



**VILLAGE COUNCIL MEETING MINUTES,  
VILLAGE HALL - COUNCIL CHAMBERS  
226 CYPRESS LANE, PALM SPRINGS, FLORIDA  
NOVEMBER 13, 2025 AT 6:30 PM**

**CALL TO ORDER**

Mayor Smith the Village Council Regular Meeting to order at 6:48 PM (*Immediately following the LPA Meeting*)

**ROLL CALL**

Present: Mayor Bev Smith, Vice Mayor Kim Schmitz, Mayor Pro Tem Gary Ready, Council Member Johnnie Tieche, and Council Member Patti Waller

Absent: None

Also present were Village Manager Michael Bornstein, Village Attorney Christy Goddeau, Village Clerk Kimberly M. Wynn, Assistant Village Manager Kim Glas-Castro, Assistant Police Chief Peter Buhr, Sergeant-In-Arms, Planning, Zoning, and Building Planner Tech Christian Melendez, Utilities Director Jimmie Johnson, Assistant Utilities Director Paul Ward, Public Works Director Felipe Lofaso, Assistant Public Works Director Timothy Crespo, Procurement Manager Sylvia Ward, and Finance Director Mara Frederiksen.

**INVOCATION**

The Village Manager, Mr. Bornstein led the Invocation.

**PLEDGE OF ALLEGIANCE**

The Village Council led in the Pledge of Allegiance.

**ADDITIONS, DELETIONS OR MODIFICATIONS, AND APPROVAL OF AGENDA**

There were no Additions, Deletions, or Modifications to the agenda. Mayor Pro Tem Ready motioned for the approval of the agenda as presented. Council Member Waller seconded the motion. The said motion carried 5-0.

**CONSENT AGENDA**

1. **Approval of September 25, 2025, Village Council Meeting Minutes: Motion for the approval of September 25, 2025, Village Council Meeting Minutes.**  
Staff: Kimberly Wynn, Village Clerk
2. **Approval of October 9, 2025, Village Council Meeting Minutes: Motion for Approval of October 9, 2025, Village Council Meeting Minutes**  
Staff: Kimberly Wynn, Village Clerk
3. **Amendment No. 1 Geographic Information System Services - Piggyback - All**

**Departments (FY 2026 Budget Funded - General Fund/ Water & Sewer Enterprise Fund) - Florida Technical Consultant, LLC.: Approve Amendment Number 1 to extend an Agreement with Florida Technical Consultants, LLC., through the Town of Jupiter Island, for continued Geographic Information System (GIS) services on an as-needed basis for a contract term expiring on February 22, 2027.**

Staff: Sylvia Ward, Procurement Manager

**SUMMARY:** Multiple Village departments have an ongoing need for Geographic Information System (GIS) consulting services to support various operational and planning functions. On October 10, 2024, the Village Council approved a one (1) year agreement with Florida Technical Consultants, LLC by piggybacking on the Town of Jupiter Island's competitively procured contract (RFQ #2023-02).

The vendor has consistently provided high-quality services to the majority of Village departments. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, to ensure continuity of services and align with the expiration of the Town of Jupiter Island's contract, staff is requesting Council approval to extend the existing agreement with Florida Technical Consultants, LLC through February 22, 2027.

**Fiscal Impact:** The total value of goods and services to be provided by the Vendor shall not exceed the appropriate budget amounts.

**4. Authorize an Agreement with Advanced Control Corporation, Inc. - Staff recommends approval as a single source provider for the Building Management System (BMS) upgrades to Village Hall (HVAC) not to exceed \$81,938.00.**

Staff: Felipe Lofaso, Public Works Director

**SUMMARY:** The HVAC Building Management System (BMS) at Village Hall is original to the facility and has reached the end of its useful life. The BMS is responsible for regulating air temperature throughout all offices, hallways, and common areas, ensuring proper climate control and occupant comfort. Due to the age and obsolescence of the existing system, a full upgrade is necessary to maintain efficient and reliable operation. The upgrades were budgeted in the FY26 approved budget by council.

Advanced Control Corporation, Inc. is identified as a single-source provider based on existing service agreements with the Village. Approval of this agreement will authorize Advanced Control Corporation, Inc. to furnish and install new control devices and controllers, fully upgrade and modernize the system to current technological standards, at a cost not to exceed \$81,938.00.

**Fiscal Impact:** The funds to support the not-to-exceed amount of \$81,938.00 are available from account 01441-56400 as identified in the FY26 Budget.

**5. Authorize Equipment Purchase - Cooperative Purchase through State of Florida Contract 22100000-21-STC with Florida Coast Equipment, LLC for the Purchase of an Excavator: Approve a Cooperative purchase of a new Kubota KX033-**

**4R3A excavator for the Public Works Department at a cost not to exceed \$62,927.98 with the state-approved vendor Florida Coast Equipment, LLC. Funding is available within the FY26 approved budget.**

Staff: Felipe Lofaso, Public Works Director

**SUMMARY:** The Public Works Department is actively engaged in the repair, maintenance and construction of improvements to the right of way consisting of roadways, sidewalks, storm drain systems, ditches, and facilities. An integral part of this responsibility is having the proper tools and equipment to carry out these improvements efficiently and safely. Currently, the department must coordinate with Water Utilities for utilization of an available excavator. However, the Water Utilities Department utilizes their equipment heavily due to the amount of workload and emergency responses they receive on a daily basis.

