITY WASTEWATER MAINS WITHIN WELLFIELD PROTECTION ZONE

PRESSURE TEST PROCEDURE TO FOLLOW THE CURRENT AWWA C-600 STANDARD (150psi, 2) HOUR DURATION).
THERE SHALL BE NO PRESSURE DROP IN THE PIPE DURING THE TEST ("ZERO" FILL-UP TOLERANCE).

II. FORCE MAINS OUTSIDE OF WELLFIELD PROTECTION ZONE

MAXIMUM QUANTITY OF WATER (GALLONS PER HOUR) THAT MAY BE SUPPLIED TO MAINTAIN PRESSURE WITHIN 5 P.S.I. OF THE SPECIFIED TEST PRESSURE (MECHANICAL OR PUSH-ON JOINT, 18 FT. NOMINAL LENGTHS, PER 1000 FT. OF PIPE)

AVG. TEST PRESSURE, PSI	2	3	4	6	8	10	12	14	16	18	20	24	30	36	42	48
150	0.10	0.14	0.18	0.27	0.37	0.46	0.55	0.64	0.73	0.83	0.92	1.10	1.38	1.65	1.93	2.20

$$\text{FORMULA BASIS: } L = \frac{(S) \times (D) \times (m)^{1/2}}{145000} \times 1/2$$

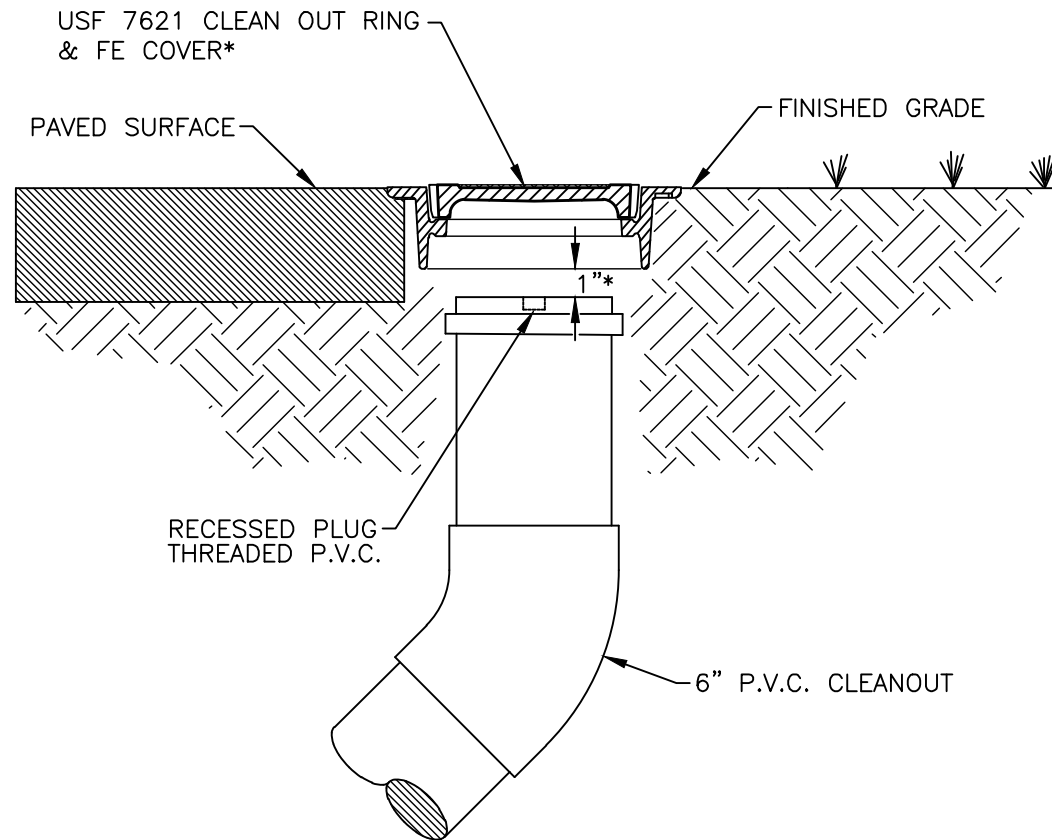
L = MAXIMUM QUANTITY OF WATER TO BE ADDED (GALLONS PER HOUR)
S = LENGTH OF PIPE TESTED (FEET)
D = DIAMETER OF PIPE (INCHES)
P = TEST PRESSURE (P.S.I.)

NOTES:

- TO OBTAIN THE MAXIMUM QUANTITY OF WATER FOR PIPE WITH 20 FT. NOMINAL LENGTHS, MULTIPLY THE QUANTITY CALCULATED FROM THE TABLE BY 0.9.
- THE MAXIMUM QUANTITY OF ADDED WATER FOR A PIPELINE IS CALCULATED BY MULTIPLYING THE QUANTITY PER HOUR AS OBTAINED FROM THE ABOVE TABLE, BY THE DURATION OF THE TEST IN HOURS AND BY THE TOTAL LENGTH OF THE LINE BEING TESTED DIVIDED BY 1,000. IF THE LINE UNDER TEST CONTAINS SECTIONS OF VARIOUS DIAMETERS, THE MAXIMUM QUANTITY ADDED WILL BE THE SUM OF THE COMPUTED QUANTITIES FOR EACH SIZE.
- MAXIMUM TEST LENGTH = 2,500 FEET PER SECTION.
- THIS STANDARD SHALL REFLECT ANY REVISION OF A.W.W.A. C-600, HOWEVER, THE MAXIMUM QUANTITY OF WATER ADDED SHALL NOT EXCEED 50% OF THE RECOMMENDED LIMIT PER APPLICABLE AWWA C-600 STANDARD.
- STANDARD TEST PRESSURE = 150 P.S.I.
- PRESSURE TEST DURATION TO BE MIN. 2 HOURS.

PRESSURE TEST CRITERIA FOR GRAVITY WASTEWATER MAIN IN WELL FIELD & FORCE MAIN

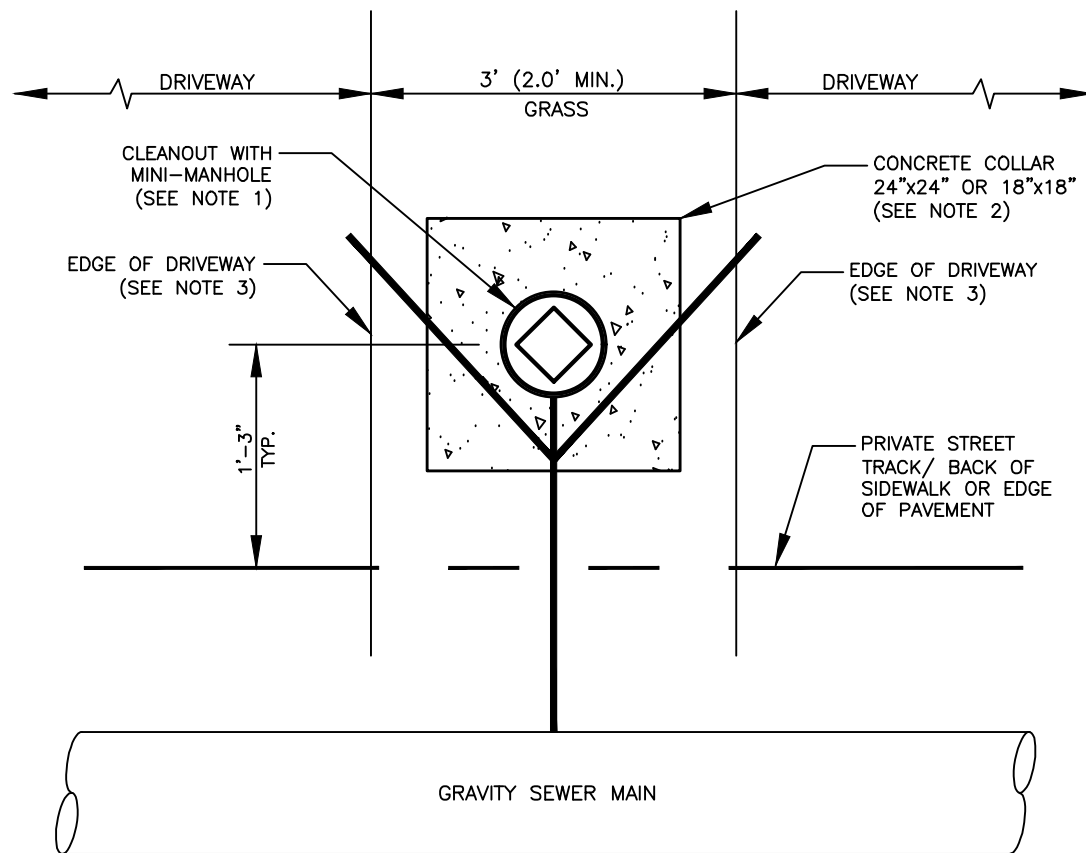
10S



- CLEANOUTS TO BE LOCATED IN GRASS AREA WHENEVER POSSIBLE WITH A MINIMUM OF THREE (3) FEET FROM EDGE OF PAVEMENT, BACK OF CURB, EDGE OF DRIVEWAY, AND TRANSFORMERS ON RESIDENTIAL AND NON-RESIDENTIAL LOTS UNLESS LOTS ARE ASSOCIATED WITH TOWNHOME OR ZERO LOT LINE LOTS. ON ZERO LOT LINE LOTS THE MINIMUM DIMENSION SHALL BE ONE (1) FOOT INSTEAD OF THREE (3) FOOT MINIMUM UNLESS OTHERWISE APPROVED BY THE DEPARTMENT.
- CLEANOUTS SHALL NOT BE INSTALLED IN TRAFFIC LANES OR AREAS UNDER HEAVY TRAFFIC LOADS.
- THE COVER TO BE MARKED "S".
- CLEANOUTS TO BE INSTALLED PRIOR TO WATER METER RELEASE.
- THE DEVELOPER/PROPERTY OWNER OR ASSIGNEE SHALL BE RESPONSIBLE FOR CLEANOUT INSTALLATION PRIOR TO WATER METER INSTALLATION AS SPECIFIED BY THE DEPARTMENT.
- A CONCRETE COLLAR MAY BE REQUIRED IF CLEANOUT IS LOCATED BETWEEN DRIVEWAYS. SPECIAL CONSTRUCTION DETAIL WILL BE REQUIRED.
- ALONG STREETS WITH ADJACENT NON-EXCLUSIVE UTILITY EASEMENT, THE CLEANOUTS ENDING PBOWD MAINTENANCE RESPONSIBILITY SHALL BE INSTALLED MIN. 12", MAX. 18" INTO THE EASEMENT.

TYPICAL CLEANOUT INSTALLATION

11SA

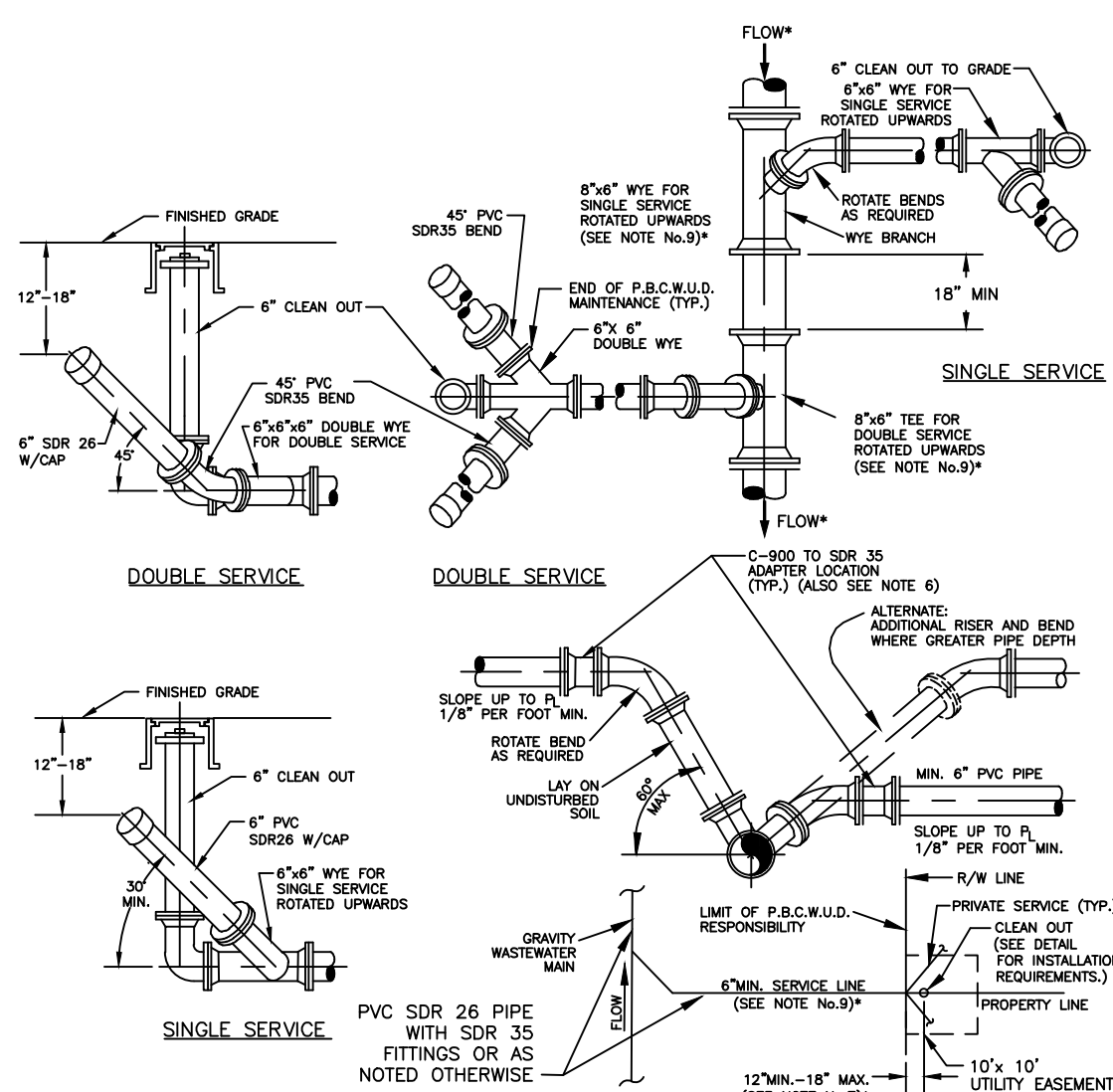


NOTES:

- CLEANOUT WITH MINI-MANHOLE MUST BE CENTERED BETWEEN DRIVEWAYS IN GRASS AREA.
- DRIVEWAYS THAT ARE SEPARATED BY (3)THREE FEET INSTALL A 24"x24" CONCRETE COLLAR, WHEN THERE IS LESS THAN (3)THREE FEET SEPARATION BETWEEN DRIVEWAYS INSTALL A 18"x18" CONCRETE COLLAR.
- THE EDGE OF THE DRIVEWAY IS EITHER THE ASPHALT/CONCRETE PAVEMENT AREA AND/OR PAVEMENT BRICK AREA WHICH MAY INCLUDE ANY CONCRETE EDGING.

CLEANOUT INSTALLATION DETAIL BETWEEN TOWNHOME DRIVEWAYS

11SB

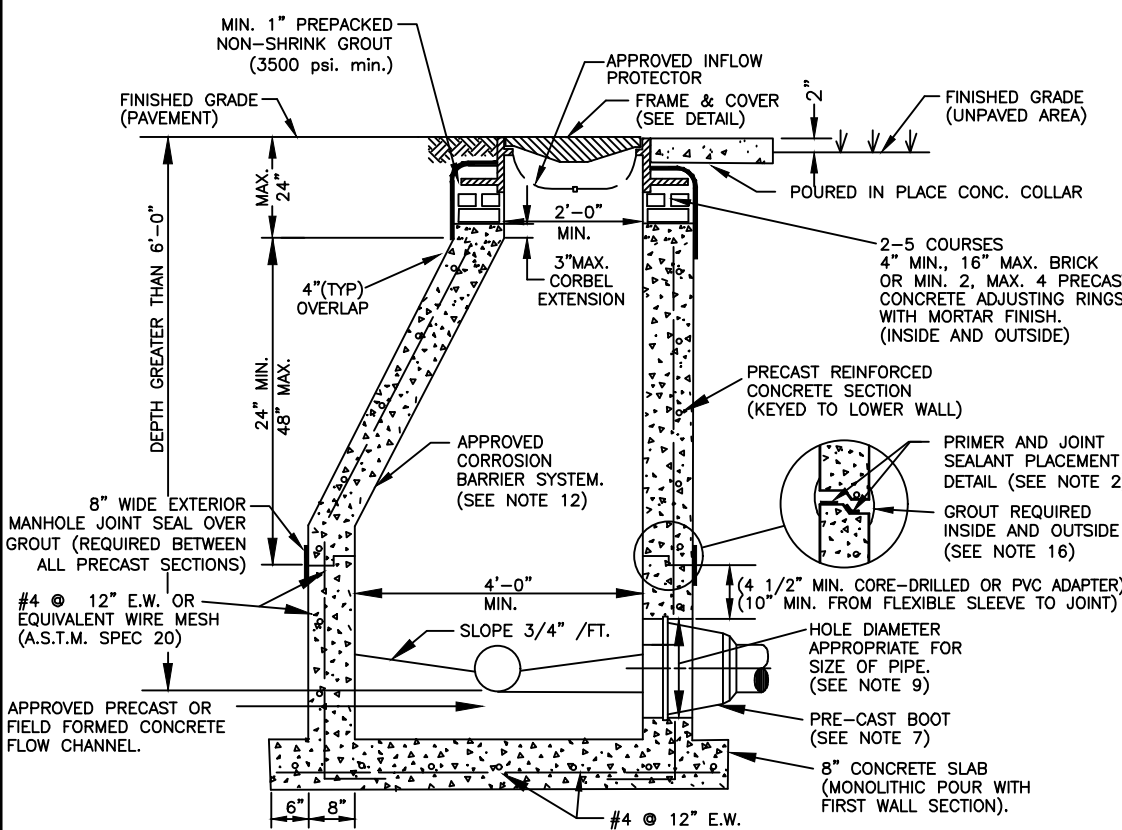


NOTES:

- MIN. 3" AND 5" MAX. DEPTH IS REQUIRED, UNLESS PLANS SHOW OTHERWISE, FOR SERVICE LATERAL WYE AT THE CLEAN OUT ENDING P.B.C.W.U.D. OWNERSHIP AND MAINTENANCE RESPONSIBILITY.
- CLEAN OUT IS TO BE INSTALLED PER DEPARTMENT STANDARDS PRIOR TO WATER METER INSTALLATION.
- WASTEWATER MAIN WYE BRANCH TO MATCH MAIN PIPE MATERIAL.
- CLEAN OUTS DESIGNATING THE END OF THE DEPARTMENT'S MAINTENANCE RESPONSIBILITY SHALL BE LOCATED WITHIN AN UTILITY EASEMENT OR RIGHT-OF-WAY DEDICATED FOR UTILITIES.
- THE DEVELOPER/PROPERTY OWNER OR ASSIGNEE SHALL BE RESPONSIBLE FOR CLEAN OUT INSTALLATION PRIOR TO WATER METER INSTALLATION AS SPECIFIED BY THE DEPARTMENT.
- SEE MINIMUM SEPARATION STATEMENT FOR P.V.C. C-900 SDR 18 PIPE MATERIAL REQUIREMENTS AT WASTEWATER LATERAL/POTABLE WATER MAIN CROSSINGS.
- ALONG STREETS WITH ADJACENT NON-EXCLUSIVE UTILITY EASEMENT, THE CLEANOUT ENDING PBOWD MAINTENANCE RESPONSIBILITY SHALL BE INSTALLED 12" MIN. TO 18" MAX. INTO THE UTILITY EASEMENT.
- MIN. 3" HORIZONTAL SEPARATION MUST BE MAINTAINED BETWEEN CLEANOUTS AND EDGE OF PAVEMENT, BACK OF CURB, EDGE OF DRIVEWAY, LIGHTPOLES, TRANSFORMERS, POWER POLES.
- GRAVITY SEWER MAINS ARE 8" DIAMETER WITH ALL SEWER LATERAL CONNECTIONS TO A GRAVITY SEWER MAINS REQUIRED TO BE 6" DIAMETER IN SIZE UNLESS OTHERWISE PREVIOUSLY APPROVED BY THE DEPARTMENT.

TYPICAL WASTEWATER SERVICE CONNECTION

12S



NOTES:

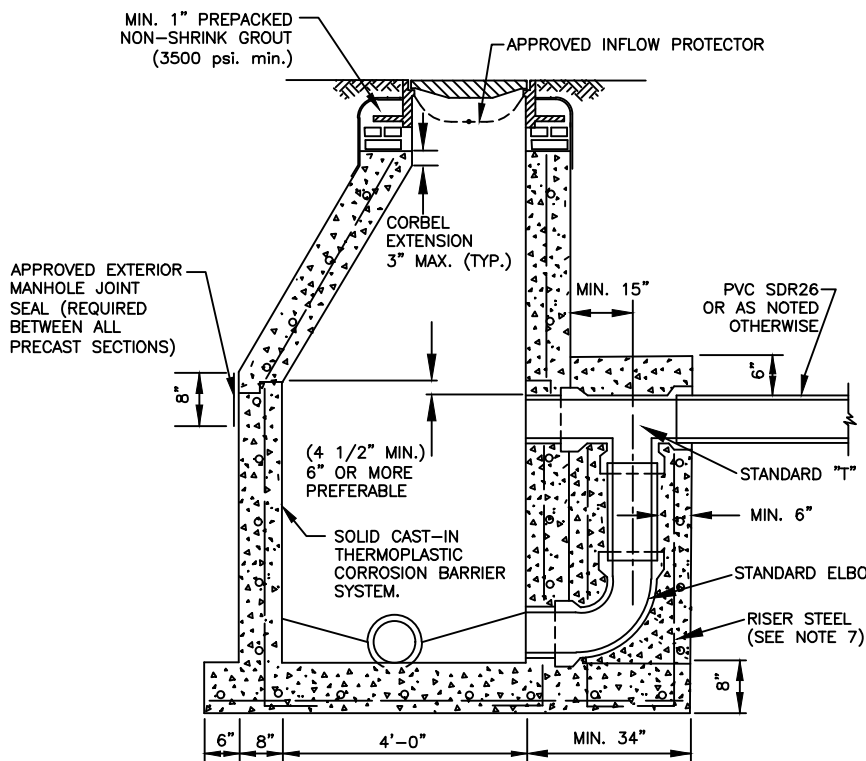
- PRECAST CONCRETE TYPE II 4000 P.S.I. CALCEAREOUS AGGREGATE REQUIRED (MIN. C603 CONTENT: 65% IN LARGE AGGREGATE, 35% IN CONCRETE SCREENING).
- INSTALL APPROVED JOINT SEALANT AT ALL JOINTS WITH GROUT ON INSIDE AND OUTSIDE. MANHOLE SHOP DRAWINGS SHALL INCLUDE THE SIZE AND PLACEMENT OF JOINT SEALANT; AN APPROVED JOINT PRIMER SHALL BE APPLIED BY THE PRECASTER (TONGUE SECTION ONLY).
- ALL OPENINGS SHALL BE SEALED WITH A WATERPROOF NON-SHRINKING GROUT.
- FLOW CHANNELS SHALL BE PRECAST OR FIELD CONSTRUCTED TO DIRECT INFILTRANT INTO FLOW STREAM. (SEE DETAIL)
- LIFT HOLES ARE PERMITTED.
- ALL PIPE HOLES SHALL BE PRECAST OR CORE - DRILLED.
- A. FOR PVC PIPE ENTERING MANHOLE WITH PRECAST HOLES USE THE APPROVED, PRECASTED FLEXIBLE MANHOLE SLEEVE FOR THE APPROPRIATE PIPE DIAMETER AND DIMENSION RATIO. DOUBLE BANDING IS REQUIRED FOR FLEXIBLE MANHOLE SLEEVE.
- B. MANHOLES WITH A CORE DRILLED HOLE SHALL BE MADE USING A 5" MIN. PVC SDR 26 OR 18 AND THE APPROVED PVC-MANHOLE ADAPTER. THE ADAPTER SHALL NOT EXTEND MORE THAN 1" INTO THE MANHOLE.
- C. THE INSIDE AND OUTSIDE SPACE BETWEEN PIPE AND MANHOLE WALL SHALL BE FILLED WITH GROUT.
- INSIDE BRICKS SHALL NOT BE DESIGNED TO EXCEED 1.80 FEET AND NOT CONTRIBUTED TO EXCEED 2.0 FEET MAX. 6" INSIDE DROP IS PERMITTED FOR MANHOLES WITH 3 OR MORE INVERTS AND MANHOLES WITH A CHANGE IN FLOW DIRECTION OF MORE THAN 45 DEGREES.
- 8" DIAMETER PIPE: 12" HOLE FOR PVC - 10" DIAMETER PIPE: 12" HOLE FOR PVC.
- INSIDE FABRICATION SHALL BE IN ACCORDANCE WITH ASTM C-478, LATEST STANDARD.
- MINIMUM 5 FEET IS REQUIRED BETWEEN OUTSIDE OF MANHOLE AND A SERVICE WYE.
- MANHOLES TO BE COATED INSIDE WITH AN APPROVED CORROSION BARRIER SYSTEM, SOLID THERMOPLASTIC CAST-IN LINER IS REQUIRED FOR LIFT MANHOLE PRIOR TO LIFT STATION, MANHOLES DEEPER THAN 14 FT., MANHOLES WITH OUTSIDE DROP, AND MANHOLES WITH A FORCE MAIN CONNECTION. (SEE APPROPRIATE DETAILS)
- APPROVED INFLOW PROTECTORS ARE REQUIRED.
- MANHOLES IN ROADWAYS SHALL BE LOCATED OUTSIDE OF WHEEL PATHS.
- SPECIAL PRE-APPROVED GROUT IS REQUIRED FOR PRECAST STRUCTURES WITH ANTIMICROBIAL ADMIXTURE.

STANDARD MANHOLE

13S

SHALLOW MANHOLE

14S



NOTES:

- ALL DETAILS AND SPECIFICATIONS FOR STANDARD MANHOLES ARE APPLICABLE EXCEPT FOR REFERENCES TO DROP ASSEMBLY AND CAST IN LINERS.
- THE PRECAST BASE SHALL EXTEND FULLY UNDER THE DROP ASSEMBLY.
- MASONRY CONSTRUCTION ABOVE THE EXTENDED PRECAST BASE, IF FILLED WITH CONCRETE, IS PERMISSIBLE.
- BRICK AND CONCRETE RUBBLE ARE PERMITTED AS FILLER IN DROP ENCASUREMENT.
- DROP CONNECTIONS SHALL BE REQUIRED WHENEVER AN INFLUENT INVERT IS LOCATED 2.0 FEET OR MORE ABOVE THE MAIN INVERT CHANNEL. DROP CONNECTIONS SHOULD NOT BE DESIGNED FOR LESS THAN A 2.4 FOOT DROP.
- PVC SDR 26 PIPE WITH PVC SDR 35 FITTINGS SHALL BE UTILIZED IN THE DROP ASSEMBLY.
- RISER STEEL TO BE CAST IN PLACE WITH BASE (4 RODS) OR USE 4 - 1/2" DIA. COIL LOOP INSERTS CAST IN PLACE WITH BASE (TO BE USED WITH 1/2" COIL RODS). COIL LOOP INSERTS TO BE "DAYTON SUPERIOR" B16, 1/2"x 4" OR APPROVED EQUAL.

DROP CONNECTION PRECAST MANHOLE

15S

- DEFINITIONS**
- DEPARTMENT - THE PALM BEACH COUNTY WATER UTILITIES DEPARTMENT.
 - CONTRACTOR - UTILITY CONTRACTOR AND ALL UTILITY SUBCONTRACTORS.
 - ENGINEER - ENGINEER RESPONSIBLE FOR INSPECTION AND CERTIFICATION.
- PRECEDENCE**
- A PRE-CONSTRUCTION MEETING IS TO BE HELD PRIOR TO DELIVERY OF MATERIALS AND INITIATION OF ANY POTABLE WATER, RECLAIMED WATER AND/OR WASTEWATER SYSTEM CONSTRUCTION. THE MEETING SHALL BE ATTENDED BY THE DEPARTMENT, CONTRACTOR, ENGINEER AND OTHER INTERESTED PARTIES.
 - ANY REVISIONS TO THE APPROVED PLANS SHALL BE CALLED TO THE ATTENTION OF THE DEPARTMENT PRIOR TO THE PRE-CONSTRUCTION MEETING. REVISED PLANS MUST BE APPROVED PRIOR TO THE MEETING.
 - FIVE (5) COPIES OF THE CURRENT APPROVED MATERIAL LIST AND ALL NECESSARY SHOP DRAWINGS SHALL BE SUBMITTED FOR APPROVAL PRIOR TO SCHEDULING OF THE PRE-CONSTRUCTION MEETING.
 - ALL APPLICABLE PERMITS MUST BE OBTAINED PRIOR TO PRECONSTRUCTION MEETING. (DOT, HEALTH DEPARTMENT, COUNTY ENGINEER, ETC.).
 - THE CONTRACTOR SHALL MAINTAIN A CURRENT APPROVED SET OF CONSTRUCTION PLANS ON JOB SITE.
 - ALL MATERIALS SUPPLIED SHALL CONFORM TO PRODUCT LIST AND SHOP DRAWINGS AS APPROVED PRIOR TO CONSTRUCTION. SUBSTITUTE MATERIALS SHALL NOT BE APPROVED AFTER DELIVERY TO THE JOB SITE. ALL REQUESTS FOR MATERIAL SUBSTITUTION SHALL BE APPROVED PRIOR TO DELIVERY OF THESE MATERIALS TO THE JOB SITE.
 - THE LOCATIONS OF EXISTING UTILITIES SHOWN ON THE APPROVED PLANS ARE TO BE VERIFIED IN THE FIELD BY THE CONTRACTOR. APPROVAL OF DEVELOPMENT PLANS BY THE DEPARTMENT IN NO WAY IMPLIES VERIFICATION OF THE ACCURACY OF THOSE PLANS OR FEATURES DEPICTED THEREON. ANY DISCREPANCY IN OR VARIATION FROM THE APPROVED PLANS IS TO BE BROUGHT TO THE ATTENTION OF THE DEPARTMENT BY THE ENGINEER AND CONTRACTOR. THE CONTRACTOR SHALL CONFIRM AND INSTALL (IF NECESSARY) ADEQUATE MECHANICAL PIPE / JOINT RESTRAINT ON EXISTING PIPES PRIOR TO CONNECTION.
 - THE CONTRACTOR SHALL BE RESPONSIBLE AT ALL TIMES THROUGHOUT THE DURATION OF CONSTRUCTION FOR THE PROTECTION OF EXISTING AND NEWLY INSTALLED UTILITIES FROM DAMAGE OR DISRUPTION OF SERVICE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR TAKING SUCH MEASURES AS NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF THOSE PERSONS HAVING ACCESS TO THE WORK SITE.
 - THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING LOCATIONS FROM ALL OTHER UTILITY FACILITIES.
 - THE CONTRACTOR OR ENGINEER SHALL SCHEDULE INSPECTIONS AND TESTS A MINIMUM OF 24-48 HOURS IN ADVANCE.
 - NO CONNECTION TO OR ANY OTHER CONSTRUCTION SHALL BE PERFORMED ON AN EXISTING DEPARTMENT OWNED OR MAINTAINED MAIN OR STRUCTURE WITHOUT THE PRESENCE OF A DEPARTMENT INSPECTOR.
 - FACILITIES PROPOSED HEREIN SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE APPROVED PLANS AND THE DEPARTMENT'S MINIMUM STANDARDS. CONFLICTS BETWEEN THE PRECEDING DOCUMENTS SHOULD BE CALLED TO THE ATTENTION OF THE DEPARTMENT FOR RESOLUTION. DEVIATIONS FROM THE APPROVED PLANS MUST BE APPROVED IN ADVANCE BY THE DEPARTMENT.
 - UPON COMPLETION OF CONSTRUCTION A FINAL INSPECTION SHALL VERIFY PROPER ADHERENCE TO ALL FACETS OF THE PLANS AND SPECIFICATIONS.

PRESSURE PIPE NOTES

- THERE SHALL BE 36" MINIMUM COVER FROM FINISHED GRADE TO TOP OF PIPE.
- DUCTILE IRON PIPE (DIP) THICKNESS SHALL CONFORM TO THE DEPARTMENT'S APPROVED MATERIAL LIST. POTABLE WATER AND RECLAIMED WATER MAINS DIP SHALL BE CENT LINE. FORCE MAIN DIP SHALL BE CEMENT/ EPOXY LINED.
- PVC PRESSURE PIPE SHALL BE C-900, SDR-18, 150 PSI.
- ALL FITTINGS SHALL BE DUCTILE IRON WITH MECHANICAL JOINTS AND CEMENT OR APPROVED EPOXY LINING.
- POTABLE WATER, RECLAIMED WATER AND WASTEWATER FORCE MAIN VALVES 10 INCHES AND SMALLER SHALL BE RESILIENT SEAT GATE VALVES. TWENTY-FOUR (24) INCHES AND LARGER FORCE MAIN VALVES SHALL BE RESILIENT SEAT GATE VALVES OR ECCENTRIC PLUG VALVES (IF APPROVED IN ADVANCE BY DEPARTMENT). POTABLE WATER AND RECLAIMED WATER MAIN VALVES LARGER THAN 10 INCHES SHALL BE BUTTERFLY VALVES.
- ALL TRENCHING, PIPE-LAYING, BACKFILL, PRESSURE TESTING, AND DISINFECTION MUST COMPLY WITH ALL APPLICABLE FEDERAL, STATE, COUNTY AND HEALTH DEPARTMENT STANDARDS AND REGULATIONS.

GRAVITY SEWER NOTES

- MANHOLES AND OTHER CASTINGS SHALL BE INSPECTED BY THE DEPARTMENT BEFORE PLACEMENT AND BEFORE APPLICATION OF THE CORROSION BARRIER SYSTEM (IF APPLICABLE).
- ALL OPENINGS IN PRECAST MANHOLES SHALL BE CAST AT TIME OF MANUFACTURE OR CURED IN FIELD.
- ALL MANHOLES SHALL BE SET PLUMB TO LINE AND GRADE, AND SHALL REST ON A FIRM, CAREFULLY GRADED SUBGRADE, WHICH SHALL PROVIDE UNIFORM BEARING UNDER BASE.
- PVC WASTEWATER GRAVITY PIPE SHALL CONFORM TO ASTM D-3034, SDR 26 WITH PVC SDR 35 FITTINGS, OR PVC C-900 SDR 18 PIPE AND FITTINGS, WITH PUSH-ON RUBBER GASKET JOINTS.
- 5.01P GRAVITY SEWER PIPE SHALL BE PRESSURE CLASS 350, EPOXY LINED.
- THE COMPLETED GRAVITY WASTEWATER SYSTEM SHALL BE INSPECTED BY THE DEPARTMENT TO VERIFY ALIGNMENT AND INTEGRITY. THERE SHALL BE NO LEAKAGE. ALL MAINS SHALL BE LAID, SHOWING A FULL CIRCLE OF LIGHT. DURING THESE INSPECTIONS, THE MAIN SHALL BE CLEAN AND DRY.

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WASTEWATER #2
STANDARD DETAILS

CONSULTANT:
HOLTZ CONSULTING ENGINEERS, INC.
270 SOUTH CENTRAL BLVD., SUITE 207
JUPITER, FLORIDA 33458
PH. (561) 575-2005 Cert. No. 26960

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UTILITIES NOTIFICATION CENTER

DESIGNED BY: _____

DRAWN BY: M.B.

CHECKED BY: _____

APPROVED BY: _____

Palm Beach County
Water Utilities Department
P.O. Box 16097
West Palm Beach, FL 33416-6097

WUD NO:

CONGRESS AVENUE
FORCE MAIN PROJECT



PALM BEACH COUNTY
WATER UTILITIES DEPARTMENT
P.O. BOX 16097
WEST PALM BEACH, FL 33416
(561)463-6000

NO.	DATE	REVISION / REMARKS
1	DEC 2021	GENERAL REVISION
2	JAN 2023	GENERAL REVISION

STD
DETAILS

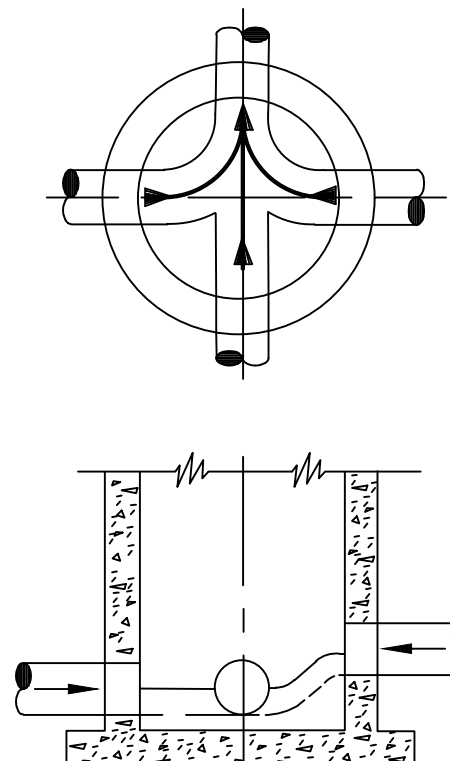
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NUMBER

D-02

SEAL

STEPHEN R. FOWLER
FL PE NO: 69039

May 15, 2025

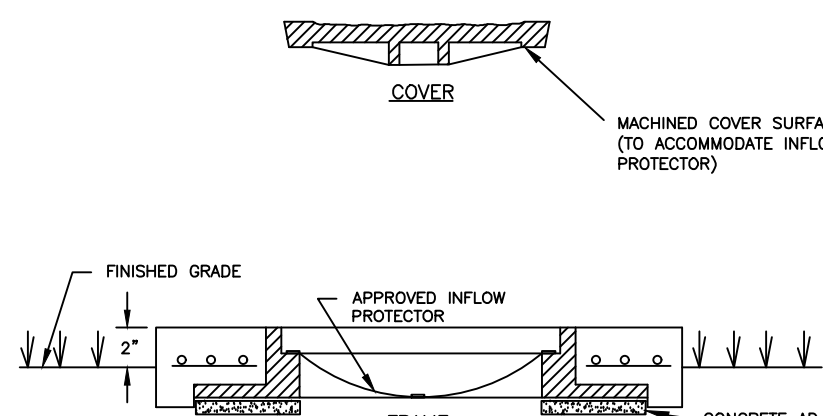
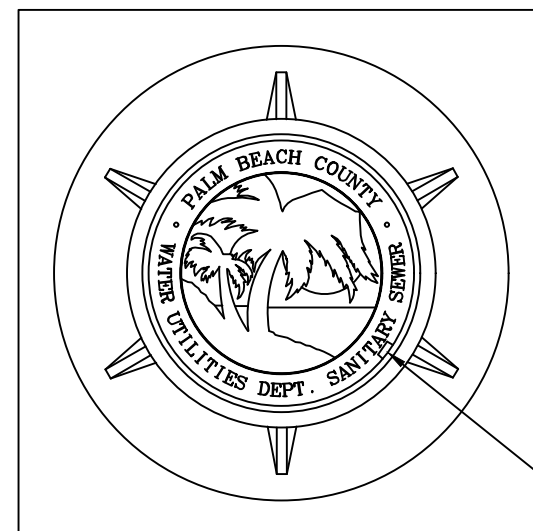


NOTES:

1. PROPERLY SHAPED INVERT CHANNELS AND SPILLWAYS SHALL BE CONSTRUCTED BETWEEN PIPES WITH DIFFERENT INVERT ELEVATIONS TO PROVIDE FOR SMOOTH FLOWS.
2. SERVICE LATERALS SHALL NOT ENTER MANHOLES UNLESS SPECIFIED ON PLANS AND THEN MUST BE TREATED AS MAINS ELEVATIONS SHOWN. PRECAST HOLE, FLOW CHANNEL).
3. APPROVED PRECAST POLYPROPYLENE OR FIBER REINFORCED POLYMER (FRP) FLOW CHANNELS WITH INTEGRATED PIPE INVERTS (SEE SEPARATE DETAILS), PRECAST CONCRETE FLOW CHANNELS, OR FIELD INSTALLED CONCRETE FLOW CHANNELS ARE REQUIRED.
4. SIDEWALLS OF FLOW CHANNELS SHALL BE AT LEAST HALF OF PIPE HEIGHT AT ALL POINTS.
5. NO INSIDE DROP LARGER THAN 6" SHALL BE ALLOWED WITH 3 OR 4 INVERTS AND MANHOLES WITH A CHANGE OF DIRECTION OF FLOW OF MORE THAN 45 DEGREES.
6. THE FIELD APPLIED CORROSION BARRIER SYSTEM SHALL BE INSTALLED AFTER INVERT CHANNEL CONSTRUCTION UNLESS PRECAST THERMOPLASTIC BASELINER IS USED. THE FIELD APPLIED CORROSION BARRIER MAY NOT BE APPLIED TO THE FLOW CHANNEL.