In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, the Florida Department of Management Services completed a competitive selection process for Construction and Industrial Equipment (contract no. 22100000-21-STC) in July 2021. The bid documents are on file with the Procurement Manager. Staff recommend the purchase of a new Kubota KX033-4R3A excavator for the Public Works Department at a cost not to exceed \$62,927.98 with the state-approved vendor Florida Coast Equipment, LLC. Within the FY26 approved budget, Village Council approved the purchase of a new excavator for \$70,000.00.

**Fiscal Impact:** The Equipment Purchase with Florida Coast Equipment will be at a cost not to exceed \$62,927.98 and funded through account #01441-56400 as approved in the FY26 adopted budget.

**6. Addendum No. 4 - Agreement for Holiday Tree Lighting and Decorations with Shellard Lighting Designs LLC Not to Exceed \$20,725.00: Approve Addendum No. 4 to the Agreement with Shellard Lighting Designs, LLC for an additional amount of \$20,725.00 to incorporate new holiday lighting at the newly constructed Greenbrier Drive gateway entrance, as well as additional lighting and decorations for the sidewalk adjoining the Police Department to the Village Hall courtyard. Funding will be shared between the Police Department (\$6,600.00) and Public Works (\$14,125.00).**

Staff: Felipe Lofaso, Public Works Director

**SUMMARY:** Through a Village-issued competitive selection process (RFP No. 2024R-005), Shellard Lighting Designs, LLC was awarded a contract on September 26, 2024, for the supply, installation and maintenance of holiday lighting and decorations throughout the Village. Since the agreement went into effect, the Village has executed three addendums to the original contract to include additional decorations, lighting, and a Christmas tree.

The proposed fourth addendum with Shellard Lighting Designs, LLC will incorporate new holiday lighting at the newly constructed Greenbrier Drive gateway entrance, as well as additional lighting and decorations for the sidewalk adjoining the Police Department to the Village Hall courtyard. The cost of this addendum shall not exceed \$20,725.00 and will be shared between the Police Department (\$6,600.00) and Public Works (\$14,125.00). With this amendment, the total contract value will be \$83,248.50.

**Fiscal Impact:** The fourth addendum is at a cost not to exceed \$20,725.00, and is being funded from Public Works account #01441-53400 (\$14,125) and Police Department account #01229-54400 (\$6,600).

7. **Resolution No. 2025-63 Right of Way Deed: Approve Resolution No. 2025-63 to accept a Right-of-Way deed for a portion of the property at 3526 2nd Avenue North.**

Staff: Felipe Lofaso, Public Works Director

**SUMMARY:** The Village is in the process of reconstructing the right of way on 2nd Ave North from Congress Avenue to Lake Worth Road. The improvements consist of stormwater upgrades, sidewalk, roadway and safety improvements. Throughout the design process, the property surveys that were conducted determined that there were existing property lines that extended into the assumed right of way which conflicted with the proposed engineering design for the corridor. The Village has been reaching out to these property owners and asking for dedication of the right of way to the Village for the benefit of the project.

The property owner at 3256 2nd Avenue North has agreed to dedicate the north 15 feet of his parcel to the Village at no cost. The dedicated right of way is being conveyed and assigned to the Village.

**Fiscal Impact:** The dedication of the north 15' of this parcel does not carry a fiscal impact as the property owner is conveying this portion of the parcel at no cost.

8. **Bulk Solar Salt Contract — Utilizing Cooperative Purchasing — Utilities Department (FY 2026 Budget Funded - Water & Sewer Enterprise Fund): Approve a cooperative purchasing agreement with Morton Salt, Inc. for the purchase and delivery of bulk solar salt for the Main and R.L. Pratt Water Treatment Plants. Funding to support purchases under this proposed agreement is available within the FY 2026 Budget - Water & Sewer Enterprise Fund.**

Staff: Jimmie Johnson, Director of Utilities

**SUMMARY:** The Utilities Department purchases solar chloride (solar salt). A critical chemical component in the Village's MIEX water treatment process assists in pre-treatment by removing organic contaminants, enabling the Village to provide higher-quality water for our customers. Currently, the Village utilizes Morton Salt to assist with these products.

In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend that the Village use the current Southeast Florida Governmental Purchasing Cooperative (Co-Op) contract to ensure the lowest possible price. The City of Boca Raton, the Lead Agency for the Co-Op, completed a competitive selection process for Solar Salt (Bulk), Delivery & Supply (Bid No. 2021-013 NP). The contract was awarded to Morton Salt, Inc. and was approved by the City of Boca Raton on May 27, 2025. The bid documents are on file with the Procurement Manager.

If approved, the Village would accept Morton Salt, Inc.'s pricing by utilizing the City of Boca Raton's cooperative purchasing contract, including all terms, conditions, and pricing therein.

The term of the proposed Agreement would expire on September 30, 2027, and may be renewed for three (3) additional one (1) year periods. The price for supplying bulk solar salt to the Village's water treatment plants will be \$182.85 per ton. The Village will not expend more than the amount in the approved budget, as it may be adopted/amended yearly for these goods and services over the contract term.

The Village Attorney prepared and reviewed the proposed Agreement with the Utilities Director, Assistant Utilities Director, and Finance Director.

The Village has worked with the proposed vendor and has received excellent service and a quality product.

**Fiscal Impact:** Funding to support purchases under this proposed agreement is available within the FY 2026 Budget - Water & Sewer Enterprise Fund. The Village will not expend more than the amount in the approved Budget as it may be adopted/amended each year for those goods and services over the term of this contract.

9. **Authorize Equipment Purchase — Dri-Prime Pump — Utilities Department (FY 2026 Budget Funded — Water & Sewer Enterprise Fund) — Florida Sheriff's Association Cooperative Purchasing Program — Xylem inc. - Approve the purchase of a portable Dri-Prime pump from Xylem Inc. through the Florida Sheriff's Association Cooperative Purchasing Program Agreement (FSA23-EQU 21.1 – Equipment) in the amount of \$64,649.64.**

Staff: Jimmie Johnson, Director of Utilities

**SUMMARY:** The Utilities Department requests authorization to purchase one (1) portable Dri-Prime pump to support the daily operational and potential emergency needs of the wastewater collection system. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend utilizing the current Florida Sheriffs Association & Florida Association of Counties cooperative purchasing contract to ensure the lowest possible price. The Florida Sheriff's Association Cooperative Purchasing Program completed a competitive selection process for equipment (Contract #FSA23-EQU21.1) in October 2023 and bid documents are on file in the Office of the Village Clerk.

Within the FY 2026 Budget, the Village Council approved the purchase of one (1) portable Dri-Prime pump for \$67,000.00. Utilizing the Florida Sheriff's Association Cooperative Purchasing Program contract, the staff were able to obtain a quote for \$64,649.64 from Xylem, Inc. In accordance with Section 58-4(a) of the Purchasing Code, Small Purchases, additional open-market items, including delivery fees, total \$1,716.80, which are required to operate the pump. If approved, the Village would accept Xylem's total pricing of \$66,366.44. The term of the contract will expire on September 30, 2026.

**Fiscal Impact:** Funding to support purchases under this proposed agreement is available within the FY 2026 Budget — Water & Sewer Enterprise Fund, account #41336-56400. The Village will not expend more than the amount in the approved Budget as it may be adopted/amended each year for those goods and services over the term of this contract.

10. **Authorize Equipment Purchase — Utilizing Cooperative Purchasing — Utilities Department (FY 2026 Budget Funded - Water & Sewer Enterprise Fund) - Florida Sheriff's Association Cooperative Purchasing Program - Rechten International Trucks, Inc. - Approve the purchase of a dump truck from Rechten International Trucks, Inc. through the Florida Sheriff's Association Cooperative Purchasing Agreement (FSA25-VEH23.0) in the amount not to exceed \$186,447.00.**

Staff: Jimmie Johnson, Director of Utilities

**SUMMARY:** The Utilities staff need to purchase one (1) dump truck to support the daily operational needs of moving dirt and material from job sites and both water treatment plants. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend the Village utilize the current Sheriffs Association & Florida Association of Counties cooperative purchasing contract to ensure the lowest possible price. The Florida Sheriff's Association Cooperative Purchasing Program completed a competitive selection process for Heavy Trucks and Buses (Contract #FSA25-23.0) in September 2025 and bid documents are maintained by the Village Clerk.

Within the FY 2026 Budget, the Village Council approved the purchase of one (1) dump truck for \$185,000.00. Utilizing the Florida Sheriff's Association Cooperative Purchasing Program contract, the staff were able to obtain a quote for \$186,447.00 from Rechten International Trucks, Inc.

If approved, the Village would accept Rechten International Trucks, Inc.'s pricing by utilizing the Florida Sheriff's Association Cooperative Purchasing Program cooperative purchasing contract, including all terms, conditions, and pricing. The term of the contract expires on September 30, 2026.

**Fiscal Impact:** Funding to support purchases under this proposed agreement is available within the FY 2026 Budget — Water & Sewer Enterprise Fund, account # 41336-56400.

The approved FY 2026 Budget — Water & Sewer Fund Acct 41336-56400 included \$185,000 for the purchase of a dump truck. A budget amendment or internal budget transfer will be requested at a later date if needed.

11. **Authorize Vehicle Purchases — Utilizing Cooperative Purchase — Utilities Department (FY 2026 Budget Funded — Water & Sewer Enterprise Fund) - State of Florida Cooperative Purchase Agreement with Step One Automotive: Approve the purchase of three (3) vehicles for the Utilities Department with Step One Automotive through the State of Florida Cooperative Purchasing Agreement (Contract # 25100000-23-STC) in the amount not to exceed \$145,702.67. Funding to support purchases under this proposed agreement is available within the FY 2026 Budget — Water & Sewer Enterprise Fund, account # 41336-56400.**

Staff: Jimmie Johnson, Director of Utilities

**SUMMARY:** The Utilities staff needs to purchase three (3) trucks to support daily

operational needs and replace vehicles currently at the end of their useful life. Pursuant to Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, the Village is utilizing the State of Florida Department of Management Services competitively awarded motor vehicle contract (Contract No. 251000000-23-STC), established in May 2023. Supporting bid documentation is maintained by the Procurement Manager.

Within the FY 2026 Budget, the Village Council approved the purchase of two (2) Ford F-150s and one (1) Ford F-250 with a service bed for \$200,000.00. Using the State of Florida contract, the staff obtained a quote from Step One Automotive of \$145,702.67 for vehicles.