INVERT FLOW CHANNELS

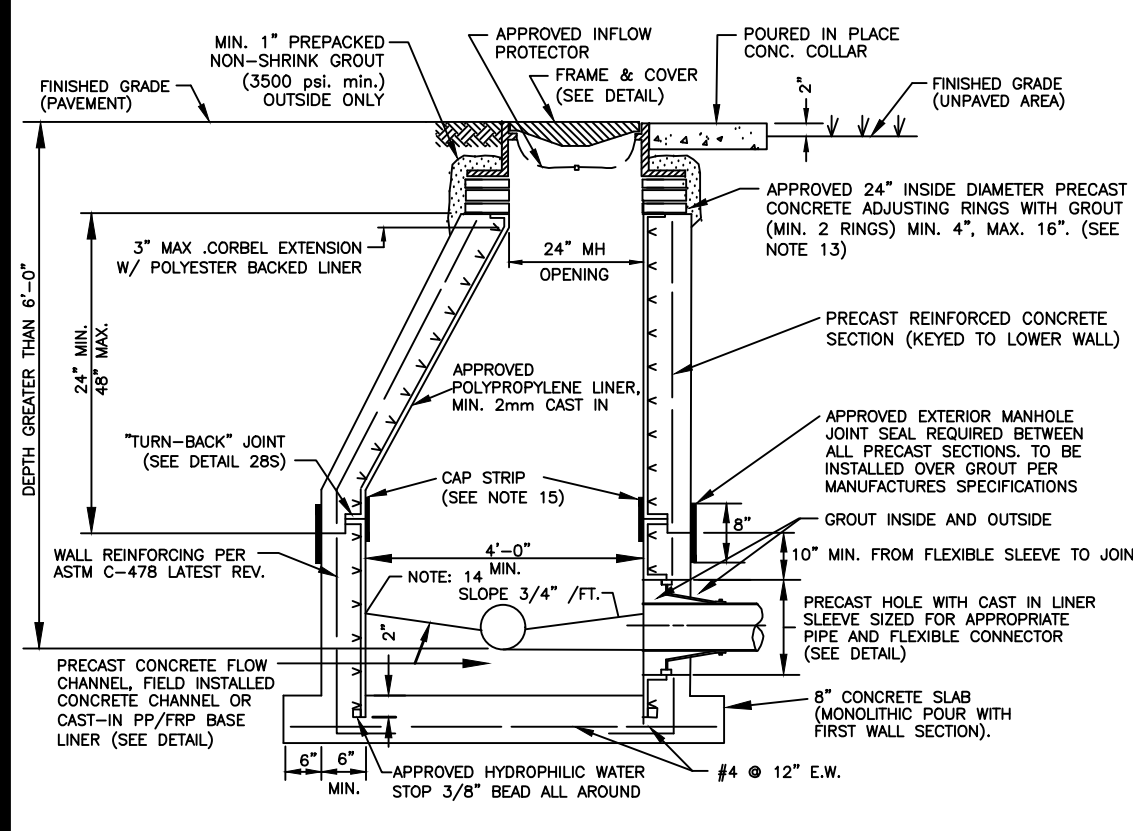
16S



- NOTES:
1. COLLAR IS REQUIRED ONLY WHEN MANHOLE IS OUT OF PAVEMENT.
 2. STANDARD FRAME AND COVER SIZE SHALL BE SEVEN INCHES (7"). A 4" FRAME MAY ONLY BE USED WITH PRIOR APPROVAL.
 3. A STEEL MANHOLE RISER, APPROVED PRECAST CONCRETE ADJUSTING RINGS OR ADDITIONAL BRICKS MAY BE USED TO ELEVATE EXISTING MANHOLE COVERS TO RESURFACED GRADE (MAX. 4" HEIGHT).
 4. COVER SHALL FIT FLUSH WITH THE FRAME WITH THE INFLOW PROTECTOR INSTALLED.

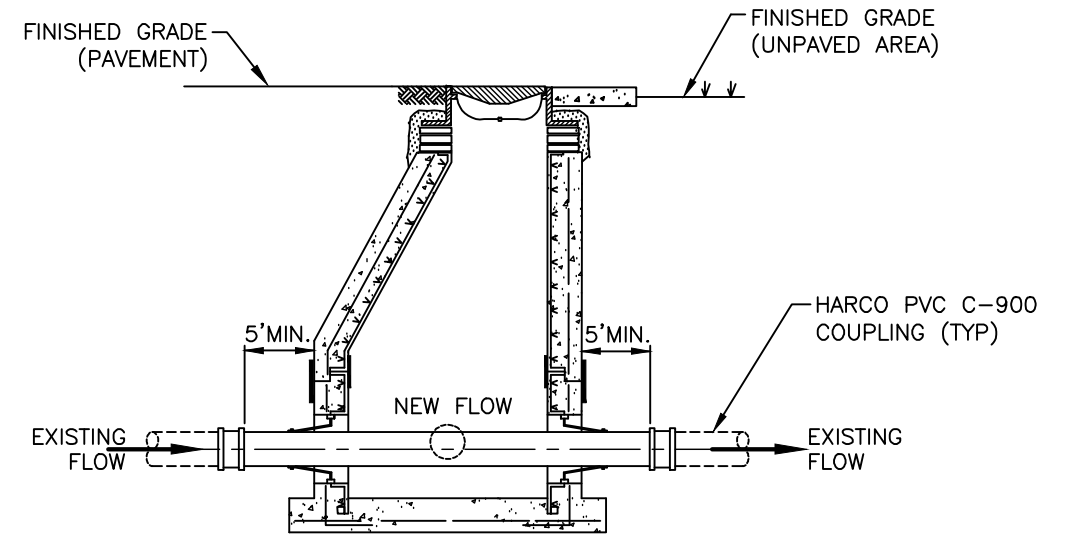
GRAVITY SEWER MANHOLE FRAME & COVER

17S

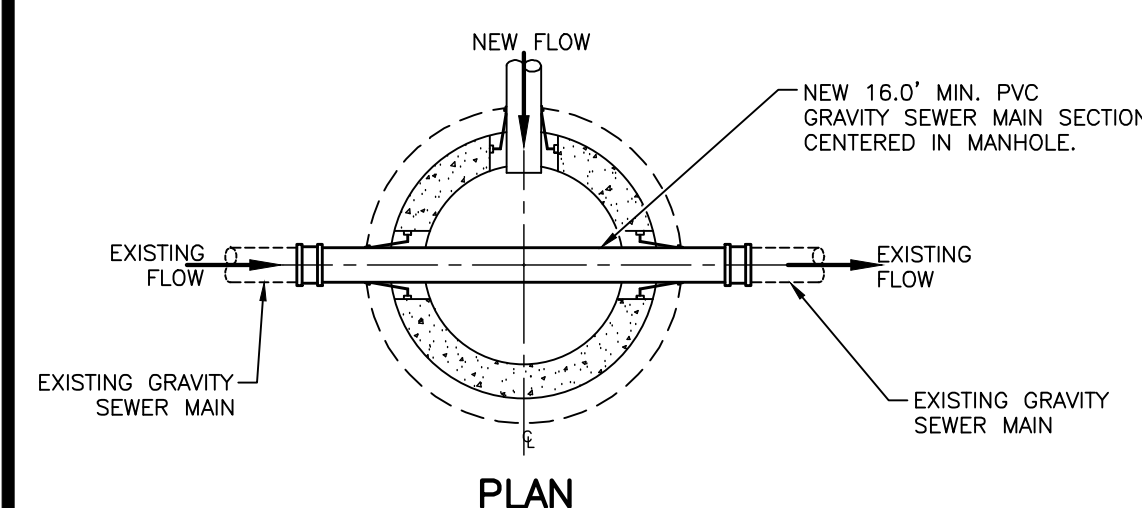


- NOTES:
1. PRECAST CONCRETE TYPE II 4000 P.S.I. CALCEAREOUS AGGREGATE REQUIRED (MIN. C60C3 CONTENT: 65% IN LARGE AGGREGATE, 50% IN CONCRETE SCREENING).
 2. APPROVED PRIMER AND SEALANT GASKET AT ALL RISER JOINTS. SEALANT GASKET SIZE AND PLACEMENT SHALL BE CALLED OUT ON SHOP DRAWINGS. PRIMER TO BE APPLIED BY THE PRECASTER (CONSOLE SECTION ONLY).
 3. ALL PIPE OPENINGS SHALL BE GAS TIGHT AND WATER TIGHT WITH NO EXPOSED CONCRETE SURFACES.
 4. CAST OPENINGS SHALL BE MANUFACTURED WITH A POLYPROPYLENE SLEEVE CAST IN. APPROVED FLEXIBLE MANHOLE CONNECTORS SHALL BE USED AT PIPE CONNECTIONS. HOLE SIZE PER BOOT MANUFACTURER'S SPECIFICATIONS. DOUBLE PIPE CLAMPS MUST BE INSTALLED ON FLEXIBLE SLEEVES WHERE REQUIRED BY BOOT MANUFACTURER'S INSTALLATION INSTRUCTIONS.
 5. CORED PIPE OPENINGS SHALL BE INSTALLED PER DETAIL. APPROVED FLEXIBLE CONNECTOR WILL BE INSTALLED ONTO POLYPROPYLENE WALL SLEEVE. WALL SLEEVE SHALL BE EXPLODED INTO CORED OPENING AND THERMAL WELDED TO WALL LINER.
 6. FLOW CHANNELS SHALL BE CONSTRUCTED TO DIRECT INFILTRANT INTO FLOW STREAM. APPROVED CAST-IN PP/TRP BASE LINER IS ACCEPTABLE (SEE DETAIL).
 7. LIFT HOLES ARE PERMITTED.
 8. INSIDE DROPS SHALL NOT BE DESIGNED TO EXCEED 1.80 FEET AND NOT CONSTRUCTED TO EXCEED 2.0 FEET MAX. 6" INSIDE DROP IS PERMITTED FOR MANHOLES WITH 3 OR MORE INVERTS AND MANHOLES WITH A CHANGE IN FLOW DIRECTION OF MORE THAN 45 DEGREES.
 9. MANHOLE FABRICATION SHALL BE IN ACCORDANCE WITH ASTM C-478, LATEST STANDARD.
 10. MINIMUM 5 FEET IS REQUIRED BETWEEN OUTSIDE OF MANHOLE AND SERVICE WYE OR ANY PIPE JOINT.
 11. ONLY APPROVED THERMOPLASTIC LINER SYSTEM SHALL BE USED. LINERS MUST BE WELDED BY LINER MFG CERTIFIED WELDERS AND BE CAST INTO THE MANHOLE BY A LINER MANUFACTURER CERTIFIED PRECASTER.
 12. APPROVED INFLOW PROTECTORS ARE REQUIRED.
 13. MAXIMUM HEIGHT OF CHIMNEY SHALL NOT EXCEED 24" (INCLUDING FRAME CASTING).
 14. SEAL INVERT BENCH AND CHANNEL TO WALL LINER WITH 3M WEATHERBAN 5354 SEALANT TAPE OR APPROVED EQUAL.
 15. MIN. 4" WIDE FIELD WELDED CAP STRIP IS REQUIRED FOR ALL JOINTS.
 16. SOLID THERMOPLASTIC CAST-IN LINER IS REQUIRED FOR LAST MANHOLE PRIOR TO LIFT STATION. MANHOLES DEEPER THAN 14 FT., MANHOLES WITH OUTSIDE DROP, AND MANHOLES WITH A FORCE MAIN CONNECTION. (SEE APPROPRIATE DETAILS)
 17. MANHOLES IN ROADWAYS SHALL BE LOCATED OUTSIDE OF WHEEL PATHS.

STANDARD MANHOLE WITH CAST-IN LINER *18SA



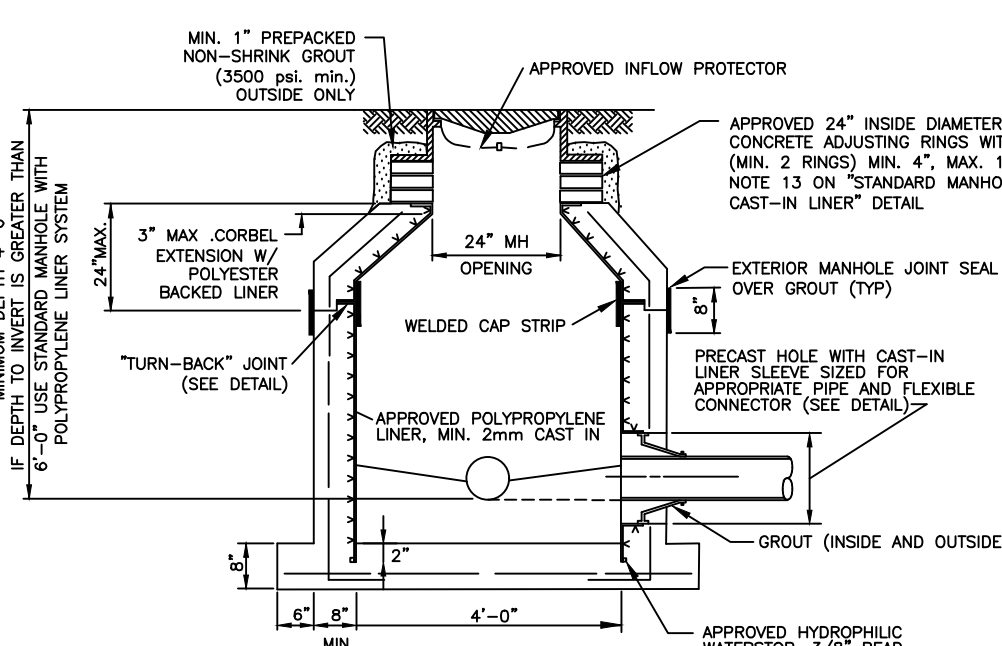
PROFILE



PLAN

- NOTES:
1. MANHOLE TO BE CONSTRUCTED AND INSTALLED PER WUD STANDARD DETAIL 18SA.
 2. A TEMPORARY GRAVITY SEWER MAIN BYPASS SIXTEEN(16) FOOT MINIMUM TO BE INSTALLED THROUGH NEW MANHOLE TO MAINTAIN EXISTING WASTEWATER FLOW DURING CONSTRUCTION OF NEW GRAVITY SEWER SYSTEM.
 3. ONCE THE NEW GRAVITY SEWER SYSTEM INSTALLATION IS COMPLETED AND HAS RECEIVED FINAL DEP WASTEWATER CERTIFICATION THE TEMPORARY BYPASS PIPE SHALL BE CUT AND REMOVED FROM WITHIN THE MANHOLE WITH A NEW FLOW CHANNEL CONSTRUCTED PER WUD MINIMUM DESIGN STANDARDS.
 4. AFTER ALL CONSTRUCTION HAS BEEN COMPLETED, INCLUDING THE REMOVAL OF THE BYPASS PIPE AND CONSTRUCTION OF THE NEW FLOW CHANNEL, THE EXISTING UPSTREAM AND DOWNSTREAM GRAVITY SEWER MAIN SHALL BE LAMPED TO VERIFY NO ADVERSE DAMAGE OCCURRED DURING CONSTRUCTION TO THE EXISTING GRAVITY SEWER MAIN.

NEW MANHOLE CUT INTO EXISTING GRAVITY SEWER MAIN *18SB

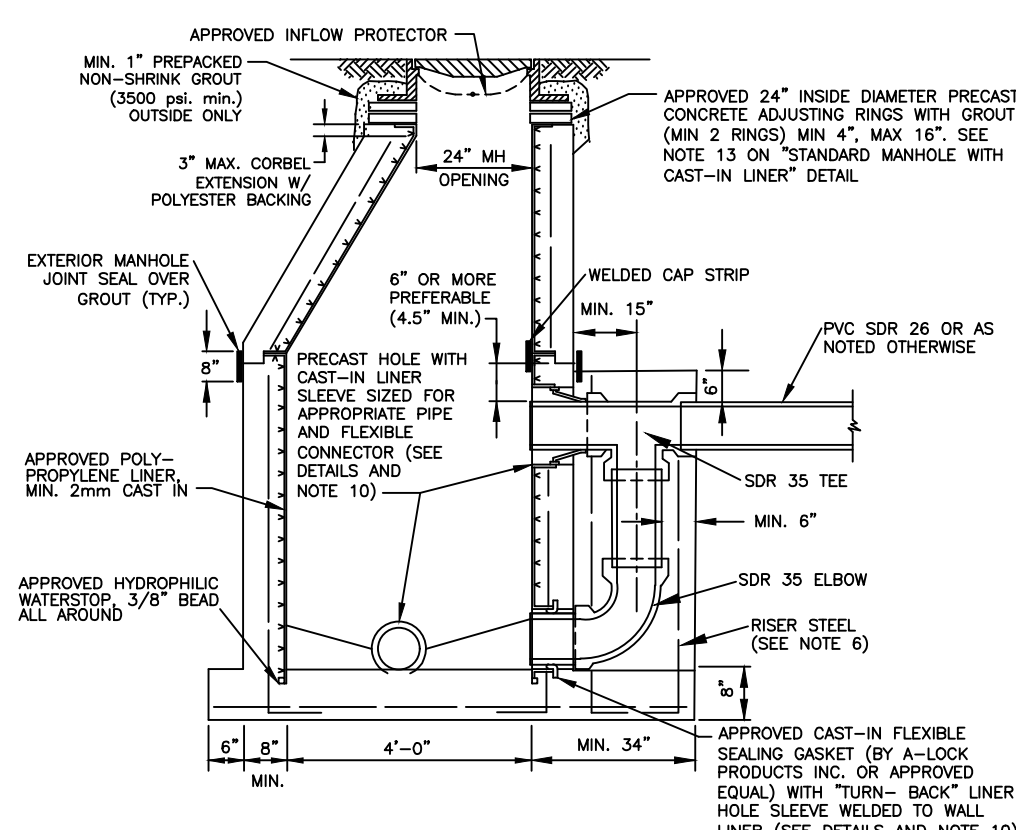


NOTES:

1. ALL "STANDARD MANHOLE WITH POLYPROPYLENE LINER SYSTEM" NOTES AND DETAILS ARE APPLICABLE.
2. SEAL INVERT BENCH AND CHANNEL TO WALL LINER WITH 3M WEATHERBAN 5354 SEALANT TAPE (OR APPROVED EQUAL).
3. SEE SEPARATE DETAIL FOR OPTIONAL CAST-IN POLYPROPYLENE OR FIBER REINFORCED POLYMER BASE LINER.

SHALLOW MANHOLE WITH CAST-IN LINER

19S

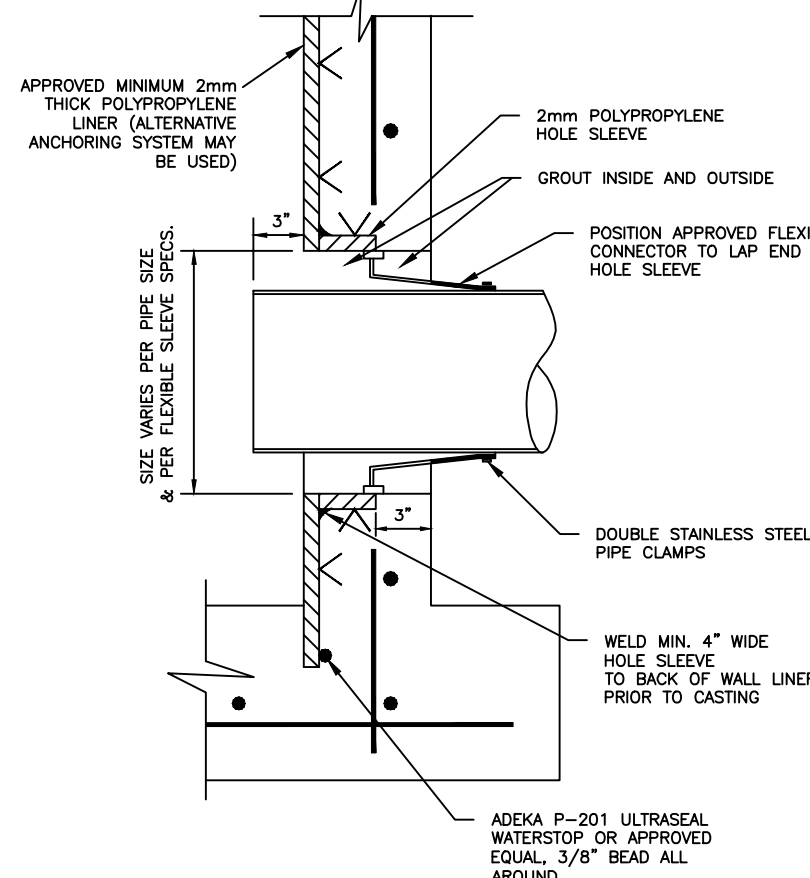


NOTES:

1. ALL DETAILS AND SPECIFICATIONS FOR "STANDARD MANHOLE WITH SOLID POLYPROPYLENE LINER SYSTEM" ARE APPLICABLE EXCEPT FOR REFERENCES TO DROP ASSEMBLY.
2. THE PRECAST BASE SHALL EXTEND FULLY UNDER THE DROP ASSEMBLY.
3. PRECAST DROP ENCASUREMENT REQUIRED UP TO TOP EDGE OF 90 DEGREE ELBOW, BRICK AND CONCRETE RUBBLE ARE PERMITTED AS FILLER IN REMANDER OF DROP ENCASUREMENT.
4. DROP CONNECTIONS SHALL BE REQUIRED WHENEVER AN REFLUENT INVERT IS LOCATED 2.0 FEET OR MORE ABOVE THE MAIN INVERT CHANNEL. DROP CONNECTIONS SHOULD NOT BE DESIGNED FOR LESS THAN A 2.4 FOOT DROP.
5. PVC SDR 26 PIPE WITH PVC SDR 35 FITTINGS SHALL BE UTILIZED IN THE DROP ASSEMBLY.
6. DROP ENCASUREMENT REINFORCING STEEL TO BE CAST IN PLACE WITH BASE (4 RODS) OR USE 4-1/2" DIA. COIL LOOP INSERTS CAST IN PLACE WITH BASE (TO BE USED WITH 1/2" COIL RODS). COIL LOOP INSERTS TO BE DAYTON SUPERIOR® B16, 1/2"x 4" OR APPROVED EQUAL.
7. MIN. 4" WIDE FIELD WELDED CAP STRIP IS REQUIRED OVER ALL JOINTS.
8. SEAL INVERT BENCH AND CHANNEL TO WALL LINER WITH 3M WEATHERBAN 5354 SEALANT TAPE (OR APPROVED EQUAL).
9. SEE SEPARATE DETAIL FOR OPTIONAL CAST-IN POLYPROPYLENE OR FIBER REINFORCED POLYMER BASE LINER.

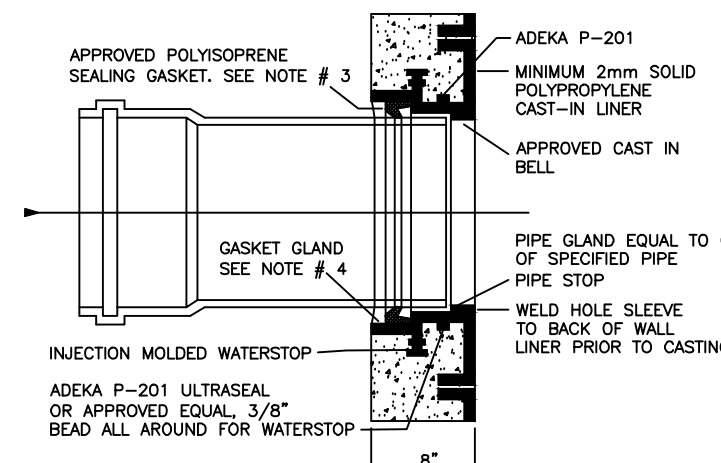
OUTSIDE DROP MANHOLE WITH CAST-IN LINER

20S



PIPE TO MANHOLE CONNECTION - TYPE "A"

21S

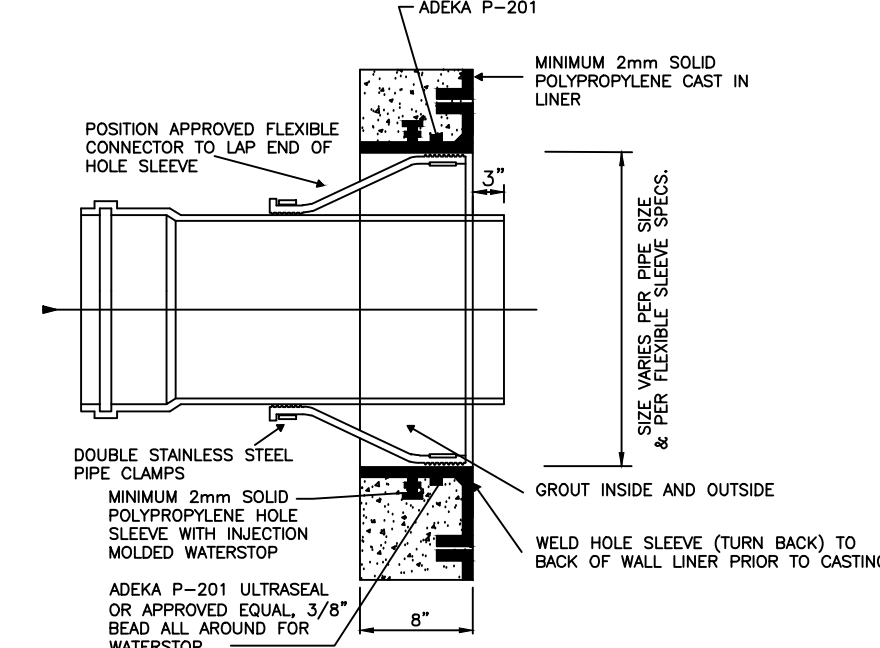


DO NOT LUBRICATE THE GASKET OR THE BELL

- NOTES:
- 1) MANHOLE SHOP DRAWINGS SHALL IDENTIFY THE TYPE OF MANHOLE/PIPE CONNECTION.
 - 2) MANHOLE SHOP DRAWINGS SHALL IDENTIFY THE PIPE SIZE, TYPE, GASKET TYPE, AND HOLE SIZE.
 - 3) ONLY THE POLYISOPRENE GASKET SUPPLIED BY THE BELL MANUFACTURER SHALL BE USED IN COMPRESSION TYPE BELLS.
 - 4) GASKET GLAND VARIES ACCORDING TO PIPE SIZE AND TYPE.
 - 5) HOLE SLEEVES AND BELL CONNECTORS SHALL EXTEND TO THE OUTER PROFILE OF THE CONCRETE STRUCTURE AT MINIMUM PROVIDING A COMPLETELY LINED SURFACE WHERE THE GASKET AND HOLE LINER MATE TOGETHER.

CAST-IN BELL WITH COMPRESSION SEAL GASKET

22S



DO NOT LUBRICATE THE BOOT CONNECTOR OR THE BOOT HUB

- NOTES:
- 1) MANHOLE SHOP DRAWINGS SHALL IDENTIFY THE TYPE OF MANHOLE/PIPE CONNECTION.
 - 2) MANHOLE SHOP DRAWINGS SHALL IDENTIFY THE PIPE SIZE, TYPE, GASKET TYPE, AND HOLE SIZE.
 - 3) ONLY THE POLYISOPRENE GASKET SUPPLIED BY THE BELL MANUFACTURER SHALL BE USED IN COMPRESSION TYPE BELLS.
 - 4) GASKET GLAND VARIES ACCORDING TO PIPE SIZE AND TYPE.
 - 5) HOLE SLEEVES AND BELL CONNECTORS SHALL EXTEND TO THE OUTER PROFILE OF THE CONCRETE STRUCTURE AT MINIMUM PROVIDING A COMPLETELY LINED SURFACE WHERE THE GASKET AND HOLE LINER MATE TOGETHER.

TURN BACK BOOT HUB WITH BOOT CONNECTOR

23S

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WASTEWATER #3
STANDARD DETAILS

CONSULTANT:
HOLTZ CONSULTING ENGINEERS, INC.
270 SOUTH CENTRAL BLVD., SUITE 207
JUPITER, FLORIDA 33458
PH. (561) 575-2005 Cert. No. 26960

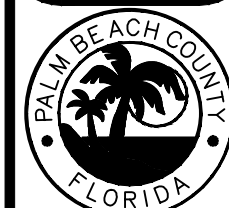
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DRAWN BY: _____ M.B.
CHECKED BY: _____
APPROVED BY: _____

Palm Beach County
Water Utilities Department
P.O. Box 16097
West Palm Beach, FL 33416-6097

WUD NO:

CONGRESS AVENUE
FORCE MAIN PROJECT



PALM BEACH COUNTY
WATER UTILITIES DEPARTMENT
P.O. BOX 16097
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(561)463-6000

NO.	DATE	REVISION / REMARKS
1	DEC 2021	GENERAL REVISION
2	JAN 2023	GENERAL REVISION

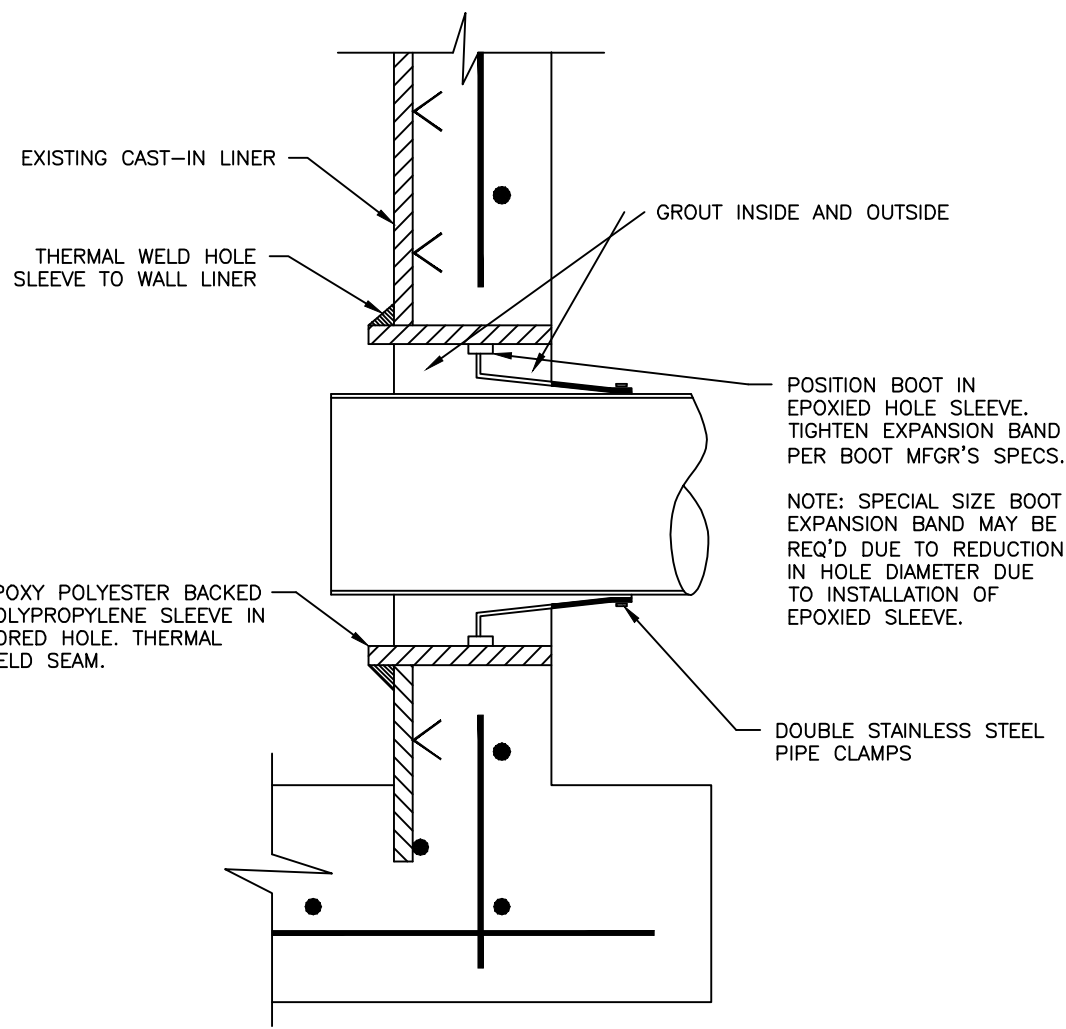
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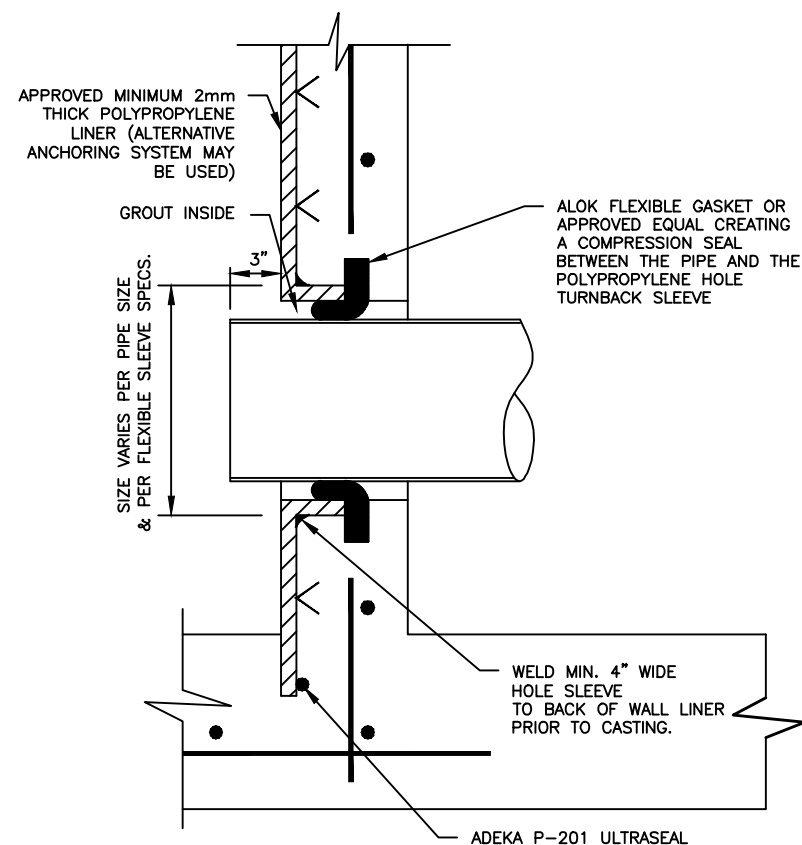
SEAL

STEPHEN R. FOWLER
FL PE NO: 69039
May 15, 2025



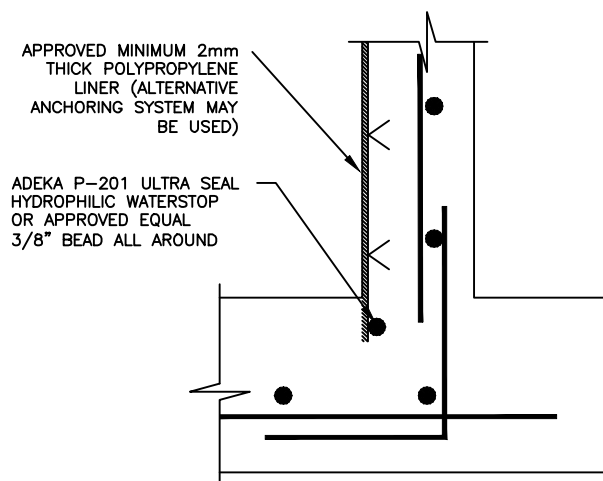
CORED HOLE W/FLEX. CONNECTOR & TURNBACK SLEEVE POLYPROPYLENE LINER SYSTEM CAST-IN

24S



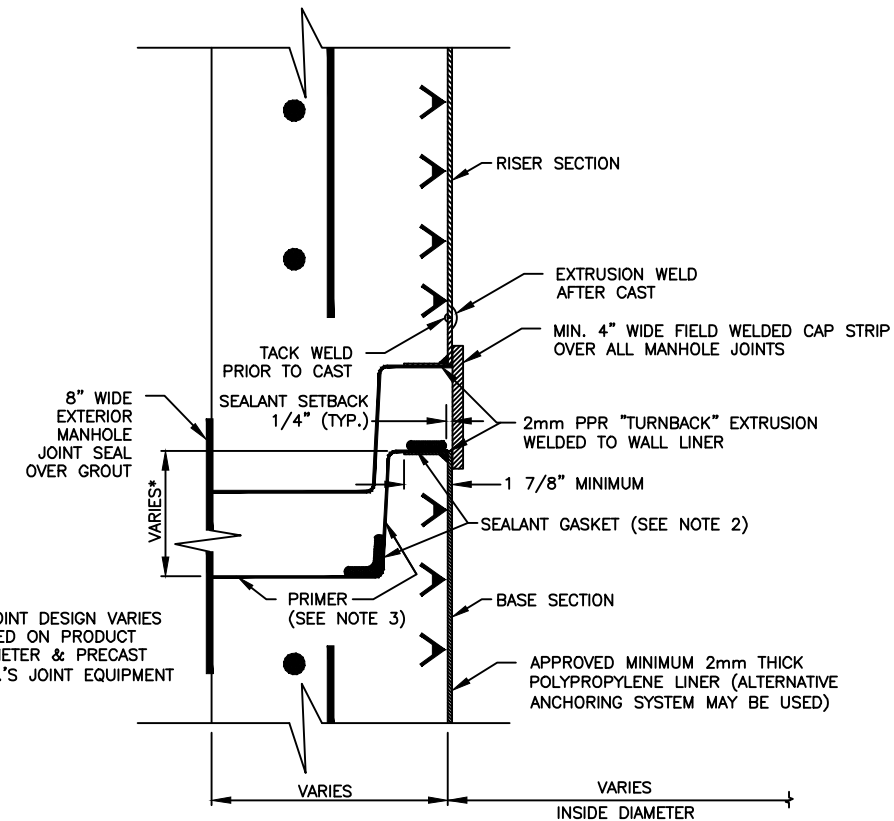
PIPE TO DROP MANHOLE CONNECTION LOWER INVERT

25S



BASE MANHOLE SECTION WATERSTOP DETAIL

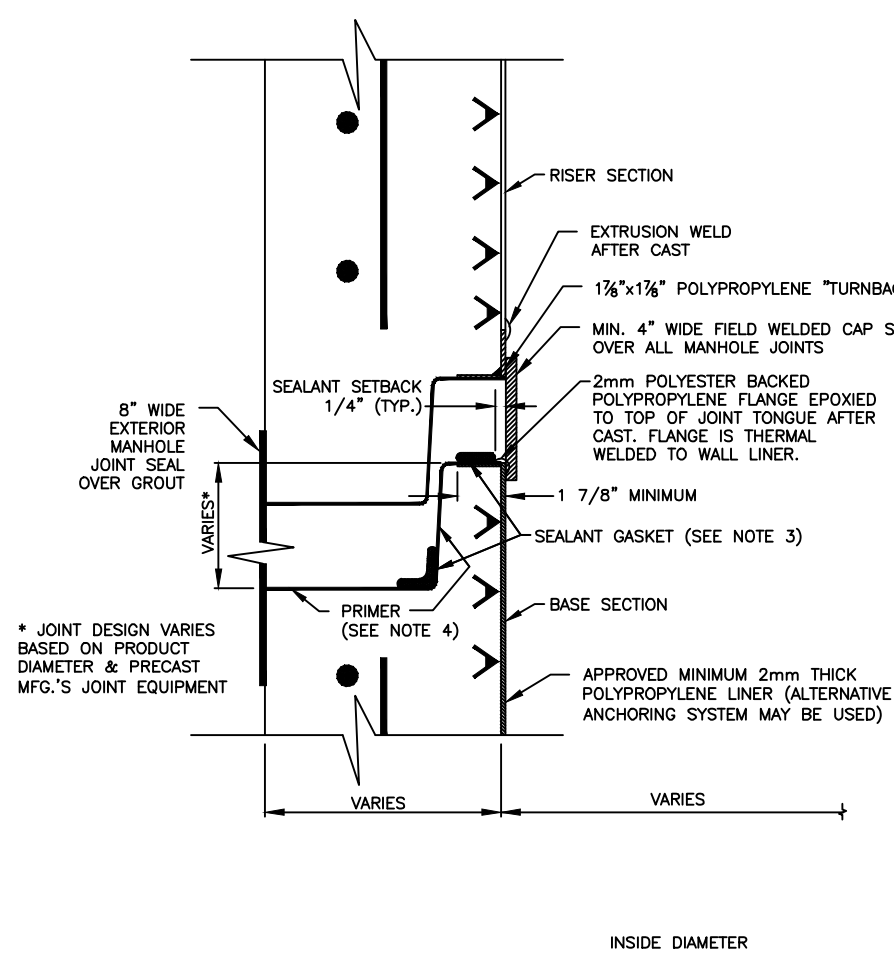
26S



- NOTES:
1. LINER WELDING SHALL BE PERFORMED EXCLUSIVELY BY LICENSED, CERTIFIED WELDERS.
 2. STRUCTURE SHOP DRAWINGS SHALL CALL OUT THE SIZE, TYPE AND PLACEMENT OF THE JOINT SEALANT.
 3. JOINT PRIMER TO BE APPLIED BY THE PRECASTER (TONGUE SECTION ONLY).