If approved, the Village would accept pricing from Step One Automotive utilizing the State of Florida Department of Management Services contract, including all terms, conditions, and pricing. The contract term expires May 16, 2026.

**Fiscal Impact:** Funding to support purchases under this proposed agreement is available within the FY 2026 Budget — Water & Sewer Enterprise Fund, account # 41336-56400. The Village will not expend more than the amount in the approved Budget as it may be adopted/amended each year for those goods and services over the term of this contract.

**12. Authorize Equipment Purchase — Cooperative Purchasing - Utilities Department (FY2026 Budget Funded - Water & Sewer Enterprise Fund) — Sourcewell - Generac Power Systems, Inc.: Approve the purchase of a portable generator for the Utilities Department with Genset Service, Inc. (local Generac Distributor) through the Sourcewell Cooperative Purchasing Agreement (contract #092222-GNR) in the amount not to exceed \$62,048.92.**

Staff: Jimmie Johnson, Director of Utilities

**SUMMARY:** The Utilities staff must purchase one (1) portable generator to support daily operational and potential emergency needs of the utility systems. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend the Village utilize the current Sourcewell cooperative purchasing contract to ensure the lowest possible price. Sourcewell completed a competitive selection process for Electrical Energy Power Generation Equipment with Related Parts, Supplies, and Services (RFP No. 092222) in September 2022, and bid documents are on file in the Office of the Village Clerk.

Within the FY 2026 Budget, the Village Council approved the purchase of one (1) portable generator for \$78,000.00. Using the Sourcewell contract, the staff obtained a quote of \$62,048.92 from Genset Service, Inc.

If approved, the Village would accept Generac's pricing by utilizing the Sourcewell cooperative purchasing contract, including all terms, conditions, and pricing. The contract expires on November 22, 2026.

**Fiscal Impact:** Funding to support purchases under this proposed agreement is available within the FY 2026 Budget — Water & Sewer Enterprise Fund, account # 41336-56400. The Village will not expend more than the amount in the approved Budget as it may be

adopted/amended each year for those goods and services over the term of this contract.

13. **Authorize purchase of Emergency Vehicle Equipment — Utilizing ITB / RLI #23004AP Broward County Piggyback Agreement - Police Department Shyft Group Upfit Services Inc./ Strobes-R-U's: Approve the purchase of Emergency Vehicle Equipment for seven (7) police vehicles from Shyft Group Upfit Services, Inc. d/b/a/ Strobes-R-U's for \$99,488.48. Funding is available within the FY 2026 Budget — General Fund - Vehicles - General Fund.**

Staff: Thomas Ceccarelli, Police Chief

**SUMMARY:** The Police Department must purchase and install equipment for its newly acquired vehicles to support the public safety services and activities provided by our Police Officers. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, the Broward County Sheriff's Office completed a competitive selection process for Emergency Equipment for Law Enforcement Vehicles (RLI #23004AP – June 5th, 2023). The bid documents are on file with the Village Clerk.

Within the FY 2026 budget, the Village Council approved \$458,965.00 for the purchase of seven (7) marked police vehicles, including associated graphics and equipment. Through the Broward County Sheriff's Office bid, the Police Department obtained a price of \$99,488.48 to purchase the necessary emergency equipment and lighting to outfit seven (7) marked 2026 Ford Police Interceptors. To ensure the lowest possible price, staff is recommending that the Village continues to piggyback off the current Broward County Sheriff's Office contract awarded to The Shyft Group Upfit Services, Inc., d/b/a Strobes-R-U's.

If approved, the Village would accept Strobes-R-U's pricing by continuing to piggyback off the Broward County Sheriff's Office Invitation to Bid/ RLI #23004AP (Agreement by and between Gregory Tony, as Sheriff of Broward County, Florida and Strobes-R-U's, Inc., for Emergency Equipment for Vehicles for Broward Sheriff's Office) including all terms, conditions, and pricing therein. The term of the contract is set to expire on June 8th, 2026.

**Fiscal Impact:** Funds to support this proposed purchase are available within the FY 2026 Budget - General Fund Allocated/Estimated Project Funding: Amount FY 2026 Approved Budget - Vehicles - General Fund \$458,965.00 FY 2026. The total vehicle equipment costs will be \$99,488.48 for the purchase of emergency safety/lighting equipment for seven (7) marked vehicles. The Village will not expend more than the amount in the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

14. **Authorize Vehicle Purchases — Cooperative Purchase – Police Department (FY 2026 Budget Funded) — Utilizing Florida Sheriff's Association/Florida Association of Counties: Approve the purchase of seven (7) 2026 Ford Police Interceptor marked vehicles for \$311,850.00 (\$44,550.00 per vehicle) from Duval Ford using The Sheriffs' Association & Florida Association of Counties contract was completed through a competitive selection process – Pursuit, Administrative and Other Vehicles (Bid #FSA25-VEH33.0 – October 1, 2025).**

Staff: Thomas Ceccarelli, Police Chief

**SUMMARY:** The Police Department must purchase vehicles to support the daily operational policing services and activities that are provided for our community. In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend the Village utilize the current Sheriffs Association & Florida Association of Counties cooperative purchasing contract to ensure the lowest possible price. The Sheriffs' Association & Florida Association of Counties contract was completed through a competitive selection process – Pursuit, Administrative and Other Vehicles (Bid #FSA25-VEH33.0 – October 1, 2025). The term of the contract expires on September 30, 2027. A copy of the Sheriff's Notice of Final Award Pursuit/Administrative vehicles is maintained by the Procurement Manager.