TURN BACK JOINT INSTALLED PRIOR TO CAST

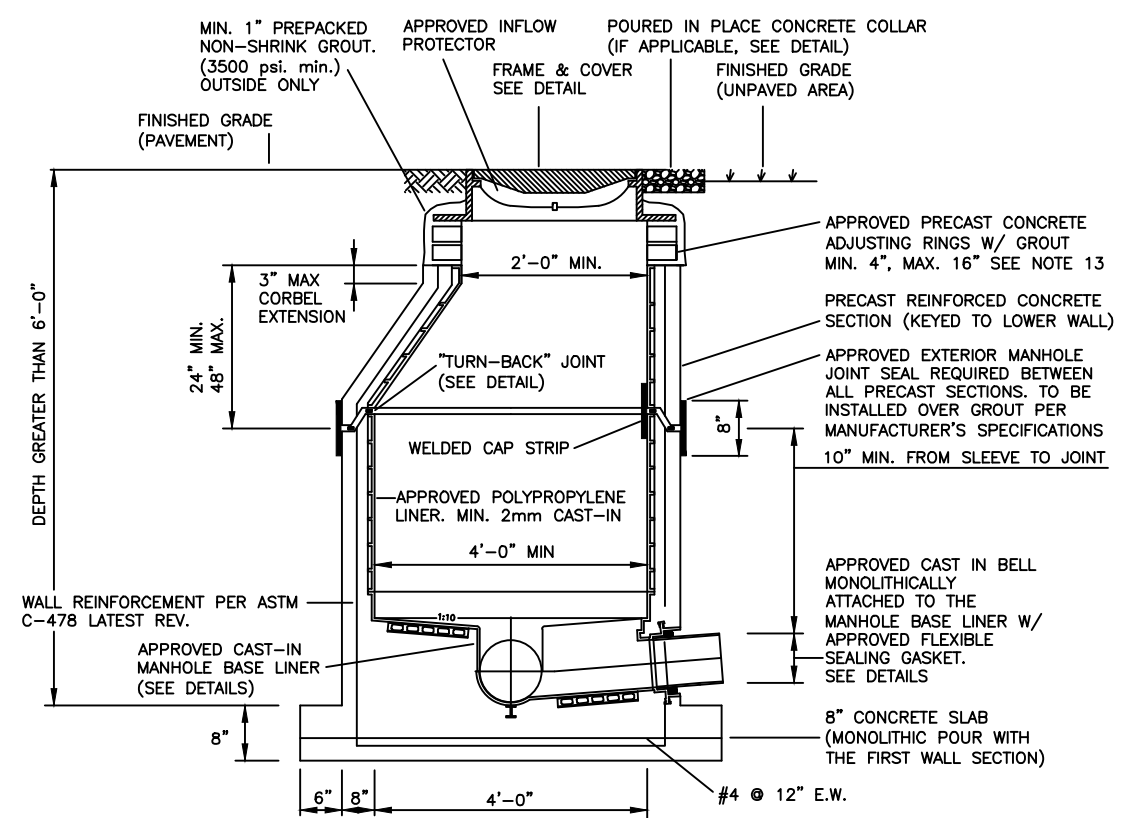
27S



- NOTES:
1. THE "AFTER CAST" TURNBACK JOINT IS USED WHEN THE "PRIOR TO CAST" TURNBACK JOINT IS NOT FEASIBLE.
 2. LINER WELDING SHALL BE PERFORMED EXCLUSIVELY BY LICENSED, CERTIFIED WELDERS.
 3. STRUCTURE SHOP DRAWINGS SHALL CALL OUT THE SIZE, TYPE AND PLACEMENT OF THE JOINT SEALANT.
 4. JOINT PRIMER TO BE APPLIED BY THE PRECASTER (TONGUE SECTION ONLY).

TURN BACK JOINT INSTALLED AFTER CAST

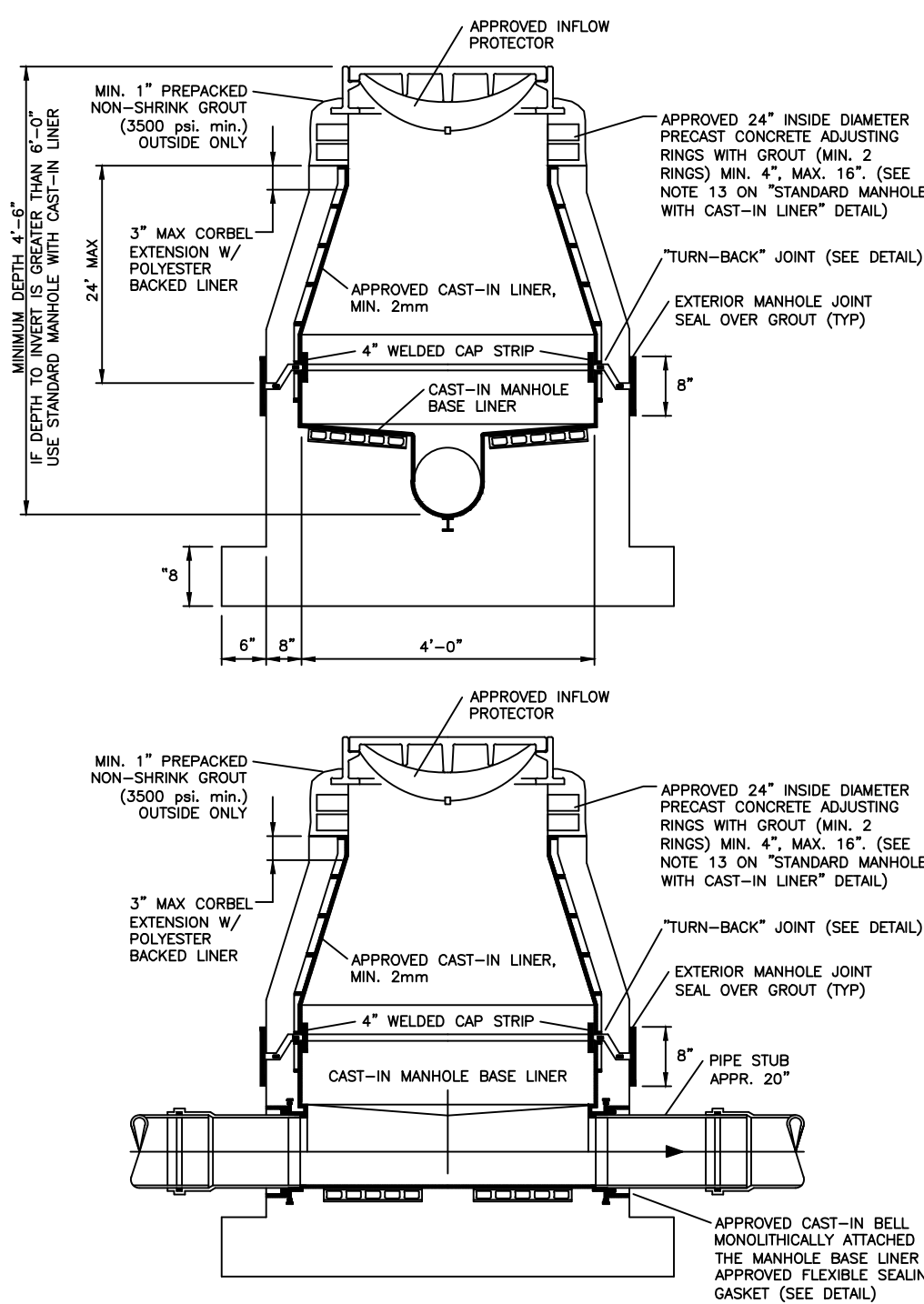
28S



- NOTES:
1. PRECAST CONCRETE TYPE II 4000 P.S.I. CALCEAREOUS AGGREGATE REQUIRED (MIN. CO-003 CONTENT: 65% IN LARGE AGGREGATE, 35% IN CONCRETE SCREENING).
 2. RUBER NEX (RU 106) OR APPROVED EQUAL AT ALL RISER JOINTS. SIZES TO BE SPECIFIED ON SHOP DRAWINGS.
 3. ALL PIPE OPENINGS SHALL BE GAS TIGHT AND WATER TIGHT WITH NO EXPOSED CONCRETE SURFACES.
 4. CAST OPENINGS SHALL BE MANUFACTURED WITH A POLYPROPYLENE SLEEVE CAST IN. APPROVED FLEXIBLE MANHOLE CONNECTORS SHALL BE USED AT PIPE CONNECTIONS. HOLE SIZE PER BOOT MANUFACTURER'S SPECIFICATIONS. DOUBLE PIPE CLAMPS MUST BE INSTALLED ON FLEXIBLE SLEEVES WHERE REQUIRED BY BOOT MANUFACTURER'S INSTALLATION INSTRUCTIONS.
 5. CORED PIPE OPENINGS SHALL BE INSTALLED PER DETAIL. APPROVED FLEXIBLE CONNECTOR WILL BE INSTALLED ONTO POLYPROPYLENE WALL SLEEVE. WALL SLEEVE SHALL BE EPOXYED INTO CORED OPENING AND THERMALLY WELDED TO WALL LINER BY LICENSED CONTRACTOR.
 6. FLOW CHANNELS SHALL DIRECT INFLUENT INTO FLOW STREAM. (SEE DETAIL).
 7. LIFT HOLES ARE PERMITTED.
 8. INSIDE DROPS SHALL NOT BE DESIGNED TO EXCEED 1.80 FEET AND NOT CONSTRUCTED TO EXCEED 2.0 FEET. MAX. 6" INSIDE DROP IS PERMITTED FOR MANHOLES WITH 3.0 OR MORE INVERTS AND MANHOLES WITH A CHANGE IN FLOW DIRECTION OF MORE THAN 45 DEGREES.
 9. MANHOLE FABRICATION SHALL BE IN ACCORDANCE WITH ASTM C-478, LATEST STANDARD.
 10. MINIMUM 5 FEET IS REQUIRED BETWEEN OUTSIDE OF MANHOLE AND SERVICE WYE.
 11. MANHOLES SHALL BE LINED INSIDE WITH AN APPROVED POLYPROPYLENE LINER SYSTEM. LINERS MUST BE WELDED BY LINER MFG. CERTIFIED WELDERS AND BE CAST INTO THE MANHOLE BY A LINER MANUFACTURER CERTIFIED PRECASTER.
 12. APPROVED INFLOW PROTECTORS ARE REQUIRED.
 13. MAXIMUM HEIGHT OF CHIMNEY SHALL NOT EXCEED 24" (INCLUDING FRAME CASTING).
 14. APPROVED THERMO-PLASTIC CHIMNEY LINER SHALL COMPLETELY COVER THE PRECAST CONCRETE GRADE RINGS AND SHALL BE SEALED TO THE CORREL LINER BY MEANS OF AN APPROVED POLYISOPRENE PUT SEAL GASKET AND SEALED TO THE RING USING APPROVED BUTYL STRIPS. SEE DETAILS.
 15. SOLID THERMO-PLASTIC CAST-IN LINER SYSTEM IS REQUIRED FOR LAST MANHOLE PRIOR TO A LIFT STATION. MANHOLES DEEPER THAN 14 FEET, MANHOLES WITH AN OUTSIDE DROP, AND MANHOLES WITH A FORCE MAIN CONNECTION. SEE APPROPRIATE DETAILS.
 16. MANHOLES IN ROADWAYS SHALL BE LOCATED OUTSIDE OF WHEEL PATHS.

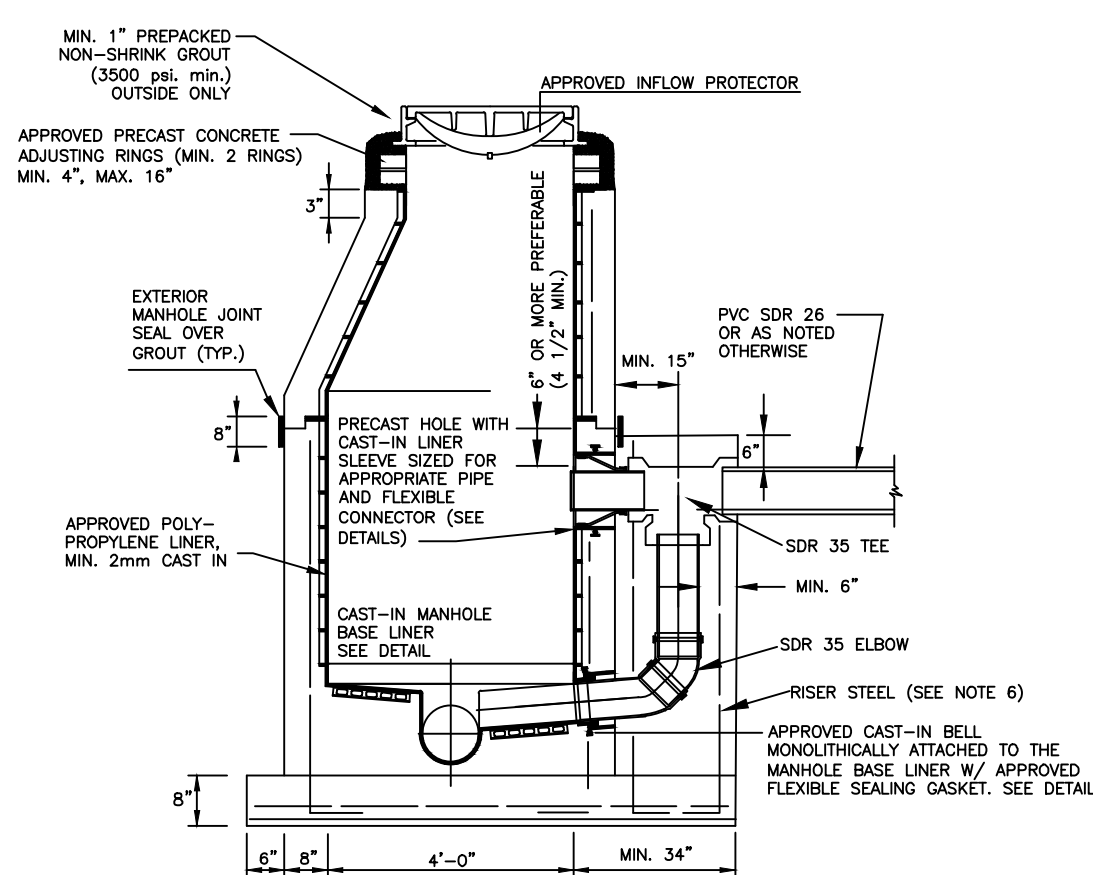
STANDARD MANHOLE WITH CAST-IN LINER AND BASE LINER

29S



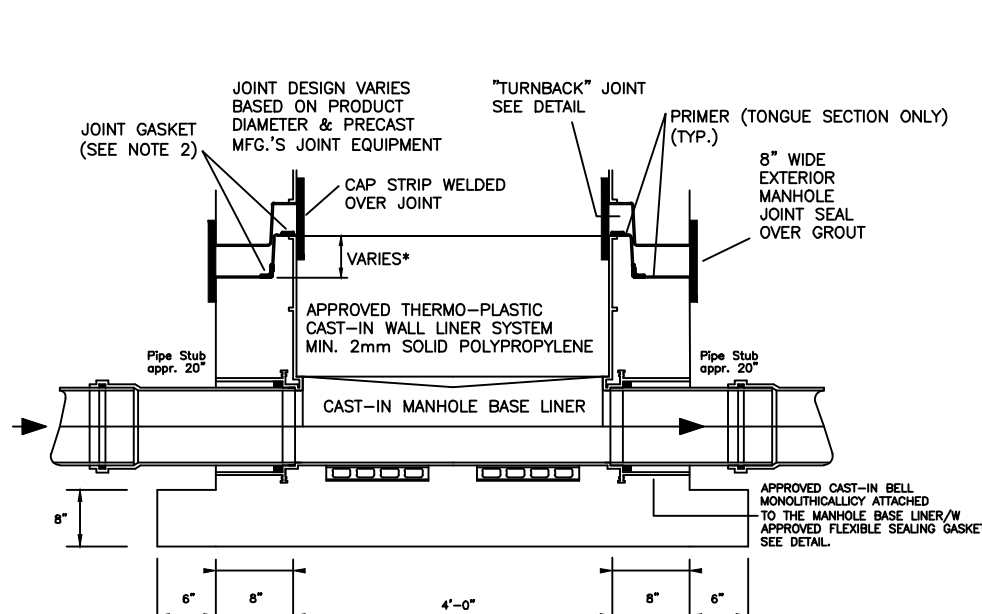
SHALLOW MANHOLE WITH CAST-IN LINER AND BASE LINER

30S



OUTSIDE DROP MANHOLE WITH CAST-IN LINER AND BASE LINER

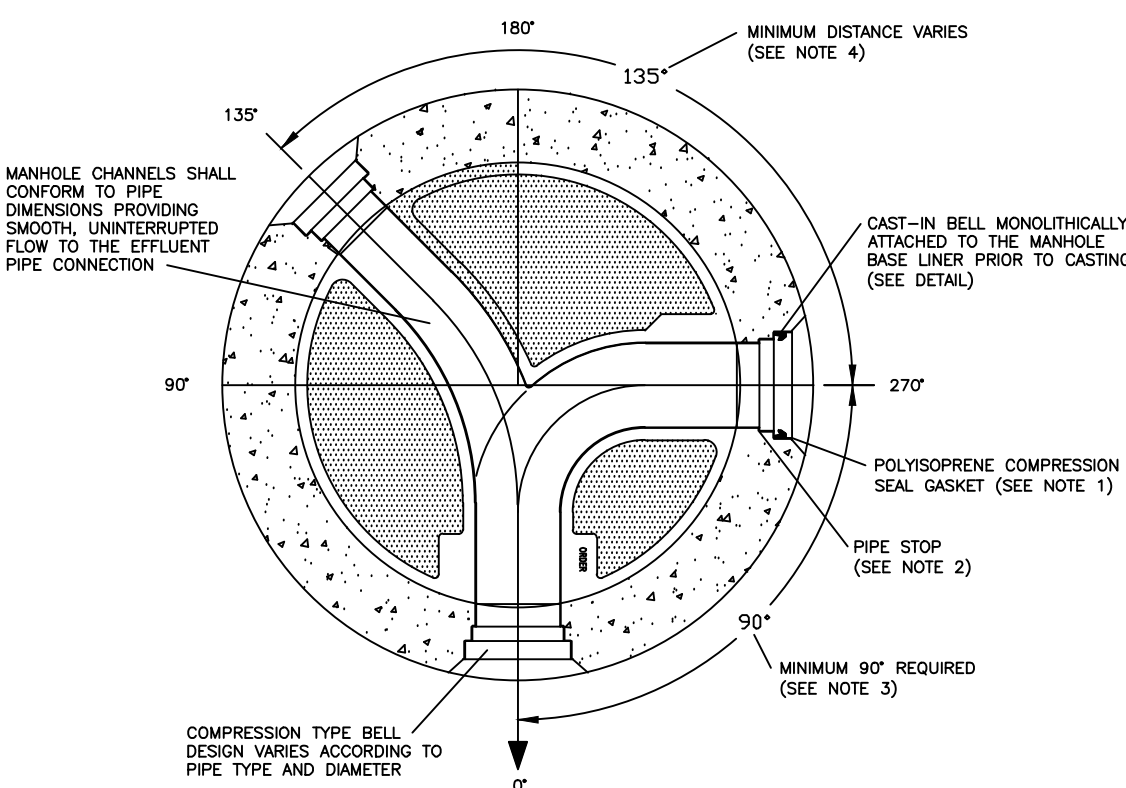
31S



- NOTES:
1. LINER WELDING SHALL BE PERFORMED EXCLUSIVELY BY LICENSED, CERTIFIED WELDERS.
 2. SHOP DRAWINGS SHALL CALL OUT THE SIZE, TYPE AND POSITIONING OF THE APPROVED JOINT SEALANT.
 3. PRIMER TO BE APPLIED BY THE PRECASTER (TONGUE SECTION ONLY).

MANHOLE BASE SECTION

32S



- NOTES:
1. ONLY THE POLYISOPRENE GASKET PROVIDED BY THE MANHOLE BASE LINER MANUFACTURER SHALL BE USED IN CONNECTION WITH THESE BELLS.
 2. CONNECTION PIPES SHALL BE INSERTED COMPLETELY INTO THE BELL CONNECTOR FLUSH WITH THE PIPE STOP PROVIDING A SMOOTH TRANSITION FROM PIPE TO MANHOLE BASE LINER CHANNEL.
 3. MINIMUM OF 90 DEGREES BETWEEN INCOMING, LEFT OR RIGHT OF OUTGOING PIPE. DISTANCE BETWEEN CONNECTIONS MAY VARY ACCORDING TO MANHOLE DIAMETER, PIPE SIZE AND TYPE.
 4. MINIMUM DISTANCE BETWEEN INFLUENT PIPE CONNECTIONS MAY VARY AND SHALL BE SPECIFIED BY THE LINER MANUFACTURER ACCORDING TO MANHOLE AND/OR PIPE DIAMETER AND TYPE.

FLOW CHANNEL/PIPE CONNECTION TO NEW CAST-IN BASE LINER

33S

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WASTEWATER #4
STANDARD DETAILS

CONSULTANT:
HOLTZ CONSULTING ENGINEERS, INC.
270 SOUTH CENTRAL BLVD., SUITE 207
JUPITER, FLORIDA 33458
PH. (561) 575-2005 Cert. No. 26960

IT'S THE LAW!
CALL 48 HOURS BEFORE YOU DIG
1-800-432-4770
SUNSHINE STATE ONE CALL OF FLORIDA, INC.
UTILITIES NOTIFICATION CENTER

DESIGNED BY: _____
DRAWN BY: _____ M.B.
CHECKED BY: _____
APPROVED BY: _____

Palm Beach County
Water Utilities Department
P.O. Box 16097
West Palm Beach, FL 33416-6097

WUD NO:

CONGRESS AVENUE
FORCE MAIN PROJECT



PALM BEACH COUNTY
WATER UTILITIES DEPARTMENT
P.O. BOX 16097
WEST PALM BEACH, FL 33416
(561) 463-6000

NO.	DATE	REVISION / REMARKS
1	DEC. 2021	GENERAL REVISION
2	JAN. 2023	GENERAL REVISION

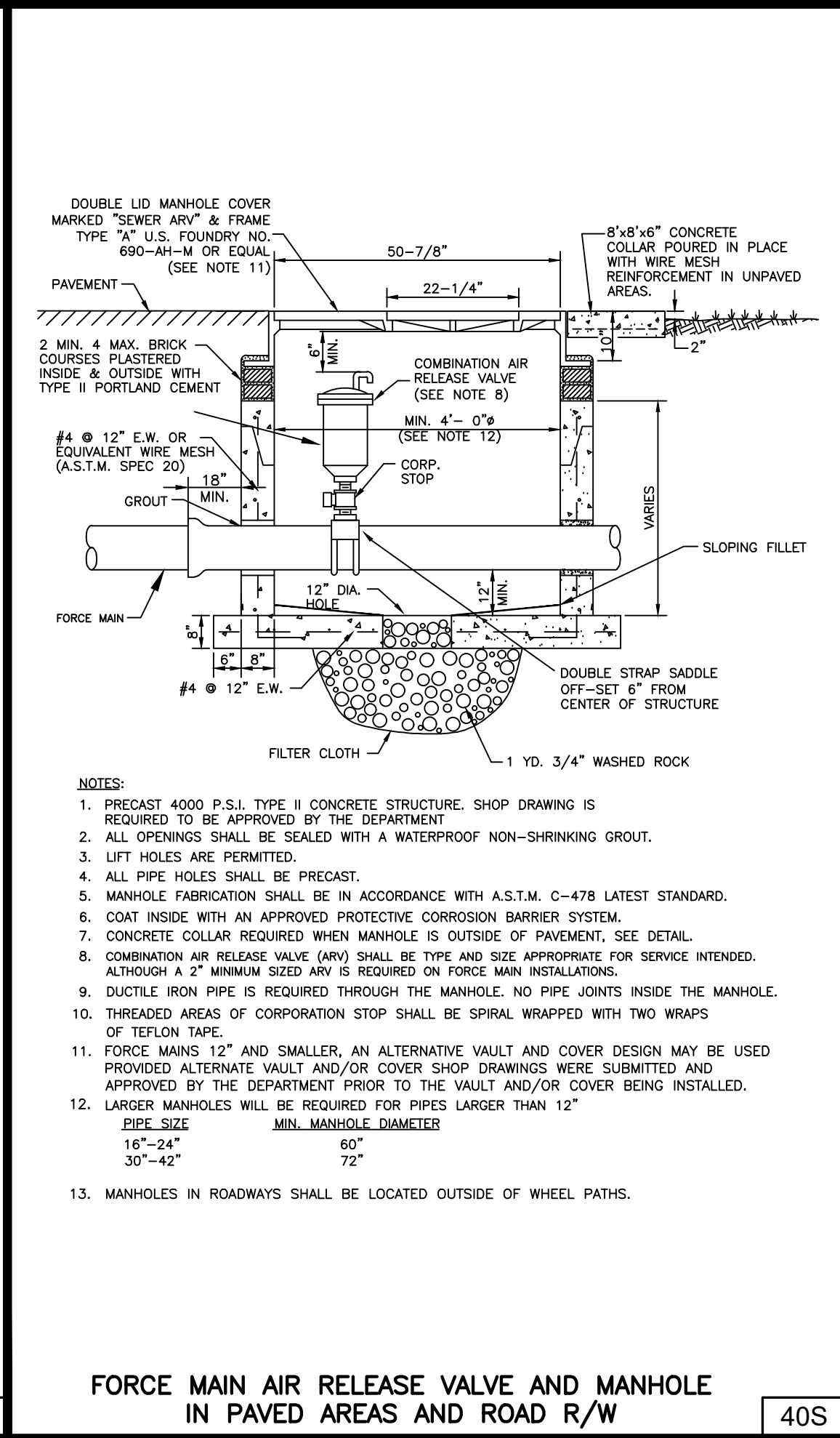
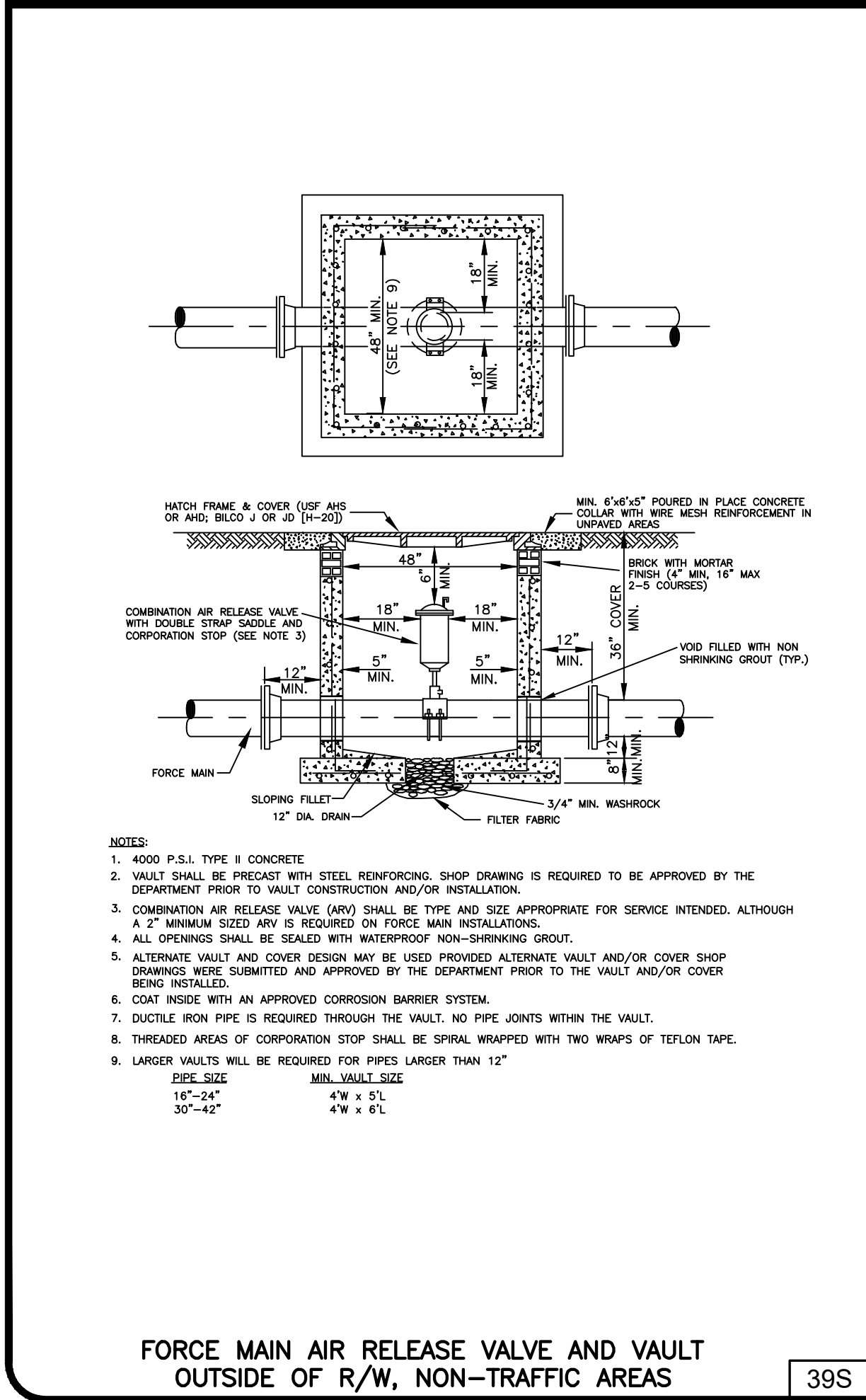
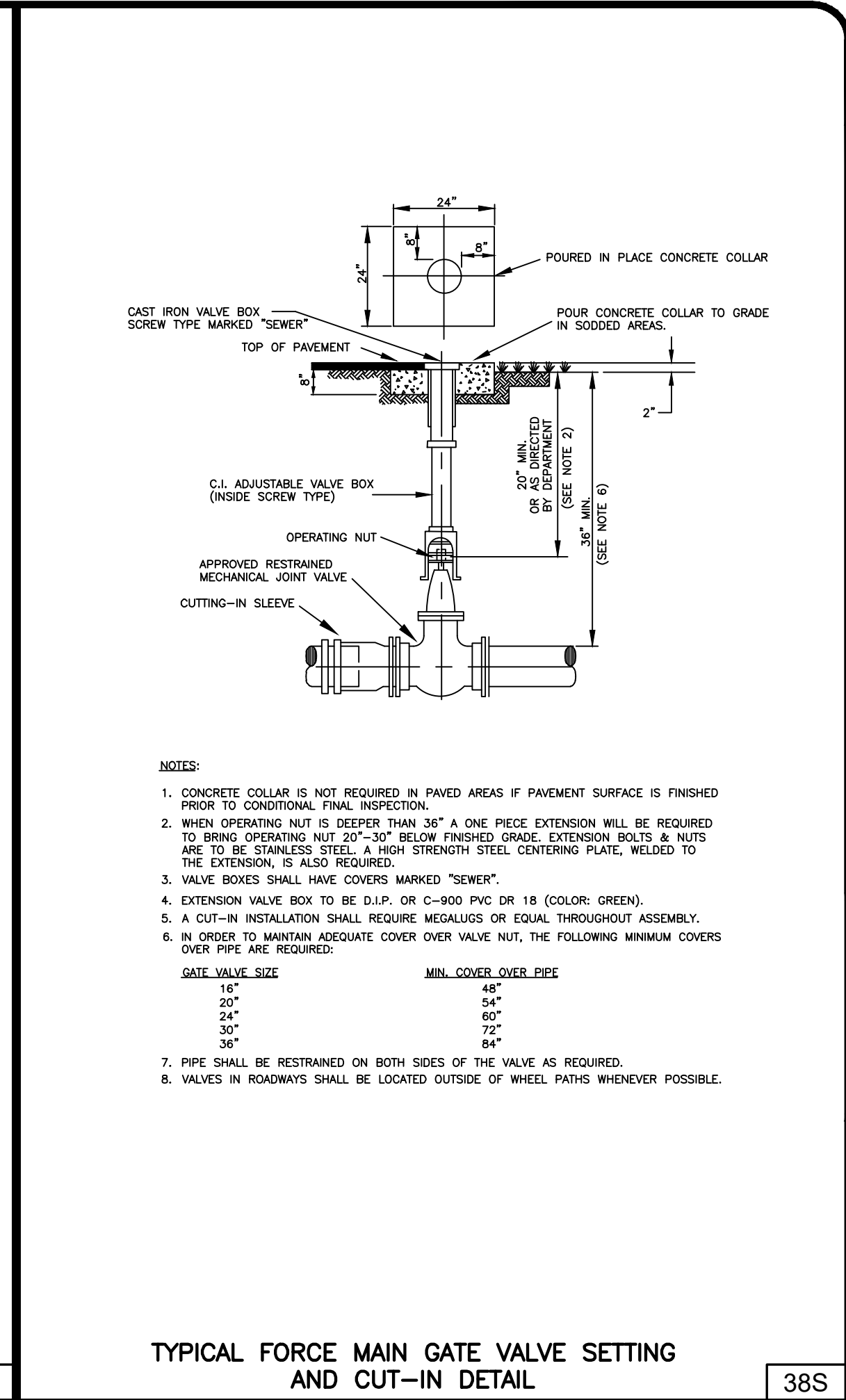
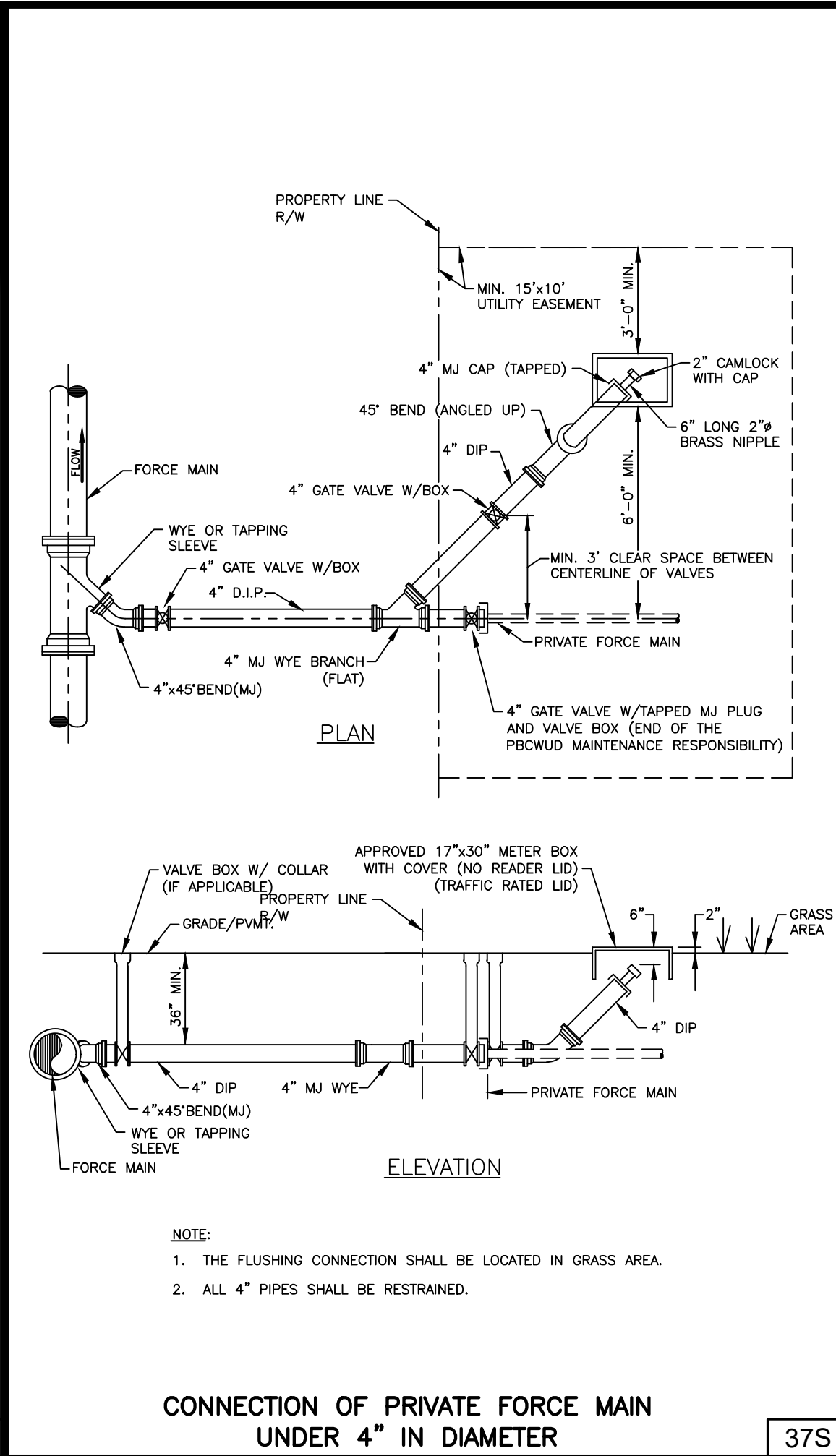
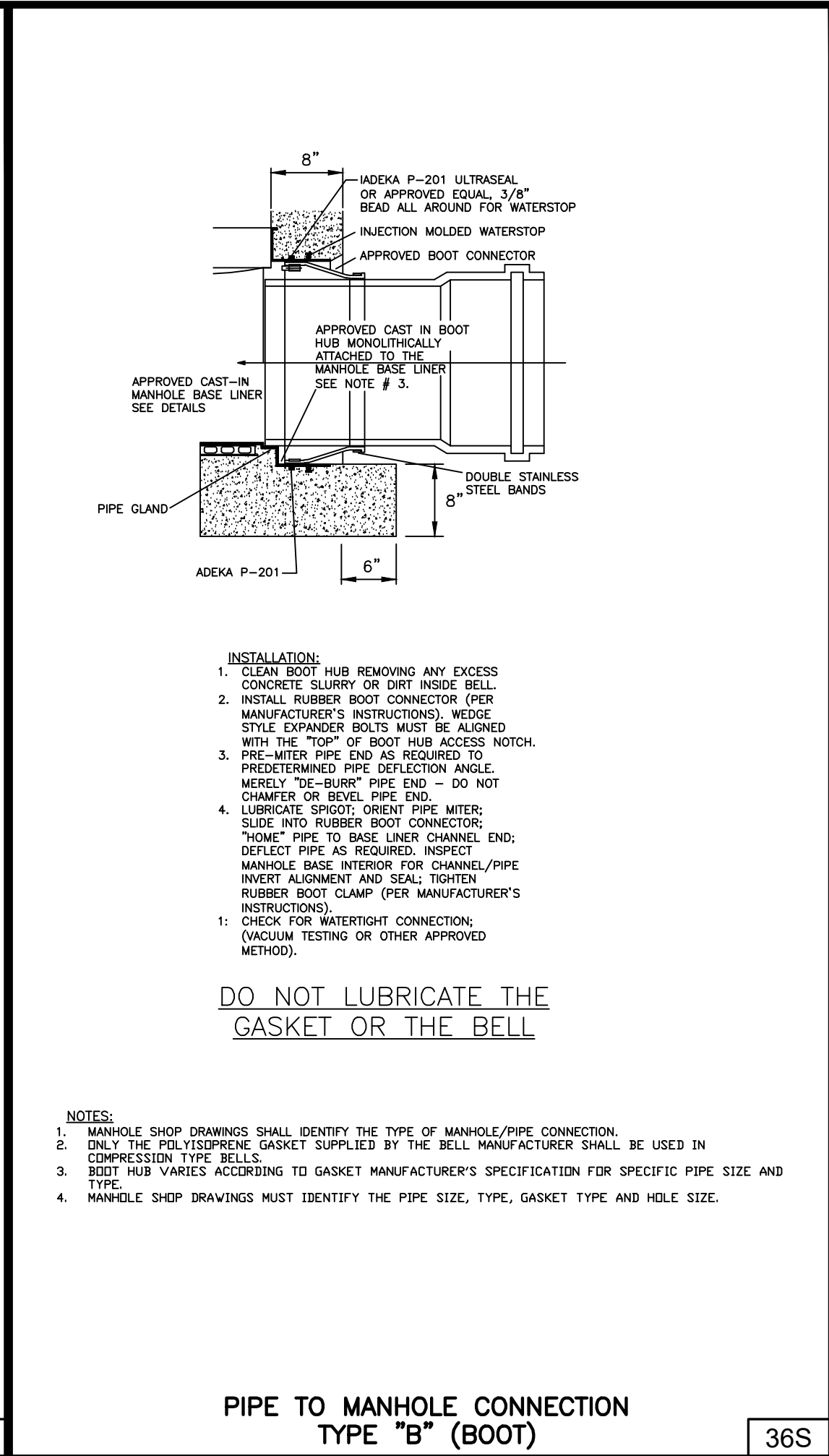
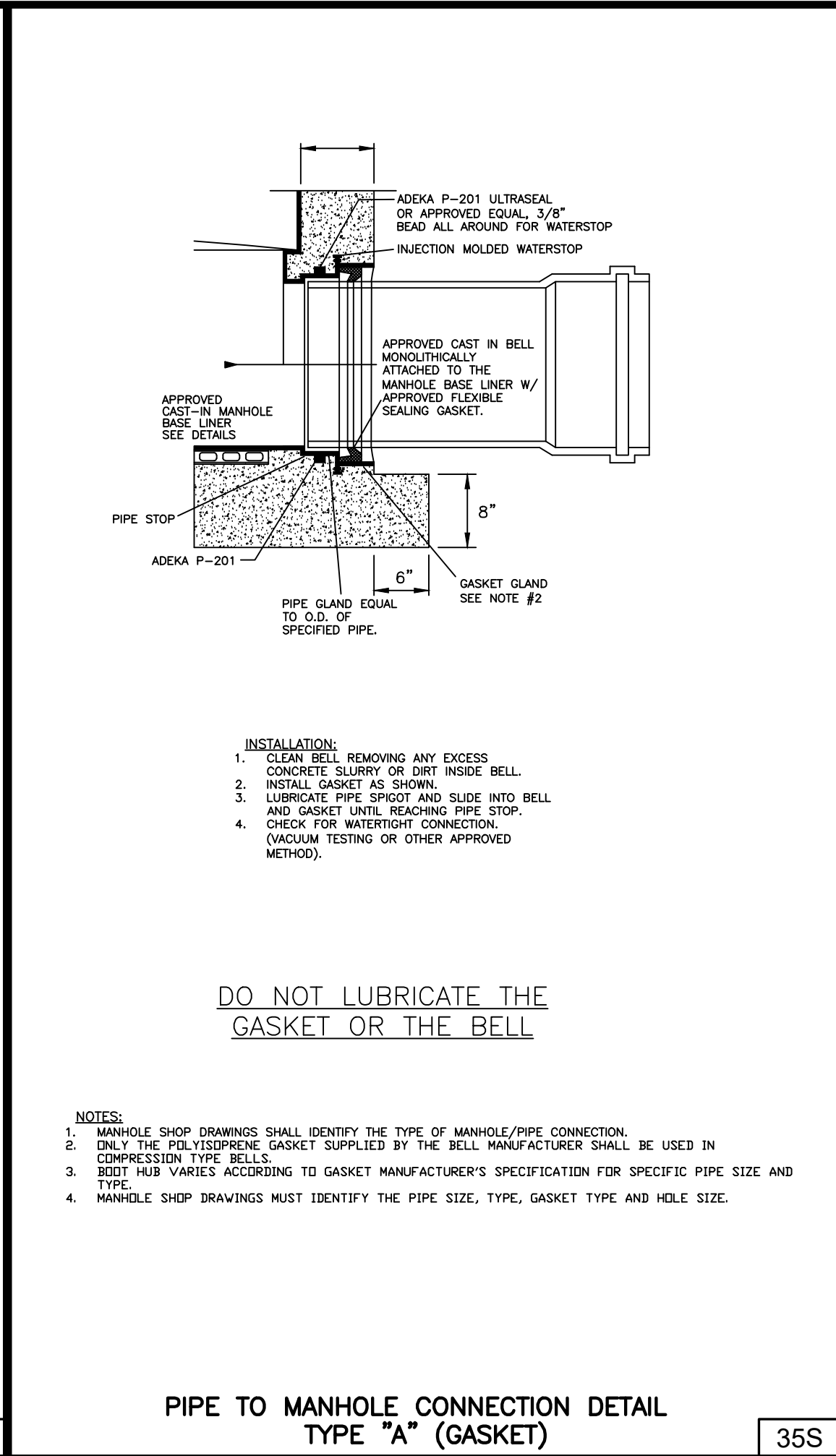
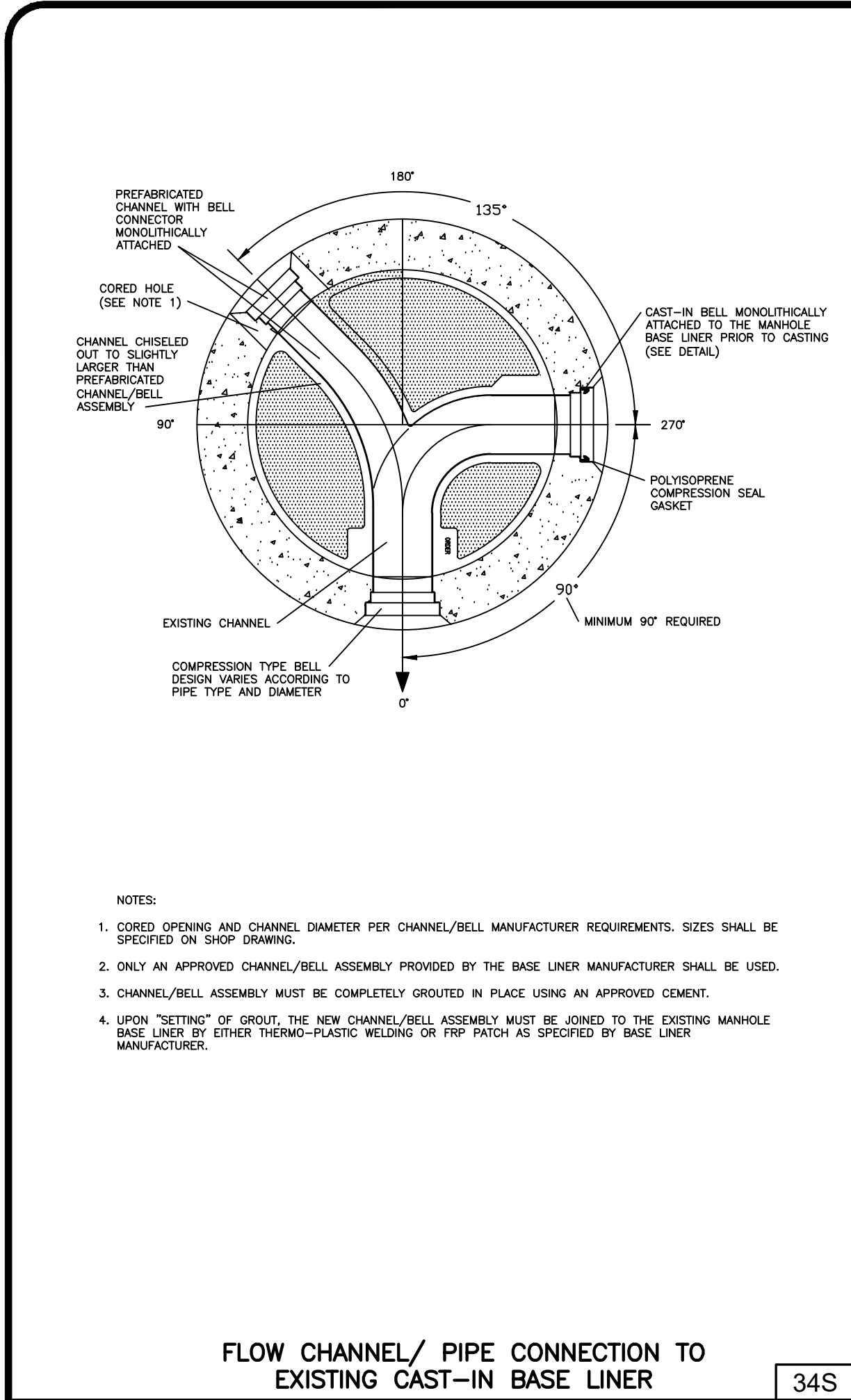
STD
DETAILS

SHEET
NUMBER

D-04

SEAL

STEPHEN R. FOWLER
FL PE NO: 69039
May 15, 2025



MIN. LENGTH OF PIPE (FEET) TO BE RESTRAINED
(SOURCES: EBAA IRON RESTRAINT LENGTH CALCULATION PROGRAM FOR PVC PIPE, RELEASE 3.1, AND
DIPRA THRUST RESTRAINT FOR DUCTILE IRON PIPE, RELEASE 3.2)

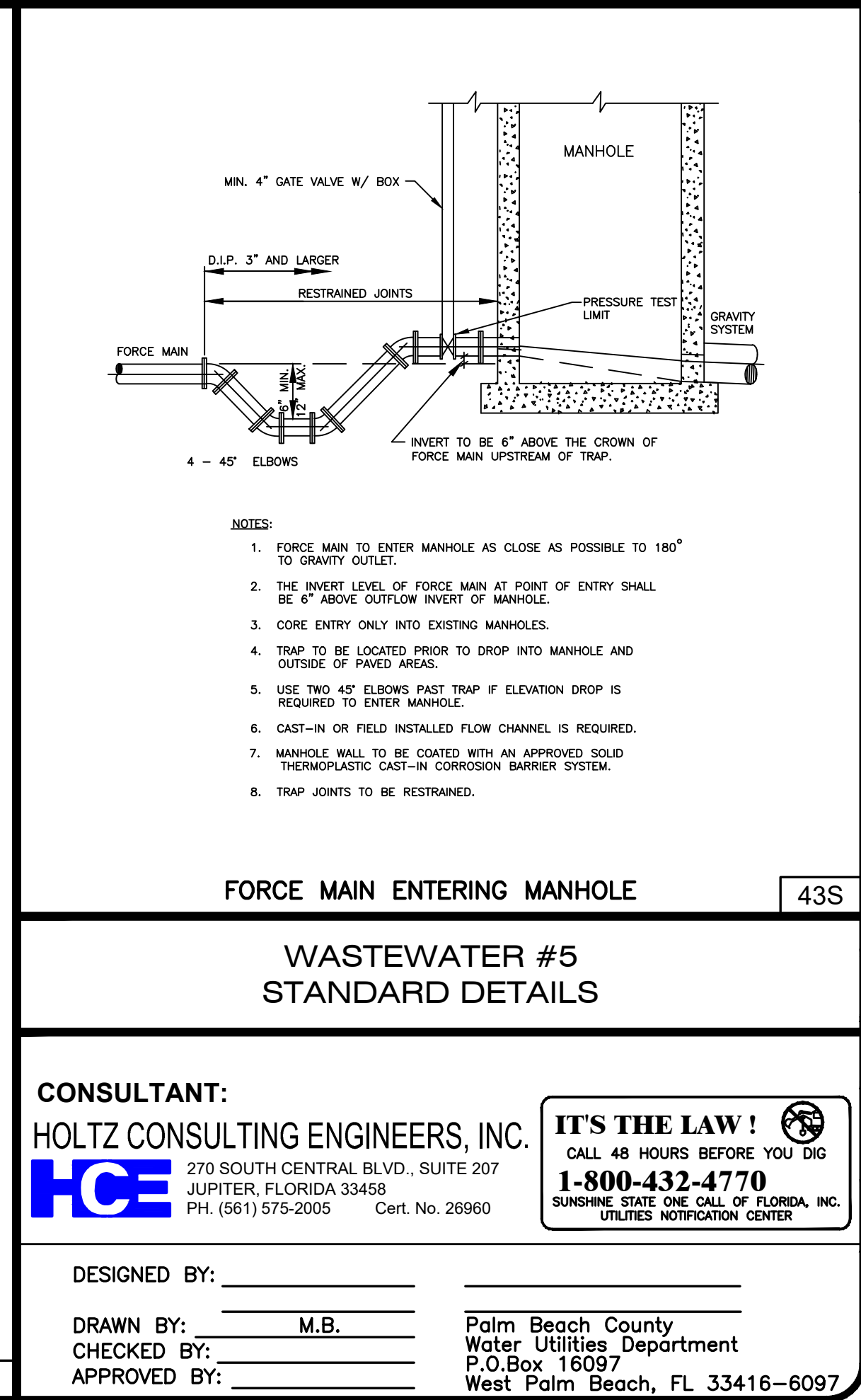
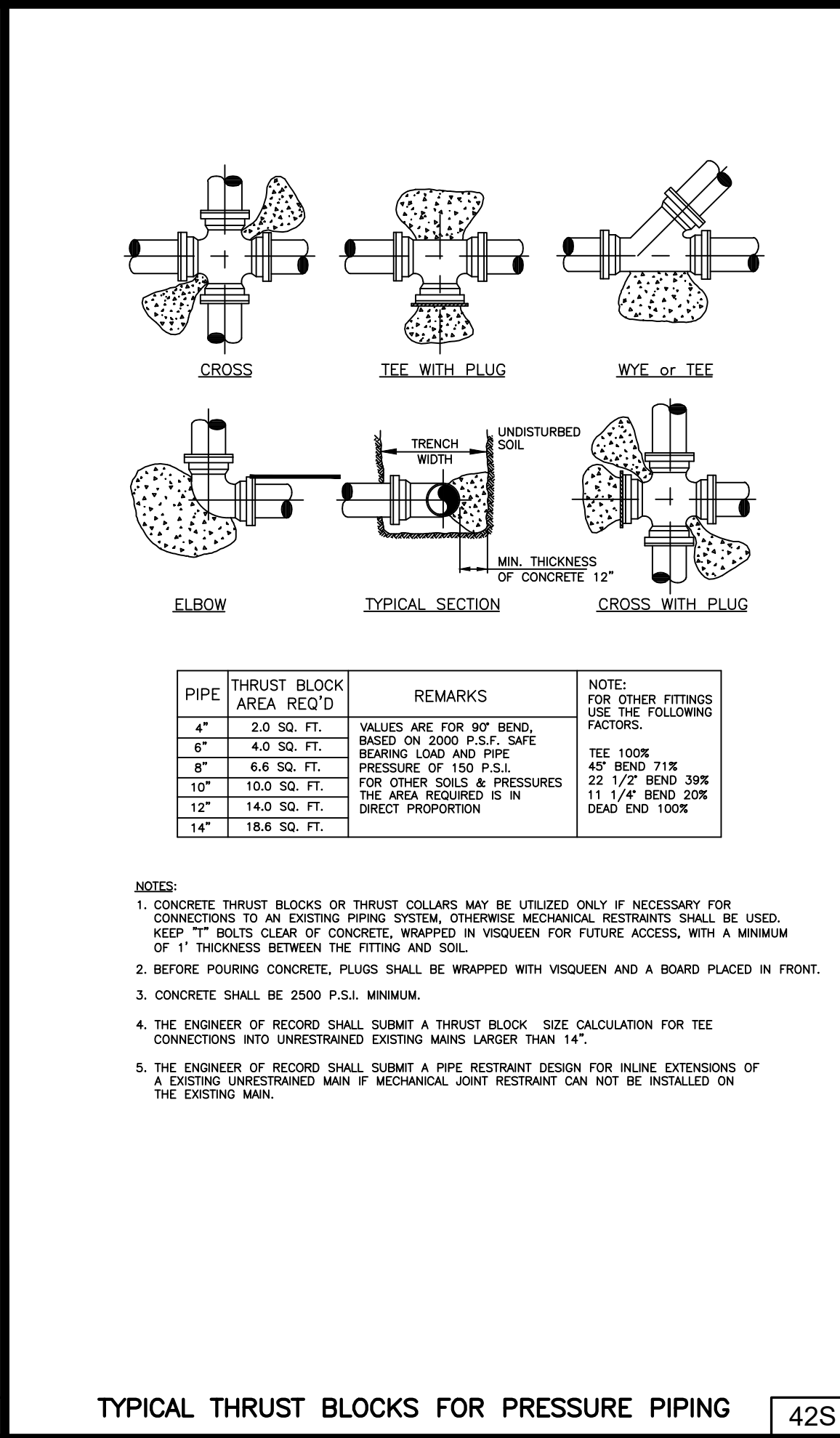
FITTING TYPE	PIPE SIZE															
	4"	6"	8"	10"	12"	14"	16"	20"	24"	30"	36"	42"	48"			
90° HORIZ. BEND	14	20	25	30	35	45	54	62	73	84	93	101				
45° HORIZ. BEND	6	8	11	13	15	19	22	26	30	35	38	42				
22.5° HORIZ. BEND	3	4	5	6	7	9	11	12	15	17	18	20				
11.25° HORIZ. BEND	1	2	3	3	4	4	5	6	7	8	9	10				
90° VERT. OFFSET	29	41	53	64	74	95	115	134	160	185	207	228				
45° VERT. OFFSET	12	19	24	29	34	39	48	56	66	77	86	94				
22.5° VERT. OFFSET	3	4	6	7	8	10	12	15	18	20	23	26				
11.25° VERT. OFFSET	1	1	2	2	2	2	3	3	4	5	5	6				
FLUSH BEND (END)	32	45	59	70	83	107	129	151	160	185	207	228				
IN-LINE VALVE	32	45	45	45	45	55	65	80	85	95	105	115				
TEE (BRANCH RESTRAINT)	4" x 6"	23	—	—	—	—	—	—	—	—	—	—	—			
	6" x 8"	21	35	—	—	—	—	—	—	—	—	—	—			
	6" x 18"	34	47	—	—	—	—	—	—	—	—	—	—			
	10" x 16"	16	32	46	58	—	—	—	—	—	—	—	—			
	12" x 13"	13	20	27	34	47	69	—	—	—	—	—	—			
	16" x 7"	7	26	41	55	67	90	—	—	—	—	—	—			
	20" x 1"	1	21	38	52	65	88	109	—	—	—	—	—			
	24" x 1"	1	16	34	49	62	86	108	129	—	—	—	—			
	30" x 1"	1	8	28	44	58	83	108	127	154	—	—	—			
	36" x 1"	1	1	22	39	54	80	103	124	153	179	—	—			
REDUCER (LARGER PIPE RESTRAINT)	40" x 1"	1	15	33	49	77	100	121	151	—	—	—	—			
	48" x 1"	1	1	7	27	44	73	97	120	149	176	200	222			
	6" x 8"	23	—	—	—	—	—	—	—	—	—	—	—			
	6" x 38"	28	25	—	—	—	—	—	—	—	—	—	—			
	10" x 57"	43	24	—	—	—	—	—	—	—	—	—	—			
	12" x 62"	60	44	—	—	—	—	—	—	—	—	—	—			
	16" x 99"	90	90	78	75	45	—	—	—	—	—	—	—			
	20" x 123"	116	107	105	85	81	45	—	—	—	—	—	—			
	24" x 146"	140	132	131	131	111	85	45	—	—	—	—	—			
	30" x 197"	153	143	141	133	113	87	56	—	—	—	—	—			
	36" x 182"	179	175	169	163	147	126	101	56	—	—	—	—			
	42" x 205"	202	199	194	189	175	150	138	100	54	—	—	—			
	48" x 226"	224	221	217	213	201	187	169	138	98	53	—	—			

NOTES:

- THE DATA IN THE ABOVE TABLE ARE BASED UPON THE FOLLOWING INSTALLATION CONDITIONS:
SOIL TYPE-SAND
TEST PRESSURE-150 PSI
TRENCH TYPE-3
SAFETY FACTOR-1.5
MINIMUM PIPE LENGTH-10'-0"
- THE RESTRAINED PIPE LENGTHS APPLY TO DUCTILE IRON AND PVC PIPE.
- ALL JOINTS BETWEEN UPPER AND LOWER BENDS SHALL BE RESTRAINED.
- RESTRAINED PIPE LENGTHS APPLY TO PIPE ON BOTH SIDES OF VALVES AND FITTINGS.
- MULTIPLE PIPE LENGTH BY 1.4 FOR POLYETHYLENE ENCASED PIPE.
- RESTRAINED PIPE LENGTHS EQUAL TO AN "IN-LINE VALVE" CONDITION ARE REQUIRED AT EACH END OF A TRANSITION FROM HOPE PIPE TO OTHER PIPE MATERIALS.
- DESIGN ENGINEER IS RESPONSIBLE FOR PROPER RESTRAINT PIPE LENGTH SIZING FOR THE PROJECT.

MECHANICAL THRUST RESTRAINT MINIMUM PIPE LENGTHS (FORCE MAINS)

41S



WUD NO:

**CONGRESS AVENUE
FORCE MAIN PROJECT**

**PALM BEACH COUNTY
WATER UTILITIES DEPARTMENT
P.O. BOX 16097
WEST PALM BEACH, FL 33416
(561)493-6000**

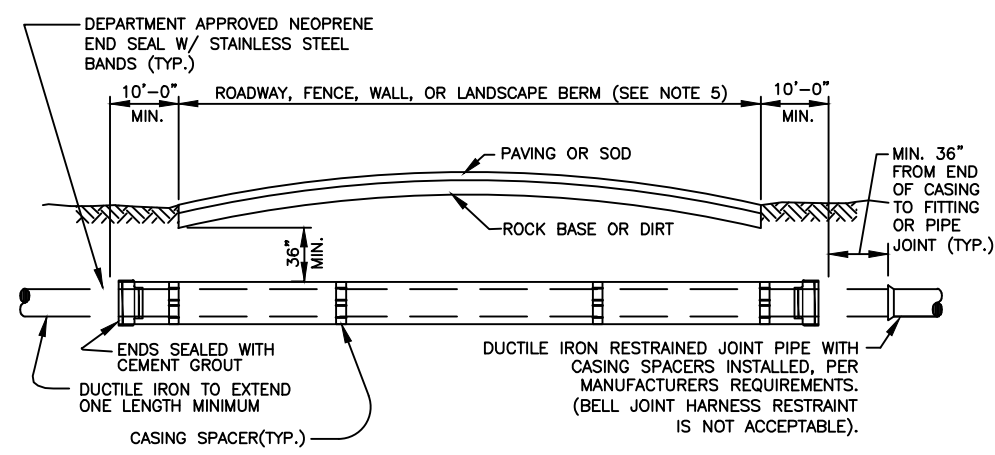
NO.	DATE	REVISION / REMARKS
1	JUNE 2019	GENERAL REVISION
2	OCT 2021	GENERAL REVISION
3	JAN 2023	GENERAL REVISION

STD DETAILS

SHEET NUMBER

D-05

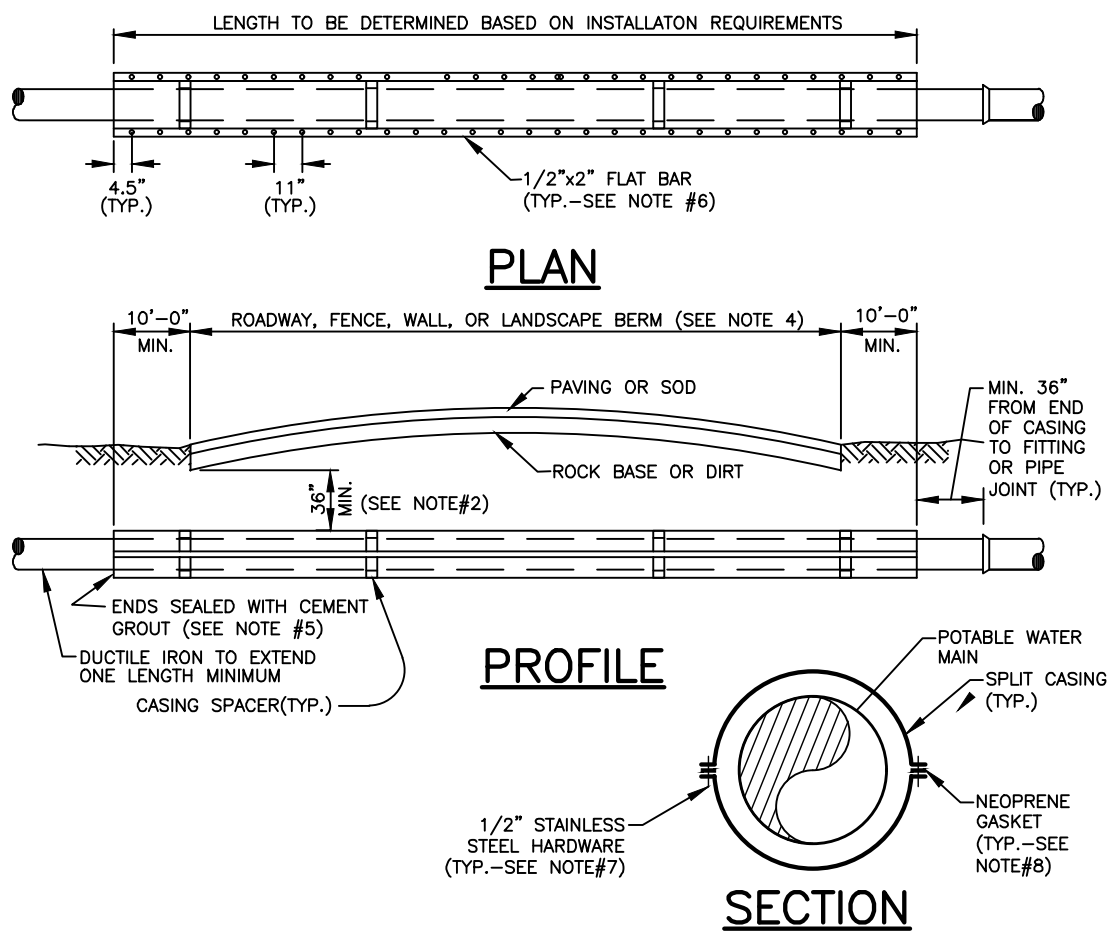
SEAL



CARRIER PIPE SIZE	STEEL CASING INSIDE DIAMETER (MIN)	MINIMUM WALL THICKNESS (SEE NOTE 2)
4"	12"	.188
6"	14"	.250
8"	20"	.250
10"	20"	.250
12"	24"	.250
14"	24"	.250
16"	30"	.312
18"	30"	.312
20"	36"	.372
24"	42"	.500
30"	48"	.500
36"	54"	.625
42"	60"	.625
48"	72"	.625

- NOTES:
- A PROFILE DRAWING TO SCALE FOR EACH JACK AND BORE, DIRECTIONAL DRILL OR DIRECT BORED INSTALLATION IS REQUIRED TO BE APPROVED BY THE DEPARTMENT PRIOR TO INSTALLATION. IF A SPLIT CASING IS REQUIRED THEN SHOP DRAWINGS ARE REQUIRED TO BE SUBMITTED AND APPROVED BY THE DEPARTMENT PRIOR TO CONSTRUCTION AND/OR INSTALLATION.
 - THICKER WALL CASINGS AND LARGER COVER OVER CASING MAY BE REQUIRED BY THE RIGHT-OF-WAY OWNER.
 - STEEL CASING SHALL BE COATED OUTSIDE WITH COAL TAR EPOXY (MIN. 16 MILS DFT) AND BE PAINTED WITH A 4" MINIMUM WIDE CONTINUOUS STRIPE, COLOR CODED TO MATCH THE PIPE INSIDE, ALONG THE TOP AXIS OF THE CASING.
 - PIPE IN CASING SHALL BE PULLED TO FULLY ENGAGE RESTRAINT.
 - STEEL CASING IS REQUIRED FOR ALL WASTEWATER MAIN INSTALLATIONS UTILIZING JACK AND BORE CONSTRUCTION AND WHEN MAINS ARE INSTALLED UNDER FENCES, WALLS, OR LANDSCAPE BERMS. WHEN THE CASING IS INSTALLED UNDER FENCES, WALLS, OR LANDSCAPE BERMS IT SHALL BE CENTERED ON THE PREVIOUS BARRIER AND IS REQUIRED TO EXTEND 10' MINIMUM PAST BARRIER ON EACH SIDE UNLESS OTHERWISE PREVIOUSLY APPROVED BY THE DEPARTMENT.