Within the FY 2026 budget, the Village Council approved \$458,965.00 to be used for the purchase of seven (7) - 2026 Ford Police Interceptor marked vehicles for \$311,850.00 (\$44,550.00 per vehicle) from Duval Ford. The remaining budgeted funds will be used to outfit the vehicles with emergency equipment and striping as needed.

**Fiscal Impact:** Funds to support this proposed purchase are available within the FY 2026 Budget - General Fund Allocated/Estimated Project Funding: Amount FY 2026 Approved Budget - Vehicles - General Fund \$458,965.00 FY 2026 the total vehicle purchase costs will be \$311,850.00 for the purchase of seven (7) marked vehicles. The Village will not expend more than the amount in the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

15. **Use of Police Forfeiture Funds: Approve use of Police Forfeiture Funds to purchase crime scene forensic equipment for the newly constructed crime lab.**

Staff: Thomas Ceccarelli, Police Chief

**SUMMARY:** The Police Department requests to use Police Forfeiture Funds to purchase crime scene forensic equipment for the newly constructed crime lab. The specific equipment that we are requesting to purchase with the Forfeiture Funds are:

- Safekeeper Drying Cabinet
- Alternate Light Source
- Cyano Workstation with Heat Chamber
- Laboratory Fuming Cabinet
- Heat Chamber
- Flammable Storage Cabinet`

The purchase of this crime scene forensic equipment goes beyond the normal operating expenses of the police department. The above equipment is widely used in crime labs to assist in processing evidence. The Drying Cabinet is used to allow wet or bloody evidence to dry in a secure cabinet before being processed for DNA or other trace evidence. The Alternate Light Source is used to detect invisible trace evidence such as touch DNA or

blood. The Cyano Workstation is used when processing evidence for fingerprints using the cyanoacrylate (Superglue) process. The Laboratory Fuming Cabinet is necessary when other chemical processes, such as Ninhydrin, are used to process fingerprints on non-porous surfaces. The Flammable Storage Cabinet is used to store flammable chemicals.

Each of the above items falls under the definition of a “Small Purchase”, Sec. 58-4(a) in the Village Code. To ensure the lowest possible prices, the Police Department staff has done market research on all the above items in accordance with the Village Procurement Policy Section 5.1 A&B.

The approximate cost for the individual equipment is: Safekeeper Drying Cabinet \$12,400, Alternate Light Source \$21,000, Cyano Workstation with Heat Chamber \$5,500, Laboratory Fuming Cabinet \$1,900, Flammable Storage Cabinet \$1,200. The total expenditure on the crime scene forensic equipment is \$42,000 and is available in the Police Department’s Forfeiture Account.

This expenditure also complies with Florida State Statute 932.7055 (5a) that specifically states, in part, that these funds shall be used for “law enforcement purposes, which include... providing additional equipment.”

**Fiscal Impact:** Funds for this expenditure are available and have been planned in FY 2026 budget for the police department’s Forfeiture Fund account.

16. **Approve Comprehensive Video and Digital Evidence Management System – Police Department FY2026 Budget Funded) – Axon Enterprise, Inc.: Approve an agreement with Axon Enterprises under the SourceWell Cooperative Purchasing Contract #101223-AXN, for the purchase of fifty (50) body-worn cameras, fifty-eight (58) in-car camera systems and two (2) overt camera systems for use at the Police Department.**

Staff: Thomas Ceccarelli, Police Chief

**SUMMARY:** The Police Department needs to upgrade its outdated camera systems, including body-worn cameras and in-car cameras, as well as the interview room video monitoring system. The staff seeks approval for a ten-year agreement with Axon Enterprise, Inc. for new equipment and digital evidence management.

The Fiscal Year 2026 budget allocates \$283,055.00 for this upgrade, which will improve transparency, officer safety, and evidence management.

The current systems are nearing the end of their warranties. The proposed contract includes fifty body-worn cameras, in-car camera systems for fifty-eight patrol vehicles, and a cloud-based monitoring system for two interview rooms. Axon will also provide scheduled hardware replacements and training materials.

In accordance with Section 58-7 of the Purchasing Code, Alternative Purchasing Methods, staff recommend that the Village Council approve this purchase under the SourceWell Cooperative Purchasing Contract #101223-AXN, valid through December 15, 2027.

**Fiscal Impact:** The proposed contract is for a ten-year term. Funds to support year one (1) of the proposed purchase are available within the FY 2026 Budget - General Fund – Capital Lease \$279,369.00 and Machinery & Equipment \$3,686.00.

Allocated/Estimated Project Funding:

Amount FY 2027 Approved Budget – Capital Lease \$301,961  
Amount FY 2028 Approved Budget – Capital Lease \$301,961  
Amount FY 2029 Approved Budget – Capital Lease \$301,961  
Amount FY 2030 Approved Budget – Capital Lease \$301,961  
Amount FY 2031 Approved Budget – Capital Lease \$301,961  
Amount FY 2032 Approved Budget – Capital Lease \$301,961  
Amount FY 2033 Approved Budget – Capital Lease \$301,961  
Amount FY 2034 Approved Budget – Capital Lease \$301,961  
Amount FY 2035 Approved Budget – Capital Lease \$301,961

The total cost will be \$3,000,734.07 for the purchase of fifty (50) body-worn cameras, fifty-eight (58) in-car camera systems and two (2) overt camera systems. The Village will not expend more than the amount in the approved budget as it may be adopted/amended each year for these goods and services over the term of this contract.

**End of Consent Agenda....**

Mayor Smith offered the public an opportunity to comment on the Consent Agenda. There were no comments.

Council Member Waller motioned for the approval of the Consent agenda. Council member Tieche seconded the motion. The said motion carried 5-0.

**PRESENTATIONS**

17. **Proclamation Recognizing World AIDS Day - December 1, 2025**

Staff: Kimberly Wynn, Village Clerk

**Mayor Smith read the proclamation onto the record. Krista from Foundcare accepted the proclamation and thanked Council for the acknowledgment.**

**PUBLIC COMMENT**

Battalion Fire Chief Ronald Martinez wished happy Veterans Day to the vets. He spoke about the success of the Halloween event and his excitement about the upcoming holiday events. Chief Martinez provided the monthly stats to the Council.

**REGULAR AGENDA**

**PUBLIC HEARINGS**

18. **(First Reading) Ordinance No. 2025-11 - Comprehensive Plan Amendment — Urban Village Overlay: Motion to approve proposed text amendments to the Future Land-Use Element to establish an Urban Village Overlay to generate optional performance-based incentives to promote pedestrian-oriented design in vertically mixed-use (re)development projects.**

Staff: Kimberly Glas-Castro, Assistant Village Manager

**SUMMARY:** Village staff is proposing text amendments to the Future Land-Use Element to establish an Urban Village Overlay to generate optional performance-based incentives to promote pedestrian-oriented design in vertically mixed-use (re)development projects.

The original focus of the proposed overlay was to establish form-based code provisions to create a "main street" development pattern along 2nd Avenue North to implement the "South Village" vision. The Overlay provides 1) development standards to create a setting of buildings oriented towards 2nd Avenue North with pedestrian amenities, including outdoor seating and pocket parks, and 2) use requirements to activate the ground-floor with restaurants, shops and personal services.

In recognition of other opportunity sites within the Village, the draft provisions were expanded with two other sub-districts: one oriented to larger properties or assemblages

of 15 acres or more (the "Urban Renewal" sub-district), and one oriented to smaller infill parcels of 5 acres (the "Urban Mixed Use Commercial" sub-district). The Urban Renewal sub-district targets development of sufficient size to create a stand-alone project that is designed to create open spaces, pedestrian areas and connectivity between buildings. Local examples of a redevelopment project developed pursuant to the Urban Renewal Code allowance are Renaissance Commons in Boynton Beach or Downtown at the Gardens in Palm Beach Gardens. The Urban Mixed Use Commercial District targets infill parcels that are developed with a single mixed-use building with activated ground-floor uses.

The Urban Village Overlay is applicable to properties within the Commercial Renewal land use category, and select parcels are being designated with the Overlay at this time (see Map FLU 2.4.9). Within the proposed land development regulations (which is the subject of another agenda item), sub-districts are assigned to the Overlay parcels. The property owners/developers of parcels designated with the Overlay may voluntarily "opt in" to the form-based code provisions outlined to encourage vertically-integrated mixed-use projects, or they may continue to follow the provisions of the Commercial Renewal district.

If a property owner/developer chooses to utilize the Overlay, the development standards of the Overlay prevail over the standards of the underlying Commercial Renewal zoning district, and in exchange for building vertically-integrated mixed-use projects, bonus density/intensity may be granted without the need for a comprehensive plan amendment.

At September 25, 2025, Community Redevelopment Agency meeting, Village Consultant, Kevin Crowder, BusinessFlare, presented the findings of the Economic Feasibility Analysis performed for South Village and the other key opportunity sites, which identified market support for the proposed increases in density and intensity.

**Note:** Notifications were mailed to all property owners within the proposed sub-districts on October 29, 2025.

The proposed ordinance will be considered for 1st reading by the Village Council during their November 13, 2025, meeting.

The Assistant Village Manager, Mrs. Glas-Castro, and the Consultant, Allison Justice, gave a PowerPoint presentation and entered it to the record. They explained that the Village staff proposes text amendments to introduce an Urban Village Overlay aimed at promoting pedestrian-oriented design in mixed-use redevelopment along 2nd Avenue North. This includes development standards and use requirements to enhance the main street atmosphere.

The proposal features two sub-districts: the "Urban Renewal" for larger projects (15 acres+) to encourage open spaces and connectivity, and the "Urban Mixed Use Commercial" for smaller infill parcels (5 acres). Property owners can opt into the overlay

for increased density/intensity benefits.

Ms. Justice advised there would be some modifications to the Ordinance before it is presented for second reading. The proposed plan will provide the Administration with flexibility. The Council will continue to look at site plans before approval.

They spoke about the impact on property owners and how this proposal will only affect new properties in the area. There is an opportunity for the property owner to change.

A resident spoke about pocket parks. He supported more recreational spaces. The Assistant Village Manager, Mrs. Glas-Castro, explained that the proposed vision for the Village is focused on a pedestrian realm.