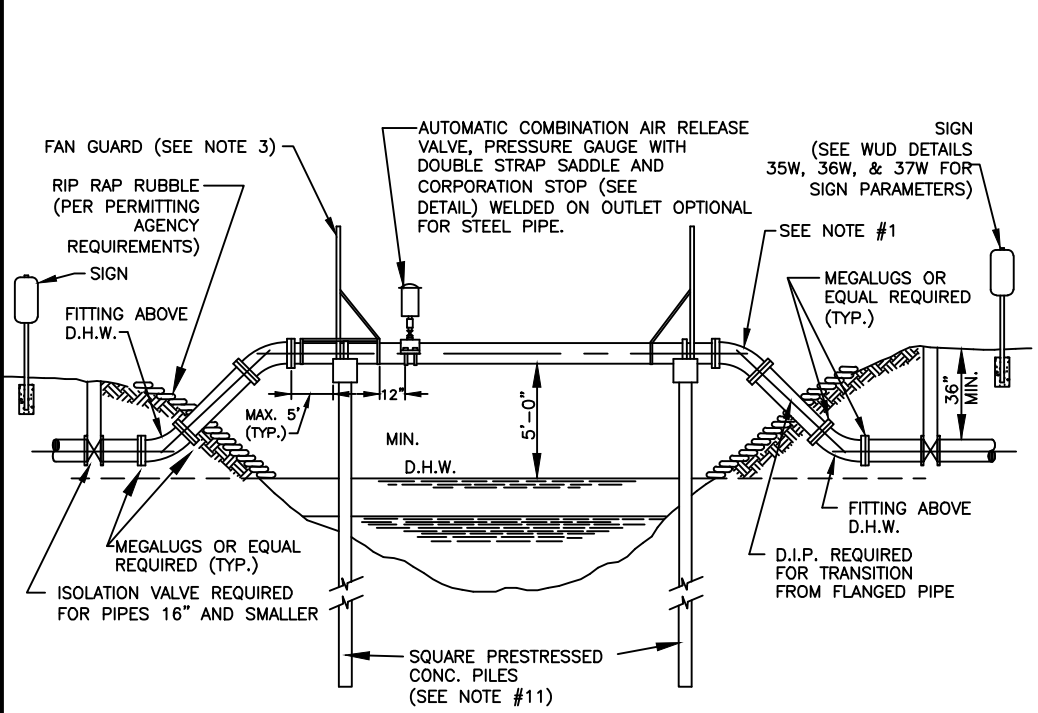
WASTEWATER MAIN CASING INSTALLATION



CARRIER PIPE SIZE	STEEL CASING INSIDE DIAMETER (MIN)	MINIMUM WALL THICKNESS (SEE NOTE 2)
4"	12"	.188
6"	14"	.250
8"	20"	.250
10"	20"	.250
12"	24"	.250

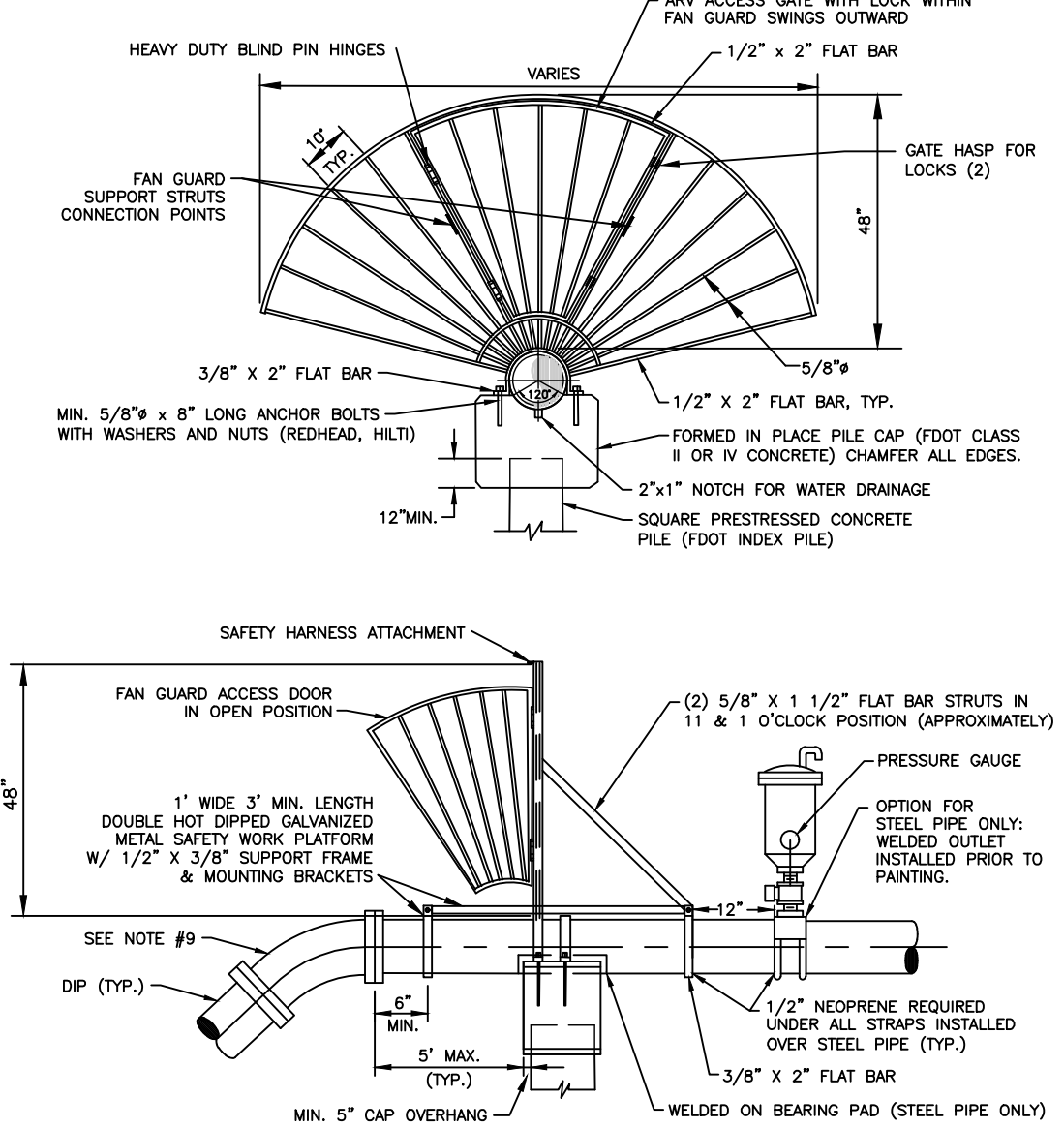
- NOTES:
- A SHOP DRAWING TO SCALE FOR EACH SPLIT CASING INSTALLATION IS REQUIRED AND TO BE APPROVED BY THE DEPARTMENT PRIOR TO INSTALLATION.
 - THE RIGHT-OF-WAY OWNER MAY REQUIRE THICKER WALL CASING AND LARGER COVER OVER CASING.
 - STEEL CASING SHALL BE COATED OUTSIDE WITH COAL TAR EPOXY (MIN. 16 MILS DFT) AND BE PAINTED WITH A 4" MINIMUM WIDE CONTINUOUS STRIPE, ALASKA BLUE IN COLOR, ALONG THE TOP SIDE OF THE CASING.
 - SPLIT STEEL CASING IS REQUIRED ON ALL EXISTING POTABLE WATER INSTALLATIONS WHEN A NEW STORM DRAINAGE OR OTHER UTILITY PIPE IS INSTALLED AND CANNOT ACHIEVE THE PROPER VERTICAL SEPARATION PER WUD STANDARDS ALONG WITH WHEN A NEW FENCE, WALL, OR LANDSCAPE BERM IS INSTALLED OVER AN EXISTING POTABLE WATER MAIN. WHEN A SPLIT CASING IS INSTALLED UNDER A FENCE, WALL, OR LANDSCAPE BERM SEE WUD STANDARD DETAIL 48W FOR INSTALLATION REQUIREMENTS.
 - NON-SHRINKABLE CEMENT GROUT TO BE INSTALLED TO OBTAIN WATERIGHT SEAL AT EACH END OF CASING.
 - FLAT BARS TO BE STITCH WELDED AT 6" LENGTHS TO EDGE OF CASING ON EACH SIDE.
 - CASING TO BE ASSEMBLED IN FIELD WITH 1/2" STAINLESS STEEL BOLTS, WASHERS, AND NUTS ON EACH SIDE.
 - 1/4" NEOPRENE GASKET MATERIAL, EXTENDING PAST CASING JOINT FOR POSITIVE SEAL ON EACH SIDE.

WASTEWATER MAIN SPLIT CASING INSTALLATION



- NOTES:
- ALL EXPOSED PIPE SHALL BE DUCTILE IRON OR PREFABRICATED STEEL WITH FLANGED FITTINGS AND PROVED GASKETS. RETAINER GASKETS AND UNFLANGE TYPE FITTINGS ARE NOT TO BE SUBSTITUTED FOR FLANGED FITTINGS. PREFABRICATED STEEL PIPE MAY INCORPORATE WELDED ON LONG RADIUS UPPER BENDS. PREFABRICATED FLANGED PIPE SHALL BE FACTORY TESTED.
 - SPAN LENGTHS AS REQUIRED BY PERMITTING AGENCY.
 - FAN GUARDS ARE REQUIRED. SEE FAN GUARD/PILE CAP DESIGN DETAILS, FOR ADDITIONAL REQUIREMENTS. ACCESS PLATFORM AND GATE REQUIRED ON ARV SIDE ONLY.
 - ALL EXPOSED PIPING SHALL BE PAINTED AS SPECIFIED IN THE APPROVED MATERIAL LIST.
 - ALL HARDWARE SHALL BE PAINTED WITH COAL-TAR EPOXY.
 - PIPE SHALL BE CRODLED ON 3" THICK NEOPRENE (DURUMETER GRADE 50) CURRENT FOOT STANDARDS APPLY. NEOPRENE IS REQUIRED AT ALL STRAPS INSTALLED OVER STEEL PIPE. NEOPRENE SHALL EXTEND 1" BEYOND THE EDGES OF CRODLE AND STRAPS.
 - TIED-DOWN STRAPS MUST PROPERLY FIT AND SECURE PIPE IN CRODLE.
 - PIPE CRODLE IN CAP SHALL CONTACT 3/8" CIRCUMFERENCE OF PIPE. (SEE FAN GUARD DETAIL).
 - SHOW EXISTING CANAL CROSS SECTION, ULTIMATE CANAL SECTION, AND RELEVANT ELEVATIONS AND DISTANCES ON A TO SCALE DETAIL DRAWING.
 - PILE LIFT CABLE SHALL BE REMOVED BELOW SURFACE; HOLE SHALL BE FILLED WITH EPOXY CEMENT.
 - THREADED AREAS OF BRASS FITTINGS SHALL BE SPIRAL WRAPPED WITH TWO WRAPS OF TETLON TAPE.
 - THE PILES AND CAP DESIGN SHALL BE SHOWN ON TO SCALE SIGNED AND SEALED DETAIL DRAWINGS. MIN. 12"x12" TYPE 1A FLORIDA DOT INDEX PILES ARE REQUIRED. PIPE PENETRATION BELOW CANAL BOTTOM SHALL BE 15" MINIMUM. MINIMUM LOAD CAPACITY OF 20 TONS PER PILE IS REQUIRED (FOOT STANDARDS APPLY). SIGNED AND SEALED SHOP DRAWINGS ARE REQUIRED.
 - PREFABRICATED STEEL PIPE SHALL HAVE WELDED ON BEARING PADS EXTENDING MIN. 1" BEYOND PIPE CRODLE. THE PADS SHALL BE INSTALLED BY STEEL PIPE MANUFACTURER PRIOR TO PAINTING.
 - FORCE MAIN CROSSINGS OVER BODIES OF WATER MAY BE SUBJECT TO A D.E.P. "NOTICED GENERAL ENVIRONMENTAL RESOURCE PERMIT" (NGP).

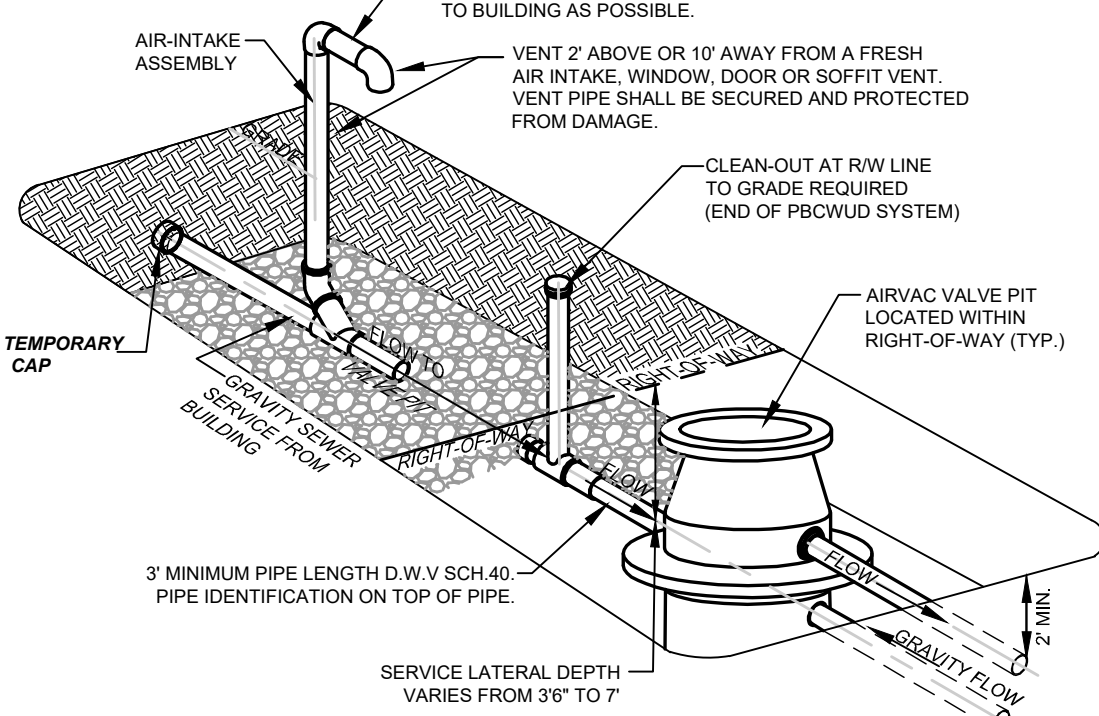
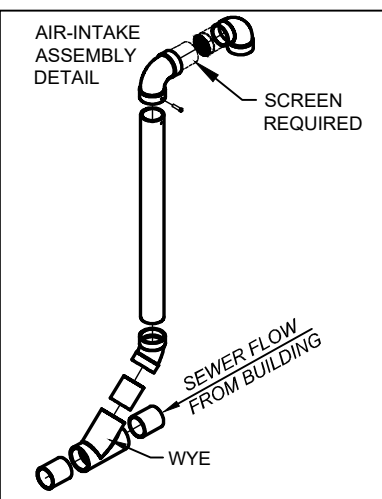
TYPICAL FORCE MAIN AERIAL CANAL CROSSING - SINGLE PIPE (SINGLE PILES)



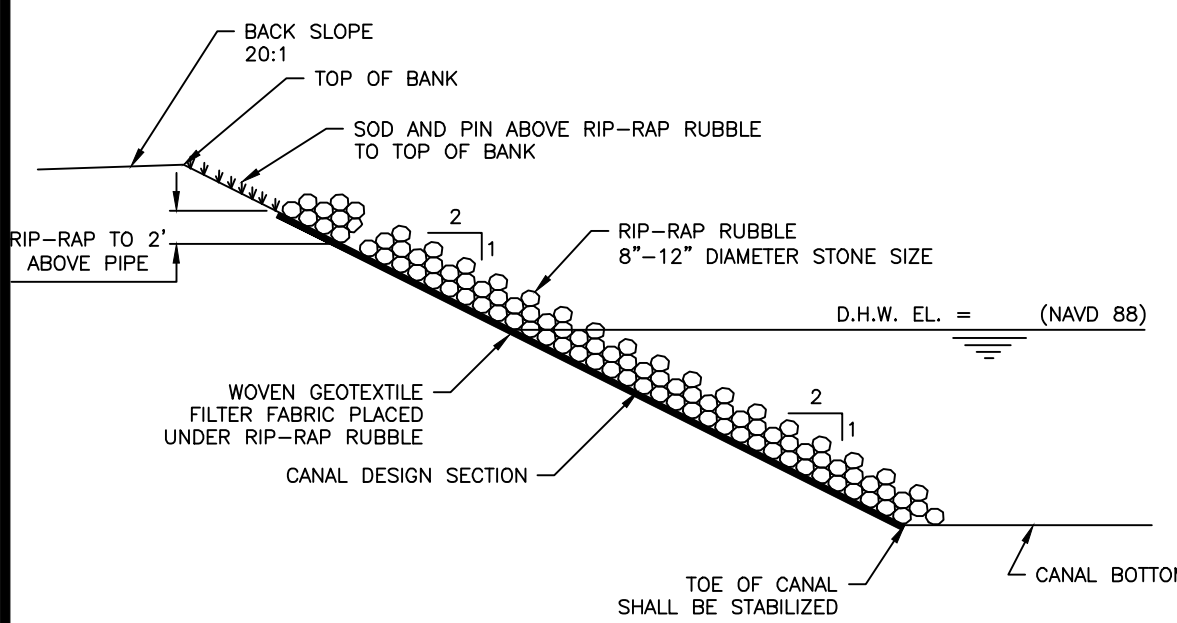
- NOTES:
- FAN GUARDS SHALL BE PLACED AT EACH END OF CANAL CROSSING.
 - HARDWARE SHALL BE PAINTED WITH COAL TAR EPOXY.
 - FAN GUARD WITH HARDWARE SHALL BE FABRICATED FROM DOUBLE HOT DIPPED GALVANIZED STEEL.
 - SHOP DRAWINGS FOR FANGUARDS, CAPS, AND PILES MUST BE SUBMITTED TO PBCWUD FOR REVIEW AND APPROVAL PRIOR TO PRE-CONSTRUCTION MEETING.
 - REINFORCING STEEL SHALL CONFORM TO ASTM A-615, GRADE 60. MIN. 2" CONCRETE COVER OVER ALL STEEL.
 - SEE "TYPICAL CANAL CROSSING DETAIL" FOR ADDITIONAL REQUIREMENTS.
 - NO WELDING OF REBAR TO REBAR OR REBAR TO PILE STRANDS SHALL BE ALLOWED.
 - DESIGN DRAWINGS ARE REQUIRED.
 - LONG RADIUS WELDED ON UPPER BENDS ARE ACCEPTABLE FOR STEEL PIPE.
 - IF A PILE/CAP STEEL CONNECTION IS REQUIRED BY DESIGNING ENGINEER, MIN. (4) #8 REINFORCEMENT BARS SHALL BE DRILLED AND DOWELED (EPOXIED) MIN. 16" DEEP INTO THE PILE AND TIED WITH THE CAP STEEL.
 - ACCESS PLATFORM AND GATE REQUIRED ON ARV SIDE ONLY.

FAN GUARD/ PILE CAP DESIGN - SINGLE PIPE (SINGLE PILES)

- NOTES:
- APPROVED PLUMBING PLAN MUST BE ON JOB SITE FOR INSPECTION. IF NOT, INSTALLATION WILL BE REJECTED.
 - PLUMBING SHALL CONFORM TO ALL PALM BEACH COUNTY AND OTHER APPLICABLE CODES.
 - TEMPORARY CAP IN PLACE (NO SEWAGE) UPSTREAM OF THE VENT PIPE TO BE IN PLACE UNTIL WUD INSPECT AND INSTALL VALVE.
 - EXISTING SEPTIC TANK TO BE ABANDONED IN ACCORDANCE WITH LOCAL HEALTH DEPT. SPECIFICATIONS.
 - AIR INTAKE ASSEMBLY IS REQUIRED.
 - AIR VAC VALVE WILL BE INSTALLED BY UTILITY AFTER 4" AIR-INTAKE ASSEMBLY IS IN PLACE.
 - SEWER CONNECTION FEES TO BE PAID PRIOR TO CONNECTION.
 - TEMPORARY CAP IN PLACE UNTIL WUD INSPECT AND INSTALL VALVE.
 - CAP IS NOT TO BE REMOVED UNTIL WUD HAS INSTALLED VALVE.

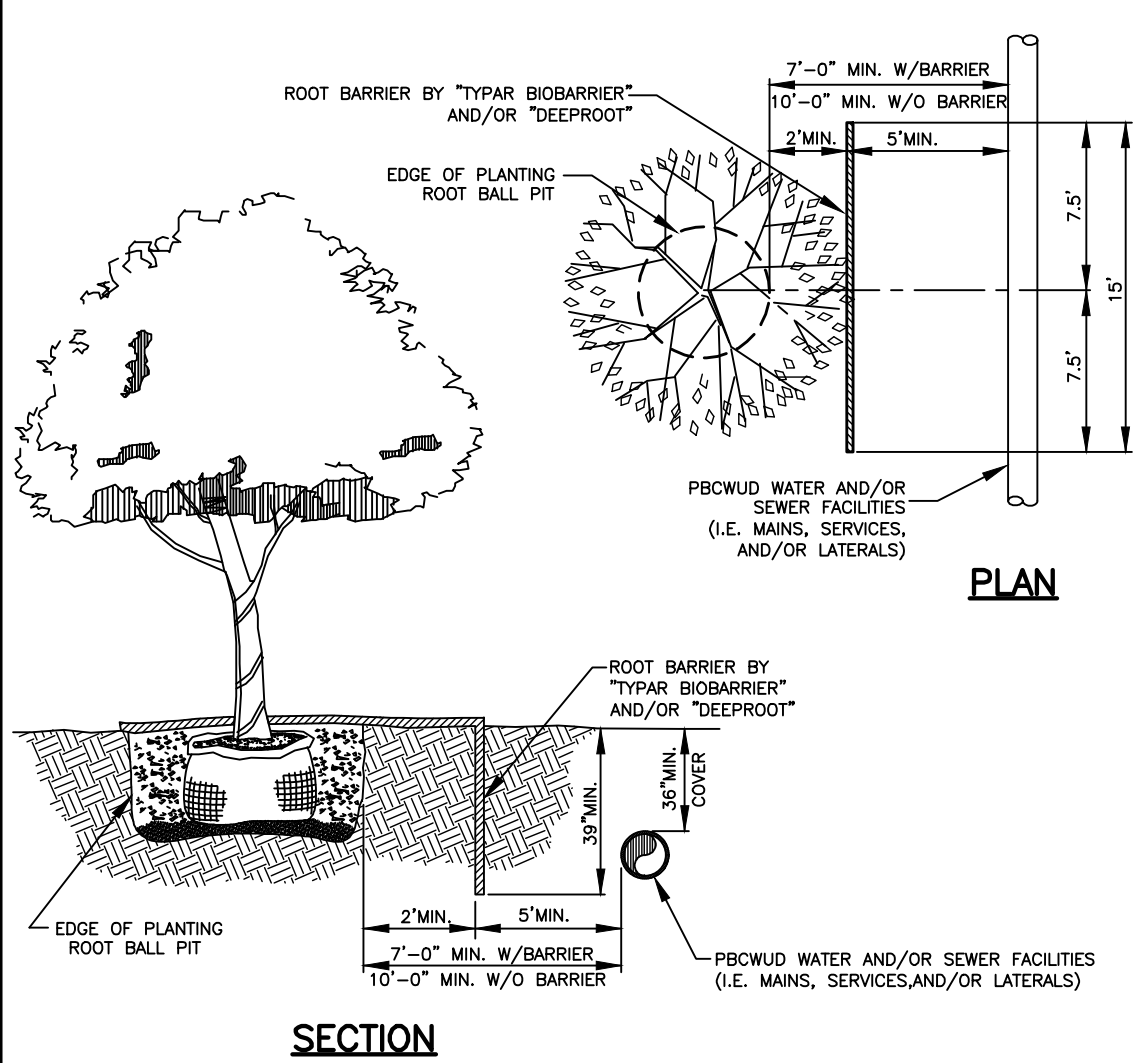


TYPICAL WASTEWATER SERVICE INSTALLATION FOR VACUUM SEWER



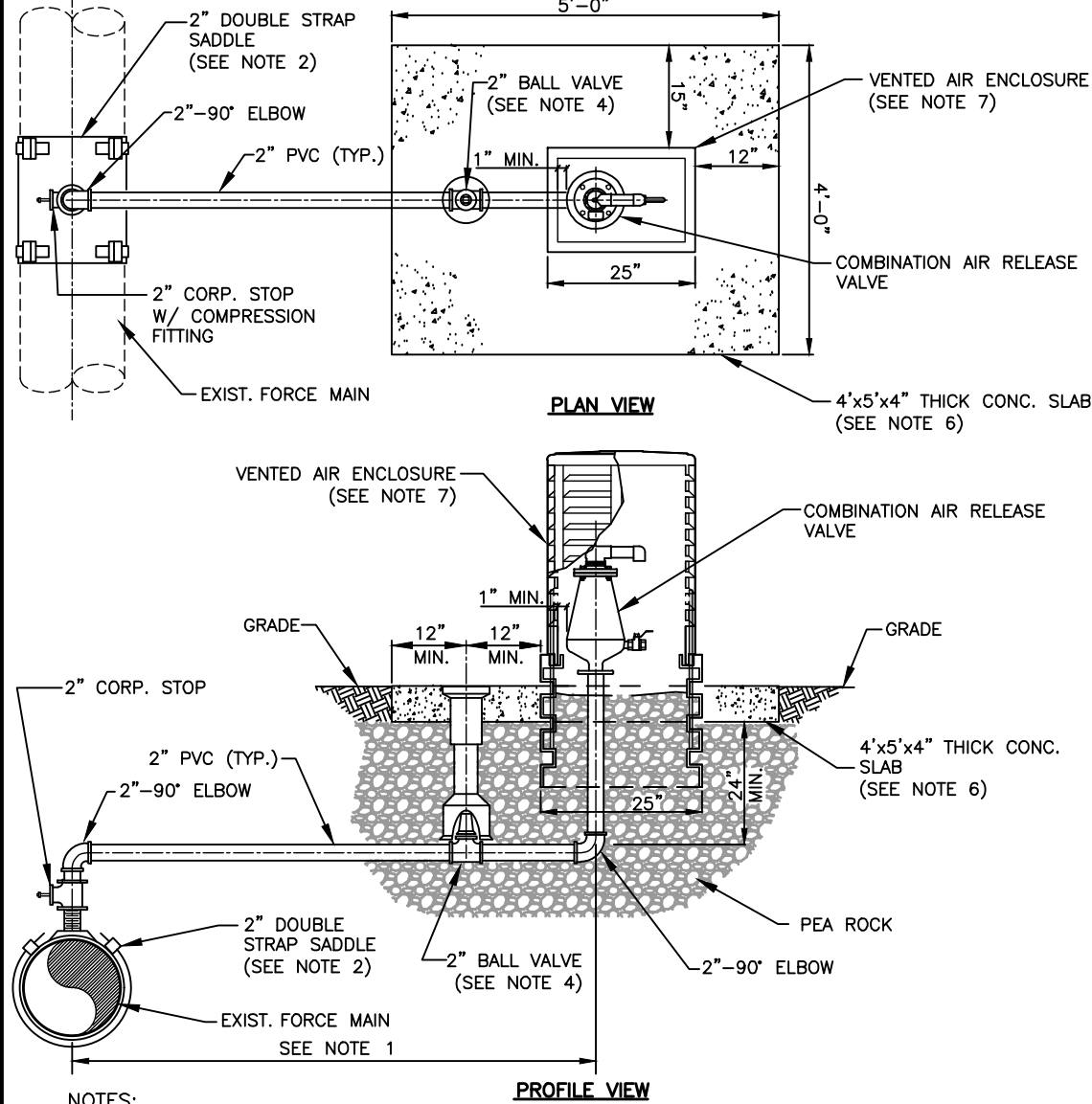
- NOTES:
- RIP-RAP RUBBLE AND ITS INSTALLATION MUST MEET CANAL OWNERSHIP SPECIFICATIONS AND PERMITTING REQUIREMENTS.
 - DUMP RUBBLE IN PLACE FORMING A COMPACT LAYER CONFORMING TO THE CANAL DESIGN SECTION SLOPE. ENSURE THAT RUBBLE DOES NOT SEGREGATE SO THAT SMALLER PIECES EVENLY FILL THE VOIDS BETWEEN LARGER PIECES.
 - AN ALTERNATIVE DESIGN WILL BE CONSIDERED AND MUST RECEIVE PRIOR APPROVAL FROM THE CANAL PROPERTY OWNER.

RIP-RAP RUBBLE DETAIL (N.T.S.)



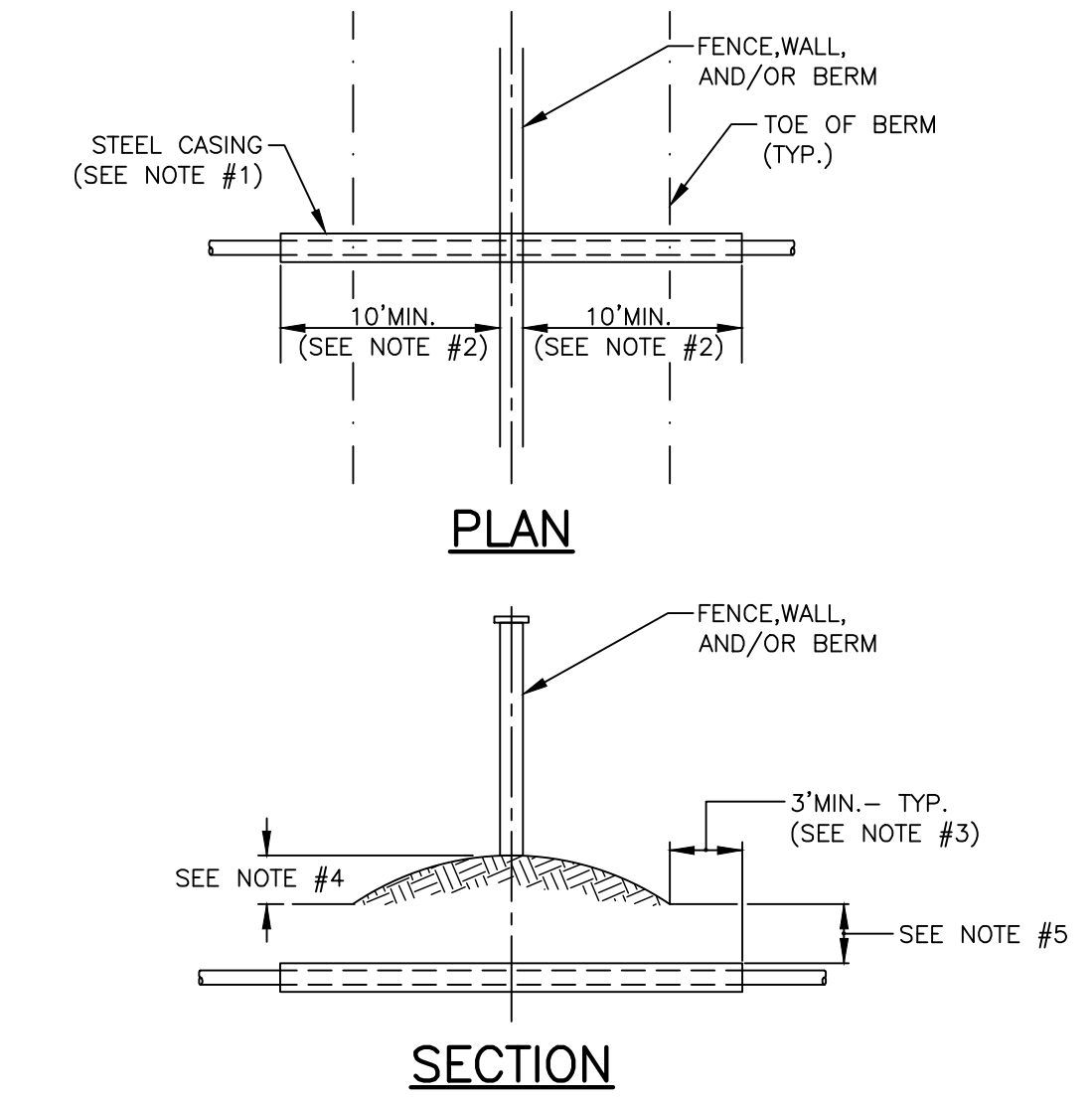
- NOTES:
- TREES SHOWN ON THIS PLAN ARE FOR GRAPHIC REPRESENTATION ONLY. TREE SPACING IS BASED ON DESIGN REQUIREMENTS AND THE TREES SHOWN ON THESE PLANS ATTEMPT TO ACCOMPLISH THAT SPACING WHILE MAINTAINING THE REQUIRED SETBACKS FROM UTILITIES. TREES MAY BE FIELD ADJUSTED TO AVOID CONFLICTS WITH DRIVEWAYS AND UNDERGROUND UTILITIES. IN ANY CASE THE TREES SHALL BE LOCATED IN THE FIELD IN ACCORDANCE WITH THE PLANTING DETAILS SHOWN HEREON.
 - TREES ARE TO BE INSTALLED WITH A TEN FOOT (10') SEPARATION FROM ANY WATER OR SEWER MAIN AND/OR SERVICE, HYDRANTS, AND LIFT STATIONS. IF A TEN FOOT (10') SEPARATION CANNOT BE ACHIEVED, THE TREE CAN BE INSTALLED WITH A ROOT BARRIER SYSTEM. HOWEVER, IN NO CASE SHALL A TREE ENCRATCH INTO A PBCWUD WITHOUT PRIOR DEPARTMENT APPROVAL.

LANDSCAPE AND ROOT BARRIER DETAIL



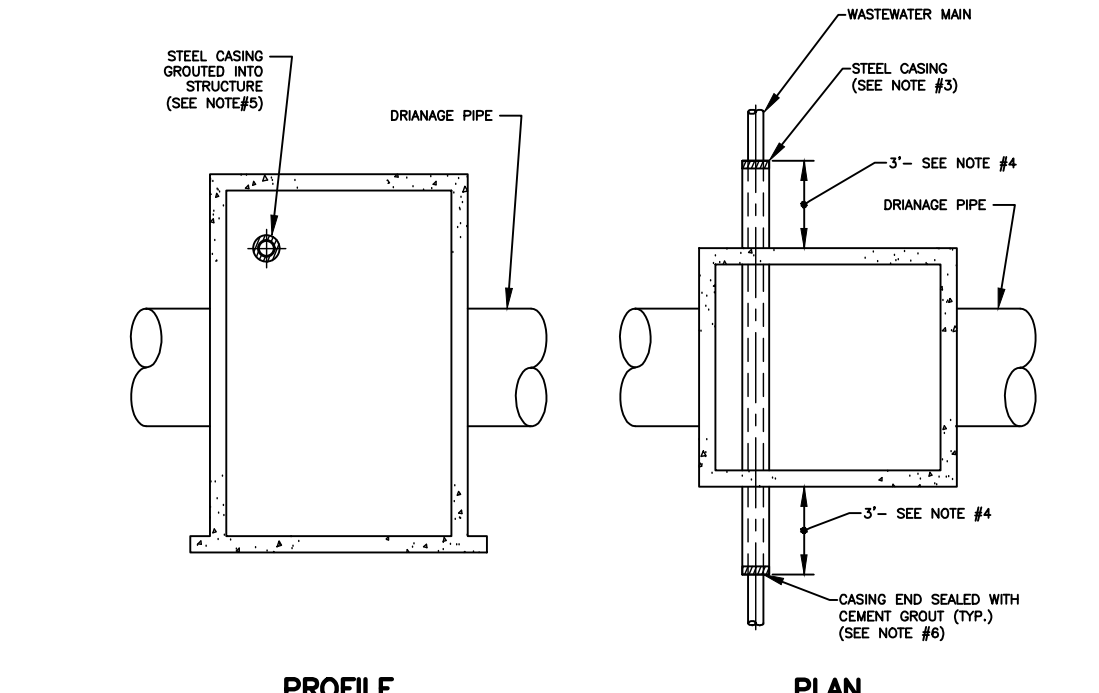
- NOTES:
- OFF-SET DISTANCE VARIES ON LOCATION OF FORCE MAIN TO ARV ENCLOSURE. IN NO CASE SHALL THE OFF-SET DISTANCE EXCEED 10' UNLESS OTHERWISE APPROVED BY THE DEPARTMENT PRIOR TO INSTALLATION.
 - 2" DOUBLE STRAP SADDLE TO BE INSTALLED PERPENDICULAR TO FORCE MAIN IN THE DIRECTION OF FLOW.
 - ALL PVC PIPING AND FITTINGS TO BE SCHEDULE 80.
 - 2" BALL VALVE AND CORPORATION STOP SHALL BE BRASS WITH COMPRESSION FITTINGS ON EACH END.
 - ALL FITTINGS AND VALVES SHALL BE COMPRESSION TYPE.
 - CONCRETE PAD FOR WATER METER ASSEMBLY SHALL BE 4" THICK WITH WIRE MESH (4"x4") CONCRETE PAD IS REQUIRED TO BE BROOM FINISHED.
 - VENTED ENCLOSURE SHALL BE CHANNEL COMPANY #SPH1420. SEE APPROVED MATERIALS AND EQUIPMENT LIST. ENCLOSURE SHALL BE CAPABLE OF ALLOWING THE SAME AMOUNT OF AIR FLOW AS THE ARV.
 - THIS FORCE MAIN OFF-SET ARV REQUIRES PREVIOUS DEPARTMENT APPROVAL PRIOR TO INSTALLATION.

FORCE MAIN AIR RELEASE VALVE W/ VENTED AIR ENCLOSURE



- NOTES:
- STEEL CASING PER WUD STANDARD DETAIL 44S (SOLID CASING) OR WUD STANDARD DETAIL 44AS (SPLIT CASING) AS APPLICABLE.
 - STEEL CASING SHALL EXTEND TEN (10) FEET MINIMUM PAST FENCE OR WALL. FIVE (5) FEET MINIMUM MAY BE ACCEPTABLE ON A CASE-BY-CASE BASIS DUE TO SITE CONDITIONS AND ONLY WITH PRIOR DEPARTMENT APPROVAL.
 - STEEL CASING SHALL EXTEND THREE (3) FEET MINIMUM PAST THE TOE OF THE BERM. IF BERM CASING IS ASSOCIATED WITH A WALL OR FENCE INSTALLATION OF THE CASING SHALL EXTEND THREE (3) FEET MINIMUM PAST THE TOE OF THE BERM OR TEN (10) FEET MINIMUM PAST THE WALL OR FENCE WHICH EVER IS GREATER.
 - STEEL CASING INSTALLATION REQUIRED WHEN A BERM IS TWO (2) FEET OR HIGHER ABOVE SURROUNDING GRADE.
 - TOP OF STEEL CASING SHALL BE THREE (3) FEET MINIMUM BELOW THE TOE OF THE BERM OR BASE OF WALL OR FENCE ELEVATION WHICHEVER IS LOWER.

WASTEWATER MAIN CROSSING FENCE, WALL, OR BERM CASING DETAIL



WUD MAIN DIAMETER OF SIZE	STEEL CASING FOR SOLID CASING	OPENING SIZE FOR SPLIT CASING	OPENING SIZE FOR SPLIT CASING
4"	14"	18"	20"
6"	20"	24"	28"
8"	24"	28"	30"
10"	28"	32"	36"
12"	32"	36"	40"

- NOTES:
- THE CONFLICT STRUCTURE IS TO BE DESIGNED PER CURRENT FOOT UTILITY CONFLICT THRU DRAINAGE STRUCTURE STANDARDS.
 - A SHOP DRAWING TO SCALE FOR EACH CONFLICT STRUCTURE INSTALLATION IS REQUIRED TO BE APPROVED BY THE DEPARTMENT PRIOR TO INSTALLATION.
 - STEEL CASING PER WUD STANDARD DETAIL 44S (SOLID CASING) OR WUD STANDARD DETAIL 44AS (SPLIT CASING) FOR EXISTING WASTEWATER MAIN ONLY.
 - STEEL CASING SHALL EXTEND THREE (3) FEET PAST EACH SIDE OF STRUCTURE. CASING CAN EXTEND FURTHER PAST THE STRUCTURE WHEN EXISTING CONDITIONS WARRANT AND ONLY PRIOR TO DEPARTMENT APPROVAL.
 - STEEL CASING SHALL BE GROUTED IN PLACE WITH NON-SHRINKABLE CEMENT GROUT TO PROVIDE A WATERIGHT SEAL TO PREVENT ANY LEAKAGE INTO THE STRUCTURE.
 - NON-SHRINKABLE CEMENT GROUT TO BE INSTALLED AT EACH END OF CASING TO OBTAIN WATERIGHT SEAL.
 - 16" AND LARGER WASTEWATER MAINS REQUIRING A CONFLICT STRUCTURE WILL BE CONSIDERED BY THE DEPARTMENT ONLY WHEN EXTREME CIRCUMSTANCES EXIST WHEN THE MAIN CANNOT BE DEFLECTED AROUND THE DRAINAGE PIPE.