Mayor Smith offered the public and Council an opportunity to speak.

- Jordana Jarjura spoke on behalf of her client at 839 South Congress Avenue about her support of the Urban Renewal Overlay. She thinks it will add significant value, but staff should not chop up the land. She commented about the housing shortage and parking.
- Brian Rusher spoke in support of the Overlay.

Mayor Pro Tem Ready asked if an additional overlay is required if there is an Palm beach County expansion. The Assistant Village Manager, Mrs. Glas-Castro advised that the Village is addressing what we have at this time. Property owners can make a request for review.

Council Member Tieche supports the wider sidewalks. He also inquired if there would be flexibility with parking. Mrs. Glas-Castro advised that the Village can adjust the Code, but the developer may request to reduce the parking. Mayor Smith mentioned the reduced square footage and affordable housing.

Ms. Justice discussed the reduced square footage, similar to what is taking place in the City of West Palm Beach. Mayor Pro Tem Ready asked if there were enough utilities to do this project. Dr. Johnson advised that he consulted with our Engineer about upgrades to the current system that would need to be made.

Vice Mayor Schmitz asked about the height of the buildings. Ms. Justice explained that there is no intent to have a tall building next to a residential zone.

The Village Attorney, Mrs. Goddeau read the title of the caption to the record.

Mayor Pro Tem Ready made a motion to approve Ordinance No. 2025-11, and Vice Mayor Schmitz seconded. The said motion carried 5-0.

**Fiscal Impact:** Amending the Comprehensive Plan to create a new overlay does not have a fiscal impact; however, redevelopment utilizing allowances under this new overlay district is expected to increase the Village's property tax revenue.

19. **(First Reading) Ordinance No. 2025-12 - Code Amendment — Chapter 34, Land Use - Urban Village Overlay: Motion for the approval of Ordinance No. 2025-12 to amend the Village Code of Ordinances to provide additional incentives for redevelopment by amending Chapter 34 “Land Development”, Article IV “Land Use”, Division 7, “Supplemental Regulations”, to add a new Subdivision XXVIII “Urban Village Overlay”.**

Staff: Kimberly Glas-Castro, Assistant Village Manager

**SUMMARY:** The Village adopted revisions to the Land Development Regulations in June 2025 as a result of the Evaluation and Appraisal Report (EAR)-based comprehensive plan amendments and the "visioning" effort. At the public hearing for these code changes, the Village Council heard from a land use attorney who stated that the code provisions did not go far enough to allow the development depicted in the visioning perspectives to be realized.

The proposed code amendments, the Urban Village Overlay, provide form-based development regulations that a developer may opt to follow in exchange for additional (bonus) density and intensity, if they build vertical mixed-use projects that conform to the vision. Staff is proposing that the Urban Village Overlay be assigned to key opportunity sites as a pilot project, but it may be expanded to other properties designated with the Commercial Renewal category as development interest grows.

The Urban Village Overlay provides for:

- The designation of three sub-districts with varying code requirements for each: 1) South Village District, 2) Urban Renewal District, and 3) Urban Mixed-Use Commercial District
- Building placement within 15' - 20' of the principal street within the South Village and Urban Renewal districts
- Ground floor nonresidential uses with outdoor activity areas (outdoor seating, restaurant table service, etc.)
- No less than 5% of the site area provided as publicly accessible civic space integrated into the project (plazas, civic greens, pocket parks, etc.)
- Structured parking is expected with ground floor nonresidential uses or with habitable space lining the garage.
- 8 stories or 110' in height
- A list of permitted (and prohibited) uses that differ from the Commercial Renewal zoning district
- Reduced parking requirements in consideration of the vertically-integrated mix of uses

Staff have provided these draft provisions to the development community for review and comment, and the provisions have been revised to address their input. The proposed ordinance was considered by the Planning & Zoning Board at its November 12, 2025, meeting and its recommendation will be shared at the Village Council meeting.

If approved on 1st reading, the proposed ordinance will be considered for the 2nd and final reading by the Village Council after adoption of the associated comprehensive plan amendment.

Assistant Village Manager, Mrs. Glas-Castro, advised that the intent of Ordinance No. 2025-12 is to address the specificity. The presentation was provided for the record.

Mayor Smith offered the public and Council an opportunity to speak. There were no comments from the public.

Council Member Waller made a motion to approve Ordinance No. 2025-12, and Vice Mayor Schmitz seconded. The said motion carried 5-0.

**Fiscal Impact:** Adoption of revised land development regulations will provide additional incentive to facilitate redevelopment of underutilized and antiquated properties, resulting in an increase in the property valuation.

20. **(First Reading) Ordinance No. 2025-13 - Code Amendment — Chapter 78, Schedule of Fees — Establishment of the Utilities' Schedule of Fees by Village Council Resolution: Motion for the approval of Ordinance No. 2025-13 to amend Chapter 78 - Utilities of the Village Code of Ordinances to modernize how the Village establishes and manages its utility rates, fees, and operating standards to improve administrative efficiency, transparency, and responsiveness to regulatory changes.**

Staff: Paul Ward, Assistant Director of Utilities

**SUMMARY:** Ordinance No. 2025-13 amends Chapter 78 – Utilities of the Village Code of Ordinances. The amendment modernizes how the Village establishes and manages its utility rates, fees, and operating standards to improve administrative efficiency, transparency, and responsiveness to regulatory changes.