WASTEWATER MAIN CONFLICT STRUCTURE DETAIL

WASTEWATER #6 STANDARD DETAILS

CONSULTANT:
HOLTZ CONSULTING ENGINEERS, INC.
270 SOUTH CENTRAL BLVD., SUITE 207
JUPITER, FLORIDA 33458
PH. (561) 575-2005 Cert. No. 26960

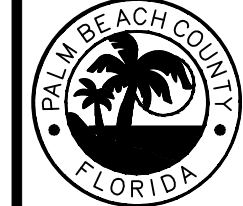
IT'S THE LAW!
CALL 48 HOURS BEFORE YOU DIG
1-800-432-4770
SUNSHINE STATE ONE CALL OF FLORIDA, INC.
UTILITIES NOTIFICATION CENTER

DESIGNED BY: _____
DRAWN BY: M.B.
CHECKED BY: _____
APPROVED BY: _____

Palm Beach County
Water Utilities Department
P.O. Box 16097
West Palm Beach, FL 33416-6097

WUD NO:

CONGRESS AVENUE
FORCE MAIN PROJECT



PALM BEACH COUNTY
WATER UTILITIES DEPARTMENT
P.O. BOX 16097
WEST PALM BEACH, FL 33416
(561) 463-6000

NO.	DATE	REVISION / REMARKS
1	JUNE 2019	GENERAL REVISION
2	OCT 2021	GENERAL REVISION
3	JAN 2023	GENERAL REVISION

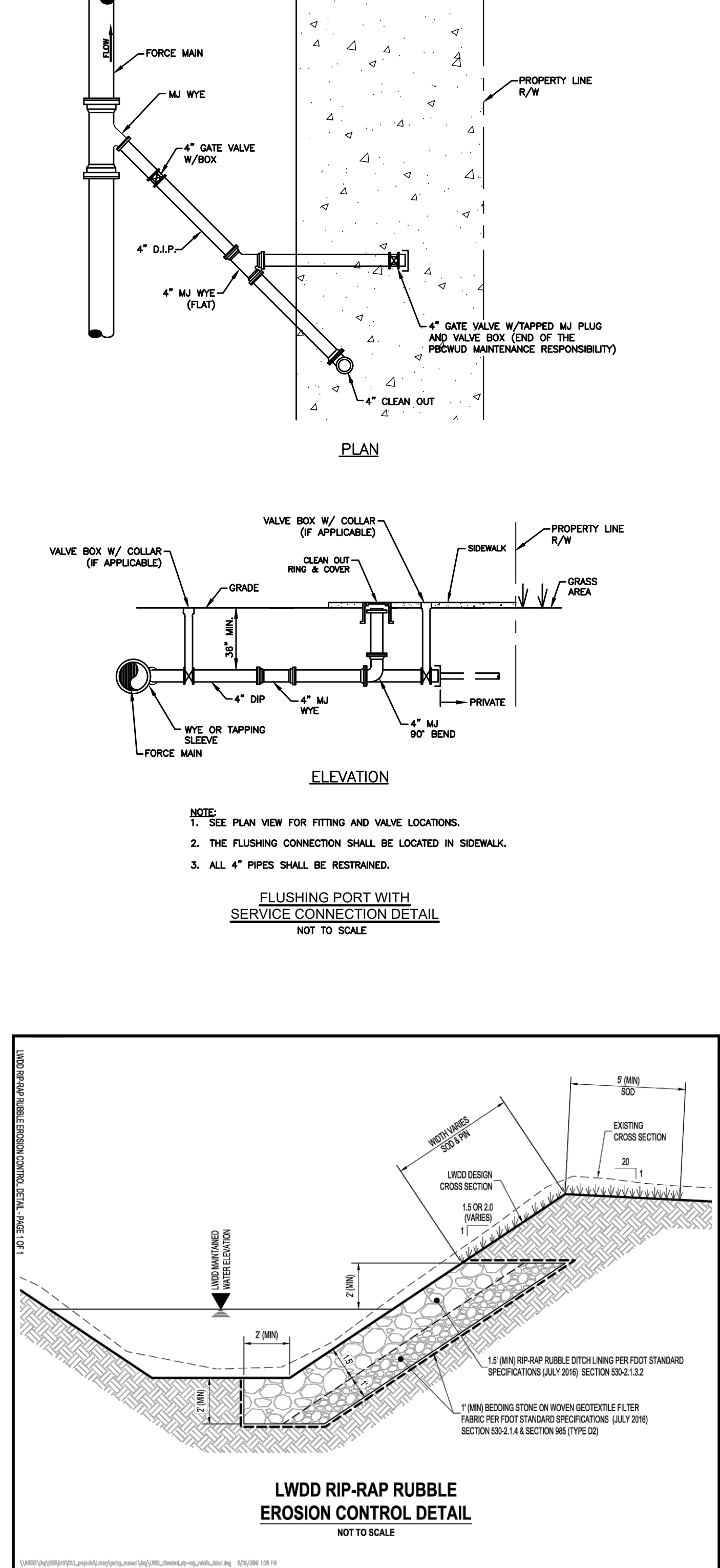
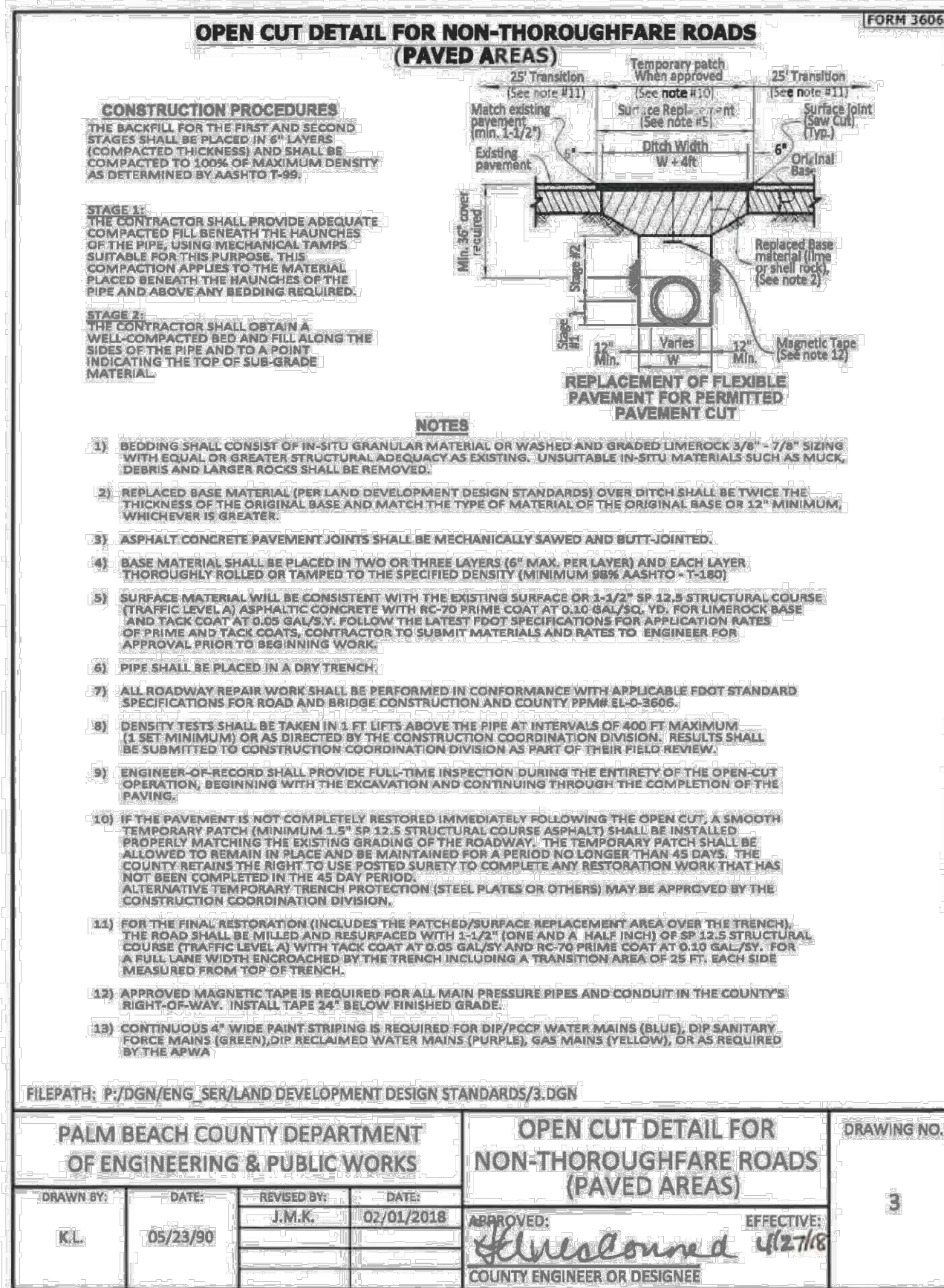
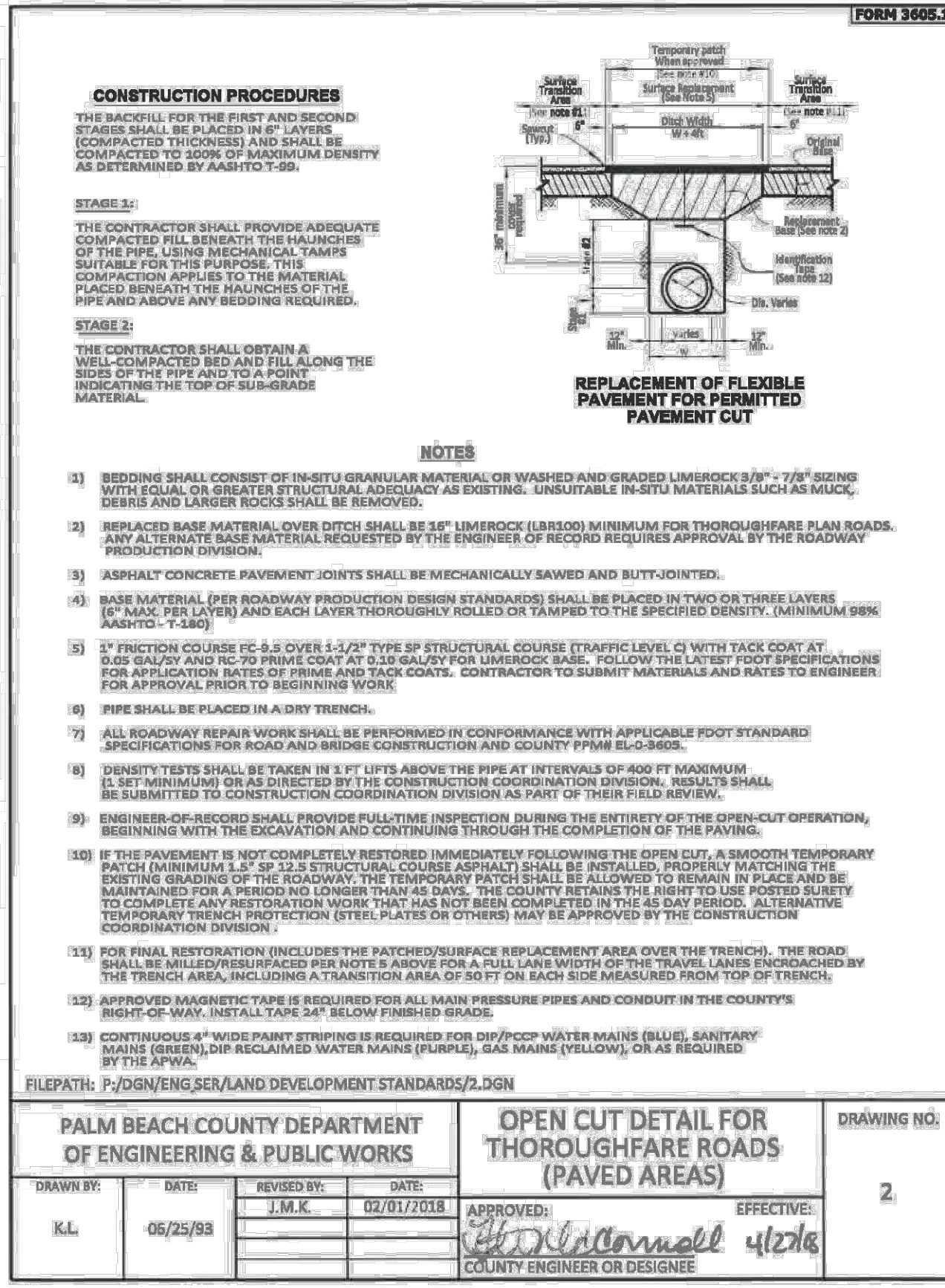
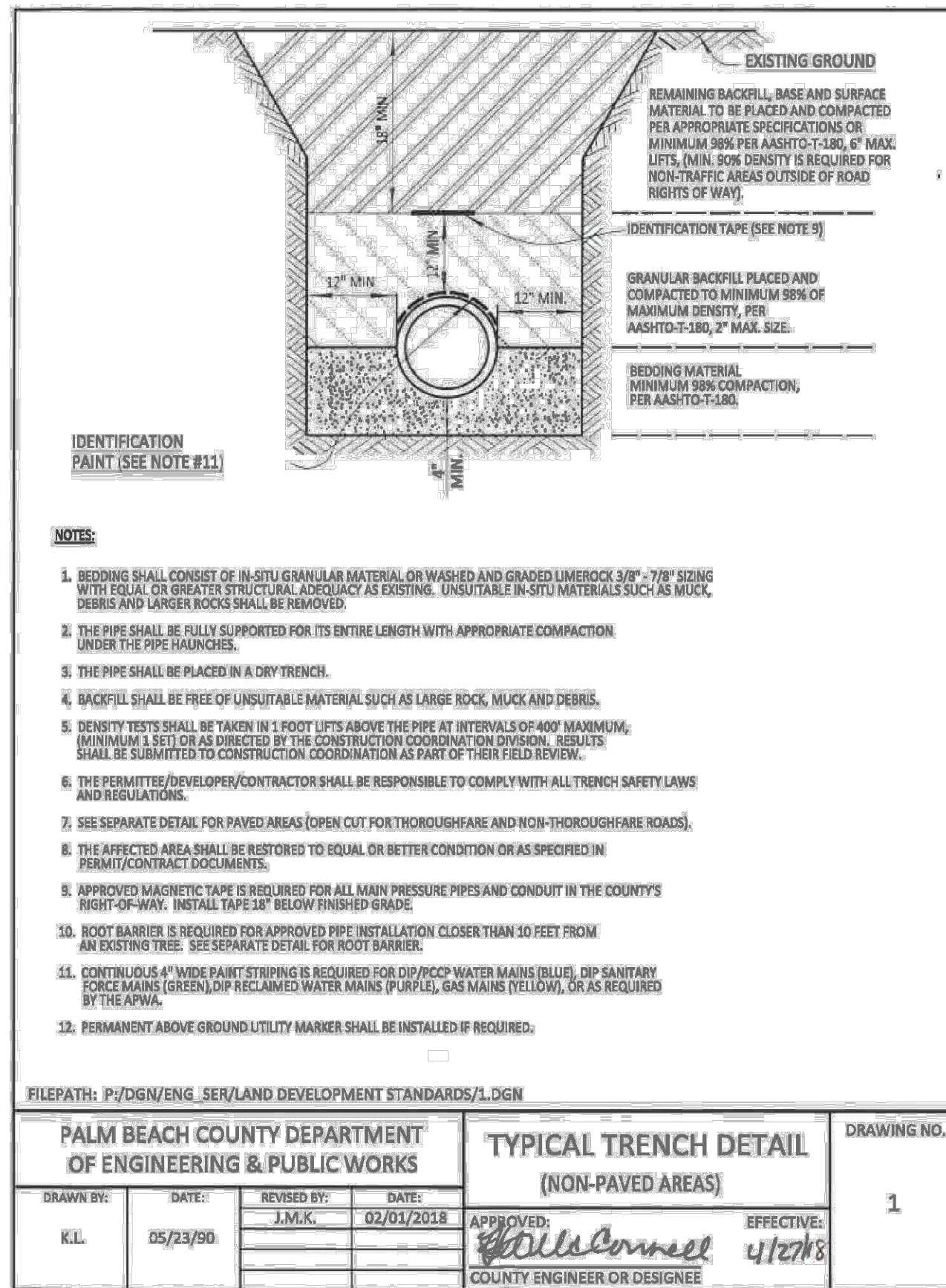
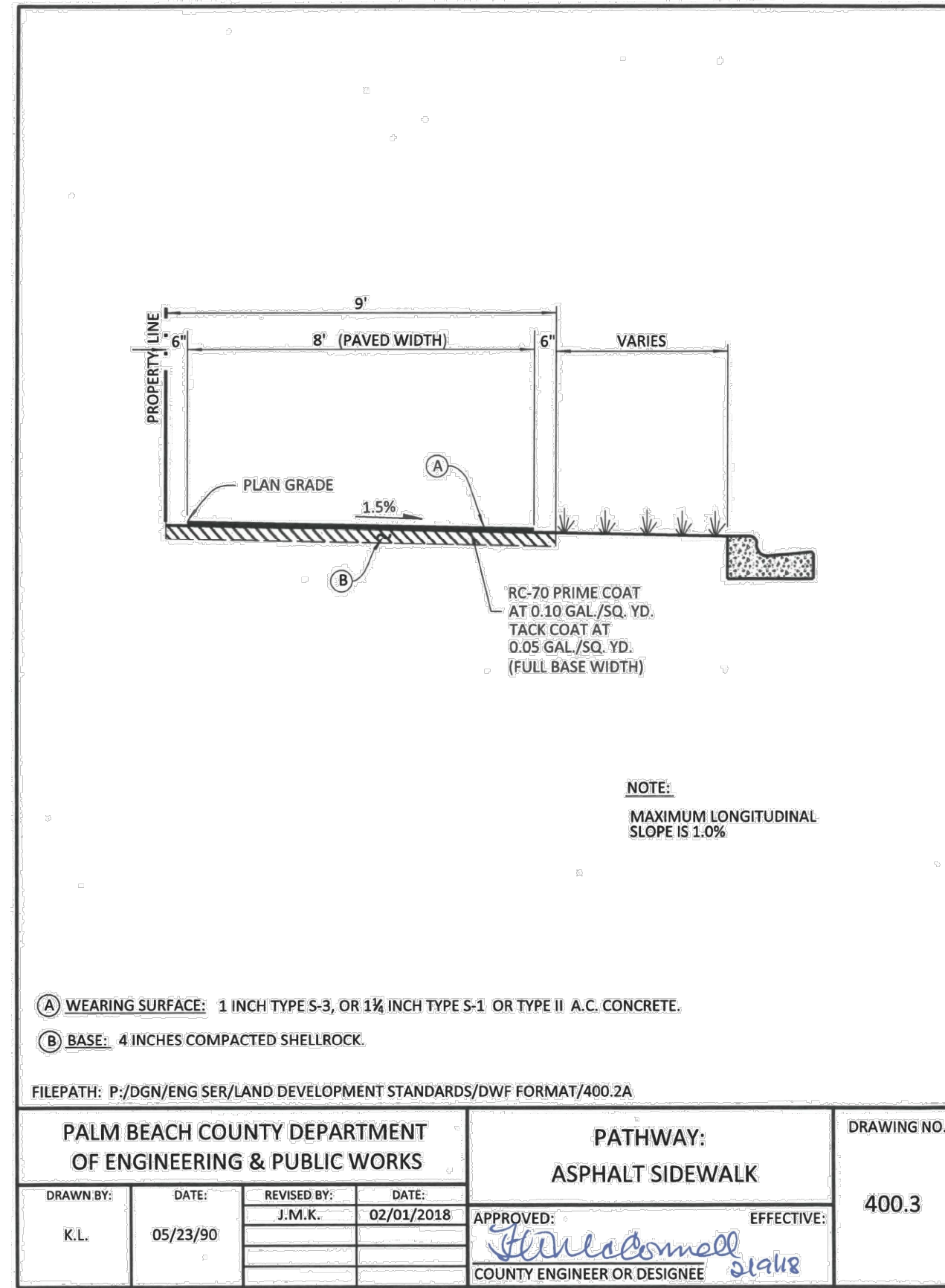
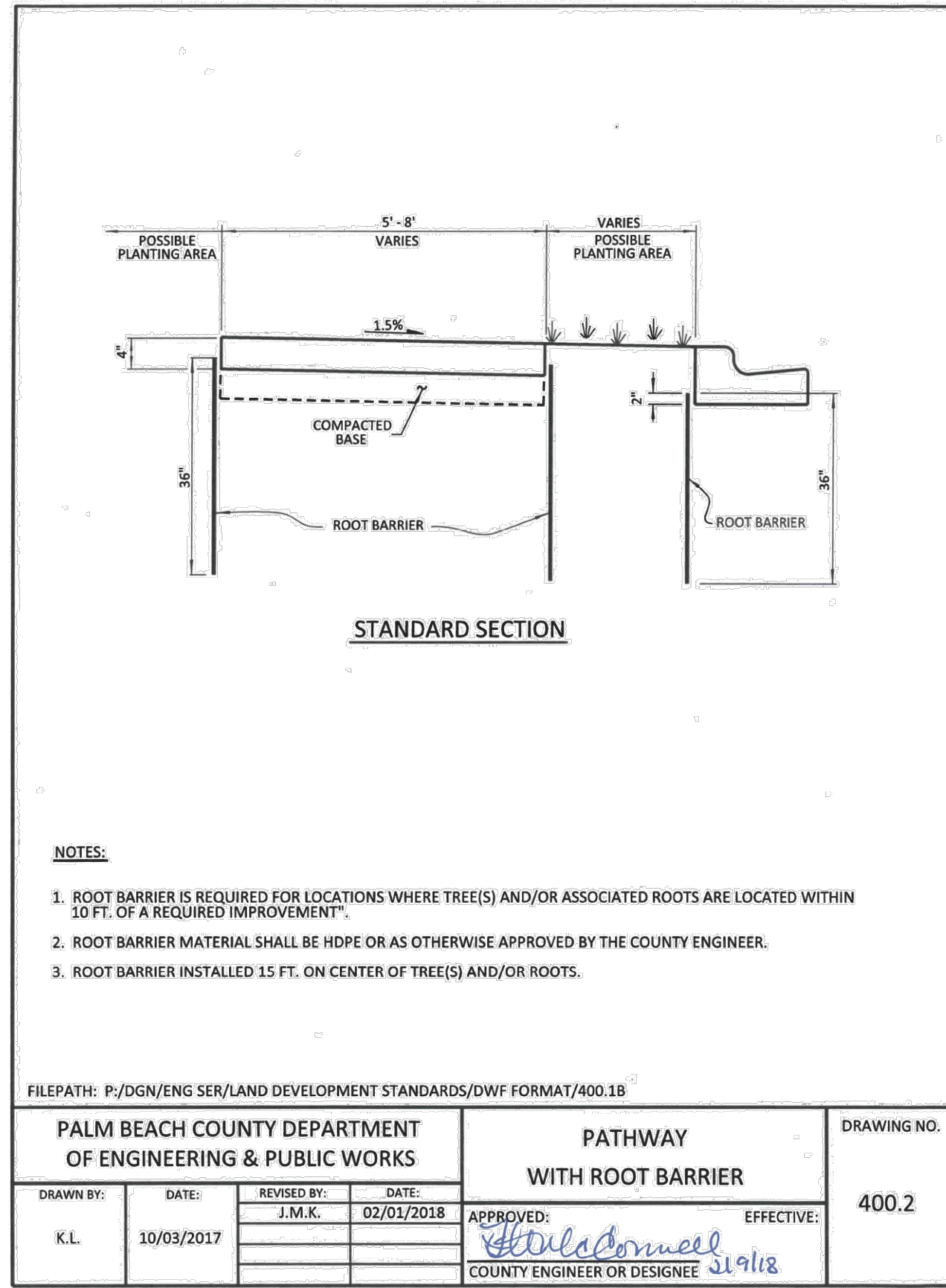
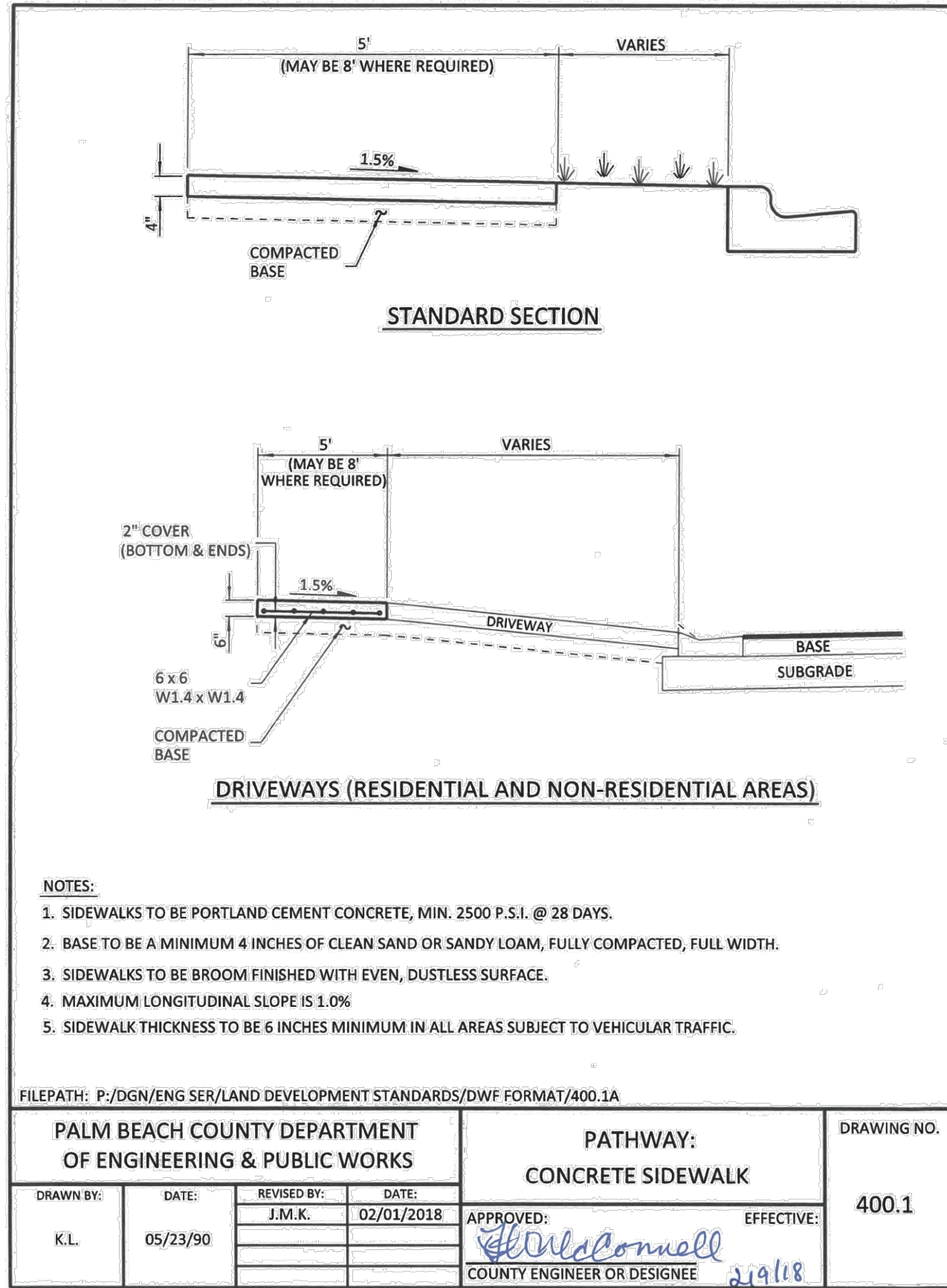
STD DETAILS

SHEET NUMBER

D-06

SEAL

STEPHEN R. FOWLER
FL PE NO: 69039
May 15, 2025



REV	DATE	REVISIONS	BY

VERIFY SCALE
BAR IS EQUAL TO ONE
INCH ON ORIGINAL DRAWING
0 1
ADJUST ALL SCALED
DIMENSIONS ACCORDINGLY

Date: 5/15/25
Scale: AS NOTED
Design By: PV
Drawn By: PV
Check By: SF

VILLAGE OF PALM SPRINGS
CONGRESS AVENUE
FORCE MAIN PROJECT

DETAILS

HOLTZ CONSULTING ENGINEERS, INC.

HCE

270 SOUTH CENTRAL BLVD., SUITE 207
JUPITER, FLORIDA 33458
PH. (561) 575-2005
Cert. No. 26960

STEPHEN R. FOWLER, PE

License No: 69039

D-07



Village of Palm Springs

Executive Brief

AGENDA DATE: December 11, 2025

DEPARTMENT: Utilities

ITEM #6: (Second Reading) Ordinance No. 2025-13 - Code Amendment — Chapter 78, Schedule of Fees — Establishment of the Utilities' Schedule of Fees by Village Council Resolution

SUMMARY: Ordinance No. 2025-13 amends Chapter 78 – Utilities of the Village Code of Ordinances. The amendment modernizes how the Village establishes and manages its utility rates, fees, and operating standards to improve administrative efficiency, transparency, and responsiveness to regulatory changes.

Key Provisions:

Authority to Establish Rates by Resolution

- The ordinance authorizes the Utilities Department, with Village Council approval, to set and revise all water and sewer rates, fees, and charges by resolution, rather than by formal ordinance amendment.
- This change will streamline future rate adjustments, allowing the Village to respond more efficiently to inflationary pressures, cost-of-service studies, and capital funding needs.
- The change maintains public notification and hearing requirements consistent with Florida Statutes to ensure rate transparency and customer protection.

Ordinance No. 2025-13 was approved on first reading at the November 13, 2025 meeting and is being presented for second and final reading.

Creation of a Utilities Policy and Procedures Manual (PPM)

- The ordinance creates a new Section 78-2, authorizing the adoption of a Policy and Procedures Manual by resolution
- The PPM will formalize and document all utility department standards, technical requirements, and service procedures—including billing, development review, cross-connection control, pre-treatment, emergency water use, and construction standards.
- Following Council adoption, future amendments may be approved administratively upon recommendation of the Utilities Director and approval of the Village Manager.
- The PPM will carry the same enforceability as an ordinance, ensuring compliance through existing enforcement mechanisms such as Code Enforcement.

Operational and Administrative Benefits

- Efficiency: Shifts recurring technical updates (e.g., rate tables, procedural standards) from the lengthy ordinance process to the more agile resolution process.
- Transparency: Provides a single codified manual documenting standards and policies, improving clarity for residents, developers, and staff.
- Consistency: Ensures uniform enforcement of service standards across all utility operations.
- Compliance: Aligns with Florida Statutes granting municipalities authority to regulate local utilities and set equitable rates within and outside corporate boundaries.

Next Steps

- First Reading: Scheduled for initial Council review and discussion.
- Second Reading: Upon adoption, a companion resolution will be presented to establish the updated Schedule of Rates, Fees, and Charges.
- The Utilities Department may also present the draft Policy and Procedures Manual (PPM) at the second reading or in a subsequent meeting for Council adoption.

Recommendation

Staff recommends the Village Council adopt Ordinance No. 2025-13, authorizing:

- The establishment and modification of all utility rates and fees by Village Council resolution, and
- The creation of a Utilities Policy and Procedures Manual to be adopted and maintained by resolution.

These changes will provide the Village with a more effective and adaptive governance structure for managing utility operations, rates, and service standards while maintaining accountability and public transparency.

FISCAL IMPACT:

There will be no fiscal impact to the Water & Sewer Enterprise Fund.

ATTACHMENTS:

1. Business Impact Statement - Utility Rates
2. Proposed Ordinance 2025-13 - Code Amendment - Chapter 78 - Utility Rates by Resolution
3. Public Hearing - Ordinance No. 2025-13

Business Impact Estimate

This form should be included in the agenda packet for the item under which the proposed ordinance is to be considered and must be posted on the Village's website by the time notice of the proposed ordinance is advertised and published.

Proposed ordinance title:

ORDINANCE NO. 2025-13

AN ORDINANCE OF THE VILLAGE OF PALM SPRINGS, FLORIDA, AMENDING CHAPTER 78, "UTILITIES", ARTICLE I, "IN GENERAL", SECTION 78-1, "SCHEDULE OF FEES", TO AUTHORIZE THE ESTABLISHMENT OF THE UTILITIES' SCHEDULE OF FEES BY VILLAGE COUNCIL RESOLUTION AND REPEALING THE SCHEDULE OF FEES CURRENTLY SET FORTH IN SECTION 78-1 OF THE VILLAGE CODE OF ORDINANCES; CREATING A NEW SECTION 78-2, ENTITLED "UTILITIES POLICY AND PROCEDURES MANUAL", TO AUTHORIZE THE ESTABLISHMENT OF A POLICY AND PROCEDURES MANUAL BY VILLAGE COUNCIL RESOLUTION TO FORMALIZE AND DOCUMENT THE UTILITIES DEPARTMENT'S STANDARDS AND SUPPLEMENT CHAPTER 78; AND, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes.

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

The proposed ordinance authorizes the establishment of the Utilities' Schedule of Fees and the Utilities Policy and Procedures Manual for the Village by Resolution.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, if any:

(a) An estimate of direct compliance costs that businesses may reasonably incur:

A future ordinance will consider a proposed fee schedule which will be assessed for Utility Rate Services.

(b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible:

None are proposed by the subject ordinance.

(c) An estimate of the City's regulatory costs, including estimated revenues from any new charges or fees to cover such costs:

The Village may incur increased costs with the implementation of the recommendations in the Utility Rate Study in the future.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

The proposed amendments to the Ordinance do not have a direct fiscal impact to businesses.

4. Additional information the governing body deems useful (if any):

It is anticipated that a proposed Utility Rates increase will be considered in by the Village Council at a future meeting.

ORDINANCE NO. 2025-13

AN ORDINANCE OF THE VILLAGE OF PALM SPRINGS, FLORIDA, AMENDING CHAPTER 78, “UTILITIES”, ARTICLE I, “IN GENERAL”, SECTION 78-1, “SCHEDULE OF FEES”, TO AUTHORIZE THE ESTABLISHMENT OF THE UTILITIES’ SCHEDULE OF FEES BY VILLAGE COUNCIL RESOLUTION AND REPEALING THE SCHEDULE OF FEES CURRENTLY SET FORTH IN SECTION 78-1 OF THE VILLAGE CODE OF ORDINANCES; CREATING A NEW SECTION 78-2, ENTITLED “UTILITIES POLICY AND PROCEDURES MANUAL”, TO AUTHORIZE THE ESTABLISHMENT OF A POLICY AND PROCEDURES MANUAL BY VILLAGE COUNCIL RESOLUTION TO FORMALIZE AND DOCUMENT THE UTILITIES DEPARTMENT’S STANDARDS AND SUPPLEMENT CHAPTER 78; AND, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, pursuant to Article VIII, Section 2(b), Florida Constitution, and Sections 166.021 and 166.041, Florida Statutes, the Village Council has all powers of local self-government to perform municipal functions and to exercise its police power to protect the general health, safety, and welfare of the public in a manner not inconsistent with law, and such power may be exercised by the enactment of Village ordinances; and

WHEREAS, the Village is authorized by general law to provide water and sewer utility services within and outside its municipal boundaries and to set just and equitable rates, fees, and charges for such services; and

WHEREAS, the Village has historically set forth its Schedule of Fees for its water and sewer utilities in the Village Code of Ordinances at section 78-1; and

WHEREAS, by having its utilities’ Schedule of Fees in the Village Code of Ordinances, a new ordinance is required each time the Village desires to revise its utilities’ Schedule of Fees (in whole or in part); and

WHEREAS, if the utilities' Schedules of Fees is established by resolution of the Village Council, the Village could more efficiently address occasional revisions to the utilities' fees, charges, and rates; and

WHEREAS, if the utilities' Schedules of Fees is set by resolution of the Village Council, the Village will still be required by general law to notify each customer through the utility billing process of any proposed increase and the date and time of the Village Council meeting to consider the same; and

WHEREAS, the Utilities Department also desires to establish a policy and procedures manual to formalize and document all of its standards and supplement Chapter 78's utility provisions; and

WHEREAS, the Village Council has determined that it is in the public interest to adopt this Ordinance and authorize the establishment of the utilities' Schedule of Fees by resolution and establishment of the utilities' policy and procedures manual by resolution, which will both serve a valid public purpose.

NOW THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF THE VILLAGE OF PALM SPRINGS, FLORIDA:

Section 1. Recitals. The foregoing recitals are incorporated herein as true and correct findings and statements of the Village Council of the Village of Palm Springs.

Section 2. Amendment. Chapter 78, "Utilities", Article I, "In General", Section 78-1, "Schedule of Fees", is amended as follows (words ~~stricken~~ are deletions; words underlined are additions):

Sec. 78-1. Schedule of fees.

The fee schedule for this chapter shall be established by resolution of the Village Council unless otherwise set forth in this code ~~as follows:-~~

(1) ~~Plans and specifications required for service; expenses for review~~ \$1,200.00

(2) ~~Monthly rates and charges:-~~

a. ~~Monthly water rates and charges for users of water from the village system within the incorporated municipal limits shall be as follows:-~~

1. ~~Monthly readiness to serve charge by unit:-~~

~~Inside Village (by Unit)-~~

Customer Class	FY 2021	FY 2022	FY 2023	FY 2024
Residential	\$12.39	\$12.89	\$13.41	\$13.95
Multifamily	9.91	10.31	10.72	\$11.15
Commercial	Meter size	Meter size	Meter size	Meter size

~~Commercial monthly readiness to serve charge is based on water meter size.-~~

Meter Size	FY 2021	FY 2022	FY 2023	FY 2024
5/8" or 3/4"	\$43.38	\$45.12	\$46.92	\$48.80
1"	43.38	45.12	46.92	48.80
1 1/2"	81.56	84.82	88.21	91.74
2"	127.23	132.32	137.61	143.11
3"	249.38	259.36	269.73	280.52
4"	386.53	401.99	418.07	434.79
6"	765.34	795.95	827.79	860.90

2. ~~Monthly water consumption charge per 1,000 gallons of metered water:-~~

~~Monthly Water Consumption Charges~~

~~Inside Village (\$ per 1,000 gallons)-~~

Customer Class	FY 2021	FY 2022	FY 2023	FY 2024
Residential				

Volume blocks-				
0—6K-	\$3.08-	\$3.20-	\$-.33-	\$3.46-
7—20K-	4.02	4.18-	4.35-	4.52-
21K+-	4.95-	5.15-	5.36-	5.57-
Multifamily (volume blocks are for each apartment unit)-				
Volume blocks-				
0—4K-	3.08	3.20-	3.33-	3.46-
5—10K-	4.02	4.18-	4.35-	4.52-
11K+-	4.95-	5.15-	5.36-	5.57-
Commercial-				
(actual volume used)-	3.86-	4.01	4.17-	4.34-

b. ~~Monthly water rates and charges for users of water from the village system, outside the incorporated municipal limits, but within the defined service area:-~~

1. ~~Readiness to serve customer service unit:-~~

~~Monthly Readiness to Serve Charges-~~

~~Outside Village (by Unit)-~~

Customer Class-	FY 2021-	FY 2022-	FY 2023-	FY 2024-
Residential-	\$15.48-	\$16.10-	\$16.74-	\$17.41-
Multifamily-	12.39-	12.89-	13.41-	13.95-
Commercial-	Meter size-	Meter size-	Meter size-	Meter size-

~~Commercial monthly readiness to serve charge is based on water meter size.-~~

Meter Size-	FY 2021-	FY 2022-	FY 2023-	FY 2024-
5/8" or 3/4"	\$54.25-	\$56.42-	\$58.68-	\$61.03-
1"	54.25-	56.42-	58.68-	61.03-
1½"	101.94-	106.02-	110.26-	114.67-
2"	159.03-	165.39-	172.01-	178.89-

3"	311.73	324.20	337.17	350.66
4"	483.16	502.49	522.59	543.49
6"	956.67	994.94	1,034.74	1,076.13

2. Monthly water consumption charge per 1,000 gallons of metered water:-

Monthly Water Consumption Charge

Outside Village (\$ per 1,000 gallons)

Customer Class	FY 2021	FY 2022	FY 2023	FY 2024
Residential				
Volume blocks				
0—6K	\$3.86	\$4.01	\$4.17	\$4.34
7—20K	5.01	5.21	5.42	5.64
21K+	6.19	6.44	6.70	6.97
Volume blocks				
0—4K	3.86	4.01	4.17	4.34
5—10K	5.01	5.21	5.42	5.64
11K+	6.19	6.44	6.70	6.97
Commercial				
(actual volume used)	4.83	5.02	5.22	5.43

c. At the recommendation of the village manager, and subject to council approval, the village may sell water to connections outside the defined service area. Such connections shall be termed "large user accounts". Monthly water rates and charges for large user accounts shall be as follows:-

1. Monthly readiness to serve by number of meters:-

Monthly Water Readiness to Serve Charges

Large Users (per meter)

Readiness to Serve Charges	FY 2021	FY 2022	FY 2023	FY 2024
Meter charge	\$888.00	\$923.52	\$960.46	\$998.88

~~2. Monthly water consumption charge per 1,000 gallons of metered water:-~~

~~Monthly Water Consumption Charges~~

~~Large Users (\$ per 1,000 gallons)~~

Customer Class	FY 2021	FY 2022	FY 2023	FY 2024
Large user				
(actual volume used)	\$3.92	\$4.08	\$4.24	\$4.41

~~d. Monthly private fire line and fire hydrant rates and charges for users of the village water system within the incorporated municipal limits shall be a monthly charge related to fire line size:-~~

~~Monthly Private Fire Protection Service Charges~~

~~Inside Village~~

Fire Line Size Inches	FY 2021	FY 2022	FY 2023	FY 2024
2	\$23.79	\$24.74	\$25.73	\$26.76
3	46.90	48.78	50.73	52.76
4	88.55	92.09	95.77	99.60
6	206.59	214.85	223.44	232.38
8	383.68	399.03	414.99	431.59
10	590.23	613.84	638.39	663.93
12	914.90	951.50	989.56	1,029.14
Private fire hydrants (each)	206.59	214.85	223.44	232.38

~~e. Monthly private fire line and hydrant rates and charges for users of the village water system outside the incorporated municipal limits, but within the defined service area and related to fire line size:-~~

~~Monthly Private Fire Protection Service Charges
Outside Village~~

Fire Line Size Inches	FY 2021	FY 2022	FY 2023	FY 2024
2	\$29.73	\$30.92	\$32.16	\$33.45
3	59.49	61.87	64.34	66.91
4	110.67	115.10	119.70	124.49
6	258.25	268.58	279.32	290.49
8	479.60	498.78	518.73	539.48
10	737.81	767.32	798.01	829.93
12	1,143.59	1,189.33	1,236.90	1,286.38
Private fire hydrants (each)	258.25	268.58	279.32	290.49

~~f. Wastewater rates and charges within the village limits:~~

~~1. A monthly readiness to serve charge by unit.~~

~~Monthly Wastewater Readiness to Serve
Charges Inside Village (by Unit)~~

Customer Class	FY 2021	FY 2022	FY 2023	FY 2024
Residential	\$11.20	\$11.65	\$12.12	\$12.60
Multifamily	8.96	9.32	9.69	10.08
Commercial	Meter size	Meter size	Meter size	Meter size

~~Commercial monthly readiness to serve charge is based on water meter size.~~

Meter Size	FY 2021	FY 2022	FY 2023	FY 2024
5/8" or 3/4"	\$39.16	\$40.73	\$42.36	\$44.05
1"	39.16	40.73	42.36	44.05
1 1/2"	73.61	6.55	79.61	82.79
2"	114.83	119.42	124.20	129.17

3"	225.06	234.06	243.42	253.16
4"	348.84	362.79	377.30	392.39
6"	683.73	711.08	739.52	769.10

2. Monthly wastewater charge per 1,000 gallons of metered water:

Monthly Wastewater Consumption Charges

Inside Village (\$ per 1,000 gallons)

Customer Class	FY 2021	FY 2022	FY 2023	FY 2024
Residential	\$7.26	\$7.55	\$7.85	\$8.16
Multifamily	7.26	7.55	7.85	8.16
Commercial	7.26	7.55	7.85	8.16

Residential and multifamily accounts shall not be charged for more than 8,000-gallons per dwelling unit per month.

g. Monthly wastewater rates and charges outside the incorporated municipal limits:

1. Monthly readiness to serve charge by unit:

Monthly Wastewater Customer Service Charges

Outside Village (by unit)

Customer Class	FY 2021	FY 2022	FY 2023	FY 2024
Residential	\$13.99	\$14.55	\$15.13	\$15.74
Multifamily	1.20	\$11.65	12.12	12.60
Commercial	Meter Size	Meter Size	Meter Size	Meter Size

Commercial monthly readiness to serve charge is based on water meter size

Meter Size	FY 2021	FY 2022	FY 2023	FY 2024
5/8" or 3/4"	\$48.93	\$50.89	\$52.93	\$55.05

1"	48.93	50.89	52.93	55.05
1½"	92.01	95.69	99.52	103.50
2"	143.52	149.26	155.23	161.44
3"	281.33	292.58	304.28	316.45
4"	436.06	453.50	471.64	490.51
6"	854.66	888.85	924.40	961.38

2. Monthly wastewater charge per 1,000 gallons of metered water:

Monthly Wastewater Consumption Charge

Outside Village (\$ per 1,000 gallons)

Customer Class	FY 2021	FY 2022	FY 2023	FY 2024
Residential	\$9.08	\$9.44	\$9.82	\$10.21
Multifamily	9.08	9.44	9.82	10.21
Commercial	9.08	9.44	9.82	10.21

Residential and multifamily accounts shall not be charged for more than 8,000-gallons per dwelling unit per month.

Monthly wastewater readiness to serve charges large users inside

Readiness to serve charges	FY 2021	FY 2022	FY 2023	FY 2024
	\$39.16	\$40.73	\$42.36	\$44.05

Monthly wastewater readiness to serve charges large users outside

Readiness to serve charges	FY 2021	FY 2022	FY 2023	FY 2024
	\$ 48.93	\$ 50.89	\$ 52.93	\$ 55.05

The monthly Cross Connection Control Program Fee for users of the water from the Village system within the incorporated municipal limits and outside

~~the incorporated municipal limits, but within the defined village service area, shall be as follows:-~~

~~Inside Village (per assembly unit)~~

Commercial	FY 2021	FY 2022	FY 2023	FY 2024
	\$6.37	\$6.62	\$6.88	\$7.16

~~The aforementioned monthly cross connection control program fee for commercial users of water from the village system within the incorporated municipal limits shall be in addition to any rate or charge otherwise assessed under Chapter 78 of the Village Code of Ordinances, including, but not limited to, the monthly readiness to serve charge assessed per unit. The monthly cross connection control program fee is only applicable to those commercial users who have or are required to have a backflow assembly installation at their property.~~

~~h. All applications for water and/or wastewater service shall be accompanied by a deposit based upon the meter size:-~~

~~Each deposit can be increased based upon the average monthly bill for water and wastewater service times a factor of three, plus an administrative fee of \$35.00.~~

Meter Size (inches)	Amount
5/8 or 3/4	\$170.00
1	390.00
1 1/2	720.00
2	1,100.00
3	2,030.00
4	3,350.00
6	6,630.00
8	10,570.00

Administrative fee- added to each deposit-	35.00-
---	-------------------

~~Each deposit can be increased based upon the average monthly bill for water and wastewater service times a factor of three, plus an administrative fee of \$35.00.-~~

~~(4) Meter connection fees are as follows:-~~

~~a. Water meter connection fees:-~~

Meter Size (inches)-	Amount-
5/8 or 3/4-	\$650.00-
1-	800.00-
1 1/2-	1,000.00-
2-	1,250.00-
3-	*
4-	*
6-	*
* Connection fees will be determined for each installation by the village manager. Fees will be based on actual costs for meter, related equipment, and installation.-	

~~b. Water main connections: \$20.50 per front foot of abutting property.-~~

~~c. Wastewater line connections: \$28.00 per front foot of abutting property.-~~

~~d. Hydrant meter connection fees. A deposit of \$500.00 for meters smaller than two inches and \$1,000.00 for meters two inches and larger, plus a \$50.00 meter set charge. All hydrant meters shall be billed monthly. The bill shall include the readiness to serve charge based on meter size plus the~~

~~commercial rate for gallons used. There is a one-year limit on the amount of time a customer may use a hydrant meter.~~

~~(5) Capital contributions for connection to the water and wastewater systems shall be as follows:-~~

~~a. Water system capital contribution fees for connecting to the village's water system shall be:-~~

Meter Size (Inches)	Equivalent Residential Units (ERUs)	Fiscal Year 2021—2024
5/8 or 3/4	1	\$2,220.00
1	2.5	5,550.00
1½	5	11,100.00
2	10	22,200.00
3	20	44,400.00
4	30	66,600.00
6	60	133,200.00
8	90	199,800.00

~~b. Wastewater system capital contribution fees for wastewater service for connections to the portion of the village's wastewater system receiving wholesale wastewater transmission and treatment service from Palm Beach County:-~~

Meter Size (Inches)	Equivalent Residential Units (ERUs)	Fiscal Year 2021—2024
5/8 or 3/4	1	\$2,500.00
1	2.5	6,250.00
1½	5	12,500.00
2	10	25,000.00
3	20	50,000.00
4	30	75,000.00

6-	60-	150,000.00-
8-	90-	225,000.00-

~~c. Wastewater system capital contribution fees for wastewater service for connection to the portion of the village's wastewater system receiving wholesale wastewater transmission and treatment service from Lake Worth Utilities Authority.~~

Meter Size (Inches)	Equivalent Residential Units (ERUs)	Fiscal Year 2021—2024
$\frac{5}{8}$ or $\frac{3}{4}$	1	\$2,650.00
1	2.5	6,625.00
1½	5	13,250.00
2	10	26,500.00
3	20	53,000.00
4	30	79,500.00
6	60	159,000.00
8	90	238,500.00

~~(6) Miscellaneous fees for the utility system shall be as follows:~~

- ~~a. Temporary turn off ... \$60.00~~
- ~~b. Reconnect fee ... \$60.00~~
- ~~c. Recheck meter reading ... \$40.00~~
- ~~d. Meter calibration fee ... \$100.00~~
- ~~e. Cut lock fee ... \$ 55.00~~
- ~~f. Pulled meter fee ... \$ 75.00~~
- ~~g. Permit fee ... \$20.00~~
- ~~h. Late payment charge ... \$15.00~~

- i. ~~Admin charge on deposit ... \$35.00~~
- j. ~~Transfer fee ... \$40.00~~
- k. ~~Service charge ... \$45.00~~
- m. ~~Tampering/prohibited connections fee ... \$250.00~~
- n. ~~Returned check fee:~~
 - ~~Florida Statute minimum ... \$25.00~~
 - ~~Checks \$50.00 – \$300.00 ... \$30.00~~
 - ~~Checks > \$300.00 ... \$40.00~~
 - ~~Checks > \$801.00 ... 5% of face value~~
- o. ~~Broken curb stop ... \$255.00~~

Section 3. New Section. Chapter 78, “Utilities”, Article I, “In General”, is amended with the creation of a new Section 78-2, entitled “Utilities Policy and Procedures Manual”, as follows (words underlined are additions):

Sec. 78-2. Utilities policy and procedures manual.

The Village Council will establish standard policies and procedures for the Utilities department by adopting a Policy and Procedures Manual by resolution (“PPM” hereafter), which may include, but shall not be limited to, consumer service and billing procedures; extension and connection policies; standard development agreements and forms; minimum design and construction standards; cross-connection control/backflow prevention requirements; pretreatment requirements; and, emergency water use restrictions, which are consistent with and/or supplementary to this chapter and other applicable laws, codes and regulations. After adoption by the Village Council by Resolution, the PPM may be amended from time to time based upon recommendations by the Utilities Director and approval by the Village Manager. The PPM shall have the same force and effect as a Village Ordinance and enforceable to the same extent as an ordinance including, but not limited to, enforcement through code enforcement.

Section 4. Codification. This Ordinance shall be codified in the Village Code of Ordinances with the repealed sections in this Ordinance deleted from the Code and the added sections/language in this Ordinance included in the Code, which may all be re-numbered or re-lettered to accomplish such, and the word “ordinance” may be changed to “section”, “division”, or any other appropriate word.

Section 5. Repeal of Conflicting Ordinances. All ordinances, resolutions, or parts of ordinances and resolutions in conflict herewith are hereby repealed.

Section 6. Severability. If any word, clause, sentence, paragraph, section or part thereof contained in this Ordinance is declared to be unconstitutional, unenforceable, void or inoperative by a court of competent jurisdiction, such declaration shall not affect the validity of the remainder of this Ordinance.

Section 7. Effective Date. This Ordinance shall become effective upon adoption.

Council Member _____ offered the foregoing Ordinance, and moved its adoption. The motion was seconded by Council Member _____, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
BEV SMITH, MAYOR	☐	☐	☐
KIMBERLY SCHMITZ, VICE MAYOR	☐	☐	☐
GARY READY, MAYOR PRO TEM	☐	☐	☐
JOHNNIE TIECHE, COUNCIL MEMBER	☐	☐	☐
PATTI WALLER, COUNCIL MEMBER	☐	☐	☐

The Mayor thereupon declared this Ordinance approved and adopted by the Village Council of the Village of Palm Springs, Florida, on second reading, on this _____ day of _____, 2025.

VILLAGE OF PALM SPRINGS, FLORIDA

BY: _____

BEV SMITH, MAYOR

First Reading: _____

Second Reading: _____

ATTEST:

BY: _____

KIMBERLY M. WYNN, VILLAGE CLERK

REVIEWED FOR LEGAL FORM AND SUFFICIENCY

BY: _____

CHRISTY GODDEAU, VILLAGE ATTORNEY



Legal Notice

Please choose a category	Public Hearing - Palm Springs Village
Title	Ordinance No. 2025-13
Publish Date	10/29/2025
Publish Time	12:20 PM (EDT)
Description	NOTICE OF PUBLIC HEARING The Village of Palm Springs proposes to adopt the following Ordinance: A Public Hearing on the proposed ordinance will be held in Council Chambers at Village Hall, 226 Cypress Lane, Palm Springs, Florida, on the following date: Regular Council Meeting, Thursday, November 13, 2025, at 6:30 PM Regular Council Meeting, Thursday, December 11, 2025, at 6:30 PM ORDINANCE NO. 2025-13 AN ORDINANCE OF THE VILLAGE OF PALM SPRINGS, FLORIDA, AMENDING CHAPTER 78, "UTILITIES", ARTICLE I, "IN GENERAL", SECTION 78-1, "SCHEDULE OF FEES", TO AUTHORIZE THE ESTABLISHMENT OF THE UTILITIES' SCHEDULE OF FEES BY VILLAGE COUNCIL RESOLUTION AND REPEALING THE SCHEDULE OF FEES CURRENTLY SET FORTH IN SECTION 78-1 OF THE VILLAGE CODE OF ORDINANCES; CREATING A NEW SECTION 78-2, ENTITLED "UTILITIES POLICY AND PROCEDURES MANUAL", TO AUTHORIZE THE ESTABLISHMENT OF A POLICY AND PROCEDURES MANUAL BY VILLAGE COUNCIL RESOLUTION TO FORMALIZE AND DOCUMENT THE UTILITIES DEPARTMENT'S STANDARDS AND SUPPLEMENT CHAPTER 78; AND, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.
Submitted by (Email Address)	kwynn@vpsfl.org
Notifications	Yes
Send Out a Notification to Your Subscribers	Yes
Signature	



Village of Palm Springs

Executive Brief

AGENDA DATE: December 11, 2025

DEPARTMENT: Utilities

ITEM #7: Resolution No. 2025-64 - Approve Water and Sewer Rate Increase.

SUMMARY: The Utilities Department's recommendation for adoption of a Rate Resolution establishing a 3% annual increase to the Village's water and sewer rates beginning this year (FY 25/26) and continuing annually through FY 2030. This resolution represents the Village's first use of the new authority established under Ordinance No. 2025-13, which allows utility rates, fees, and charges to be adopted and amended by Village Council resolution.

The Village's water and sewer utilities are enterprise operations funded entirely by user fees. As operating costs, regulatory compliance expenses, and capital infrastructure needs continue to rise, maintaining a predictable and sustainable rate structure is essential to protect service reliability and financial stability. With the adoption of Ordinance No. 2025-13, the Village now has a modern, flexible approach for adopting and adjusting utility rates, ensuring that cost recovery, capital funding, and regulatory obligations are met in a timely and transparent manner.

Once adopted, the first 3% rate increase will take effect immediately in FY 25/26. Subsequent 3% increases will automatically take effect each October 1 through FY 2030, unless revised by Council. Consistent with state law, the Village will notify all customers of the new rates and implementation schedule through utility bill messaging and official Village communication channels. The Utilities Department will review financial performance annually to confirm alignment with the 3% adjustment schedule.

Staff recommends that the Village Council adopt the proposed Rate Resolution implementing a 3% annual increase to water and sewer rates beginning in FY 25/26 and continuing through FY 2030. This long-range rate plan provides financial predictability, operational stability, and a sustainable funding path for the Village's water and sewer utilities.

FISCAL IMPACT:

The proposed utility rates would be expected to provide revenues sufficient to maintain the Village's utility operations and capital needs for the next five (5) fiscal years (FY 2025 to FY 2026).

ATTACHMENTS:

1. Resolution No. 2025-64 Utilities Schedule of Fees for FY 2026
2. Palm Springs WS 2025 Rate Study Results 9-25-2025

RESOLUTION 2025-64

A RESOLUTION OF THE COUNCIL OF THE VILLAGE OF PALM SPRINGS, FLORIDA, APPROVING UTILITY RATES, FEES, AND CHARGES FOR FISCAL YEAR 2025 - 2026; PROVIDING DIRECTIONS TO THE VILLAGE CLERK AND PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, pursuant to general law and its Home Rules Powers, the Village Council is authorized to adopt just and equitable rates, fees, and charges for its water and sewer utilities; and

WHEREAS, in Ordinance No. 2025-13, the Village Council amended Chapter 78 of the Village Code of Ordinances to authorize the adoption of the utilities schedule of fees by Village Council resolution; and

WHEREAS, an evaluation of the utilities' rates, fees, and charges currently charged by the Village established a need to revise the rates, fees, and charges as set forth herein to meet the several objectives identified by the Utilities Department in the evaluation; and

WHEREAS, the Village Council finds approving the utilities' schedule of fees for Fiscal Year 2025- 2026 as set forth herein serves a valid public purpose.

NOW, THEREFORE, BE RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF PALM SPRINGS, FLORIDA:

Section 1. The foregoing recitals are incorporated into this Resolution as true and correct findings of the Village Council.

Section 2. The terms utilized herein shall be afforded the definitions and rules of construction set forth in the Village Code of Ordinances unless this Resolution clearly sets forth a different definition.

Section 3. In addition to any other rate, fee, or charge set forth in the Village Code of Ordinances, the following schedule shall be the rates, fees and charges assessed by the Village of Palm Springs for all water and sewer services:

(1) Plans and specifications required for service; expenses for review is \$1,200.00

(2) Monthly rates and charges:

a. Monthly water rates and charges for users of water from the village system within the incorporated municipal limits shall be as follows:

1. Monthly readiness to serve charge by unit:

Inside Village (by Unit)

Customer Class	FY 25/26	FY 2027	FY 2028	FY 2029
Residential	\$13.95 \$14.37	\$14.80	\$15.24	\$15.70
Multifamily	\$11.15 \$11.48	\$11.83	\$12.18	\$12.55
Commercial	Meter size	Meter size	Meter size	Meter size

Commercial monthly readiness to serve charge is based on water meter size.

Meter Size	FY 25/26	FY 2027	FY 2028	FY 2029
5/8" or 3/4"	\$48.80 \$50.26	\$51.77	\$53.33	\$54.92
1"	48.80 \$50.26	\$51.77	\$53.33	\$54.92
1½"	91.74 94.49	\$97.33	\$100.25	\$103.25
2"	143.11 147.40	\$151.83	\$156.38	\$161.07
3"	280.52 288.94	\$297.60	\$306.53	\$315.73
4"	434.79 447.83	\$461.27	\$475.11	\$489.36
6"	860.90 \$886.73	\$ 886.73	\$ 913.33	\$ 940.73

2. Monthly water consumption charge per 1,000 gallons of metered water:

Monthly Water Consumption Charges
Inside Village (\$ per 1,000 gallons)

Customer Class	FY 25/26	FY 2027	FY 2028	FY 2029
Residential				
Volume blocks				
0—6K	\$3.46 3.56	\$3.67	\$3.78	\$3.89
7—20K	4.52 4.66	\$4.80	\$4.94	\$5.09
21K+	5.57 5.74	\$5.91	\$6.09	\$6.27
Multifamily (volume blocks are for each apartment unit)				
Volume blocks				
0—4K	3.46 3.56	\$3.67	\$3.78	\$3.89
5—10K	4.52	4.18	4.35	4.52
11K+	5.57	5.15	5.36	5.57
Commercial				
(actual volume used)	4.34 4.47	\$4.60	\$4.74	\$4.88

b. Monthly water rates and charges for users of water from the village system, outside the incorporated municipal limits, but within the defined service area:

1. Readiness to serve customer service unit:

Monthly Readiness to Serve Charges
Outside Village (by Unit)

Customer Class	FY 25/26	FY 2027	FY 2028	FY 2029
Residential	\$17.41 17.93	\$18.47	\$19.02	\$19.60
Multifamily	13.95 14.37	\$14.80	\$15.24	\$15.70
Commercial	Meter size	Meter size	Meter size	Meter size

Commercial monthly readiness to serve charge is based on water meter size.

Meter Size	FY 25/26	FY 2027	FY 2028	FY 2029
5/8" or 3/4"	\$61.03 62.86	\$64.75	\$66.69	\$68.69
1"	61.03 62.86	\$64.75	\$66.69	\$68.69
1½"	114.67 118.11	\$121.65	\$125.30	\$129.06
2"	178.89 184.26	\$189.78	\$195.48	\$201.34

3"	350.66 361.18	\$372.02	\$383.18	\$394.67
4"	543.49 559.79	\$576.59	\$593.89	\$611.70
6"	1,076.13 1108.41	\$1,141.67	\$1,175.92	\$1,211.19

2. Monthly water consumption charge per 1,000 gallons of metered water:

Monthly Water Consumption Charge
Outside Village (\$ per 1,000 gallons)

Customer Class	FY 25/26	FY 2027	FY 2028	FY 2029
Residential				
Volume blocks				
0—6K	\$4.34 4.47	\$4.60	\$4.74	\$4.88
7—20K	5.64 5.81	\$5.98	\$6.16	\$6.35
21K+	6.97 7.18	\$7.39	\$7.62	\$7.84
Volume blocks				
0—4K	4.34 4.47	\$5.98	\$6.16	\$6.35
5—10K	5.64 5.81	\$5.98	\$6.16	\$6.35
11K+	6.97 7.18	\$7.39	\$7.62	\$7.84
Commercial				
(actual volume used)	5.43 5.59	\$5.76	\$5.93	\$6.11

- c. At the recommendation of the village manager, and subject to council approval, the village may sell water to connections outside the defined service area. Such connections shall be termed "large user accounts". Monthly water rates and charges for large user accounts shall be as follows:

1. Monthly readiness to serve by number of meters:

Monthly Water Readiness to Serve Charges
Large Users (per meter)

Readiness to Serve Charges	FY 25/26	FY 2027	FY 2028	FY 2029
Meter charge	\$998.88 1028.85	\$1,059.71	\$1,091.50	\$1,124.25

2. Monthly water consumption charge per 1,000 gallons of metered water:

Monthly Water Consumption Charges
Large Users (\$ per 1,000 gallons)

Customer Class	FY 25/26	FY 2027	FY 2028	FY 2029
Large user				
(actual volume used)	\$4.41 4.54	\$4.68	\$4.82	\$4.96

- d. Monthly private fire line and fire hydrant rates and charges for users of the village water system within the incorporated municipal limits shall be a monthly charge related to fire line size:

Monthly Private Fire Protection Service Charges
Inside Village

Fire Line Size Inches	FY 25/26	FY 2027	FY 2028	FY 2029
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2	\$26.76 27.56	\$28.39	\$29.24	\$30.12
3	52.76 54.34	\$55.97	\$57.65	\$59.38
4	99.60 102.59	\$105.67	\$108.84	\$112.10
6	232.38 239.35	\$246.53	\$253.93	\$261.55
8	431.59 444.54	\$457.87	\$471.61	\$485.76
10	663.93 683.85	\$704.36	\$725.49	\$747.26
12	1,029.14 1060.01	\$1,091.81	\$1,124.57	\$1,158.31
Private fire hydrants (each)	232.38 239.35	\$246.53	\$253.93	\$261.55

- e. Monthly private fire line and hydrant rates and charges for users of the village water system outside the incorporated municipal limits, but within the defined service area and related to fire line size:

Monthly Private Fire Protection Service Charges
Outside Village

Fire Line Size Inches	FY 25/26	FY 2027	FY 2028	FY 2029
2	\$33.45 34.45	\$35.49	\$36.55	\$37.65
3	66.91 68.92	\$70.98	\$73.11	\$75.31
4	124.49 128.22	\$132.07	\$136.03	\$140.11
6	290.49 299.20	\$308.18	\$317.43	\$326.95
8	539.48 555.66	\$572.33	\$589.50	\$607.19
10	829.93 854.83	\$880.47	\$906.89	\$934.09
12	1,286.38 1324.97	\$1,364.72	\$1,405.66	\$1,447.83
Private fire hydrants (each)	290.49 299.20	\$308.18	\$317.43	\$326.95

- f. Wastewater rates and charges within the village limits:

1. A monthly readiness to serve charge by unit.

Monthly Wastewater Readiness to Serve
Charges Inside Village (by Unit)

Customer Class	FY 25/26	FY 2027	FY 2028	FY 2029
Residential	\$12.60 12.98	\$13.37	\$13.77	\$14.18
Multifamily	10.08 10.38	\$10.69	\$11.01	\$11.35
Commercial	Meter size	Meter size	Meter size	Meter size

Commercial monthly readiness to serve charge is based on water meter size.

Meter Size	FY 25/26	FY 2027	FY 2028	FY 2029
5/8" or 3/4"	\$44.05 45.37	\$46.73	\$48.13	\$49.58
1"	44.05 45.37	\$46.73	\$48.13	\$49.58
1½"	82.79 85.27	\$87.83	\$90.47	\$93.18
2"	129.17 133.05	\$137.04	\$141.15	\$145.38
3"	253.16 260.75	\$268.58	\$276.63	\$284.93
4"	392.39 404.16	\$416.29	\$428.78	\$441.64
6"	769.10 792.17	\$815.94	\$840.42	\$865.63

2. Monthly wastewater charge per 1,000 gallons of metered water:

Monthly Wastewater Consumption Charges
Inside Village (\$ per 1,000 gallons)

Customer Class	FY 25/26	FY 2027	FY 2028	FY 2029
Residential	\$8.16 8.40	\$8.66	\$8.92	\$9.18
Multifamily	8.16 8.40	\$8.66	\$8.92	\$9.18
Commercial	8.16 8.40	\$8.66	\$8.92	\$9.18

Residential and multifamily accounts shall not be charged for more than 8,000 gallons per dwelling unit per month.

g. Monthly wastewater rates and charges outside the incorporated municipal limits:

1. Monthly readiness to serve charge by unit:

Monthly Wastewater Customer Service Charges
Outside Village (by unit)

Customer Class	FY 25/26	FY 2027	FY 2028	FY 2029
Residential	\$15.74 16.21	\$16.70	\$17.20	\$17.72
Multifamily	12.60 12.98	\$13.37	\$13.77	\$14.18
Commercial	Meter Size	Meter Size	Meter Size	Meter Size

Commercial monthly readiness to serve charge is based on water meter size

Meter Size	FY 25/26	FY 2027	FY 2028	FY 2029
5/8" or 3/4"	\$55.05 56.70	\$58.40	\$60.15	\$61.96
1"	55.05 56.70	\$58.40	\$60.15	\$61.96
1½"	103.50 106.81	\$109.80	\$113.10	\$116.49
2"	161.44 166.28	\$171.27	\$176.41	\$181.70
3"	316.45 325.94	\$335.72	\$345.79	\$356.17
4"	490.51 505.23	\$520.38	\$535.99	\$552.07
6"	961.38 990.22	\$1,019.93	\$1,050.53	\$1,082.04

2. Monthly wastewater charge per 1,000 gallons of metered water:

Monthly Wastewater Consumption Charge
Outside Village (\$ per 1,000 gallons)

Customer Class	FY 25/26	FY 2027	FY 2028	FY 2029
Residential	\$10.21 10.52	\$10.83	\$11.16	\$11.49
Multifamily	10.21 10.52	\$10.83	\$11.16	\$11.49
Commercial	10.21 10.52	\$10.83	\$11.16	\$11.49

Residential and multifamily accounts shall not be charged for more than 8,000 gallons per dwelling unit per month.

Monthly wastewater readiness to serve charges large users inside

Readiness to serve charges	FY 25/26	FY 2027	FY 2028	FY 2029
	\$44.05 45.37	\$46.73	\$48.13	\$49.58

Monthly wastewater readiness to serve charges large users outside

Readiness to serve charges	FY 25/26	FY 2027	FY 2028	FY 2029
	\$ 55.05 56.70	\$58.40	\$60.15	\$61.96

The monthly Cross Connection Control Program Fee for users of the water from the Village system within the incorporated municipal limits and outside the incorporated municipal limits, but within the defined village service area, shall be as follows:

Inside Village (per assembly unit)

Commercial	FY 25/26	FY 2027	FY 2028	FY 2029
	\$7.16 7.37	\$7.60	\$7.82	\$8.06

The aforementioned monthly cross connection control program fee for commercial users of water from the village system within the incorporated municipal limits shall be in addition to any rate or charge otherwise assessed herein or under Chapter 78 of the Village Code of Ordinances, including, but not limited to, the monthly readiness to serve charge assessed per unit. The monthly cross connection control program fee is only applicable to those commercial users who have or are required to have a backflow assembly installation at their property.

- h. All applications for water and/or wastewater service shall be accompanied by a deposit based upon the meter size:

Each deposit can be increased based upon the average monthly bill for water and wastewater service times a factor of three, plus an administrative fee of \$35.00.

Meter Size (inches)	Amount
$\frac{5}{8}$ or $\frac{3}{4}$	\$170.00
1	390.00
1½	720.00
2	1,100.00
3	2,030.00
4	3,350.00
6	6,630.00
8	10,570.00
Administrative fee added to each deposit	35.00

Each deposit can be increased based upon the average monthly bill for water and wastewater service times a factor of three, plus an administrative fee of \$35.00.

- (4) Meter connection fees are as follows:

a. Water meter connection fees:

Meter Size (inches)	Amount
$\frac{5}{8}$ or $\frac{3}{4}$	\$650.00
1	800.00
1½	1,000.00
2	1,250.00
3	*
4	*
6	*
* Connection fees will be determined for each installation by the village manager. Fees will be based on actual costs for meter, related equipment, and installation.	

b. Water main connections: \$20.50 per front foot of abutting property.

c. Wastewater line connections: \$28.00 per front foot of abutting property.

d. Hydrant meter connection fees. A deposit of \$500.00 for meters smaller than two inches and \$1,000.00 for meters two inches and larger, plus a \$50.00 meter set charge. All hydrant meters shall be billed monthly. The bill shall include the readiness to serve charge based on meter size plus the commercial rate for gallons used. There is a one-year limit on the amount of time a customer may use a hydrant meter.

(5) Capital contributions for connection to the water and wastewater systems shall be as follows:

a. Water system capital contribution fees for connecting to the village's water system shall be:

Meter Size (Inches)	Equivalent Residential Units (ERUs)	Fiscal Year 25/26—2029
$\frac{5}{8}$ or $\frac{3}{4}$	1	\$2,220.00
1	2.5	5,550.00
1½	5	11,100.00
2	10	22,200.00
3	20	44,400.00
4	30	66,600.00
6	60	133,200.00
8	90	199,800.00

b. Wastewater system capital contribution fees for wastewater service for connections to the portion of the village's wastewater system receiving wholesale wastewater transmission and treatment service from Palm Beach County:

Meter Size (Inches)	Equivalent Residential Units (ERUs)	Fiscal Year 25/26—2029
$\frac{5}{8}$ or $\frac{3}{4}$	1	\$2,500.00
1	2.5	6,250.00
1½	5	12,500.00

2	10	25,000.00
3	20	50,000.00
4	30	75,000.00
6	60	150,000.00
8	90	225,000.00

- c. Wastewater system capital contribution fees for wastewater service for connection to the portion of the village's wastewater system receiving wholesale wastewater transmission and treatment service from Lake Worth Beach Utilities.

Meter Size (Inches)	Equivalent Residential Units (ERUs)	Fiscal Year 25/26—2029
$\frac{5}{8}$ or $\frac{3}{4}$	1	\$2,650.00
1	2.5	6,625.00
1½	5	13,250.00
2	10	26,500.00
3	20	53,000.00
4	30	79,500.00
6	60	159,000.00
8	90	238,500.00

(6) Miscellaneous fees for the utility system shall be as follows:

- a. Temporary turn off ... \$60.00
- b. Reconnect fee ... \$60.00
- c. Recheck meter reading ... \$40.00
- d. Meter calibration fee ... \$100.00
- e. Cut lock fee ... \$ 55.00
- f. Pulled meter fee ... \$ 75.00
- g. Permit fee ... \$20.00
- h. Late payment charge ... \$15.00
- i. Admin charge on deposit ... \$35.00
- j. Transfer fee ... \$40.00
- k. Service charge ... \$45.00
- m. Tampering/prohibited connections fee ... \$250.00
- n. Returned check fee:
 - Florida Statute minimum ... \$25.00
 - Checks \$50.00—\$300.00 ... \$30.00
 - Checks > \$300.00 ... \$40.00
 - Checks > \$801.00 ... 5% of face value
- o. Broken curb stop ... \$255.00

Section 4. The Village Clerk is directed to add the foregoing utilities' schedule of rates, fees, and charges to the Village-wide Schedule of Fees to facilitate a singular location for all Village rates, fees, and charges.

Section 5. All resolutions or parts of resolution in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 6. If any provision of this Resolution, or the application thereof any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this Resolution, which can be given effect without the invalid provision or applications, and to this end, the provisions of this Resolution are declared severable.

Section 7. This Resolution shall take effect upon adoption.

Council Member _____ offered the foregoing Resolution. Council Member _____ seconded the motion, and upon being put to the vote, the vote was as follows:

Aye Nay Absent

BEV SMITH, MAYOR

KIM SCHMITZ, VICE MAYOR

GARY READY, MAYOR PRO TEM

JOHNNIE TIECHE, COUNCIL MEMBER

PATTI WALLER, COUNCIL MEMBER

The Mayor thereupon declared this Resolution duly passed and adopted this ____ day of _____ 2025.

VILLAGE OF PALM SPRINGS, FLORIDA

BY: _____
BEV SMITH, MAYOR

ATTEST:

BY: _____
KIMBERLY M. WYNN, VILLAGE CLERK

REVIEWED FOR FORM AND LEGAL SUFFICIENCY

BY: _____
CHRISTY GODDEAU, VILLAGE ATTORNEY

VILLAGE OF **PALM SPRINGS**

Water and Wastewater Utility Rate Study

Report / December 11, 2025

December 11, 2025

Mr. Michael Bornstein
Village Manager
Village of Palm Springs
226 Cypress Lane
Palm Springs, FL 33461

Subject: **Fiscal Year 2025 Water and Wastewater Utility Rate Study**

Dear Mr. Bornstein:

Raftelis Financial Consultants, Inc. ("Raftelis") is pleased to submit this report for your review and consideration regarding the preparation of a five- (5) year financial forecast (the "Financial Forecast") for the water and wastewater utility system (the "System") operations on behalf of the Village of Palm Springs (the "Village"). The primary purpose of the development of the Financial Forecast was to identify the ability of the System's operating revenues (mainly monthly user charge revenues) to adequately fund the expenditure requirements of the System, including the five- (5) year capital improvement program as identified by the Village. Specifically, the Financial Forecast focuses on the sufficiency of the existing rate revenues to fund the capital improvement program and provide additional information to the Village with respect to the anticipated sources of available funding (i.e., anticipated indebtedness, increased operating margins from future rate adjustments, etc.) for the capital project and major maintenance expenditures identified for the Fiscal Years 2025 through 2030 (the "Forecast Period").

This attached report includes: i) a discussion of the significant assumptions used in the development of the Financial Forecast; ii) an analysis of the ability of revenues of the System to meet the estimated operating and capital expenditure requirements; iii) the presentation of the identified financing plan for the current five-year capital program; and iv) recommended increases to the existing rates based on revenue sufficiency principles. The analysis is based on detailed financial information provided by Village staff, including but not limited to, annual financial and budgetary data and other information provided by the Village relative to the development of the capital program.

Based on the Financial Forecast as developed by the Project Team, it is recommended that System's rates should be increased above current Fiscal Year 2025 levels. This is primarily to provide adequate funding for the capital improvement plan. The recommendations of this study are to adopt a series of 3% annual rate adjustments to be applied to the retail monthly service rates and charges for both water and sewer for the Fiscal Years 2026 through 2030. It is anticipated that the recommended rates and fees will be sufficient to maintain operating margins and to ensure the continuation of capital re-investment to replace and upgrade System assets to promote long-term rate sustainability.

Mr. Michael Bornstein
Village of Palm Springs
September 25, 2025
Page 2

Events may occur during this projected time period that could have an effect on the financial projections presented in this report, and such effects could be material, which may alter the sufficiency of the recommended rates. As such, it is recommended the Village continue to annually review the System's financial condition to monitor the potential need for rate adjustments in the future.

We appreciate the assistance provided by the Village with respect to the preparation of this report.

Very truly yours,

Raftelis Financial Consultants, Inc.



Michael Burton
Senior Principal

RS / dc
Attachments

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VILLAGE OF PALM SPRINGS, FLORIDA

FISCAL YEAR 2025 WATER AND WASTEWATER UTILITY RATE STUDY

Introduction

On behalf of the Village of Palm Springs's (the "Village") water and wastewater utility system (the "System"), Raftelis Financial Consultants, Inc. ("Raftelis") was retained to prepare a five- (5) year financial forecast (the "Financial Forecast") of System operations and develop alternative retail service rates based on the results of such analysis. Specifically, Raftelis was tasked with analyzing the projected revenues and corresponding revenue requirements (expenditure needs) of the System, identifying the necessary rate adjustments for the five fiscal year period of 2026 to 2030 and evaluating the corresponding estimated financial position of the System.

The analysis included in this report recognizes a forward-looking projection over the next five years, comprising the Fiscal Years ending September 30, 2026 to 2030 (the "Forecast Period"). The remainder of this report provides a discussion of the Financial Forecast analysis methodology, the water and wastewater rates for service, identification of the revenue requirements and estimated sufficiency of the existing rates, and a summary of the financial trends and position of the System.