Key Provisions:

**Authority to Establish Rates by Resolution**

- The ordinance authorizes the Utilities Department, with Village Council approval, to set and revise all water and sewer rates, fees, and charges by resolution, rather than by formal ordinance amendment.
- This change will streamline future rate adjustments, allowing the Village to respond more efficiently to inflationary pressures, cost-of-service studies, and capital funding needs.

- The change maintains public notification and hearing requirements consistent with Florida Statutes to ensure rate transparency and customer protection.

### **Creation of a Utilities Policy and Procedures Manual (PPM)**

- The ordinance creates a new Section 78-2, authorizing the adoption of a Policy and Procedures Manual by resolution
- The PPM will formalize and document all utility department standards, technical requirements, and service procedures—including billing, development review, cross-connection control, pre-treatment, emergency water use, and construction standards.
- Following Council adoption, future amendments may be approved administratively upon recommendation of the Utilities Director and approval of the Village Manager.
- The PPM will carry the same enforceability as an ordinance, ensuring compliance through existing enforcement mechanisms such as Code Enforcement.

### **Operational and Administrative Benefits**

- **Efficiency:** Shifts recurring technical updates (e.g., rate tables, procedural standards) from the lengthy ordinance process to the more agile resolution process.
- **Transparency:** Provides a single codified manual documenting standards and policies, improving clarity for residents, developers, and staff.
- **Consistency:** Ensures uniform enforcement of service standards across all utility operations.
- **Compliance:** Aligns with Florida Statutes granting municipalities authority to regulate local utilities and set equitable rates within and outside corporate boundaries.

### **Next Steps**

- **First Reading:** Scheduled for initial Council review and discussion.
- **Second Reading:** Upon adoption, a companion resolution will be presented to establish the updated Schedule of Rates, Fees, and Charges.
- The Utilities Department may also present the draft Policy and Procedures Manual (PPM) at the second reading or in a subsequent meeting for Council adoption.

### **Recommendation**

Staff recommend the Village Council adopt Ordinance No. 2025-13, authorizing:

- The establishment and modification of all utility rates and fees by Village Council resolution, and
- The creation of a Utilities Policy and Procedures Manual to be adopted and maintained by resolution.

These changes will provide the Village with a more effective and adaptive governance structure for managing utility operations, rates, and service standards while maintaining accountability and public transparency.

Dr. Johnson advised that the intent of Ordinance No. 2025-13 is to modernize how the Village manages utility rates, fees, and standards for better efficiency and transparency. The Utilities Department can set water and sewer rates by resolution, allowing quicker adjustments while ensuring public notification and hearings. This is also the introduction of the new Utilities Policy and Procedures Manual (PPM). The PPM will document utility standards and procedures, with amendments approved administratively.

Dr. Johnson advised that operational benefits are improved efficiency, transparency, consistency, and compliance with Florida Statutes.

Mayor Smith offered the public and Council an opportunity to comment. There were no comments from the public.

The Village Attorney, Mrs. Goddeau, read the title of the caption to the record.

Mayor Pro Tem Ready motioned for the approval of Ordinance No. 2025-13, and Council Member Waller seconded. The said motion carried 5-0.

**Fiscal Impact:** There will be no fiscal impact to the Water & Sewer Enterprise Fund.

## **ACTIONS AND REPORTS**

### **21. Update on FY 2026 Appropriation Requests and Legislative Priorities**

Staff: Kimberly Wynn, Village Clerk

Assistant Village Manager Glas-Castro advised the Council of the following three appropriation requests and the grant amount requested:

- Complete Streets project
- Canal 9 Force Main Replacement
- Emergency Generator for Vac Stations 1 and 2.

She explained that the priority is Canal 9 Force Main Replacement, Emergency Generator for Vac Stations 1 and 2, lastly, the Complete Streets project.

Mrs. Glas-Castro further explained that the Village is ranked high to receive grant funding for the Park Facilities. Mayor Smith asked when the Council would see the park design.

## **VILLAGE MANAGER COMMENTS**

The Village Manager, Mr. Bornstein, thanked Ms. Justice and the Assistant Village Manager, Mrs. Glas-Castro for crafting the Overlay Plan. He advised that keeping the

project in-house, saved the Village over \$100,000.

**VILLAGE COUNCIL COMMENTS**

The Council discussed their activities for the past month. They asked about the ribbon cutting of the Police Building Expansion. Assistant Police Chief Buhr stated that the tentative grand opening is December 3, 2025. Mr. Bornstein advised the Council that there was a plan to build Winter Wonderland, including a picture with Santa in the new Community Room.

Mayor Smith encouraged everyone to go to Keke's Café. They attended the grand opening and were impressed with the decor.

**ADJOURNMENT**

Hearing no further business, Mayor Smith adjourned the meeting at 7:43 PM

The undersigned is the Village Clerk of Palm Springs, Florida, and the information provided herein is the Minutes of the Regular Council Meeting held on **November 13, 2025**. The minutes were formally approved and adopted by the Village Council on **December 11, 2025**.

**Submitted by:**

*Kimberly M. Wynn*  
Village Clerk

**NEXT REGULAR MEETING:  
THURSDAY, DECEMBER 11, 2025, AT  
6:30 PM**