Financial Forecast Analysis Methodology

In order to evaluate the existing and forecasted financial position of the System the following methodology was followed:

1. Net Revenue Requirements - A projection of the Net Revenue Requirements from rates, which equates to the expenditure requirements funded from water and wastewater revenues, was analyzed. A summary of the definition of the Net Revenue Requirements is summarized below:

+	Cost of Operation and Maintenance
+	Debt Service Payments (Existing and Proposed)
+	Fund Transfers Payments
+	Capital Project Financing
+	Working Capital Reserve Deposits / Financial Compliance
-	Other Operating Revenue / Working Capital Reserve Use
-	Interest Income
=	Net Revenue Requirements (Funded from Water and Wastewater Rates)
2. Capital Improvement Program (CIP) - Included as a component of Net Revenue Requirements was the review of the Village's Water and Wastewater Capital Improvement Program (the "CIP"). The CIP was produced by Village staff and identifies the projects that should be commenced and completed during the Forecast Period, these projects totaled approximately \$61.7 million over the

five-year forecast period. This represents the FY26 CIP escalated through FY30 at 3% per year with an assumed 80% execution rate in each year.

3. Use of Funds - The funding of these improvements recognized the following parameters: i) the use of available operating reserves or other available cash balances as a first priority (above targeted reserve balances); and ii) the recognition of a pay-as-you-go (“PAYGO”) capital funding program (funded by deposits to a capital fund referred to in this report as the Capital Fund from rates) to finance capital projects that benefit the existing rate payers. The use of additional debt / loans was contemplated during the capital funding analysis with Village staff, to fund large expenditures with extended service lives (leveraging of System revenues to reduce annual expenditure funded from rates); However, it was identified that the System could fully fund its capital needs without the issuance of debt, and such leveraging capability should be maintained for potential funding of projects outside of the Forecast Period (past FY 2030).
4. Unassigned Fund Balance - In addition, the cash position of the System was evaluated and taken into consideration through the identification of targeted minimum ending unassigned cash balances in order to adequately reserve working capital balances (reduce financial risk) and provide for the anticipated capital funding needs of the System.
5. Financial Position - Prepare an evaluation of the financial position of the System to minimize financial risk, promote a strong credit balance, and to provide for rate sustainability over the long-term.

Required Rate Adjustments - Estimate the necessary System rate adjustments that would be required to fund the identified Net Revenue Requirements, CIP, and meet the overall financial needs of the System.

Water and Wastewater System Rates

The water and wastewater rates that are currently in effect were adopted by the Village Council on November 12, 2020 pursuant to Ordinance No. 2020-15 (the “Rate Ordinance”) and which became effective immediately upon passage. The existing rates are based on the various attributes of the customer classifications, meter size, and monthly metered water use. A summary of the current Water and Sewer System rates for service as delineated in the Rate Ordinance is presented on the following page:

(Remainder of Page Intentionally Left Blank)

Summary of Existing Annual Rates for Water and Wastewater Service

Customer Class	Water Service	Wastewater Service
Readiness to Serve Charge		
Single-Family Residential	\$13.95	\$12.60
Multi-Family Residential	11.15	10.08
Commercial – 5/8- or 3/4-Inch Meter	48.80	44.05
Commercial –1-Inch Meter	48.80	44.05
Commercial – 1-1/2-Inch Meter	91.74	82.79
Commercial – 2-Inch Meter	143.11	129.17
Commercial – 3-Inch Meter	280.52	253.16
Commercial – 4-Inch Meter	434.79	392.39
Commercial – 6-Inch Meter	860.90	769.10
Consumption Charges (Per 1,000 Gallons)		
<u>Single-Family Residential:</u>		
0 – 6,000 Gallons	\$3.46	\$8.16
6,001 – 20,000 Gallons	4.52	N/A
20,001 Gallons and Above	5.57	N/A
<u>Multi - Family Residential:</u>		
0 – 4,000 Gallons	\$3.46	\$8.16
4,001 – 10,000 Gallons	4.52	N/A
10,001 Gallons and Above	5.57	N/A
<u>Commercial (All Gallons)</u>	\$4.34	\$8.16

Revenues

As previously mentioned, the existing rates are billed based on the class of customer and the meter size for the commercial customer class. For the purposes of this study, in-depth analysis of the customer demographics was not necessary. Revenues were projected over the forecast period using historical and budgeted revenues for water and sewer charges. Water and sewer user charge revenues were allocated between base and volumetric charges evenly. However, we recognize that customer growth and usage characteristics are an important consideration in projecting user charge revenues. These growth rates were treated conservatively and applied to FY25 rates (and annually to prior year projected rates for the remaining years in the forecast period) to determine projected revenues. A projection of water and wastewater revenues under existing rates is presented on the following page.

Summary of Projected Revenues from Existing Water and Wastewater Rates

Description	Fiscal Year Ending September 30,				
	2026	2027	2028	2029	2030
Water System User Charge Revenue [1]					
Base Charge Revenue	\$5,122,983	\$5,148,598	\$5,174,341	\$5,200,212	\$5,226,213
Volumetric Charge Revenue	5,122,983	5,148,598	5,174,341	5,200,212	5,226,213
Total Water System User Charge Revenue	\$10,245,965	\$10,297,195	\$10,348,681	\$10,400,425	\$10,452,427
Sewer System User Charge Revenue [1]					
Base Charge Revenue	\$6,837,486	\$6,871,673	\$6,906,032	\$6,940,562	\$6,975,265
Volumetric Charge Revenue	6,837,486	6,871,673	6,906,032	6,940,562	6,975,265
Total Sewer System User Charge Revenue	\$13,674,972	\$13,743,347	\$13,812,063	\$13,881,124	\$13,950,529
Combined Water and Wastewater System Rate Revenues	<u>\$23,920,937</u>	<u>\$24,040,542</u>	<u>\$24,160,745</u>	<u>\$24,281,548</u>	<u>\$24,402,956</u>

[1] Amounts shown include revenues received from customers located inside and outside the Village's jurisdictional boundaries. It should be noted that the Village charges a 25% surcharge for all services rendered outside the Village's jurisdictional boundaries, which is allowed under Florida statute.

Projections of System Operating Results

For the purpose of the Financial Forecast and as previously mentioned, a projected five-year study period has been utilized for the determination of the water and wastewater system revenue requirements. The objective of using this Forecast Period is to determine the potential rate levels that will ensure continuing and adequate service to meet future period requirements. It was determined that the revenue requirements for this analysis would be predicated on the utility costs for the budget for the period ending September 30, 2025 (adjusted to reflect known or anticipated changes and assumptions) escalated for anticipated increases in costs through FY30. This forecast of System operations was prepared in order to provide a assurances to the Village that the water and wastewater rates would be adequate in the future to meet all of the estimated System expenditure needs, satisfy any bond / loan rate covenant requirements, maintain required levels of unrestricted cash reserves, and to fully fund the capital improvement program as determined with the Village by the Project team during the course of this study.

The classification of revenue requirements can be organized into four main categories: i) operation and maintenance expenses (adjusted to exclude non-cash depreciation and amortization expenses); ii) annual principal and interest payments on existing debt; iii) funding of the capital improvement program; and iv) deposits to working capital reserves and other funds to maintain or meet management objectives / policies regarding financial position (reduce financial risk and promote creditworthiness of System). The sum of these payments represents the gross revenue requirements of the System that are to be recovered from the available financial resources of the System, including rate revenues, other operating revenues, interest income, and available cash reserves.

The development of the estimated revenue requirements for the Village's water and wastewater system required several assumptions and considerations, and the preparation of certain analyses relative to utility operations. The historical Fiscal Year 2024 operating results along with the adopted Fiscal Year 2025 Budget served as the basis for the revenue requirement projections. For Fiscal Year 2025, the Village provided the Project Team with a copy of the adopted budget, which after certain adjustments to reflect known or anticipated changes and assumptions, served as the basis of the projection of the revenue

requirements for the Forecast Period. Based on the forecast of customer user charge revenues, the assumptions and considerations set forth below with respect to the determination of projected water and wastewater system expenditures, the rate revenue surplus / (deficiencies) are anticipated to be as follows:

Water and Wastewater System Revenue Sufficiency – For the Forecast Period

Fiscal Year	Estimated Revenues Under Existing Rates	Total Revenue Requirements [1]	Fund Balance % O&M	Annual Surplus / (Deficiency)	Recommended Rate Adjustments	Annual Surplus / (Deficiency) After Adjustments	Fund Balance % O&M
2026	\$24,899,375	\$32,320,064	190%	(\$7,420,689)	3.00%	(\$5,179,477)	192%
2027	25,038,543	34,577,609	142%	(9,539,066)	3.00%	(6,773,495)	151%
2028	25,178,701	35,636,743	92%	(10,458,042)	3.00%	(8,218,694)	110%
2029	25,319,859	34,263,141	<50%	(8,943,281)	3.00%	(6,910,114)	78%
2030	25,462,029	33,812,154	<50%	(8,350,125)	3.00%	(4,463,368)	57%

[1] Revenue requirements represent the amount of gross revenue requirements of the System. Amounts shown include the cash funding of the capital improvement program.

As illustrated in the above table, the existing rates for service are not anticipated to provide sufficient revenue to fully fund the revenue requirements of the System while maintaining a sufficient level of operating reserves (50% of O&M) without issuing debt. It is recommended that the Village consider adopting a five (5) year rate adjustment plan in order to provide sufficient revenues to meet the needs of the System.

Principal Considerations and Assumptions Regarding Projected Operating Results

In making the projections and estimates summarized in this report, the principal considerations and assumptions made by us and the principal information and assumptions provided to us, or prepared by others, include the following:

1. The Adopted Fiscal Year 2025 Budget (adjusted to reflect known or anticipated changes and assumptions) served as the basis for the financial forecast of operating expenses. Based on discussions with Village staff and a detailed review of actual reported operating expenses for the recent historical period, the Fiscal Year Budget for all years in the Forecast Period was assumed to be executed at approximately 98% as is consistent with the System's historical O&M execution.
2. Projected revenues from current rates and charges for the Village's water and wastewater system was based on FY 2025 budgeted water and sewer user charge revenues. These revenues were projected over the forecast period using adjustments to show anticipated service growth and recommended rate adjustments. A summary of projected sales revenues under existing and rates for monthly service was previously discussed in this report.
3. The projected direct and indirect operation and maintenance expenses as presented in Table 2 were escalated for the Forecast Period based upon the application of several different escalation factors. Each expense projection was predicated on: i) the nature of the expense; ii) historical cost indices for similar expenses; iii) review of the contractual arrangements of the System regarding the specific

expense; and iv) discussions with Village staff. It should be noted that the overall effect of the chosen escalation factors increased the direct and indirect operating expenses by an annual compounded rate of approximately 3.28%.

4. The Village's single largest expense is wholesale wastewater treatment. This cost is estimated to average approximately \$4,738,000 annually during the Forecast Period. The Village relies on wholesale wastewater treatment services for all of its wastewater treatment needs. Currently the Village receives these services from two wholesale providers: i) the City of Lake Worth; and ii) Palm Beach County. The projection of the wholesale wastewater treatment expenses for the Forecast Period was developed based on discussions with Village Staff and were determined to increase by 3.00% per year.
5. The System currently has one outstanding senior lien debt obligation, the Fiscal Year 2013 Promissory Note. The Village entered into agreement with SunTrust Bank for a Loan in the principal amount of \$14,352,351 in order to refinance a prior debt and provide funding for certain capital improvements. The Promissory Note carries an average coupon rate of 2.39%, level semiannual debt service payments of \$471,117.50 (\$942,235 annually) due on May 1st and November 1st of each year; and matures on May 1, 2033. As of the date of this Report the Village has \$7,046,553 of outstanding principal balance on the Promissory Note. No Additional debt was assumed during this evaluation. Should the actual operating results or capital improvement program differ materially from what is included in this Report, the Village may reconsider the issuance of additional debt.
6. Based on the FY 2024 financial report, the system's unrestricted cash reserves have a healthy balance of approximately \$44.5 million, which is approximately 220% of annual O&M expenses and is \$34.6 million above the minimum reserve requirement. These cash reserves allow the Village to fund capital projects over the forecast period using pay-as-you-go or "PAYGO" funding (cash funding) and avoiding the issuance of new debt. After discussion with staff, it was assumed that the system would be able to execute approximately 80% of its yearly CIP over the forecast period. After applying that adjustment, the Village is projected to spend approximately \$61.7 million in PAYGO funding from revenues and reserves.
7. Investment income on funds and accounts created by the Village (or as assumed in this report) were estimated based on projected average fund balances and an assumed investment or interest rate of approximately 2.50% during the Forecast Period based on discussions with Village management. The interest rates have been applied to estimated balances in the Operating Fund (cash reserves).
8. The capital improvement program for the water and wastewater system was based on: i) planned capital spending over the forecast provided by the Village; and ii) information provided by and discussions with the Village regarding the operations and needs of the System.

Projected Operating Results

Based on the principal considerations and assumptions delineated above, and the assumed implementation of the recommended rate adjustments, it is anticipated that the water and wastewater user charge revenues in combination with the system's large fund balance should be adequate to fund the estimated revenue

requirements. The presentation of the revenue requirements and the overall sufficiency of rates is summarized below:

**Summary of Projected Operating Results and Revenue Sufficiency –
For the Forecast Period**

	Fiscal Year Ending September 30				
	2026	2027	2028	2029	2030
Operating Expenses	\$20,151,985	\$20,812,110	\$21,494,200	\$22,199,000	\$22,927,278
Cash Funded Capital (PAYGO)	11,296,276	12,966,960	13,420,195	12,136,285	9,942,640
Debt Service	942,237	942,237	942,237	942,237	942,237
Total Revenue Requirements	\$32,390,498	\$34,721,306	\$35,856,632	\$35,277,522	\$33,812,154
Operating Revenues	\$25,608,680	\$26,494,123	\$27,410,395	\$28,358,575	\$29,339,778
Non-Operating Revenues	8,000	8,000	8,000	8,000	8,000
System Surplus/(Deficit)	<u>(\$6,773,495)</u>	<u>(\$8,218,694)</u>	<u>(\$8,437,577)</u>	<u>(\$6,910,114)</u>	<u>(\$4,463,368)</u>

Although the table above shows deficits in every year over the forecast period, the Village's large cash reserves allow this as it is drawn down over the forecast period to fund capital spending through cash while staying above the internal target of 50% of O&M expenditures.

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Recommendations

In order to maintain the creditworthiness and financial position of the System and to fully fund the projected revenue requirements as discussed in this report, Raftelis has prepared the following recommendation for consideration by the Village:

1. The Village should adopt the following schedule of rate adjustments for the Fiscal Years 2026 through 2030 in order to provide sufficient revenues to fully fund the identified revenue requirements for the Forecast Period, provide PAYGO funding for the Capital Improvement Program, and avoid the need to issue debt to fund the capital projects. The following table presents the recommended rate adjustments for each Fiscal Year:

Recommended Water and Wastewater Rate Adjustments

Customer Class	2026	2027	2028	2029	2030
Annual Adjustment to All Monthly Retail Water and Wastewater Service Rates and Charges	3.0%	3.0%	3.0%	3.0%	3.0%

2. Recognizing that the proposed rates as reflected in this study represent an increase in the rates charged for utility service and pursuant to Florida Statutes, Chapter 180.136, the Village will need to notice the proposed increase to each customer of the utility through the utility's billing process. The notice needs to state the date, time, and place of the Town's meeting at which the proposed rates will be considered

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Village of Palm Springs

Executive Brief

AGENDA DATE: December 11, 2025

DEPARTMENT: Utilities

ITEM #8: Resolution No. 2025-65 Approve the Adoption of a Utility Policy and Procedure Manual

SUMMARY: The Utilities Department's request for Village Council adoption of the Utility Billing Policy and Procedure Manual (UB-PPM) by Resolution is pursuant to the authority provided under Ordinance No. 2025-13. The UB-PPM establishes a comprehensive, standardized framework governing all billing, customer service, account management, fee assessments, delinquency processing, and administrative procedures for the Village's water and sewer utility billing operations.

The Utility Billing Policy and Procedure Manual (UB-PPM) is the first component of the larger PPM framework and focuses exclusively on billing, account administration, and customer service functions. Under Ordinance No. 2025-13, the UB-PPM carries the same enforceability as an ordinance, allowing for consistent application and Code Enforcement action when necessary.

Future minor updates, such as software enhancements, workflow improvements, or federal/state compliance adjustments, can be approved efficiently by the Village Manager and or Utilities Director without requiring a complete ordinance amendment.

The Utilities Department recommends that the Village Council adopt the Utility Billing Policy and Procedure Manual (UB-PPM) by Resolution. This action will modernize the Village's billing framework, strengthen internal controls, promote fairness and transparency, and ensure consistent and compliant service to all utility customers.

FISCAL IMPACT:

There is no impact to the Water & Sewer Enterprise Fund.

ATTACHMENTS:

1. Resolution No. 2025-65 - Approval of UB-PPM for UD November 26, 2025
2. Draft - Utility Policy and Procedure Manual Revision November 3, 2025

RESOLUTION 2025-65

A RESOLUTION OF THE COUNCIL OF THE VILLAGE OF PALM SPRINGS, FLORIDA, APPROVING THE UTILITY BILLING POLICY AND PROCEDURES MANUAL (UB-PPM); PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, in Ordinance No. 2025-13, the Village Council created a provision in Chapter 78, Water and Wastewater System, Section 78-2, authorizing the Utilities Department to establish a policy and procedures manual to supplement the requirements of Chapter 78; and

WHEREAS, the Utilities Department has created the Utility Billing Policy and Procedures Manual (UB-PPM) as the first component of the larger Policy and Procedures Manual framework, which focuses exclusively on billing, account administration, and customer service functions; and

WHEREAS, the UB-PPM will assist the Utilities Department in ensuring a standardized framework for all billing, account administration, and customer service issues; and,

WHEREAS, the Village finds approving the UB-PPM serves a valid public purpose.

NOW, THEREFORE, BE RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF PALM SPRINGS, FLORIDA:

Section 1. The foregoing recitals are incorporated into this Resolution as true and correct findings of the Village Council.

Section 2. The Village Council approves the Utilities Department's Utility Billing Policy and Procedures Manual (UB-PPM).

Section 3. All resolutions or parts of resolution in conflict with this Resolution are hereby repealed to the extent of such conflict, including but not limited to Resolution No. 2024-01.

Section 4. This Resolution shall take effect upon adoption.

Council Member _____ offered the foregoing Resolution. Council Member _____ seconded the motion, and upon being put to the vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
BEV SMITH, MAYOR	☐	☐	☐
KIM SCHMITZ, VICE MAYOR	☐	☐	☐

GARY READY, MAYOR PRO TEM	☐	☐	☐
JOHNNIE TECHIE, COUNCIL MEMBER	☐	☐	☐
PATTI WALLER, COUNCIL MEMBER	☐	☐	☐

The Mayor thereupon declared this Resolution duly passed and adopted this ____ day of _____ 2025.

VILLAGE OF PALM SPRINGS, FLORIDA

BY: _____
BEV SMITH, MAYOR

ATTEST:

BY: _____
KIMBERLY M. WYNN, VILLAGE CLERK

REVIEWED FOR FORM AND LEGAL SUFFICIENCY

BY: _____
CHRISTY GODDEAU, VILLAGE ATTORNEY



ADMINISTRATIVE POLICY AND PROCEDURES MANUAL FOR UTILITY BILLING AND COLLECTIONS

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ADMINISTRATIVE POLICY AND PROCEDURES MANUAL FOR UTILITY BILLING AND COLLECTIONS

EXHIBITS

- Exhibit A. Residential-New User Application
- Exhibit B. Business-New User Application
- Exhibit C. Residential-New Utility Application
- Exhibit D. Business-New Utility Application
- Exhibit E. Residential-Final Reading
- Exhibit F. Business-Final Reading
- Exhibit G. Rates and Fee Schedule
- Exhibit H. Application to Change Name
- Exhibit I. Application to Change Billing Address
- Exhibit K. Leak Adjustment Request
- Exhibit L. Payment Deferment Application
- Exhibit M. Payment Deferment Terms
- Exhibit N. ACH Authorization Form
- Exhibit O. Fire Hydrant Application



ADMINISTRATIVE POLICY AND PROCEDURES MANUAL FOR UTILITY BILLING AND COLLECTIONS

1.0 FORWARD

This policy and procedure manual supplements Chapter 78 – Utilities of the Village of Palm Springs Code of Ordinances. It provides guidance for the billing and collection of utility services, ensuring consistency, transparency, and compliance with Village policy and applicable laws.

The purposes of the Village of Palm Spring's billing and collecting policy are:

1. To professionally administer billing and collecting practices while complying with legal and ethical requirements.
2. To promote good and effective customer relations, cultivated by informed and fair practices and strict maintenance of ethical standards.
3. To establish and charge reasonable and economical Utility Rates and other charges which are sufficient for the Village of Palm Spring to operate and maintain the Utility Fund as a financially self-sustaining Enterprise and to assure continued, uninterrupted utility service to all customers.

If the procedures and guidelines established in this manual are followed, the Utility Billing and Collections Department can efficiently bill and collect revenues, provide fair and effective customer service to all utility customers.

Should you have any questions about this manual or the procedures, contact the Fiscal Officer.

2.0 DEFINITIONS, APPLICABILITY AND AMENDMENTS

These policies apply to all utility billing operations managed by the Village of Palm Springs Utilities Department. They are binding upon all customers receiving utility service from the Village. Amendments shall be made in writing and approved by the Village Council or Village Manager, consistent with Chapter 78.

3.0 DEFINITIONS

The following words, terms and phrases, when used in these Rules and Regulations, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Application for service shall mean the written application consistent with Chapter 78. of these rules and regulations.



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Backflow shall mean the reverse flow of water or other liquid, gases or other substances into the distribution piping of the Village of Palm Spring from any source or sources.

Commercial service shall mean utility service provided to a school, multi-family dwelling, mobile home park, business, industry, public building or public park.

Debt service shall mean the sum of money required to pay installments of principal and interest on bond or other obligations of the Village of Palm Spring in a fiscal year.

Leak adjustment policy shall mean the provisions for adjustment of utility bills on account of leaks set out in Section 6.5 hereof.

Meter testing charge shall mean the charge for which an owner is responsible for the testing of the meter measuring service to the owner.

Owner shall mean simple owner of real property who makes an application for service to the Village of Palm Spring and connects to the utility system, whether the owner (or the owner's tenants, guests or licensees) takes service from the utility system.

Owner's service facilities shall mean the utility service facilities owned by an owner and commencing at the connection on the owner's side of the Village of Palm Spring's meter and servicing the facilities of such owner, including pipe, private cutoff valves, backflow prevention device, pressure reducing valve and other components.

Rates schedule shall mean the rates schedule adopted by the Village of Palm Spring.

Reconnection charge means a fee charged by the Village of Palm Spring for reconnection of utility service after it has been terminated for non-payment of a utility bill.

Residential service shall mean service through a $\frac{3}{4}$ " or smaller meter serving a single-family dwelling or church.

Sewer System shall mean a facility consisting of a system of sewers for carrying off liquid and solid waste.

Tap-on fee shall mean a separate charge compensating the Village of Palm Spring for installation of the Village of Palm Spring's service facilities required for service to an owner.

Village of Palm Spring's service facilities shall mean those facilities of the utility system, which have been identified by the Village of Palm Spring in its sole discretion as directly, or indirectly benefiting only the owner using them and generally include the meter, curb box, and shut-off valve related to providing utility service to an owner.



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Utilities shall mean a business enterprise, as a public-service corporation, performing an essential public service and regulated by the federal, state, or local Government.

Water rates shall mean the water rates of the Village of Palm Spring established pursuant to Article 5 of these rules and regulations.

Water systems shall mean the water supply facilities owned by the Village of Palm Spring at any time.

3.2. Amendments.

The Village of Palm Spring may from time to time amend these Rules and Regulations. No agreement of the Village of Palm Spring shall be binding unless in writing by Village of Palm Spring Village Administrator and approved by Council.

3.3. Applicability.

These Rules and Regulations, as amended, shall be binding on every owner.

4.0 UTILITY SERVICE

All utility services must be requested using approved Village applications. Applications must comply with Chapter 78 and may be denied where conditions make service impractical, unsafe, or noncompliant.

4.1. Application for service.

Any potential owner desiring utility service must make application for utility service to the Village of Palm Spring upon completion of Application Forms to be supplied by the Village of Palm Spring, setting forth in detail the type of service requested, the location of the property to be served, and such other information as the Village of Palm Spring may require. Accounts must be set up by property owner; renters will be allowed to set up rental accounts by providing a copy of lease agreement.

4.2. Initial fees, Connection Fees, Impact Fees

The application for utility service shall be accompanied by any applicable required fees and charges. Connection, impact, and frontage fees shall be assessed per §78-66 and §78-68. Fees must be paid prior to activation of new service.



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4.3. Rejection of application.

The Village of Palm Spring may reject an application for utility service:

- (a) If the applicant seeks utility service not within the scope of services offered by the Village of Palm Spring.
- (b) If the providing of utility service involves excessive costs or is otherwise not feasible.
- (c) If the provision of utility services adversely affects the quality and quantity of utility service, the Village of Palm Spring is able to provide to existing customers.
- (d) If the applicant intends to resell the water.
- (e) If the applicant is delinquent in payment of bills incurred for service previously supplied at the location for which utility service is sought or incurred for service previously supplied at any other location.

5.0 CONNECTIONS, METERS AND OTHER SERVICE FACILITIES

5.1. Water service metered.

Each owner shall be supplied through a separate meter.

5.2. Control and maintenance of Village of Palm Spring equipment.

The Village of Palm Spring service facilities and all supply lines, and other equipment of the Village of Palm Spring shall be under its exclusive control, and no person other than authorized employees, agents or contractors of the Village of Palm Spring, shall repair, change, tamper or interfere with them in any way. It is unlawful for any person to tamper with or bypass a water meter. Tampering with a meter shall include, but not be limited to, the unauthorized entry into locked meter vaults by key or otherwise.

Meters and other Village of Palm Spring service facilities will be maintained by the Village of Palm Spring at its expense insofar as ordinary wear is concerned, but damage to any meter or other Village of Palm Spring service facilities due to hot water, freezing, vehicular traffic, or other external causes arising out of or caused by the owner's service facilities, operations, negligence or carelessness shall be paid by the owner. The amount of such damage or the cost of repairs shall be added to the first water bill of the owner; rendered after the amount of the damage or the cost of the repairs are ascertained by the Village of Palm Spring. Payment of such amount may be enforced in the same manner as payment of utility rates.

5.3 Meter Location/Access to Premises

The location of the metering equipment and space required for said metering equipment shall be established by the Village's service regulation. As a condition of taking service, authorized



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employees and agents of the Village shall have access to the customer's premises at all reasonable hours to install, turn on, disconnect, inspect, read and repair or remove its meters. Meters should be free from shrubs, trees, debris, etc.

5.3. Tests.

The Village of Palm Spring may at any time remove any meter for routine tests, repairs or replacement. The Village of Palm Spring shall upon request of an owner, test the accuracy of the meter in use, provided the meter has not been tested by the Village of Palm Spring within a period of three (3) months previous of such request, and that the owner will agree to abide by the results of such test in the adjustment of disputed charges.

If the meter is shown to have an error as described in Section 4.4 hereof, the Village of Palm Spring will replace or correct the meter at no charge to the owner. If the meter has no such error, the owner will pay a meter testing charge in the amount of \$50.00.

5.4. Error.

Whenever a test of a meter reveals it to have an error, the Village of Palm Spring shall bill or refund to the owner, as the case may be, such percentage of the amount reflected on bills covering the consumption indicated by the meter for the previous six (6) months, as the meter was found to be in error at the time of test, unless it can be shown to the satisfaction of the Village of Palm Spring that the error found had existed for a greater or lesser period, in which case the adjustment shall cover such actual period.

6.0 RATES, FEES AND CHARGES Chapter 78 (§78-66, §78-68).

6.1. Rates schedule.

The rates are incorporated in and shall be a part of schedule of fees. §78-66, §78-68

6.2 Other fees and charges.

The Village of Palm Spring may from time to time adopt and impose other rates and charges as it deems appropriate, the amount of which shall be set forth in the rates schedule. Tap-on fees shall be paid at the time of application for service.

6.3. Security deposit.

The Village of Palm Spring does require a deposit at the time of application for service.

7.0 BILLING AND COLLECTION



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6.1. Bills.

Customers shall be billed for utility usage during a specified billing period according to the established schedule of rates.

All bills shall be sent to the billing address shown on the application for utility service unless an owner notifies the Village of Palm Spring in writing of some other address to which bills are to be mailed. (Exhibit I). Failure to receive bills will not be considered justification for nonpayment of amounts due or permit an extension of the date when the account would be considered delinquent. The Village of Palm Spring may at any time correct any bills for service, which may be in error or in accordance with the leak policy, §78-68(b)

If payment is not received by the day after the due date, a 10% late penalty is applied to the account.

Each unit of a multi-family parcel and each mobile home in a mobile home park will be treated as a single-family unit and each unit will be responsible for all applicable Rates, Charges, Fees and penalties pursuant to §78-68(b).

6.2. Payment.

By applying for utility service, an owner agrees to pay the rates, fees and charges of the Village of Palm Spring in accordance with these rules and regulations. All payments must be made through the billing office or designated collection services and sites of the Village of Palm Spring. Payment can be made in the form of Check, Money Order, or Credit Card.

Customers providing checks that are returned for non-sufficient funds, closed accounts, or stop payments shall be notified and all applicable fees shall be charged to the account. At any time after an owner has presented a second returned check for the payment of any utility bill, the Village of Palm Spring may require that payment be made only by money order or cashier check.

6.3. Uncollectible Accounts Receivable.

Accounts delinquent more than 90 days from the due date shall be presented to the Utility Billing Manager to pursue all remedies available for collection of the delinquent accounts.

6.4. Meter failures.

If a meter fails to register correctly or is stopped for any cause, the owner agrees to pay each billing period an estimated water rate based on the average water usage for the immediately preceding 12-month period, or such shorter period of actual use.



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6.5. Adjustments for leaks.

Any owner desiring an adjustment for a leak shall fill out a leak request, notifying the Village of Palm Spring of the existence of the leak and provide evidence of its repair. See Exhibit K. Upon determining that the leak existed, and the duration of the period of the leak, the Village of Palm Spring may give credit based on average of 6 months usage or such shorter period of actual use.

6.6. Pool Adjustments

For pool/spa adjustments there will be charge for all water consumed and a deduction from sewers will be given. This event shall be limited to one time per calendar. (Exhibit J)

7.0. REDUCTIONS, INTERRUPTIONS AND DISCONTINUANCES

7.1. Shut off for default. §78-70

If payment is not received by the due date of the bill the following procedures will begin.

- A 10% late fee will immediately be assessed against the account.
- A Shut Off Notice will be issued 15 days from account due date if payment has not been received.
- 15 days after the Shut Off Notice has been issued, and payment not received, water will be terminated.

7.2. Restoration of service.

When utility service has been suspended for nonpayment of bills, utility service will be restored upon payment in full of all delinquent bills, any current bill that is due and the payment of a reconnection charge in accordance with the Village of Palm Spring's rates schedule. If payment(s) is received after 3:00 pm, restoration of services will be the following business day.

The Village of Palm Spring shall not be responsible for any damage that may result from reconnection in the absence of the customer. For terminations other than nonpayment (vacated houses, damaged homes) someone must be in attendance when service is restored.

7.3. Termination of service by owner.

The Village of Palm Spring will terminate service on date requested (or as soon as possible thereafter) after receiving a written request signed by the owner. §78-70



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7.4. No liability.

The Village of Palm Spring shall not be liable for damage of any kind resulting from water and wastewater or the use of water on the Customer's property. The Village of Palm Spring shall not be responsible for damages done by or resulting from any defect in the piping, fixtures, and/or appliances on the Customer's property. The Village of Palm Spring shall have no liability on account of interruptions of service, erroneous shutoffs, failure to deliver water or failure to deliver water at any particular (high or low) pressure.

The Village of Palm Spring shall not be responsible for negligence of third parties or forces beyond the Village of Palm Spring's control resulting in any interruption of service. Otherwise, under normal conditions, all potentially affected customers shall be notified in advance of any interruption of service.

7.5 Withholding of Service

Except as may be otherwise provided by law, the Department may withhold or discontinue service until all past-due amounts, account delinquent/reactivation Fees, tampering and related charges, and unpaid liens which are owed and unpaid to the Department have been paid in full. In the event the Department discovers private facilities adversely affecting water quality or facilities, service may also be withheld until such situation is corrected. In general, and unless otherwise stated herein, ten (10) days notification of proposed termination will be provided to allow the Customer adequate time to respond and correct such deficiency unless more immediate action is justified in the interest of public health, safety or welfare.

7.6 Limitations of Use

Utility service purchased from the Department shall be used by the Customer only, and the Customer shall not sell or otherwise dispose of such service supplied by the Department. In no case shall Customer, except with the written consent of the Department, extend piping across a street, alley, lane, court, property line, avenue or other way, in order to furnish utilities service for adjacent property, even if such adjacent property is owned by him (in these cases, written consent of the Department will be required). A Customer receiving Potable Water service from the Department:

- Shall restrict the use of a private well to landscape irrigation only (subject to the Village's Ordinance).
- Shall not interconnect the Potable Water plumbing system with any other water supply system, Wastewater system, Reclaimed Water system, or other system which has the potential to contaminate the Village of Palm Springs's Potable Water system.



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- A Customer receiving Wastewater service from the Department shall not interconnect his/her internal Wastewater plumbing system with any other private water supply system (i.e., private irrigation well, storm drainage system, Reclaimed Water system). In case of such unauthorized extension, re-metering, sale or disposition of service, said Customer's service is subject to immediate discontinuance of service.

8.0 Deferment of Payments

A Customer can request a Deferment of Payment if the request is submitted to the Utility Billing Manager's within 15 days after the Due Date. If a customer cannot pay the entire amount of past due charges at one time, the Utility Manager may arrange with the customer to make partial payments over a specified period based on account standing. If a customer does not honor the extended payment schedule, the City may disconnect Utility service or take any other legal action to collect past due charges. Each customer is allowed to make one (1) request to the Utility Billing Manager in a 12-month period.

9.0 Liens and Enforcements §78-68(b)

Accounts delinquent over ninety (90) days may be certified as liens against the property and recorded with Palm Beach County. Lien satisfaction will occur only after full payment of all outstanding charges, interest, and administrative fees. §78-68(b)

10.0 ADA and Language Accessibility Compliance Federal ADA Standards

All customer communications, billing notices, and applications shall comply with ADA and language accessibility requirements. The Village shall provide reasonable accommodations and translation assistance to ensure equitable access to utility services via Federal ADA Standards.

11.0 Recordkeeping and Retention Ch. 119, F.S.

All billing, payment, and customer correspondence records shall be maintained in accordance with Chapter 119, Florida Statutes (Public Records Law). Records shall be retained following State of Florida General Schedule GS1-SL.

12.0. Errors in Bill. §78-69

12.1. Customer Requests.

A Customer considering his water bill in error shall, before the bill becomes delinquent (15 days after the due date), provide the Village of Palm Spring billing department a written statement of the reasons he considers the bill to be in error. Upon receiving such notice, Village of Palm Spring will hold the disputed bill in abeyance and present the matter for



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consideration to the Public Utilities Director. The Customer shall pay the bill in full within 5 days after the final decision concerning the matter has been made. §78-69

If a customer presents to Village of Palm Spring a written notice after the bill has become delinquent but before service is discontinued for nonpayment of the bill, the matter may be considered provided the bill is paid in full at the time of written notice. If an adjustment is required a credit will be applied to the account within 10 days after the final decision. §78-69

13.0 Change in Billing Status

13.1. Avoidance

No change in the status of said application shall be permitted to avoid the payment of delinquent bills, cut in/off fees, connection charges, deposits, etc. The Village of Palm Spring reserves the right to refuse service if it has reason to believe the applicant is attempting to avoid payment of aforesaid sums or any other sums due and payable to the City.

13.2. Transfer

- (1) A customer wishing to *TRANSFER* the billing account from one location to another must first pay CURRENT ACCOUNT IN FULL. Service may be left on at previous location up to two weeks. The person whose name the utility bill account is in is the only one who is allowed to transfer the account.
- (2) A customer wishing to *CHANGE NAMES* on account due to marriage, divorce, death, etc. must notify the Fiscal Officer and sign accepting responsibility of paying monthly bills. (Exhibit H)
- (3) A customer wishing to *CHANGE BILLING ADDRESS*, must complete Billing Address Change and submit to Fiscal Officer.



Village of Palm Springs

Executive Brief

AGENDA DATE: December 11, 2025

DEPARTMENT: Administration

ITEM #9: Discussion: Letter to Vendors - Notice Regarding Future of Contracts

SUMMARY: A sample letter that has been sent out by another city is attached for Council discussion.

FISCAL IMPACT:

There is not a direct fiscal impact associated with holding this discussion.

ATTACHMENTS:

1. Notice to Vendors and Consultants

December 1, 2025

Subject: Notice to Vendors and Consultants Regarding Potential Impact to Contracts and Future Engagements

Dear [Vendor/Consultant Name]:

The [City, County, District] of [Name] greatly values the strong relationships we have built with our vendors, contractors, and consultants over the years. Your partnership and expertise play a vital role in helping us serve our residents and maintain the high quality of services our community expects.

We wish to inform you, however, of proposed legislative initiatives and statewide referendum measures regarding property taxes, currently under consideration in Florida, that could substantially reduce municipal ad valorem revenues — the primary funding source for City operations, maintenance, and capital improvements. Should these measures be enacted, the resulting fiscal impact may necessitate adjustments to the City's financial commitments and operational priorities.

As a result, **the City may be unable to renew or extend existing agreements or authorize new or additional work under current or future contracts.** In some circumstances, existing contracts may be limited or terminated if funding becomes insufficient. Any such actions, if required, would be taken in accordance with applicable laws, contract provisions, and budgetary constraints, and with as much advance notice as possible.

The City remains committed to transparency and fiscal responsibility. We will continue to monitor legislative developments on property taxes closely and communicate updates as more information becomes available. In the interim, we encourage all vendors and consultants to plan accordingly and to understand that the City's ability to proceed with certain projects or obligations may be limited by future property tax revenue constraints beyond our control.

We sincerely appreciate your continued partnership and understanding as we navigate this period of fiscal uncertainty. Should you have any questions regarding this notice or a specific agreement, please contact the City Manager's Office jdoe@cityusafl.gov or 123-456-7890.

Sincerely,

J. Doe
Appointed/Elected Official